***April 14, 2020***

*Nicollet County Government Center 501 South Minnesota Avenue, St. Peter, MN 56082*

Commissioners – John Luepke, Chair; Jack Kolars; Terry Morrow; Marie Dranttel; Denny Kemp

# Nicollet County Board of Commissioners
# Meeting Notice

Due to current state and federal emergency declarations, the Minnesota Governor's Stay at Home Executive Order and guidance about limiting unnecessary person-to-person contact due to the COVID-19 (coronavirus) pandemic, the April 14, 2020 Nicollet County Board Meeting and Drainage Authority Meeting will be conducted under Minnesota Statute 13D.021 – Meetings by Telephone or Other Electronic Means.

In accordance with MS 13D.021, the County Board Chair has determined that an in-person meeting is not practical or prudent because of a health pandemic. As a result, the April 14, 2020 Nicollet County Board Meeting and Drainage Authority Meeting will take place at 9:00 a.m. in the Nicollet County Board Room, Nicollet County Government Center, 501 South Minnesota Avenue, St. Peter, MN with some County Board Members possibly participating by telephone or other electronic means.

**Nicollet County buildings are closed to the public until further notice.** In accordance with MS 13D.021, members of the public are not permitted to attend this meeting due to the current health pandemic. Persons will be allowed to monitor the meeting from a remote location at www.co.nicollet.mn.us/642/County-Board-Meeting-Videos. A copy of the meeting agenda and packet is available at www.co.nicollet.mn.us/AgendaCenter/Board-of-Commissioners-3. If you do not have access to the Internet, please contact the Nicollet County Administrator to make arrangements to listen to the meeting by telephone.

Questions or comments regarding agenda items and viewing or listening to the meeting can be directed to Ryan Krosch, Nicollet County Administrator, at 507-934-7204 or rkrosch@co.nicollet.mn.us.

# Nicollet County Board of Commissioners Meeting

## April 14, 2020

*Nicollet County Government Center 501 South Minnesota Avenue, St. Peter, MN 56082*

Commissioners – John Luepke, Chair; Jack Kolars; Terry Morrow; Marie Dranttel; Denny Kemp

**9:00 a.m.** Call Board of Commissioners Meeting to Order: Chair Luepke

1. Flag Pledge
2. Silence Your Cell Phones
3. Approval of Agenda

Consent Agenda

1. Approval of March 24, 2020 Board Minutes
2. Approval of Bills
3. 2019 Budget Amendment – Sheriff's Office Project
4. End of Probation

**9:00 a.m.** Administration

1. Proclamation Recognizing National County Government Month-April 2020
2. Resolution Declaring Intent to Reimburse Certain Expenditures from the Proceeds of Bonds
3. Resolution Approving the 2020-2024 Capital Improvement Plan
4. 2020 First Half Property Tax Collections, Penalties and Settlements

**9:45 a.m.** County Attorney

1. Proclamation for Crime Victims' Rights Week

**9:55 a.m.** Informational Items

Chair's Report

Commissioner Committee Reports

Commissioners Meetings & Conferences

Approve Per Diems and Expenses

Adjourn Board of Commissioners Meeting

**10:00 a.m.** Call Drainage Authority Meeting to Order: Chair Luepke

Drainage Authority Agenda Items

1. Consent Agenda
   a. Approval of March 24, 2020 Drainage Authority Minutes
2. Public Appearances

**10:00 a.m.** 3. Continued Nicollet County Ditch No. 77 Lateral 2 Public Hearing

Adjourn Drainage Authority Meeting

Continued…

Notice of Scheduled Meetings

The following is a notice of scheduled meetings. Pursuant to Minnesota Statute 13D.04, this notice of meetings also serves as notice of regular and special meetings of the Nicollet County Board of Commissioners. Meetings with a quorum of Nicollet County Board of Commissioners expected to attend is noted with an asterisk (*).

**NOTICE REGARDING NICOLLET COUNTY MEETINGS DURING THE COVID-19 PANDEMIC**
**Due to the COVID-19 (coronavirus) pandemic and resulting state and federal emergency declarations, the Minnesota Governor's Stay at Home Executive Order, Nicollet County building closures to the public and guidance about limiting unnecessary person-to-person contact, these and future Nicollet County meetings will be conducted under Minnesota Statute 13D.021 – Meetings by Telephone or Other Electronic Means.**

**Questions or comments regarding any Nicollet County meeting and requests to participate in any meeting by telephone or other electronic means can be directed to Ryan Krosch, Nicollet County Administrator, at 507-934-7204 or rkrosch@co.nicollet.mn.us.**

April 14 - County Board of Commissioners Meeting, 9 a.m., Nicollet County Government Center Board Room, St. Peter*
April 14 – County Drainage Authority Meeting, 9 a.m., Nicollet County Government Center*
April 15 - St. Peter Liaison Committee Meeting, 10:30 a.m., Online electronic meeting
April 20 - Board of Adjustment and Appeals/Planning & Zoning Advisory Commission Meeting, 7 p.m., Nicollet County Government Board Room, St. Peter*
April 21 - Individual Department Head Meeting with Probation, 8:15 a.m., Nicollet County Government Center, St. Peter*
April 21 - County Board Workshop, 9:30 a.m., Nicollet County Government Center Emergency Operations Center, St. Peter*
April 24 - Brown-Nicollet Environmental Health Board Meeting, 9 a.m., New Ulm License Bureau, New Ulm*
April 28 - County Board of Commissioners Meeting, 9 a.m., Nicollet County Government Center Board Room, St. Peter*
April 28 – County Drainage Authority Meeting, 9 a.m., Nicollet County Government Center*
May 4 - Mankato Rehabilitation Center Meeting, Mankato
May 7 – Highway 169 Coalition Meeting
May 12 - County Board of Commissioners Meeting, 9 a.m., Nicollet County Government Center Board Room, St. Peter*
May 12 – County Drainage Authority Meeting, 9 a.m., Nicollet County Government Center*
May 18 - Board of Adjustment and Appeals/Planning & Zoning Advisory Commission Meeting, 7 p.m., Nicollet County Government Board Room, St. Peter*
May 19 - Individual Department Head Meeting with Sheriff, 8:15 a.m., Nicollet County Government Center, Nicollet Room, St. Peter*
May 19 - County Board Workshop, 9:30 a.m., Nicollet County Government Center Emergency Operations Center, St. Peter*
May 19 – County Drainage Authority Hearing for CD 77 Final Engineer's Report, 11 a.m., Nicollet County Government Center, Board Room, St. Peter*
May 26 - County Board of Commissioners Meeting, 9 a.m., Nicollet County Government Center Board Room, St. Peter*
May 26 – County Drainage Authority Meeting, 9 a.m., Nicollet County Government Center*
May 28 - Brown-Nicollet Environmental Health Executive Committee Conference Call, 8:15 a.m., St. Peter

OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS FOR
NICOLLET COUNTY, MINNESOTA
MARCH 24, 2020

The Nicollet County Board of Commissioners met in regular session on Tuesday, March 24, 2020, at 9:00 a.m. Commissioners Denny Kemp, Marie Dranttel, Terry Morrow, and John Luepke were present. Also present were County Administrator Ryan Krosch, County Attorney Michelle Zehnder Fischer and Recording Secretary Abigail Lewis. Via teleconference: Jack Kolars. The meeting was held via teleconference pursuant to Minnesota Statute 13D.021.

**Approval of Agenda**

Motion by Commissioner Kolars and seconded by Commissioner Kemp to approve the agenda with the additions of the Resolution Temporarily Modifying Procedures for the Payment of Commissioner Warrants, Approval of Contracts and Approval of Expenditures and Resolution Approving the Payment of Employees Impacted by a COVID-19 Shelter-In-Place Order**.** Motion carried with all voting in favor.

**Introduction of New Employees - None**

**Consent Agenda**

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the consent agenda items as follows: approval of the March 10, 2020 Board Meeting minutes, approval of the Commissioner Warrants as presented for the following amounts: Revenue Fund - $137,404.90, Road & Bridge Fund - $121,306.83, Human Services Fund - $73,343.03 and acknowledge review of the Auditor's Warrants; South Central Workforce Council Joint Powers Agreement, Resolution Providing for the Issuance and Sale of Taxable General Obligation Capital Improvement Plan Refunding Bonds, Series 2020A, 2019 County Feedlot Officer Annual and Financial Reports, ES & S Elections Software Agreement and end of probation. Motion carried with all voting in favor.

**Human Resources**
**Families First Coronavirus Response Act/Utilization of Paid Leave**

Human Resources Director, Jamie Haefner, appeared before the Board to request approval to adopt the Families First Coronavirus Response Utilization Act.

On March 18, 2020, the Unites States Senate passed the Families First Coronavirus Response Act that includes provisions for employer provided emergency paid sick leave and expansion to the FMLA. Director Haefner provided background on the Families First Act and answered questions from the Commissioners.

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve the Families First Coronavirus Response Act effective March 24, 2020 and to waive the two-thirds salary requirement and replace it with the full payment of staff's salaries. Motion carried with all voting in favor.

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Director Haefner also presented the Utilization of Paid Leave during a Public Health Emergency Policy that the County introduced on Monday, March 16, 2020.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to adopt the Utilization of Paid Leave during a Public Health Emergency Policy. Motion carried with all voting in favor.

**Telecommuting Policy**

Director Haefner requested approval of the Telecommuting Policy as presented.

As the current workforce evolves and technology advances, it is becoming more critical to provide innovative work solutions for the diverse needs of our staff. Included in the Board packet is a recommended Telecommuting Policy that is intended to provide higher productivity, improve employee engagement, reduce employee absenteeism, improve recruitment by being progressive, reduce the costs of office space, and improve disaster recovery and contingency strategy where a dispersed workforce is advantageous.

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the Telecommuting Policy as presented. Motion carried with all voting in favor.

**Administration**

**Broadband Feasibility Study Engineering Service Contract with Finley Engineering Company, Inc.**

County Administrator, Ryan Krosch, appeared before the Board to request approval on the proposal from Finley Engineering to complete a broadband feasibility study.

Commissioner Kemp, Commissioner Dranttel and Administrator Krosch met with Finley Engineering to review the proposal and are recommending the Board hire them to complete a study. The Cost of the study is $48,000 with $25,000 of the cost being paid for by a grant from the Blandin Foundation.

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the contract contingent on language changes recommended by the County Attorney. Motion carried with all voting in favor.

**North Mankato Services Building Exterior Remodel Bid Approval**

Administrator Krosch requested approval on the low bidders, as presented, for the North Mankato Services Building exterior remodel project and authorize the County Administrator to sign contracts with the approved low bidders.

***Nicollet County Services Building-Exterior Improvements - BID TAB***
***March 19, 2020 2:00 pm***

| | **BASE BID** |
|---|---|
| ***CATEGORY 1 - MASONRY*** | |
| Goff Masonry, LLC | $8,872.00 |
| ***CATEGORY 2 - ROOFING AND METAL PANELS*** | |
| Ballman Roofing & Coating, LLC | $141,737.00 |
| Gag Sheet Metal, Inc | $164,100.00 |
| Laraway Roofing, Inc | $304,217.00 |

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| | |
|---|---|
| ***CATEGORY 3 - EXTERIOR OPENINGS*** | |
| St. Peter Glass, Inc. | $127,250.00 |
| Heartland Glass Company, Inc. | $139,297.00 |
| ***CATEGORY 4 - PAINTING*** | |
| Steinbrecher Painting Company | $16,300.00 |
| Reichel Painting Company, Inc. | $16,500.00 |

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the low bidders from the respective categories: Goff Masonry, LLC at the low bid of $8,872.00; Ballman Roofing & Coating, LLC at the low bid of $141,737.00; St. Peter Glass, Inc. at the low bid of $127,250.00; Steinbrecher Painting Company at the low bid of $16,300.00 and authorize the County Administrator to sign contracts with the approved low bidders. Motion carried with all voting in favor.

**COVID-19 Pandemic Emergency Declaration**

Administrator Krosch appeared before the Board to request approval on the COVID-19 Pandemic Emergency Declaration. Krosch invited Justin Block, Emergency Management Director, to address the Board.

Director Block provided information on why counties are declaring a state of emergency when declarations are already in place at a state level and answered questions from the Commissioners.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the COVID-19 Pandemic Emergency Declaration. Motion carried with all voting in favor on a roll call vote.

COVID-19 EMERGENCY DECLARATION

**WHEREAS**, the Novel Coronavirus Disease 2019, commonly known as COVID-19, is a respiratory disease that has resulted in a COVID-19 pandemic; and

**WHEREAS**, on March 13, 2020, the President of the United States declared a National Emergency as a result of the outbreak of COVID-19; and

**WHEREAS**, on March 13, 2020, the Governor of the State of Minnesota declared a Peacetime State of Emergency to authorize the use of resources to support the response to COVID-19; and

**WHEREAS**, subject matter experts have determined that proactive measures must be undertaken to reduce the impact of the COVID-19, and this activity will be beyond the usual resources of Nicollet County; and

**WHEREAS**, the necessary response and support to affected individuals, communities, medical systems, businesses, and government has caused significant impact to Nicollet County as a whole; and

**WHEREAS**, the necessary resources to aid, respond to, and recover from the COVID-19 pandemic will exceed the resources available within Nicollet County and additional resources will be needed from state and federal sources; and

**WHEREAS**, the Nicollet County Health and Human Services Director has declared a public health emergency in Nicollet County and implemented the Nicollet County Public Health Disaster Response Action Team; and

**WHEREAS**, the Director of the Nicollet County Department of Emergency Management recommends that the Chair of the Nicollet County Board of Commissioners declare that a state of emergency exists in Nicollet County; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Nicollet County Board of Commissioners declares Nicollet County in a State of Emergency for conditions resulting from COVID-19.

**NOW, THEREFORE, BE IT FURTHER RESOLVED,** that Nicollet County Board of Commissioners directs the Director of Health and Human Services, the Director of Emergency Management, and the County Administrator to coordinate such actions and activities as necessary and request such local, state, and /or federal assistance as needed to protect lives, and public and private property in Nicollet County and the recovery of Nicollet County from

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the impacts resulting from the COVID019 pandemic to the extent practicable and allowed by law, ordinance, and resolution.

## Resolution to Close County Buildings due to the COVID-19 Pandemic Emergency

Administrator Krosch requested approval on the Resolution to Close County Buildings due to the COVID-19 Pandemic Emergency.

The resolution authorizes the closure of County buildings retroactively beginning on March 19, 2020 until further notice due to the COVID-19 pandemic emergency.

Motion by Commissioner Kolars and seconded by Commissioner Kemp to approve the Resolution to Close County Buildings due to the COVID-19 Pandemic Emergency. Motion carried with all voting in favor on a roll call vote.

RESOLUTION TO SUPPORT CLOSING BUILDINGS DUE TO THE
COVID-19 PANDEMIC EMERGENCY

**WHEREAS,** Minnesota Statute 373.052 authorizes a county board to close county buildings and offices by resolution if there is an emergency situation; and

**WHEREAS**, Minnesota Statute 373.052 allows a county board to approve an emergency closing retroactively at its next succeeding meeting; and

**WHEREAS**, state and federal emergency orders have been issued to address the COVID-19 pandemic; and

**WHEREAS**, state and federal guidelines have been issued to limit person-to-person contact to help control the spread of the COVID-19 virus.

**NOW, THEREFORE BE IT RESOLVED,** the Nicollet County Board of Commissioners hereby closes all Nicollet County buildings to the public retroactively beginning March 19, 2020; and

**BE IT RESOLVED**; this closure shall extend until further notice; and

**BE IT RESOLVED**; the public may still enter County buildings for court, probation and law enforcement related services or as authorized and deemed necessary by the Nicollet County administrator or a Nicollet County department head.

## Agenda Addition

## Resolution Temporarily Modifying Procedures for the Payment of Commissioner Warrants, Approval of Contracts and Approval of Expenditures

Administrator Krosch requested approval on the Resolution Temporarily Modifying Procedures for the Payment of Commissioner Warrants, Approval of Contracts and Approval of Expenditures.

Administrator Krosch discussed the possibility of needing to put this in to action if there is a shelter-in-place order given due to the COVID-19 pandemic emergency. Commissioner Morrow asked Administrator Krosch to provide a description of what the commissioner and auditor warrants are for those who might not be aware.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the Resolution Temporarily Modifying Procedures for the Payment of Commissioner Warrants, Approval of Contracts and Approval of Expenditures. Motion carried with all voting in favor on a roll call vote.

RESOLUTION TEMPORARILY MODIFYING PROCEDURES FOR
THE PAYMENT OF COMMISSIONER WARRANTS, APPROVAL
OF CONTRACTS AND APPROVAL OF EXPENDITURES

**WHEREAS**, the Nicollet County Board of Commissioners (Board) approves commissioner warrants; and

**WHEREAS**, the Board approves and signs contracts over $20,000; and

**WHEREAS**, the Nicollet County administrator is authorized to spend up to $10,000 for non-budgeted expenses; and

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**WHEREAS**, state and federal emergency declarations have been issued as a result of the COVID-19 pandemic; and

**WHEREAS**, during the pandemic it may not be possible or advisable for the Board to hold a meeting to make these approvals; and

**WHEREAS**, these approvals are critical to the continuation of services provided by Nicollet County.

**NOW, THEREFORE, BE IT RESOLVED**, the Nicollet County Board of Commissioners authorizes the following changes for commissioner warrants, contracts and expenditures:

- Commissioner warrants may be approved by the county administrator or his designee and the finance director or her designee should the Board not meet. Commissioner warrants would still be emailed to the Board for review.
- Budgeted contracts and expenses may be approved and signed by the county administrator or his designee regardless of the contract amount.
- The county administrator or his designee may approve non-budgeted, essential expenses up to $25,000.
- For unbudgeted, essential expenses over $25,000, the county administrator or his designee will consult with the county board chair or vice chair before making the purchase.

## Agenda Addition

## Resolution Approving the Payment of Employees Impacted by a COVID-19 Shelter-In-Place Order

Administrator Krosch requested approval on the Resolution Approving the Payment of Employees Impacted by a COVID-19 Shelter-In-Place Order.

The resolution authorizes the full-payment of salaries and benefits to employees who have work hours reduced due to a COVID-19 shelter-in-place order.

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve the Resolution Approving the Payment of Employees Impacted by a COVID-19 Shelter-In-Place Order. Motion carried with all voting in favor on a roll call vote.

RESOLUTION APPROVING THE PAYMENT OF EMPLOYEES
IMPACTED BY A COVID-19 SHELTER-IN-PLACE ORDER

**WHEREAS**, the United States and Minnesota are under state and federal emergency declarations due to the COVID-19 pandemic; and

**WHEREAS**, a shelter-in-place order may be imposed in Minnesota to help slow the spread of the COVID-19 virus; and

**WHEREAS**, Nicollet County may have some non-essential employees who need to stay at home during a shelter-in-place order; and

**WHEREAS**, every attempt will be made to have those non-essential employees do County work from home; and

**WHEREAS**, Nicollet County has already budgeted the salaries and benefits for all its employees for the year 2020; and

**WHEREAS**, the Nicollet County Board wants to look out for the well-being of its staff and their families during this pandemic.

**NOW, THEREFOR, BE IT RESOLVED**, that the Nicollet County Board of Commissioners authorizes the full payment of salaries and benefits to employees who have work hours reduced due to a shelter-in-place order from the COVID-19 pandemic; and

**BE IT FURTHER RESOLVED**, employees who have work hours reduced due to a COVID-19 shelter-in-place order do not need to use paid leave time to receive their full salaries and benefits; and

**BE IT FURTHER RESOLVED**, this resolution will remain in effect until December 31, 2020.

## Public Works

## Consider ROW Acquisition Resolution Project SP 052-614-010

Public Works Director, Seth Greenwood, appeared before the Board to request approval on the ROW Acquisition Resolution for Project SP 052-614-010.

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Additional road right-of-way (ROW) will be required for the CSAH 14 slope repair project. Included in the Board packet is Nicollet County ROW Plat 31, which identifies existing road easements that will be acquired and converted to fee title ownership and additional new road ROW. Also included in the packet is a resolution authorizing the acquisition of right-of-way as depicted on Nicollet County ROW Plat 31.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the Resolution Authoring Acquisition of Right-of-Way for Nicollet County Highway Project SP 052-614-010. Motion carried with all voting in favor on a roll call vote.

RESOLUTION AUTHORIZING ACQUISITION OF RIGHT-OF-WAY
FOR NICOLLET COUNTY HIGHWAY
PROJECT SP 052-614-010

WHEREAS, the Nicollet County Public Works Department proposes to reconstruct a segment of County State Aid Highway No. 14 from approximately 260 feet west of County State Aid Highway 21 to 80 feet southeast of Valley High Road in Nicollet County, which project is numbered SP 052-614-010 (hereinafter "Project"); and,

WHEREAS, the Project work consists of grading, base, surfacing, RSS slope wall, curb and gutter, and drainage on said County State Aid Highway No. 14 to provide for the safety of the traveling public; and,

WHEREAS, in addition to the existing easements, certain land and interests therein are required to construct the Project; and,

WHEREAS, the land and interests therein which are needed to construct the Project are described by Nicollet County Right-of-Way Plat No. 31 which is attached hereto (hereinafter "New Right-of-Way"); and,

WHEREAS, the Nicollet County Board of Commissioners desires to begin construction of the Project in 2020; and,

WHEREAS, to begin construction of the Project, the County will require title and possession of the New Right-of-Way prior to the filing of an award by the court appointed commissioners pursuant to the provisions of Minnesota Statute Chapter 117 specifically §117.042;

NOW, THEREFORE, BE IT RESOLVED that the Nicollet County Board of Commissioners hereby authorizes the county highway engineer to proceed to acquire the New Right-of-Way in accordance with Minnesota Statutes.

BE IT FURTHER RESOLVED that the Nicollet County Board of Commissioners hereby authorize the acquisition of the New Right-of-Way that cannot be successfully acquired through negotiation by eminent domain and to take title and possession thereto prior to the filing of an award by the court-appointed commissioners, pursuant to the provisions of Minnesota Statute Chapter 117 specifically §§117.012 and 117.042.

BE IT FURTHER RESOLVED that the Nicollet County Board of Commissioners hereby requests that the Nicollet County attorney file the necessary petition therefore, and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the county of the court.

## Informational Items

## Commissioner Committee Reports

The Commissioners reported on various meetings and activities including:

### Commissioner Marie Dranttel

- Board Workshop
- Broadband Meeting

### Commissioner Terry Morrow

- Board Workshop
- Community Health Building Committee Meeting

### Commissioner Denny Kemp

- Board Workshop

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- Community Health Building Committee Meeting
- Broadband Meeting

**Commissioner Jack Kolars**

- Connecting Nicollet County
- Brown-Nicollet Community Health Personnel Committee
- MVAC
- Board Workshop
- GMG Board Meeting
- Traverse des Sioux Library

**Chair's Report**

- Board Workshop

**Approve Per Diems and Expenses**

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor.

**Adjourn**

Motion by Commissioner Kemp and seconded by Commissioner Morrow to adjourn the meeting. Motion carried with all voting in favor. The meeting adjourned at 9:49 a.m.

_____
JOHN LUEPKE, CHAIR
BOARD OF COMMISSIONERS

ATTEST:

_____
RYAN KROSCH
CLERK TO THE BOARD

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# Nicollet County Board of Commissioners
# Board Meeting Agenda Item

NICOLLET COUNTY EST. 1853

**Agenda Item:**

2019 Budget Amendment - Sheriff's Office Project

Primary Originating Division/Dept.: Finance

Meeting Date: 04/14/2020

Contact: Heather McCormick Title: Finance

Item Type: (Select One) Consent Agenda

Amount of Time Requested minutes

Presenter: Title:

Attachments: ⦿ Yes ○ No

County Strategy: (Select One) Facilities and Space - preserve, maintain and build our assets

**BACKGROUND/JUSTIFICATION:**

The attached $529,000 budget amendment is for completion of the Sheriff remodel project. The project is now complete and the capitalized asset totaled $2.7M which was paid by 2018 bond proceeds and fund balance. When the 2019 budget was developed in August of 2018, we did not know how much of the project would be paid for in 2018 and how much would be paid in 2019.

Supporting Documents: ⦿ Attached ○ In Signature Folder ○ None

Prior Board Action Taken on this Agenda Item: ○ Yes ⦿ No

If "yes", when? (provide year; mm/dd/yy if known)

Approved by County Attorney's Office: ○ Yes ○ No ⦿ N/A

**ACTION REQUESTED:**

**FISCAL IMPACT:** Other
(Select One)

If "Other", specify

**FUNDING**
County Dollars =

Grant
(Select One)

**FTE IMPACT:** No FTE change
(Select One)

**Total**

If "Increase or "Decrease" specify:

Related Financial/FTE Comments:

# Budget Change Request Form

## Requestor Information

Department: 2019 budget - 045 Capital Improvements

Department Head: Ryan Krosch

Date: 03-06-20

## Expenditure Reallocation Request

| Account Number | Account Name | Amount Added | Amount Reduced |
|---|---|---|---|
| | | | |

Reason for Change Request:

## Additional Appropriation Request

| Account Number | Account Name | Revenue Amount Requested | Expenditure Amount Requested |
|---|---|---|---|
| 01.045.310.6260 | Prof. & Tech | | $438,000 |
| 01.045.310.6407 | Non Capital Equipment | | $64,000 |
| 01.045.310.6660 | Capital Equipment | | $27,000 |
| Total | | | $529,000 |

Reason for Change Request:

Use of fund balance and bond funds to complete the Sheriff's Office remodel project.

## Approval/Denial

☑ Approved ☐ Denied

Date: 4-14-20

Administrator/Chair Signature:

Attach any additional information desired to support/clarify your request.

# Nicollet County Board of Commissioners
# Board Meeting Agenda Item

NICOLLET COUNTY EST. 1853

**Agenda Item:**

End of Probations

| | |
|---|---|
| Primary Originating Division/Dept.: Human Resources | Meeting Date: 4/14/2020 |
| Contact: Jamie Haefner Title: Human Res. Dir. | Item Type: (Select One) Consent Agenda |
| Amount of Time Requested minutes | |
| Presenter: Jamie Haefner Title: Human Res. Dir. | Attachments: ⦿ Yes ○ No |

County Strategy: (Select One) Facilities and Space - preserve, maintain and build our assets

**BACKGROUND/JUSTIFICATION:**

Administration
County Administrator Ryan Krosch has requested the end of probation for Cody Johnson, Facilities Director, effective March 28, 2020.

Public Works
Director Seth Greenwood has requested the end of probation for Tyler Polzin, Engineering Tech, effective April 2, 2020.

Supporting Documents: ○ Attached ⦿ In Signature Folder ○ None

Prior Board Action Taken on this Agenda Item: ⦿ Yes ○ No

If "yes", when? (provide year; mm/dd/yy if known)

Approved by County Attorney's Office: ○ Yes ○ No ⦿ N/A

**ACTION REQUESTED:**

Grant end of probationary status

**FISCAL IMPACT:** Other
(Select One)

If "Other", specify

**FUNDING**
County Dollars =

Grant
(Select One)

**FTE IMPACT:** No FTE change
(Select One)

If "Increase or "Decrease" specify:

**Total**

Related Financial/FTE Comments:

# Nicollet County Board of Commissioners
# Board Meeting Agenda Item

NICOLLET COUNTY EST. 1853

**Agenda Item:**

Proclamation Recognizing National County Government Month - April 2020

| | |
|---|---|
| Primary Originating Division/Dept.: Administrator | Meeting Date: 04/14/2020 |
| Contact: Ryan Krosch Title: Administrator | Item Type: (Select One) Regular Agenda |
| Amount of Time Requested 5 minutes | |
| Presenter: Ryan Krosch Title: Administrator | Attachments: ⦿ Yes ○ No |

County Strategy: (Select One) Programs and Services - deliver value-added quality services

**BACKGROUND/JUSTIFICATION:**

Each year the month April is recognized a National County Government Month. Each day the nation's 3,069 counties provide essential services to more than 300 million Americans. Since 1991, the National Association of Counties has encouraged counties to use National County Government Month as a time to elevate awareness of county responsibilities, programs and services.

Supporting Documents: ⦿ Attached ○ In Signature Folder ○ None

Prior Board Action Taken on this Agenda Item: ⦿ Yes ○ No

If "yes", when? (provide year; mm/dd/yy if known)

Approved by County Attorney's Office: ○ Yes ○ No ⦿ N/A

**ACTION REQUESTED:**

Approve the Proclamation Recognizing National County Government Month - April 2020.

**FISCAL IMPACT:** Other (Select One)

If "Other", specify

**FUNDING**

County Dollars =

Grant (Select One)

**Total**

**FTE IMPACT:** No FTE change (Select One)

If "Increase or "Decrease" specify:

Related Financial/FTE Comments:

# National County Government Month - April 2020
# "Counties Matter"

**WHEREAS,** the nation's 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe and vibrant communities; and

**WHEREAS,** counties provide health services, administer justice, keep communities safe, foster economic opportunities and much more; and

**WHEREAS,** Nicollet County and all counties take pride in our responsibility to protect and enhance the health, wellbeing and safety of our residents in efficient and cost-effective ways; and

**WHEREAS,** the National Association of Counties National County Government Month theme for 2020 is "Counties Matter", demonstrating how counties help to improve people's lives every day; and

**WHEREAS,** each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services; and

**WHEREAS,** the Nicollet County Board of Commissioners and all Nicollet County employees are committed to fulling the County's mission statement by "providing efficient services with innovation and accountability".

**NOW, THEREFORE, BE IT RESOLVED THAT,** the Nicollet County Board of Commissioners, do hereby proclaim April 2020 as National County Government Month and encourage all county officials, employees and residents to recognize and celebrate the services provided by county government.

Dated this 14th day of April, 2020.

_____

John Luepke, Chair
Nicollet County Board of Commissioners

ATTEST:

_____

Ryan Krosch
County Administrator and Clerk to the Board

# Nicollet County Board of Commissioners
# Board Meeting Agenda Item

NICOLLET COUNTY EST. 1853

**Agenda Item:**

Resolution Declaring Intent to Reimburse Certain Expenditures from the Proceeds of Bonds

Primary Originating Division/Dept.: Administrator

Meeting Date: 04/14/2020

Contact: Ryan Krosch Title: Administrator

Item Type: (Select One) Regular Agenda

Amount of Time Requested 5 minutes

Presenter: Ryan Krosch Title: Administrator

Attachments: ⦿ Yes ○ No

County Strategy: (Select One) Financial Security - prudent use of taxpayer resources

**BACKGROUND/JUSTIFICATION:**

As part of our capital improvement planning, IRS regulations require us to identify possible projects or purchases we may want reimbursement for from the proceeds of bonds. The attached resolution gives the option for the County to reimburse ourselves with bond proceeds at a later date after the identified expenditures have been made.

Supporting Documents: ⦿ Attached ○ In Signature Folder ○ None

Prior Board Action Taken on this Agenda Item: ○ Yes ⦿ No

If "yes", when? (provide year; mm/dd/yy if known)

Approved by County Attorney's Office: ○ Yes ○ No ⦿ N/A

**ACTION REQUESTED:**

Approve the Resolution Declaring Intent to Reimburse Certain Expenditures from the Proceeds of Bonds

**FISCAL IMPACT:** (Select One) NOT in current budget

If "Other", specify

**FUNDING**

County Dollars =

Bond Funds (Select One) $5,200,000

**FTE IMPACT:** (Select One) No FTE change

If "Increase or "Decrease" specify:

**Total**

Related Financial/FTE Comments:

**RESOLUTION DECLARING THE OFFICIAL INTENT OF NICOLLET COUNTY TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF BONDS TO BE ISSUED BY THE COUNTY**

**WHEREAS**, the Internal Revenue Service has issued Treas. Reg. § 1.150-2 (the "Reimbursement Regulations") providing that proceeds of tax-exempt bonds used to reimburse prior expenditures will not be deemed spent unless certain requirements are met; and

**WHEREAS**, Nicollet County, Minnesota (the "County"), expects to incur certain expenditures that may be financed temporarily from sources other than bonds, and reimbursed from the proceeds of one or more tax-exempt bonds;

**WHEREAS**, the County has determined to make this declaration of official intent (the "Declaration") to reimburse certain costs from proceeds of bonds in accordance with the Reimbursement Regulations.

**NOW, THEREFORE, BE IT RESOLVED** BY THE BOARD OF COMMISSIONERS OF NICOLLET COUNTY AS FOLLOWS:

1. The County proposes to undertake the following projects (together, the "Project"):

| Project/Purchase | Department | Cost | |
|---|---|---|---|
| Courthouse HVAC System Changeover | Facilities | $65,000 | |
| Jail Recreation Area Concrete | Facilities | $100,000 | |
| North Mankato Bld. Remodel - Phase I | Facilities | $500,000 | |
| New Parking Lot | Facilities | $500,000 | |
| HHS Parking Lot | Facilities | $35,000 | |
| Technology Projects | Technologies | $200,000 | |
| Lease Staff Vehicles | HHS | $38,900 | |
| Lease/Purchase Vehicles | Sheriff | | $112,188 |
| Public Works Equipment | Public Works | | $1,346,000 |
| Road and Bridge Projects | Public Works | | $9,210,348 |

| | | |
|---|---|---|
| New Jail Elevator | Facilities | $200,000 |
| New Plow Truck | Facilities | $35,000 |
| North Mankato Bld. Remodel - Interior | Facilities | $1,800,000 |
| Public Works Equipment | Public Works | $600,000 |

2. The County reasonably expects to reimburse the expenditures made for

certain costs of the Project from the proceeds of tax-exempt bonds in an estimated maximum principal amount of $5,200,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

3. This Declaration has been made not later than 60 days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of bonds, except for the following expenditures: (a) costs of issuance of bonds; (b) costs in an amount not in excess of $100,000 or 5 percent of the proceeds of an issue; or (c) "preliminary expenditures" up to an amount not in excess of 20 percent of the aggregate issue price of the issue or issues that finance or are reasonably expected by the County to finance the project for which the preliminary expenditures were incurred. The term "preliminary expenditures" includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

4. This Declaration is an expression of the reasonable expectations of the County based on the facts and circumstances known to the County as of the date hereof. The anticipated original expenditures for the Project and the principal amount of the bonds described in paragraphs 1 and 2 are consistent with the County's budgetary and financial circumstances. No sources other than proceeds of bonds to be issued by the County are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the County's budget or financial policies to pay such Project expenditures.

5. This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

Dated this 14th day of April, 2020.

_____
John Luepke, Chair
Nicollet County Board of Commissioners

ATTEST:

_____
Ryan Krosch
County Administrator and Clerk to the Board

# Nicollet County Board of Commissioners
# Board Meeting Agenda Item

NICOLLET COUNTY EST. 1853

**Agenda Item:**

Resolution Approving the 2020-2024 Capital Improvement Plan

Primary Originating Division/Dept.: County Administration

Meeting Date: 04/14/2020

Contact: Ryan Krosch Title: County Administrator

Item Type: (Select One) Regular Agenda

Amount of Time Requested 5 minutes

Presenter: Ryan Krosch Title: County Administrator

Attachments: ⦿ Yes ○ No

County Strategy: (Select One) Facilities and Space - preserve, maintain and build our assets

**BACKGROUND/JUSTIFICATION:**

The attached 2020-2024 Capital Improvement Plan (CIP) was discussed at the March 17, 2020 Board Workshop. The CIP is intended to be a road map used to help guide the County's capital expenditures over the next five years.

Supporting Documents: ⦿ Attached ○ In Signature Folder ○ None

Prior Board Action Taken on this Agenda Item: ○ Yes ⦿ No

If "yes", when? (provide year; mm/dd/yy if known)

Approved by County Attorney's Office: ○ Yes ○ No ⦿ N/A

**ACTION REQUESTED:**

Approve the Resolution Approving the 2020-2024 Capital Improvement Plan

**FISCAL IMPACT:** Other
(Select One)

If "Other", specify

**FUNDING**
County Dollars =

Other
(Select One)

**FTE IMPACT:** No FTE change
(Select One)

If "Increase or "Decrease" specify:

Related Financial/FTE Comments:

**Total** $62,255,159

# RESOLUTION ADOPTING A
# 2020 – 2024 CAPITAL IMPROVEMENT PLAN

WHEREAS, pursuant to Minnesota Statutes, Chapter 475, as amended, and Section 373.40, as amended (collectively, the "Act"), counties are authorized to adopt a capital improvement plan and carry out programs for the financing of capital improvements; and

WHEREAS, Nicollet County, Minnesota (the "County"), has caused to be prepared the "2020–2024 Capital Improvement Plan for Nicollet County, Minnesota" (the "Capital Improvement Plan"); and

WHEREAS, in considering the Capital Improvement Plan, the Board has considered for each project and for the overall Capital Improvement Plan:

1. the condition of the County's existing infrastructure, including the projected need for repair and replacement;
2. the likely demand for the improvement;
3. the estimated cost of the improvement;
4. the available public resources;
5. the level of overlapping debt in the County;
6. the relative benefits and costs of alternative uses of the funds;
7. operating costs of the proposed improvements; and
8. alternatives for providing services more efficiently through shared facilities with other local government units; and

WHEREAS, the Capital Improvement Plan is intended to be a guide that is subject to change and does not commit the County to completing any of the improvements.

NOW, therefore, be it resolved, the Nicollet County Board of Commissioners hereby adopts the 2020 – 2024 Capital Improvement Plan as presented.

Dated this 14th day of April, 2020.

_____
John Luepke, Chair
Nicollet County Board of Commissioners

ATTEST:

_____
Ryan Krosch
County Administrator and Clerk to the Board

# Nicollet County Board of Commissioners
# Board Meeting Agenda Item

NICOLLET COUNTY EST. 1853

**Agenda Item:**

2020 First Half Property Tax Collections, Penalties and Settlements

Primary Originating Division/Dept.: County Administration

Meeting Date: 04/14/2020

Contact: Ryan Krosch Title: County Administrator

Item Type: (Select One) Regular Agenda

Amount of Time Requested 30 minutes

Presenter: Jaci Kopet Title: Public Service Mngr.

Attachments: ○ Yes ⦿ No

County Strategy: (Select One) Collaborative Workplace - sustain the core values of our culture

**BACKGROUND/JUSTIFICATION:**

Information will be provided at the Board Meeting regarding to possibility of waiving the late penalty on 2020 property taxes paid after May 15 for a duration of time as determined by the Board. The County Board has the authority under MN Statute 279.01 to abate tax penalties if they found the imposition of those penalties would be unjust and unreasonable. The COVID-19 pandemic has created a situation that allows the County Board to consider this authority under 279.01.

Supporting Documents: ○ Attached ○ In Signature Folder ⦿ None

Prior Board Action Taken on this Agenda Item: ○ Yes ⦿ No

If "yes", when? (provide year; mm/dd/yy if known)

Approved by County Attorney's Office: ○ Yes ○ No ⦿ N/A

**ACTION REQUESTED:**

**FISCAL IMPACT:** Other
(Select One)

If "Other", specify

**FUNDING**
County Dollars =

Other
(Select One)

**FTE IMPACT:** No FTE change
(Select One)

If "Increase or "Decrease" specify:

**Total**

Related Financial/FTE Comments:

# Nicollet County Board of Commissioners
# Board Meeting Agenda Item

NICOLLET COUNTY EST. 1853

**Agenda Item:**

Proclamation for Crime Victims' Rights Week

Primary Originating Division/Dept.: County Attorney's Office

Meeting Date: 4/14/2020

Contact: Michelle Zehnder Title: County Attorney

Item Type: (Select One) Regular Agenda

Amount of Time Requested 10 minutes

Presenter: Michelle Zehnder Title: County Attorney

Attachments: ⦿ Yes ○ No

County Strategy: (Select One) Programs and Services - deliver value-added quality services

**BACKGROUND/JUSTIFICATION:**

Michelle Zehnder Fischer will be presenting the attached Proclamation for Board approval and signature. Ordinarily, the County Attorney's Office undertakes community education during Crime Victims Rights Week. Due to the restrictions currently in place, this education outreach will take place this fall.

Supporting Documents: ⦿ Attached ○ In Signature Folder ○ None

Prior Board Action Taken on this Agenda Item: ○ Yes ⦿ No

If "yes", when? (provide year; mm/dd/yy if known)

Approved by County Attorney's Office: ○ Yes ○ No ⦿ N/A

**ACTION REQUESTED:**

Proclaim April 19-25, 2020 as Crime Victims' Rights Week.

**FISCAL IMPACT:** No fiscal impact (Select One)

If "Other", specify

**FUNDING**

County Dollars =

Grant (Select One)

**Total**

**FTE IMPACT:** No FTE change (Select One)

If "Increase or "Decrease" specify:

Related Financial/FTE Comments:

# PROCLAMATION

WHEREAS, the victims' rights movement has resulted in the passage of laws at the local, state, and federal levels that established essential rights for victims;

WHEREAS, crime victims' rights acts passed here in Minnesota and at the federal level have provided victims with ways to participate meaningfully throughout the criminal justice process;

WHEREAS, the rights of crime victims are best protected when all participants in the criminal justice process – not only victims – are appropriately educated about victims' rights;

WHEREAS, supporting victims of crime is crucial to the U.S. justice system because our support honors the experiences of victims and allows them to find autonomy and empowerment through achieving self-defined goals;

WHEREAS, we must help victims access the justice, assistance, and support they need to rebuild their lives;

WHEREAS, in addition to the justice sought in the courts, advocacy by and for victims of crime is itself a form of seeking justice;

WHEREAS, the accomplishments of the victims' rights movement – achieved through compassion and collaboration, and built on the courageous advocacy of individual victims and their families across the country – inspire in us hope for future progress and greater healing;

WHEREAS, we are determined to respond to crime and violence by helping victims find not only support, recovery, and justice, but also a sense of hope for their future;

WHEREAS, National Crime Victims' Rights Week provides an opportunity to recommit to ensuring that accessible, appropriate, and trauma-informed services are offered to all victims of crime;

WHEREAS, Nicollet County is hereby dedicated to strengthening victims and survivors in the aftermath of crime, building resilience in our communities and our victim responders, and working for a better future for all victims and survivors.

NOW, THEREFORE, I, as Chairman of the Board of Commissioners of Nicollet County, do hereby proclaim the week of April 19-25, 2020, as

**Crime Victims' Rights Week**

and reaffirm this County's commitment to continuing a victim service and criminal justice response that assists all victims of crime during Crime Victims' Rights Week and throughout the year; and to express our sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice, and peace.

April _____, 2020

_____
John Luepke, Chair
Nicollet County Board of Commissioners

ATTEST:

_____
Ryan Krosch
Clerk to the Board

OFFICIAL PROCEEDINGS OF THE
NICOLLET COUNTY DRAINAGE AUTHORITY
MARCH 24, 2020

The Nicollet County Drainage Authority met in regular session on Tuesday, March 24, 2020 at 10:00 a.m. with Chair John Luepke presiding. Commissioners Marie Dranttel, Terry Morrow, Denny Kemp, and John Luepke were present. Also present were County Administrator Ryan Krosch, Recording Secretary Abigail Lewis and County Attorney Michelle Zehnder Fischer. Via Teleconference: Jack Kolars. This meeting was being held via teleconference pursuant to Minnesota Statute 13D.021.

**Consent Agenda**

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the consent agenda items as follows: approval of the March 10, 2020 Drainage Authority minutes. Motion carried with all voting in favor.

**Nicollet County Ditch No. 77 Lateral 2 Public Hearing**

Public Services Manager, Jaci Kopet, appeared before the board to request that the public hearing scheduled for today at 10:00 a.m. be continued on April 14, 2020 at 10:00 a.m. due to the COVID-19 pandemic emergency. Letters were sent to all the landowners to ensure they were aware of this change.

Chair Luepke opened the public hearing at 10:00 a.m.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to continue the public hearing on County Ditch No. 77 Lateral 2 on April 14, 2020 at 10:00 a.m. Motion carried with all voting in favor.

**Consider Replacement Pick-up for Ditch Inspector**

Public Works Director, Seth Greenwood, appeared before the Board to request approval on the purchase of a replacement truck for the ditch inspector.

The ditch inspector pickup is a 2013 model with approximately 106,000 miles. This truck has gotten to an age, mileage, and condition that it is time to replace it to maximize resale value. A replacement pickup with sales tax included is approximately $40,000. We anticipate a sale value range for the 2013 model to be $12,000-$16,000. Net cost range to be spread over all the ditch systems would be $24,000-$28,000.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the purchase of a replacement ditch inspector truck. Motion carried with all voting in favor.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to adjourn the meeting. The meeting adjourned at 10:05 a.m.

_____
JOHN LUEPKE, CHAIR
BOARD OF COMMISSIONERS

ATTEST:

_____
RYAN KROSCH
CLERK TO THE BOARD

# Nicollet County Drainage Authority Meeting Agenda Item

NICOLLET COUNTY EST. 1853

**Agenda Item:**
Continued CD77 Lateral 2 Final Engineers Hearing Public Hearing

Primary Originating Division/Dept.: Public Services

Meeting Date: 04/14/2020

Contact: Jaci Kopet Title: Public Services

Item Type: (Select One) Regular Agenda

Amount of Time Requested 5 minutes

Presenter: Jaci Kopet Title: Public Servcies

Attachments: ○ Yes ⦿ No

County Strategy: (Select One) Programs and Services - deliver value-added quality services

**BACKGROUND/JUSTIFICATION:**

A public hearing for the Final Engineers Report for the improvement to CD77 Lateral 2 was scheduled for March 24th at 10:00 am. Due to COVID-19, the Government Center was not open to the public, therefore the hearing was recessed to April 14th at 10:00 am. Since March 24th, the Governor has issued a Stay at Home Order and the Government Center remains closed to the public. At this time, I am uncertain of when the Government Center will open to the public. I am recommending that this hearing be recessed once again to May 19th at 11:00 am.

I am anticipating this meeting will be held either in-person or a phone/remote-in options on May 19th depending on the restrictions due to COVID-19.

I will keep the board and staff up to date on the details of how this hearing will be held.

Supporting Documents: ○ Attached ○ In Signature Folder ⦿ None

Prior Drainage Authority Action Taken on this Item: ○ Yes ⦿ No

If yes, when? (provide year; mm/dd/yy if known)

Approved by County Attorney's Office: ⦿ Yes ○ No ○ N/A

**ACTION REQUESTED:**

Board Approval to recess the public hearing to May 19, 2020 at 11:00 am

**FISCAL IMPACT:** Other (Select One)

If "Other", specify

**FUNDING**
Drainage Authority Dollars =

Grant
(Select One)

**Total**

**FTE IMPACT:** No FTE change (Select One)

If "Increase or "Decrease" specify:

Related Financial/FTE Comments:

# Nicollet County Board of Commissioners
# Board Meeting Agenda Item

NICOLLET COUNTY EST. 1853

**Agenda Item:**

Approved Auditor Warrants

| | |
|---|---|
| Primary Originating Division/Dept.: Finance Department | Meeting Date: 4/14/2020 |
| Contact: Title: | Item Type: (Select One) Regular Agenda |
| Amount of Time Requested minutes | |
| Presenter: Title: | Attachments: ○ Yes ⦿ No |

County Strategy: (Select One) Financial Security - prudent use of taxpayer resources

**BACKGROUND/JUSTIFICATION:**

Supporting Documents: ○ Attached ○ In Signature Folder ⦿ None

Prior Board Action Taken on this Agenda Item: ○ Yes ⦿ No

If "yes", when? (provide year; mm/dd/yy if known)

Approved by County Attorney's Office: ○ Yes ○ No ⦿ N/A

**ACTION REQUESTED:**

**FISCAL IMPACT:** Other
(Select One)

If "Other", specify

**FTE IMPACT:** No FTE change
(Select One)

If "Increase or "Decrease" specify:

Related Financial/FTE Comments:

**FUNDING**

County Dollars =

Grant
(Select One)

**Total**

# *** Nicollet County ***

INTEGRATED FINANCIAL SYSTEMS

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

| | Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|---|
| 45 | DEPT | | | | CAPITAL IMPROVEMENTS | | | |
| | 4487 | **MN PAVING AND MATERIALS** | | | | | | |
| | | 01-045-320-0000-6602 | | 6,418.20 | COURTHOUSE PARKING LOT #3 | PYMT 3 | GROUNDS IMPROVEMENTS | N |
| | **4487** | **MN PAVING AND MATERIALS** | | **6,418.20** | **1** Transactions | | | |
| **45** | **DEPT Total:** | | | **6,418.20** | **CAPITAL IMPROVEMENTS** | **1 Vendors** | **1 Transactions** | |
| **111** | DEPT | | | | COURTHOUSE OPERATIONS | | | |
| | 1 | **ST PETER FINANCE DEPARTMENT** | | | | | | |
| | | 01-111-000-0000-6250 | | 759.86 | ACCT#102-002600-01 LEC<br>02/14/2020 03/12/2020 | 102-002600-01 | ELECTRICITY, WATER & SEWER | N |
| | | 01-111-000-0000-6250 | | 101.21 | ACCT#102-002601-01 COURTHOUSE<br>02/14/2020 03/12/2020 | 102-002601-01 | ELECTRICITY, WATER & SEWER | N |
| | | 01-111-000-0000-6250 | | 7,892.56 | ACCT#102-002602-01 COURTHOUSE2<br>02/14/2020 03/12/2020 | 102-002602-01 | ELECTRICITY, WATER & SEWER | N |
| | | 01-111-000-0000-6250 | | 7.50 | ACCT#103-016800-03 STS GARAGE<br>02/11/2020 03/11/2020 | 103-016800-03 | ELECTRICITY, WATER & SEWER | N |
| | **1** | **ST PETER FINANCE DEPARTMENT** | | **8,761.13** | **4** Transactions | | | |
| **111** | **DEPT Total:** | | | **8,761.13** | **COURTHOUSE OPERATIONS** | **1 Vendors** | **4 Transactions** | |
| **115** | DEPT | | | | NM COUNTY OFFICES BUIILDING | | | |
| | 395 | **BENCO ELECTRIC COOPERATIVE** | | | | | | |
| | | 01-115-000-0000-6250 | | 1,094.48 | #017703 HUMAN SERVICES N MKTO<br>02/20/2020 03/20/2020 | 017703 | ELECTRICITY, WATER & SEWER | N |
| | **395** | **BENCO ELECTRIC COOPERATIVE** | | **1,094.48** | **1** Transactions | | | |
| **115** | **DEPT Total:** | | | **1,094.48** | **NM COUNTY OFFICES BUIILDING** | **1 Vendors** | **1 Transactions** | |
| **116** | DEPT | | | | HEALTH & HUMAN SERVICES BUILDING | | | |
| | 1 | **ST PETER FINANCE DEPARTMENT** | | | | | | |
| | | 01-116-000-0000-6250 | | 3,581.91 | ACCT#102-002603-00 HHS BLDG<br>02/14/2020 03/12/2020 | 102-002603-00 | ELECTRICITY, WATER & SEWER | N |
| | **1** | **ST PETER FINANCE DEPARTMENT** | | **3,581.91** | **1** Transactions | | | |
| **116** | **DEPT Total:** | | | **3,581.91** | **HEALTH & HUMAN SERVICES BUILDING** | **1 Vendors** | **1 Transactions** | |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| 121 | DEPT | | | VETERAN'S SERVICE | | | |
| 4597 | **KWIK TRIP EXTENDED NETWORK** | | | | | | |
| | 01-121-160-0000-6566 | | 135.72 | FUEL EXPENSES FOR VANS<br>02/24/2020 03/29/2020 | BG2249461 | GAS FOR VAN USE/ GAS CARDS FOR | N |
| **4597** | **KWIK TRIP EXTENDED NETWORK** | | **135.72** | **1** Transactions | | | |
| **121** | **DEPT Total:** | | **135.72** | **VETERAN'S SERVICE** | **1 Vendors** | **1 Transactions** | |
| **201** | DEPT | | | SHERIFF DEPT | | | |
| 6832 | **ENTERPRISE FM TRUST** | | | | | | |
| | 01-201-000-0000-6341 | | 6,886.21 | MONTHLY LEASE CHARGES/SQUADS<br>04/01/2020 04/30/2020 | FBN3928058 | VEHICLE LEASE | N |
| | 01-201-000-0000-6560 | | 48.14 | SERVICE CHARGES/SQUADS<br>04/01/2020 04/30/2020 | FBN3928058 | VEHICLE UPKEEP, REPAIRS & SUPPL | N |
| **6832** | **ENTERPRISE FM TRUST** | | **6,934.35** | **2** Transactions | | | |
| 2571 | **US BANK EQUIPMENT & FINANCE** | | | | | | |
| | 01-201-000-0000-6340 | | 135.48 | COPIER LEASE CFHF49227 | 410677637 | RENTALS & SERVICE AGREEMENTS | N |
| **2571** | **US BANK EQUIPMENT & FINANCE** | | **135.48** | **1** Transactions | | | |
| **201** | **DEPT Total:** | | **7,069.83** | **SHERIFF DEPT** | **2 Vendors** | **3 Transactions** | |
| **207** | DEPT | | | PRISONER COMMISSIONS ACCOUNT | | | |
| 4172 | **STELLAR SERVICES LLC** | | | | | | |
| | 01-207-000-0000-6277 | | 107.07 | INMATE ORDER WK 3/30/20<br>03/30/2020 04/30/2030 | 147449 | JAIL MATERIALS & EQUIPMENT | N |
| **4172** | **STELLAR SERVICES LLC** | | **107.07** | **1** Transactions | | | |
| **207** | **DEPT Total:** | | **107.07** | **PRISONER COMMISSIONS ACCOUNT** | **1 Vendors** | **1 Transactions** | |
| **210** | DEPT | | | ENHANCED 911 SYSTEM | | | |
| 5283 | **ALPHA WIRELESS** | | | | | | |
| | 01-210-000-0000-6340 | | 4,650.75 | 2ND QTR MAINT ON CONSOLE EQUIP<br>04/01/2020 06/30/2020 | 6369 | RENTALS & SERVICE AGREEMENTS | N |
| **5283** | **ALPHA WIRELESS** | | **4,650.75** | **1** Transactions | | | |
| 8470 | **EVANS CONSOLES INCORPORATED** | | | | | | |
| | 01-210-000-0000-6660 | | 23,469.22 | TEMPLATES, CONSOLES,PKGS,FREIG | U033251 | EQUIPMENT PURCHASED | N |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| | | | | 03/31/2020 03/31/2020 | | | |
| **8470** | **EVANS CONSOLES INCORPORATED** | | **23,469.22** | **1** Transactions | | | |
| **210** | **DEPT Total:** | | **28,119.97** | **ENHANCED 911 SYSTEM** | **2 Vendors** | **2 Transactions** | |
| **215** | DEPT | | | CORONER | | | |
| 2027 | **RAMSEY COUNTY MEDICAL EXAMINER** | | | | | | |
| | 01-215-000-0000-6260 | | 1,655.75 | AUTOPSY/TOXICOLOGY/MICRO EXAM | MED026973 | PROFESSIONAL & TECHNICAL SERVI | N |
| | | | | 03/23/2020 03/23/2020 | | | |
| **2027** | **RAMSEY COUNTY MEDICAL EXAMINER** | | **1,655.75** | **1** Transactions | | | |
| **215** | **DEPT Total:** | | **1,655.75** | **CORONER** | **1 Vendors** | **1 Transactions** | |
| **230** | DEPT | | | DISPATCH CENTER | | | |
| 5283 | **ALPHA WIRELESS** | | | | | | |
| | 01-230-000-0000-6340 | | 387.00 | 2ND QTR MAINT APX PORT/MOBILES | 6370 | RENTALS & SERVICE AGREEMENTS | N |
| | | | | 04/01/2020 06/30/2020 | | | |
| **5283** | **ALPHA WIRELESS** | | **387.00** | **1** Transactions | | | |
| **230** | **DEPT Total:** | | **387.00** | **DISPATCH CENTER** | **1 Vendors** | **1 Transactions** | |
| **526** | DEPT | | | COUNTY LIBRARY SERVICES | | | |
| 269 | **TREASURER/ST PETER CITY** | | | | | | |
| | 01-526-000-0000-6902 | | 12,511.00 | 2ND QTR LIBRARY SERVICES | APR2020-202002 | APPROPRIATIONS | N |
| | | | | 04/01/2020 06/30/2020 | | | |
| **269** | **TREASURER/ST PETER CITY** | | **12,511.00** | **1** Transactions | | | |
| **526** | **DEPT Total:** | | **12,511.00** | **COUNTY LIBRARY SERVICES** | **1 Vendors** | **1 Transactions** | |
| **1** | **Fund Total:** | | **69,842.06** | **GENERAL REVENUE FUND** | | **17 Transactions** | |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| **320** | DEPT | | | ROAD & BRIDGE (MAINTENANCE) | | | |
| 148 | **BROWN COUNTY REA** | | | | | | |
| | 10-320-000-0000-6282 | | 60.84 | LIGHT AT TH 15 & CSAH 5<br>03/01/2020 03/31/2020 | 227530 | CO CONTRACTS-GRVL CRSHG,CRCK | N |
| | 10-320-000-0000-6282 | | 62.53 | LIGHT AT TH 14 & CSAH 37<br>03/01/2020 03/31/2020 | 83133 | CO CONTRACTS-GRVL CRSHG,CRCK | N |
| **148** | **BROWN COUNTY REA** | | **123.37** | **2** Transactions | | | |
| 394 | **XCEL ENERGY** | | | | | | |
| | 10-320-000-0000-6282 | | 16.58 | LIGHT AT 710 MAIN ST NICOLLET<br>02/26/2020 03/26/2020 | 678586992 | CO CONTRACTS-GRVL CRSHG,CRCK | N |
| **394** | **XCEL ENERGY** | | **16.58** | **1** Transactions | | | |
| **320** | **DEPT Total:** | | **139.95** | **ROAD & BRIDGE (MAINTENANCE)** | **2 Vendors** | **3 Transactions** | |
| **330** | DEPT | | | EQUIPMENT INVENTORY & SHOP | | | |
| 148 | **BROWN COUNTY REA** | | | | | | |
| | 10-330-000-0000-6250 | | 181.55 | KLOSSNER SHOP ELECTRIC<br>03/01/2020 03/31/2020 | 83130 | ELECTRICITY, WATER, SEWER | N |
| **148** | **BROWN COUNTY REA** | | **181.55** | **1** Transactions | | | |
| 143 | **CITY OF LAFAYETTE** | | | | | | |
| | 10-330-000-0000-6250 | | 115.25 | LAFAYETTE SHOP WATER & SEWER<br>02/24/2020 03/24/2020 | 130 | ELECTRICITY, WATER, SEWER | N |
| **143** | **CITY OF LAFAYETTE** | | **115.25** | **1** Transactions | | | |
| 7528 | **RIVER VIEW SANITATION** | | | | | | |
| | 10-330-000-0000-6250 | | 60.61 | KLOSSNER SHOP DUMPSTER<br>04/01/2020 04/30/2020 | 37180 | ELECTRICITY, WATER, SEWER | N |
| | 10-330-000-0000-6250 | | 60.61 | LAFAYETTE SHOP DUMPSTER<br>04/01/2020 04/30/2020 | 37180 | ELECTRICITY, WATER, SEWER | N |
| **7528** | **RIVER VIEW SANITATION** | | **121.22** | **2** Transactions | | | |
| 1 | **ST PETER FINANCE DEPARTMENT** | | | | | | |
| | 10-330-000-0000-6250 | | 1,005.75 | ST PETER SHOP WATER & SEWER<br>02/11/2020 03/11/2020 | 213-019600-01 | ELECTRICITY, WATER, SEWER | N |
| | 10-330-000-0000-6250 | | 93.60 | ST PETER STORAGE WATER & SEWER<br>02/07/2020 03/09/2020 | 213-019700-01 | ELECTRICITY, WATER, SEWER | N |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| **1** | **ST PETER FINANCE DEPARTMENT** | | **1,099.35** | **2** Transactions | | | |
| 5469 | **UNITED NATURAL GAS** | | | | | | |
| | 10-330-000-0000-6250 | | 544.66 | KLOSSNER SHOP METER19237936<br>02/26/2020 03/25/2020 | 9242326 | ELECTRICITY, WATER, SEWER | N |
| | 10-330-000-0000-6250 | | 275.62 | LAFAYETTE SHOP METER19238833<br>02/26/2020 03/25/2020 | 9242327 | ELECTRICITY, WATER, SEWER | N |
| **5469** | **UNITED NATURAL GAS** | | **820.28** | **2** Transactions | | | |
| 6234 | **WASTE MANAGEMENT OF WI-MN** | | | | | | |
| | 10-330-000-0000-6250 | | 198.42 | ST PETER SHOP DUMPSTER<br>03/01/2020 03/31/2020 | 7130422-1779 | ELECTRICITY, WATER, SEWER | N |
| **6234** | **WASTE MANAGEMENT OF WI-MN** | | **198.42** | **1** Transactions | | | |
| 394 | **XCEL ENERGY** | | | | | | |
| | 10-330-000-0000-6250 | | 186.41 | NICOLLET SHOP ELECTRIC805 MAIN<br>02/26/2020 03/26/2020 | 678530903 | ELECTRICITY, WATER, SEWER | N |
| | 10-330-000-0000-6250 | | 159.85 | LAFAYETTE SHOP ELECTRIC<br>03/02/2020 03/31/2020 | 679125517 | ELECTRICITY, WATER, SEWER | N |
| **394** | **XCEL ENERGY** | | **346.26** | **2** Transactions | | | |
| **330** | **DEPT Total:** | | **2,882.33** | **EQUIPMENT INVENTORY & SHOP** | **7 Vendors** | **11 Transactions** | |
| **370** | DEPT | | | PARK DEPARTMENT | | | |
| 148 | **BROWN COUNTY REA** | | | | | | |
| | 10-370-000-0000-6250 | | 44.89 | HELGET PARK ON CSAH 5 & CSAH 2<br>03/01/2020 03/31/2020 | 94040 | ELECTRICITY, WATER, SEWER | N |
| **148** | **BROWN COUNTY REA** | | **44.89** | **1** Transactions | | | |
| 6138 | **RENT N SAVE** | | | | | | |
| | 10-370-000-0000-6250 | | 68.55 | 7 MILE PARK RESTROOMS HC<br>03/01/2020 03/17/2020 | 7690 | ELECTRICITY, WATER, SEWER | N |
| **6138** | **RENT N SAVE** | | **68.55** | **1** Transactions | | | |
| 6234 | **WASTE MANAGEMENT OF WI-MN** | | | | | | |
| | 10-370-000-0000-6250 | | 23.39 | 7 MILE PARK DUMPSTER<br>03/01/2020 03/31/2020 | 7130465-1779 | ELECTRICITY, WATER, SEWER | N |
| **6234** | **WASTE MANAGEMENT OF WI-MN** | | **23.39** | **1** Transactions | | | |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| 370 | **DEPT Total:** | | **136.83** | **PARK DEPARTMENT** | **3 Vendors** | **3 Transactions** | |
| 10 | **Fund Total:** | | **3,159.11** | **ROAD AND BRIDGE** | | **17 Transactions** | |

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# *** Nicollet County ***

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| **430** | DEPT | | | SOCIAL SERVICES | | | |
| 5123 | **MN DEPT OF ADMINISTRATION** | | | | | | |
| | 11-430-740-4161-6014 | | 765.85 | FLEET SERVICES | 2020080018 | AMHI TRANSPORTATION | N |
| **5123** | **MN DEPT OF ADMINISTRATION** | | **765.85** | **1** Transactions | | | |
| 7464 | **WEX BANK** | | | | | | |
| | 11-430-710-1160-6014 | | 117.90 | MARCH WEX FUEL CHARGES | 64650231 | CLIENT TRANSPORTATION | N |
| | 11-430-740-4161-6014 | | 205.12 | MARCH WEX FUEL CHARGES | 64650231 | AMHI TRANSPORTATION | N |
| | 11-430-745-4162-6014 | | 81.04 | MARCH WEX FUEL CHARGES | 64650231 | CMH TRANSPORTATION | N |
| **7464** | **WEX BANK** | | **404.06** | **3** Transactions | | | |
| **430** | **DEPT Total:** | | **1,169.91** | **SOCIAL SERVICES** | **2 Vendors** | **4 Transactions** | |
| **11** | **Fund Total:** | | **1,169.91** | **HUMAN SERVICES FUND** | | **4 Transactions** | |
| | **Final Total:** | | **74,171.08** | **27 Vendors** | **38 Transactions** | | |

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# *** Nicollet County ***

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



**Recap by Fund**

| Fund | Amount | Name |
|---|---|---|
| 1 | 69,842.06 | GENERAL REVENUE FUND |
| 10 | 3,159.11 | ROAD AND BRIDGE |
| 11 | 1,169.91 | HUMAN SERVICES FUND |
| All Funds | 74,171.08 | Total |

Approved by, John Lupke 4-14-2' .....

..... 4.14.2020

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# *** Nicollet County ***

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

| | Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|---|
| 12 | DEPT | | | | COURTS - CHIPS/TPR CASES-UNFUND M | | | |
| | 6182 | **CHESLEY LAW FIRM** | | | | | | |
| | | 01-012-000-0000-6261 | | 2,000.00 | CLAIMS FOR TPR/CHIPS MAR<br>03/01/2020 03/31/2020 | APR20 | PROF SRV-CHIPS/TPR CASE UNFUND | Y |
| | **6182** | **CHESLEY LAW FIRM** | | **2,000.00** | **1** Transactions | | | |
| | 1151 | **WEINANDT LAW OFFICE LTD** | | | | | | |
| | | 01-012-000-0000-6261 | | 2,000.00 | CLAIMS FOR TPR/CHIPS MAR<br>03/01/2020 03/31/2020 | APR20 | PROF SRV-CHIPS/TPR CASE UNFUND | Y |
| | **1151** | **WEINANDT LAW OFFICE LTD** | | **2,000.00** | **1** Transactions | | | |
| **12** | **DEPT Total:** | | | **4,000.00** | **COURTS - CHIPS/TPR CASES-UNFUND M** | **2 Vendors** | **2 Transactions** | |
| **63** | DEPT | | | | OFFICE OF TECHNOLOGIES | | | |
| | 8687 | **MARCO TECHNOLOGIES LLC** | | | | | | |
| | | 01-063-000-0000-6262 | | 14.00 | CONTRACT BASE<br>02/16/2020 03/15/2020 | INV7461131 | DATA PROCESSING SERVICES | N |
| | **8687** | **MARCO TECHNOLOGIES LLC** | | **14.00** | **1** Transactions | | | |
| **63** | **DEPT Total:** | | | **14.00** | **OFFICE OF TECHNOLOGIES** | **1 Vendors** | **1 Transactions** | |
| **85** | DEPT | | | | OTHER GEN GOVT COSTS & INSURANCE | | | |
| | 294 | **FIRST NATIONAL BANK** | | | | | | |
| | | 01-085-000-0000-6156 | | 145.83 | MAAS VEBA CONTRIBUTION MAR<br>03/01/2020 03/31/2020 | APR20 | INSURANCES-CO SHARE RETIREE/SV | N |
| | | 01-085-000-0000-6156 | | 145.83 | MCCABE VEBA CONTRIBUTION MAR<br>03/01/2020 03/31/2020 | APR20 | INSURANCES-CO SHARE RETIREE/SV | N |
| | | 01-085-000-0000-6156 | | 499.40 | STENSON VEBA CONTRIBUTION MAR<br>03/01/2020 03/31/2020 | APR20 | INSURANCES-CO SHARE RETIREE/SV | N |
| | **294** | **FIRST NATIONAL BANK** | | **791.06** | **3** Transactions | | | |
| | 6043 | **PARAGON PRINTING MAILING INC** | | | | | | |
| | | 01-085-000-0000-6202 | | 89.40 | MARCH PRESORT MAILINGS<br>03/01/2030 03/31/2030 | 119297 | POSTAGE/FREIGHT/BOX RENT | N |
| | **6043** | **PARAGON PRINTING MAILING INC** | | **89.40** | **1** Transactions | | | |
| | 7086 | **PIONEER BANK** | | | | | | |
| | | 01-085-000-0000-6156 | | 2,049.00 | MCCABE/HEALTH/MAR | APR20 | INSURANCES-CO SHARE RETIREE/SV | N |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| | | | | 03/01/2020 03/31/2020 | | | |
| | 01-085-000-0000-6156 | | 2,049.00 | MAAS/HEALTH/MAR | APR20 | INSURANCES-CO SHARE RETIREE/SV | N |
| | | | | 03/01/2020 03/31/2020 | | | |
| **7086** | **PIONEER BANK** | | **4,098.00** | **2** Transactions | | | |
| 7087 | **PIONEER BANK** | | | | | | |
| | 01-085-000-0000-6158 | | 55.00 | MCCABE/DENTAL/MAR | APR20 | DENTAL INS CO SHARE | N |
| | | | | 03/01/2020 03/31/2020 | | | |
| | 01-085-000-0000-6158 | | 55.00 | MAAS/DENTAL/MAR | APR20 | DENTAL INS CO SHARE | N |
| | | | | 03/01/2020 03/31/2020 | | | |
| **7087** | **PIONEER BANK** | | **110.00** | **2** Transactions | | | |
| 136 | **UNITED PARCEL SERVICE** | | | | | | |
| | 01-085-000-0000-6202 | | 234.09 | INTERNET SHIPPING | 559395120 | POSTAGE/FREIGHT/BOX RENT | N |
| | | | | 02/14/2020 03/10/2020 | | | |
| | 01-085-000-0000-6202 | | 155.00 | WEEKLY SERVICE CHARGE | 559395120 | POSTAGE/FREIGHT/BOX RENT | N |
| | | | | 02/14/2020 03/10/2020 | | | |
| **136** | **UNITED PARCEL SERVICE** | | **389.09** | **2** Transactions | | | |
| **85** | **DEPT Total:** | | **5,477.55** | **OTHER GEN GOVT COSTS & INSURANCI** | **5 Vendors** | **10 Transactions** | |
| **91** | DEPT | | | COUNTY ATTORNEY | | | |
| 1762 | **NICOLLET CO RECORDER** | | | | | | |
| | 01-091-000-0000-6802 | | 46.00 | RECORD FEE A331259 | 148687 | MISCELLANEOUS EXPENSE | N |
| | | | | 03/17/2020 03/17/2020 | | | |
| **1762** | **NICOLLET CO RECORDER** | | **46.00** | **1** Transactions | | | |
| **91** | **DEPT Total:** | | **46.00** | **COUNTY ATTORNEY** | **1 Vendors** | **1 Transactions** | |
| **110** | DEPT | | | TELEPHONE | | | |
| 6251 | **CONSOLIDATED COMMUNICATIONS** | | | | | | |
| | 01-110-000-0000-6201 | | 3,598.01 | METROLAN | 5071501332 | TELEPHONE | N |
| | | | | 03/22/2020 04/16/2020 | | | |
| | 01-110-000-0000-6201 | | 3,464.47 | LANDLINES | 5079344485 | TELEPHONE | N |
| | | | | 03/22/2020 04/16/2020 | | | |
| **6251** | **CONSOLIDATED COMMUNICATIONS** | | **7,062.48** | **2** Transactions | | | |
| 996 | **DEXYP** | | | | | | |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| | 01-110-000-0000-6240 | | 26.00 | PH LISTINGS<br>03/01/2020 03/31/2020 | 110480245 | ADVERTISING & LEGAL NOTICES | N |
| **996** | **DEXYP** | | **26.00** | **1** Transactions | | | |
| 134 | **NUVERA COMMUNICATIONS INC** | | | | | | |
| | 01-110-000-0000-6201 | | 116.70 | KLOSSNER SHOP APRIL<br>04/01/2020 04/30/2020 | 82950691 | TELEPHONE | N |
| **134** | **NUVERA COMMUNICATIONS INC** | | **116.70** | **1** Transactions | | | |
| **110** | **DEPT Total:** | | **7,205.18** | **TELEPHONE** | **3 Vendors** | **4 Transactions** | |
| **115** | DEPT | | | NM COUNTY OFFICES BUIILDING | | | |
| 267 | **TREASURER/NORTH MANKATO CITY** | | | | | | |
| | 01-115-000-0000-6250 | | 140.69 | #16-031500-001 HHS N MKTO<br>02/18/2020 03/06/2020 | 16-031500-001 | ELECTRICITY, WATER & SEWER | N |
| **267** | **TREASURER/NORTH MANKATO CITY** | | **140.69** | **1** Transactions | | | |
| **115** | **DEPT Total:** | | **140.69** | **NM COUNTY OFFICES BUIILDING** | **1 Vendors** | **1 Transactions** | |
| **201** | DEPT | | | SHERIFF DEPT | | | |
| 5712 | **MIKES LLC** | | | | | | |
| | 01-201-000-0000-6260 | | 2,268.75 | INSTALL EQUIP & REMOVE EQUIP05<br>03/18/2020 03/18/2020 | 425 | PROFESSIONAL & TECHNICAL SERVI | N |
| | 01-201-000-0000-6407 | | 530.87 | SUPPLIES/EQUIP FOR NEW SQUAD<br>03/18/2020 03/18/2020 | 425 | NON-CAPITAL EQUIPMENT SUPPLIES | N |
| | 01-201-000-0000-6260 | | 990.00 | INSTALL NEW EQUIP/REMOVE OLD11<br>03/23/2020 03/23/2020 | 431 | PROFESSIONAL & TECHNICAL SERVI | Y |
| | 01-201-000-0000-6407 | | 286.74 | SUPPLIES & EQUIP NEW SQUAD 11<br>03/23/2020 03/23/2020 | 431 | NON-CAPITAL EQUIPMENT SUPPLIES | Y |
| **5712** | **MIKES LLC** | | **4,076.36** | **4** Transactions | | | |
| **201** | **DEPT Total:** | | **4,076.36** | **SHERIFF DEPT** | **1 Vendors** | **4 Transactions** | |
| **207** | DEPT | | | PRISONER COMMISSIONS ACCOUNT | | | |
| 6528 | **MEDIACOM** | | | | | | |
| | 01-207-000-0000-6251 | | 133.46 | CABLE APRIL<br>04/01/2020 04/30/2020 | 838492291..45 | CABLEVISION SERVICE | N |

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| | Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|---|
| | **6528** | **MEDIACOM** | | **133.46** | **1** Transactions | | | |
| **207** | **DEPT Total:** | | | **133.46** | **PRISONER COMMISSIONS ACCOUNT** | **1 Vendors** | **1 Transactions** | |
| **210** | DEPT | | | | ENHANCED 911 SYSTEM | | | |
| | 8413 | **TRITECH SOFTWARE SYSTEMS** | | | | | | |
| | | 01-210-000-0000-6340 | | 2,900.00 | CAD CONTRACT<br>03/17/2020 03/17/2020 | 273999 | RENTALS & SERVICE AGREEMENTS | N |
| | | 01-210-000-0000-6340 | | 3,780.00 | CONTRACT FOR INFIGHT ADMIN/SUP<br>03/17/2020 03/17/2020 | 274016 | RENTALS & SERVICE AGREEMENTS | N |
| | **8413** | **TRITECH SOFTWARE SYSTEMS** | | **6,680.00** | **2** Transactions | | | |
| **210** | **DEPT Total:** | | | **6,680.00** | **ENHANCED 911 SYSTEM** | **1 Vendors** | **2 Transactions** | |
| **250** | DEPT | | | | SHERIFF DEPT/CORRECTIONS | | | |
| | 8453 | **CDC DISTRIBUTING** | | | | | | |
| | | 01-250-000-0000-6277 | | 545.00 | MULTIPLE SIZES FOR EXAM GLOVES<br>03/12/2020 03/12/2020 | 69408 | JAIL MATERIALS & EQUIPMENT | N |
| | **8453** | **CDC DISTRIBUTING** | | **545.00** | **1** Transactions | | | |
| **250** | **DEPT Total:** | | | **545.00** | **SHERIFF DEPT/CORRECTIONS** | **1 Vendors** | **1 Transactions** | |
| **1** | **Fund Total:** | | | **28,318.24** | **GENERAL REVENUE FUND** | | **27 Transactions** | |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| **320** | DEPT | | | ROAD & BRIDGE (MAINTENANCE) | | | |
| 395 | **BENCO ELECTRIC COOPERATIVE** | | | | | | |
| | 10-320-000-0000-6282 | | 31.51 | LIGHT AT TH 14 & TWP 125<br>02/20/2020 03/20/2020 | 11122102 | CO CONTRACTS-GRVL CRSHG,CRCK | N |
| | 10-320-000-0000-6282 | | 27.98 | 2 LIGHTS AT US 14 & CO RD 17<br>02/20/2020 03/20/2020 | 492545 | CO CONTRACTS-GRVL CRSHG,CRCK | N |
| | 10-320-000-0000-6282 | | 32.04 | LIGHT AT US HWY 99 & CO RD 13<br>02/20/2020 03/20/2020 | 95 | CO CONTRACTS-GRVL CRSHG,CRCK | N |
| **395** | **BENCO ELECTRIC COOPERATIVE** | | **91.53** | **3** Transactions | | | |
| **320** | **DEPT Total:** | | **91.53** | **ROAD & BRIDGE (MAINTENANCE)** | **1 Vendors** | **3 Transactions** | |
| **330** | DEPT | | | EQUIPMENT INVENTORY & SHOP | | | |
| 6283 | **CENTERPOINT ENERGY** | | | | | | |
| | 10-330-000-0000-6250 | | 144.58 | NICOLLET SHOP GAS20151653126<br>02/19/2020 03/19/2020 | 6101351-2 | ELECTRICITY, WATER, SEWER | N |
| **6283** | **CENTERPOINT ENERGY** | | **144.58** | **1** Transactions | | | |
| 2868 | **JOHANNECK WATER CONDITIONING INC** | | | | | | |
| | 10-330-000-0000-6250 | | 27.00 | KLOSSNER SHOP SOFTENER RENT<br>03/01/2020 03/31/2020 | SR0912-2-4418 | ELECTRICITY, WATER, SEWER | N |
| | 10-330-000-0000-6250 | | 27.00 | LAFAYETTE SHOP SOFTENER RENT<br>03/01/2020 03/31/2020 | SR0912-2-4418 | ELECTRICITY, WATER, SEWER | N |
| **2868** | **JOHANNECK WATER CONDITIONING INC** | | **54.00** | **2** Transactions | | | |
| **330** | **DEPT Total:** | | **198.58** | **EQUIPMENT INVENTORY & SHOP** | **2 Vendors** | **3 Transactions** | |
| **370** | DEPT | | | PARK DEPARTMENT | | | |
| 395 | **BENCO ELECTRIC COOPERATIVE** | | | | | | |
| | 10-370-000-0000-6250 | | 17.40 | FALLS PARK ELECTRIC<br>02/20/2020 03/20/2020 | 338367 | ELECTRICITY, WATER, SEWER | N |
| | 10-370-000-0000-6250 | | 31.91 | 7 MILE CREEK PARK ELECTRIC<br>02/20/2020 03/20/2020 | 492546 | ELECTRICITY, WATER, SEWER | N |
| | 10-370-000-0000-6250 | | 42.40 | 7 MILE CREEK PARK ELECTRIC<br>02/20/2020 03/20/2020 | 95 | ELECTRICITY, WATER, SEWER | N |
| | 10-370-000-0000-6250 | | 18.00 | 7 MILE CREEK PARK ELECTRIC<br>02/20/2020 03/20/2020 | 95 | ELECTRICITY, WATER, SEWER | N |
| | 10-370-000-0000-6250 | | 247.65 | 7 MILE CREEK PARK ELECTRIC | 95 | ELECTRICITY, WATER, SEWER | N |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| | | | | 02/20/2020 03/20/2020 | | | |
| **395** | **BENCO ELECTRIC COOPERATIVE** | | **357.36** | **5** Transactions | | | |
| **370** | **DEPT Total:** | | **357.36** | **PARK DEPARTMENT** | **1 Vendors** | **5 Transactions** | |
| **10** | **Fund Total:** | | **647.47** | **ROAD AND BRIDGE** | | **11 Transactions** | |

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# *** Nicollet County ***

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|---|
| 466 | DEPT | | | CHS - ADMINISTRATIVE | | | | |
| | 5648 **KEMP/DENNY** | | | | | | | |
| | 12-466-000-0000-6330 | | 14.38 | MILEAGE | | APR20 | TRAVEL EXPENSE - MILEAGE | N |
| | | | | 03/13/2020 | 03/13/2020 | | | |
| | **5648 KEMP/DENNY** | | **14.38** | | **1** Transactions | | | |
| **466** | **DEPT Total:** | | **14.38** | **CHS - ADMINISTRATIVE** | | **1 Vendors** | **1 Transactions** | |
| **12** | **Fund Total:** | | **14.38** | **COMMUNITY HEALTH SERVICES** | | | **1 Transactions** | |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| 650 | DEPT | | | COUNTY DITCHES | | | |
| 395 | **BENCO ELECTRIC COOPERATIVE** | | | | | | |
| | 41-650-837-0000-6250 | | 85.50 | CD76A PUMP<br>02/20/2020 03/20/2020 | 8550 | ELECTRICITY, WATER & SEWER | N |
| **395** | **BENCO ELECTRIC COOPERATIVE** | | **85.50** | **1** Transactions | | | |
| **650** | **DEPT Total:** | | **85.50** | **COUNTY DITCHES** | **1 Vendors** | **1 Transactions** | |
| **41** | **Fund Total:** | | **85.50** | **DITCH FUND** | | **1 Transactions** | |
| | **Final Total:** | | **29,065.59** | **23 Vendors** | **40 Transactions** | | |

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**Recap by Fund**

| Fund | Amount | Name |
|---|---|---|
| 1 | 28,318.24 | GENERAL REVENUE FUND |
| 10 | 647.47 | ROAD AND BRIDGE |
| 12 | 14.38 | COMMUNITY HEALTH SERVICES |
| 41 | 85.50 | DITCH FUND |
| All Funds | 29,065.59 | Total |

Approved by,

John Lynch 4-14-20

4.14.2020

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# *** Nicollet County ***

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

# *** Nicollet County ***

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



| | Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|---|
| 63 | DEPT | | | | OFFICE OF TECHNOLOGIES | | | |
| | 6278 | **CANON FINANCIAL SERVICES INC** | | | | | | |
| | | 01-063-000-0000-6310 | | 144.25 | CONTRACT FOR MARCH<br>03/01/2020 03/31/2020 | 21235152 | EQUIPMENT REPAIRS & MAINTENAN( | N |
| | **6278** | **CANON FINANCIAL SERVICES INC** | | **144.25** | **1** Transactions | | | |
| | 6528 | **MEDIACOM** | | | | | | |
| | | 01-063-000-0000-6262 | | 199.95 | LAFAYETTE SHOP<br>03/22/2020 04/21/2020 | 83849225300900 | DATA PROCESSING SERVICES | N |
| | | 01-063-000-0000-6262 | | 259.95 | JAIL<br>03/23/2020 04/22/2020 | 83849229100901 | DATA PROCESSING SERVICES | N |
| | **6528** | **MEDIACOM** | | **459.90** | **2** Transactions | | | |
| **63** | **DEPT Total:** | | | **604.15** | **OFFICE OF TECHNOLOGIES** | **2 Vendors** | **3 Transactions** | |
| **71** | DEPT | | | | ELECTIONS | | | |
| | 5798 | **ELECTION SYSTEMS & SOFTWARE INC** | | | | | | |
| | | 01-071-000-0000-6260 | | 4,134.53 | PNP CODING/PROGRAMMING<br>03/03/2020 03/03/2020 | 1123929 | PROFESSIONAL & TECHNICAL SERVI | N |
| | **5798** | **ELECTION SYSTEMS & SOFTWARE INC** | | **4,134.53** | **1** Transactions | | | |
| **71** | **DEPT Total:** | | | **4,134.53** | **ELECTIONS** | **1 Vendors** | **1 Transactions** | |
| **85** | DEPT | | | | OTHER GEN GOVT COSTS & INSURANCE | | | |
| | 6043 | **PARAGON PRINTING MAILING INC** | | | | | | |
| | | 01-085-000-0000-6202 | | 5,793.52 | TAX STATEMENTS MAILINGS<br>03/25/2020 03/25/2020 | 119233 | POSTAGE/FREIGHT/BOX RENT | N |
| | | 01-085-000-0000-6260 | | 3,023.95 | CTY NEWSLETTER PRINT/MAIL PREP<br>03/25/2020 03/25/2020 | 119235 | PROFESSIONAL & TECHNICAL SERVI | N |
| | **6043** | **PARAGON PRINTING MAILING INC** | | **8,817.47** | **2** Transactions | | | |
| **85** | **DEPT Total:** | | | **8,817.47** | **OTHER GEN GOVT COSTS & INSURANCI** | **1 Vendors** | **2 Transactions** | |
| **110** | DEPT | | | | TELEPHONE | | | |
| | 8033 | **AT&T** | | | | | | |
| | | 01-110-000-0000-6201 | | 43.86 | LAFAYETTE SHOP<br>02/16/2020 03/15/2020 | 0163419005001 | TELEPHONE | N |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|---|
| **8033** | **AT&T** | | **43.86** | | **1** Transactions | | | |
| 6738 | **AT&T MOBILITY** | | | | | | | |
| | 01-110-000-0000-6203 | | 65.99 | SO CELL LINES (3) | | 287288788339X0 | CELL PHONE CHARGES | N |
| | | | | 02/12/2020 | 03/11/2020 | | | |
| **6738** | **AT&T MOBILITY** | | **65.99** | | **1** Transactions | | | |
| 6251 | **CONSOLIDATED COMMUNICATIONS** | | | | | | | |
| | 01-110-000-0000-6240 | | 12.66 | SS DIRECTORY | | 5073864500 | ADVERTISING & LEGAL NOTICES | N |
| | | | | 03/15/2020 | 04/14/2020 | | | |
| | 01-110-000-0000-6201 | | 1,111.20 | NM PHONES | | 5073874556 | TELEPHONE | N |
| | | | | 03/15/2020 | 04/14/2020 | | | |
| | 01-110-000-0000-6201 | | 42.94 | 7 MILE CREEK | | 5076252877 | TELEPHONE | N |
| | | | | 03/15/2020 | 04/14/2020 | | | |
| **6251** | **CONSOLIDATED COMMUNICATIONS** | | **1,166.80** | | **3** Transactions | | | |
| 6011 | **VERIZON WIRELESS** | | | | | | | |
| | 01-110-000-0000-6203 | | 5,999.93 | CELL/DATA | | 9850812885 | CELL PHONE CHARGES | N |
| | | | | 02/20/2020 | 03/19/2020 | | | |
| | 01-110-000-0000-6407 | | 6,708.50 | CELL/DATA | | 9850812885 | NON CAPITAL EQUIPMENT SUPPLIES | N |
| | | | | 02/20/2020 | 03/19/2020 | | | |
| **6011** | **VERIZON WIRELESS** | | **12,708.43** | | **2** Transactions | | | |
| **110** | **DEPT Total:** | | **13,985.08** | **TELEPHONE** | | **4 Vendors** | **7 Transactions** | |
| **111** | DEPT | | | COURTHOUSE OPERATIONS | | | | |
| 6283 | **CENTERPOINT ENERGY** | | | | | | | |
| | 01-111-000-0000-6412 | | 8.41- | CREDIT AMT 11122296-4 | | 11122296-4 | NATURAL GAS / FUEL OIL | N |
| | 01-111-000-0000-6412 | | 3,551.42 | ACCT# 6091512-1 COURTHOUSE | | 6091512-1 | NATURAL GAS / FUEL OIL | N |
| | | | | 01/31/2020 | 02/29/2020 | | | |
| | 01-111-000-0000-6412 | | 5.39- | CREDIT AMT 6091515-4 | | 6091515-4 | NATURAL GAS / FUEL OIL | N |
| **6283** | **CENTERPOINT ENERGY** | | **3,537.62** | | **3** Transactions | | | |
| 4292 | **LJP ENTERPRISES INC** | | | | | | | |
| | 01-111-000-0000-6253 | | 393.38 | FEB REFUSE REMOVAL GOVT CENTER | | 348907 | REFUSE REMOVAL | N |
| | | | | 02/01/2020 | 02/29/2020 | | | |
| **4292** | **LJP ENTERPRISES INC** | | **393.38** | | **1** Transactions | | | |

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| | Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|---|
| **111** | | **DEPT Total:** | | **3,931.00** | **COURTHOUSE OPERATIONS** | **2 Vendors** | **4 Transactions** | |
| **115** | | DEPT | | | NM COUNTY OFFICES BUIILDING | | | |
| | 6283 | **CENTERPOINT ENERGY** | | | | | | |
| | | 01-115-000-0000-6412 | | 701.39 | ACCT# 6069800-8 SOC SERV N MKT | 6069800-8 | NATURAL GAS/FUEL OIL | N |
| | | | | | 02/05/2020 03/05/2020 | | | |
| | **6283** | **CENTERPOINT ENERGY** | | **701.39** | **1** Transactions | | | |
| **115** | | **DEPT Total:** | | **701.39** | **NM COUNTY OFFICES BUIILDING** | **1 Vendors** | **1 Transactions** | |
| **116** | | DEPT | | | HEALTH & HUMAN SERVICES BUILDING | | | |
| | 6283 | **CENTERPOINT ENERGY** | | | | | | |
| | | 01-116-000-0000-6412 | | 1,040.78 | ACCT# 1043506-7 HHS BLDG | 1043506-7 | NATURAL GAS/FUEL OIL | N |
| | | | | | 02/06/2020 03/06/2020 | | | |
| | **6283** | **CENTERPOINT ENERGY** | | **1,040.78** | **1** Transactions | | | |
| **116** | | **DEPT Total:** | | **1,040.78** | **HEALTH & HUMAN SERVICES BUILDING** | **1 Vendors** | **1 Transactions** | |
| **201** | | DEPT | | | SHERIFF DEPT | | | |
| | 7464 | **WEX BANK** | | | | | | |
| | | 01-201-000-0000-6566 | | 4,990.01 | FUEL AND MISC | 64360366 | GAS, DIESEL, OTHER FUELS | N |
| | | | | | 02/08/2020 03/07/2020 | | | |
| | **7464** | **WEX BANK** | | **4,990.01** | **1** Transactions | | | |
| **201** | | **DEPT Total:** | | **4,990.01** | **SHERIFF DEPT** | **1 Vendors** | **1 Transactions** | |
| **208** | | DEPT | | | SHERIFF - SNOWMOBILE SAFETY ENFOI | | | |
| | 7464 | **WEX BANK** | | | | | | |
| | | 01-208-000-0000-6566 | | 52.97 | FUEL AND MISC | 64360366 | GAS, DIESEL, OTHER FUELS | N |
| | | | | | 02/08/2020 03/07/2020 | | | |
| | **7464** | **WEX BANK** | | **52.97** | **1** Transactions | | | |
| **208** | | **DEPT Total:** | | **52.97** | **SHERIFF - SNOWMOBILE SAFETY ENFO** | **1 Vendors** | **1 Transactions** | |
| **255** | | DEPT | | | PROBATION DEPT | | | |
| | 2011 | **STATE OF MN - COURT ADM** | | | | | | |
| | | 01-255-000-0000-6830 | | 308.19 | RESTITUTION 52-JV-20-44 | MAR20 | JUVENILE RESTITUTION PAYMENTS | N |

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| | Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|---|
| | | | | | 03/19/2020 03/19/2020 | | | |
| | **2011** | **STATE OF MN - COURT ADM** | | **308.19** | **1** Transactions | | | |
| **255** | **DEPT Total:** | | | **308.19** | **PROBATION DEPT** | **1 Vendors** | **1 Transactions** | |
| **281** | DEPT | | | | EMERGENCY SERVICES | | | |
| | 7464 | **WEX BANK** | | | | | | |
| | | 01-281-000-0000-6566 | | 142.59 | FUEL AND MISC | 64360366 | GAS, DIESEL, OTHER FUELS | N |
| | | | | | 02/08/2020 03/07/2020 | | | |
| | **7464** | **WEX BANK** | | **142.59** | **1** Transactions | | | |
| **281** | **DEPT Total:** | | | **142.59** | **EMERGENCY SERVICES** | **1 Vendors** | **1 Transactions** | |
| **391** | DEPT | | | | SOLID WASTE MANAGMENT | | | |
| | 7528 | **RIVER VIEW SANITATION** | | | | | | |
| | | 01-391-000-0000-6262 | | 1,350.00 | NIC CTY RURAL RECYCLE EAST FEB | 35698 | PROF/TECH SRVS - RURAL RECYCLIN | N |
| | | | | | 02/01/2020 02/29/2020 | | | |
| | **7528** | **RIVER VIEW SANITATION** | | **1,350.00** | **1** Transactions | | | |
| | 6234 | **WASTE MANAGEMENT OF WI-MN** | | | | | | |
| | | 01-391-000-0000-6262 | | 705.28 | RECYCLE SERV-NICOLLET MAR | 7125687-1779-7 | PROF/TECH SRVS - RURAL RECYCLIN | N |
| | | | | | 03/01/2020 03/30/2020 | | | |
| | | 01-391-000-0000-6262 | | 528.96 | RECYCLE SERV-1700 SUNRISE MAR | 7125688-1779-5 | PROF/TECH SRVS - RURAL RECYCLIN | N |
| | | | | | 03/01/2020 03/30/2020 | | | |
| | | 01-391-000-0000-6262 | | 963.04 | RECYCLE SERV-ST PETER YARD MAR | 7125689-1779-3 | PROF/TECH SRVS - RURAL RECYCLIN | N |
| | | | | | 03/01/2020 03/30/2020 | | | |
| | | 01-391-000-0000-6262 | | 352.64 | RECYCLE SERV-NORSELAND MAR | 7125690-1779-1 | PROF/TECH SRVS - RURAL RECYCLIN | N |
| | | | | | 03/01/2020 03/30/2020 | | | |
| | **6234** | **WASTE MANAGEMENT OF WI-MN** | | **2,549.92** | **4** Transactions | | | |
| **391** | **DEPT Total:** | | | **3,899.92** | **SOLID WASTE MANAGMENT** | **2 Vendors** | **5 Transactions** | |
| **526** | DEPT | | | | COUNTY LIBRARY SERVICES | | | |
| | 267 | **TREASURER/NORTH MANKATO CITY** | | | | | | |
| | | 01-526-000-0000-6902 | | 12,511.00 | 1ST QTR LIBRARY SERVICES | INV01610 | APPROPRIATIONS | N |
| | | | | | 01/01/2020 03/31/2020 | | | |
| | | 01-526-000-0000-6902 | | 2,500.00 | 1ST QTRBOOKMOBILE SERVICES | INV01610 | APPROPRIATIONS | N |
| | | | | | 01/01/2020 03/31/2020 | | | |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| 267 | **TREASURER/NORTH MANKATO CITY** | | **15,011.00** | **2** Transactions | | | |
| **526** | **DEPT Total:** | | **15,011.00** | **COUNTY LIBRARY SERVICES** | **1 Vendors** | **2 Transactions** | |
| **605** | DEPT | | | NICOLLET SOIL & WATER CONSERVATIC | | | |
| 6229 | **EYEMED/FIDELITY SECURITY LIFE** | | | | | | |
| | 01-605-000-0000-6152 | | 5.27 | VISION/MAR/JUDY<br>03/01/2020 03/30/2020 | MAR20 | VISION INS CO SHARE | N |
| **6229** | **EYEMED/FIDELITY SECURITY LIFE** | | **5.27** | **1** Transactions | | | |
| 294 | **FIRST NATIONAL BANK** | | | | | | |
| | 01-605-000-0000-6155 | | 145.83 | CO VEBA CONTRIB KEVIN MAR<br>03/01/2020 03/30/2020 | MAR20 | HEALTH REIMB ACCT | N |
| **294** | **FIRST NATIONAL BANK** | | **145.83** | **1** Transactions | | | |
| 7086 | **PIONEER BANK** | | | | | | |
| | 01-605-000-0000-6156 | | 1,885.00 | HEALTH INSUR/MAR/BLAKE<br>03/01/2020 03/31/2020 | MAR20 | HEALTH INS CO SHARE | N |
| | 01-605-000-0000-6156 | | 629.00 | HEALTH INSUR/MAR/ERIC<br>03/01/2020 03/31/2020 | MAR20 | HEALTH INS CO SHARE | N |
| | 01-605-000-0000-6156 | | 2,049.00 | HEALTH INSUR/MAR/KEVIN<br>03/01/2020 03/31/2020 | MAR20 | HEALTH INS CO SHARE | N |
| | 01-605-000-0000-6156 | | 1,885.00 | HEALTH INSUR/MAR/JUDY<br>03/01/2020 03/31/2020 | MAR20 | HEALTH INS CO SHARE | N |
| **7086** | **PIONEER BANK** | | **6,448.00** | **4** Transactions | | | |
| 7087 | **PIONEER BANK** | | | | | | |
| | 01-605-000-0000-6158 | | 55.00 | DENTAL INSUR/MAR/KEVIN<br>03/01/2020 03/30/2020 | MAR20 | DENTAL INS CO SHARE | N |
| | 01-605-000-0000-6158 | | 55.00 | DENTAL INSUR/MAR/BLAKE<br>03/01/2020 03/30/2020 | MAR20 | DENTAL INS CO SHARE | N |
| | 01-605-000-0000-6158 | | 100.00 | DENTAL INSUR/MAR/JUDY<br>03/01/2020 03/30/2020 | MAR20 | DENTAL INS CO SHARE | N |
| | 01-605-000-0000-6158 | | 100.00 | DENTAL INSUR/MAR/ERIC<br>03/01/2020 03/30/2020 | MAR20 | DENTAL INS CO SHARE | N |
| **7087** | **PIONEER BANK** | | **310.00** | **4** Transactions | | | |
| 7089 | **PIONEER BANK** | | | | | | |
| | 01-605-000-0000-6155 | | 303.67 | ER HSA CONTRIB/MAR/BLAKE | MAR20 | HEALTH REIMB ACCT | N |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| | | | | 03/01/2020 03/30/2020 | | | |
| | 01-605-000-0000-6155 | | 303.67 | ER HSA CONTRIB/MAR/JUDY | MAR20 | HEALTH REIMB ACCT | N |
| | | | | 03/01/2020 03/30/2020 | | | |
| | 01-605-000-0000-6155 | | 148.75 | ER HSA CONTRIB/MAR/ERIC | MAR20 | HEALTH REIMB ACCT | N |
| | | | | 03/01/2020 03/30/2020 | | | |
| | 01-605-000-0000-6155 | | 100.00 | EE HSA CONTRIB/MAR/BLAKE | MAR20 | HEALTH REIMB ACCT | N |
| | | | | 03/01/2020 03/30/2020 | | | |
| | 01-605-000-0000-6155 | | 288.00 | EE HSA CONTRIB/MAR/JUDY | MAR20 | HEALTH REIMB ACCT | N |
| | | | | 03/01/2020 03/30/2020 | | | |
| | 01-605-000-0000-6155 | | 50.50 | EE HSA CONTRIB/MAR/ERIC | MAR20 | HEALTH REIMB ACCT | N |
| | | | | 03/01/2020 03/30/2020 | | | |
| | 01-605-000-0000-6155 | | 145.83 | EE MED FLEX/MAR/KEVIN | MAR20 | HEALTH REIMB ACCT | N |
| | | | | 03/01/2020 03/30/2020 | | | |
| **7089** | **PIONEER BANK** | | **1,340.42** | **7** Transactions | | | |
| 6721 | **THE LINCOLN NATIONAL LIFE INSURANCE** | | | | | | |
| | 01-605-000-0000-6157 | | 3.02 | ER LIFE/MAR/JUDY | MAR20 | LIFE INS CO SHARE | N |
| | | | | 03/01/2020 03/30/2020 | | | |
| | 01-605-000-0000-6157 | | 4.29 | ER LIFE/MAR/BLAKE | MAR20 | LIFE INS CO SHARE | N |
| | | | | 03/01/2020 03/30/2020 | | | |
| | 01-605-000-0000-6157 | | 3.02 | ER LIFE/MAR/ERIC | MAR20 | LIFE INS CO SHARE | N |
| | | | | 03/01/2020 03/30/2020 | | | |
| | 01-605-000-0000-6157 | | 6.83 | ER LIFE/MAR/KEVIN | MAR20 | LIFE INS CO SHARE | N |
| | | | | 03/01/2020 03/30/2020 | | | |
| | 01-605-000-0000-6157 | | 13.50 | EE OPT LIFE/MAR/ERIC | MAR20 | LIFE INS CO SHARE | N |
| | | | | 03/01/2020 03/30/2020 | | | |
| | 01-605-000-0000-6159 | | 5.19 | LTD/MAR/JUDY | MAR20 | DISABILITY CO SHARE | N |
| | | | | 03/01/2020 03/30/2020 | | | |
| | 01-605-000-0000-6159 | | 7.00 | LTD/MAR/BLAKE | MAR20 | DISABILITY CO SHARE | N |
| | | | | 03/01/2020 03/30/2020 | | | |
| | 01-605-000-0000-6159 | | 5.19 | LTD/MAR/ERIC | MAR20 | DISABILITY CO SHARE | N |
| | | | | 03/01/2020 03/30/2020 | | | |
| | 01-605-000-0000-6159 | | 7.00 | LTD/MAR/KEVIN | MAR20 | DISABILITY CO SHARE | N |
| | | | | 03/01/2020 03/30/2020 | | | |
| **6721** | **THE LINCOLN NATIONAL LIFE INSURANCE** | | **55.04** | **9** Transactions | | | |
| **605** | **DEPT Total:** | | **8,304.56** | **NICOLLET SOIL & WATER CONSERVATI** | **6 Vendors** | **26 Transactions** | |
| **1** | **Fund Total:** | | **65,923.64** | **GENERAL REVENUE FUND** | | **56 Transactions** | |

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# *** Nicollet County ***

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



| | Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|---|---|
| **420** | DEPT | | | | INCOME MAINTENANCE | | | | |
| | 6011 | **VERIZON WIRELESS** | | | | | | | |
| | | 11-420-600-0010-6206 | | 814.86 | CELL/DATA | | 9850812885 | CELL PHONES | N |
| | | | | | 02/20/2020 | 03/19/2020 | | | |
| | **6011** | **VERIZON WIRELESS** | | **814.86** | | **1** Transactions | | | |
| **420** | **DEPT Total:** | | | **814.86** | **INCOME MAINTENANCE** | | **1 Vendors** | **1 Transactions** | |
| **430** | DEPT | | | | SOCIAL SERVICES | | | | |
| | 6011 | **VERIZON WIRELESS** | | | | | | | |
| | | 11-430-700-0010-6206 | | 1,833.42 | CELL/DATA | | 9850812885 | CELL PHONE CHARGES | N |
| | | | | | 02/20/2020 | 03/19/2020 | | | |
| | **6011** | **VERIZON WIRELESS** | | **1,833.42** | | **1** Transactions | | | |
| | 6671 | **Walmart Community Brc** | | | | | | | |
| | | 11-430-711-1640-6014 | | 85.03 | FAMILY ASSMT RESPONSE SERVICES | | FEB20 | FAMILY ASSESSMENT RESPONSE SE | N |
| | **6671** | **Walmart Community Brc** | | **85.03** | | **1** Transactions | | | |
| **430** | **DEPT Total:** | | | **1,918.45** | **SOCIAL SERVICES** | | **2 Vendors** | **2 Transactions** | |
| **440** | DEPT | | | | PUBLIC HEALTH | | | | |
| | 6011 | **VERIZON WIRELESS** | | | | | | | |
| | | 11-440-450-0000-6206 | | 261.92 | CELL/DATA | | 9850812885 | CELL PHONES | N |
| | | | | | 02/20/2020 | 03/19/2020 | | | |
| | **6011** | **VERIZON WIRELESS** | | **261.92** | | **1** Transactions | | | |
| **440** | **DEPT Total:** | | | **261.92** | **PUBLIC HEALTH** | | **1 Vendors** | **1 Transactions** | |
| **11** | **Fund Total:** | | | **2,995.23** | **HUMAN SERVICES FUND** | | | **4 Transactions** | |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| 394 | DEPT | | | TRI-COUNTY SOLID WASTE | | | |
| 6011 | **VERIZON WIRELESS** | | | | | | |
| | 75-394-000-0000-6201 | | 42.65 | CELL/DATA | 9850812885 | TELEPHONE | N |
| | | | | 02/20/2020 03/19/2020 | | | |
| **6011** | **VERIZON WIRELESS** | | **42.65** | **1** Transactions | | | |
| 6234 | **WASTE MANAGEMENT OF WI-MN** | | | | | | |
| | 75-394-000-0003-6260 | | 531.45 | RECYCLE CONTRACT SIB & LESUEUR | 7124290-1779-1 | PROFESS & TECH SERVICES-RECYCI | N |
| | | | | 02/01/2020 02/29/2020 | | | |
| **6234** | **WASTE MANAGEMENT OF WI-MN** | | **531.45** | **1** Transactions | | | |
| **394** | **DEPT Total:** | | **574.10** | **TRI-COUNTY SOLID WASTE** | **2 Vendors** | **2 Transactions** | |
| **75** | **Fund Total:** | | **574.10** | **TRI COUNTY SOLID WASTE** | | **2 Transactions** | |
| | **Final Total:** | | **69,492.97** | **31 Vendors** | **62 Transactions** | | |

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**Recap by Fund**

| Fund | Amount | Name |
|---|---|---|
| 1 | 65,923.64 | GENERAL REVENUE FUND |
| 11 | 2,995.23 | HUMAN SERVICES FUND |
| 75 | 574.10 | TRI COUNTY SOLID WASTE |
| All Funds | 69,492.97 | Total |

Approved by,

4-14-20

4.14.2020

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# Nicollet County Board of Commissioners
# Board Meeting Agenda Item

NICOLLET COUNTY EST. 1853

**Agenda Item:**

Approved Commissioner Warrants

| | |
|---|---|
| Primary Originating Division/Dept.: Finance Department | Meeting Date: 4/14/2020 |
| Contact: Title: | Item Type: (Select One) Regular Agenda |
| Amount of Time Requested minutes | |
| Presenter: Title: | Attachments: ○ Yes ⦿ No |

County Strategy: (Select One) Financial Security - prudent use of taxpayer resources

**BACKGROUND/JUSTIFICATION:**

Supporting Documents: ○ Attached ○ In Signature Folder ⦿ None

Prior Board Action Taken on this Agenda Item: ○ Yes ⦿ No

If "yes", when? (provide year; mm/dd/yy if known)

Approved by County Attorney's Office: ○ Yes ○ No ⦿ N/A

**ACTION REQUESTED:**

**FISCAL IMPACT:** Other
(Select One)

If "Other", specify

**FTE IMPACT:** No FTE change
(Select One)

If "Increase or "Decrease" specify:

Related Financial/FTE Comments:

**FUNDING**

County Dollars =

Grant
(Select One)

**Total**

# *** Nicollet County ***

INTEGRATED FINANCIAL SYSTEMS

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

# *** Nicollet County ***

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



| | Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|---|
| 5 | DEPT | | | | COMMISSIONERS | | | |
| | 5648 | **KEMP/DENNY** | | | | | | |
| | | 01-005-000-0000-6330 | | 82.23 | MILEAGE COMM MAR20 | APR20 | TRAVEL EXPENSE - MILEAGE | N |
| | | | | | 03/02/2020 03/26/2020 | | | |
| | **5648** | **KEMP/DENNY** | | **82.23** | **1** Transactions | | | |
| | 5306 | **KOLARS/JACK** | | | | | | |
| | | 01-005-000-0000-6330 | | 133.98 | MILEAGE COMM MAR20 | APR20 | TRAVEL EXPENSE - MILEAGE | N |
| | | | | | 03/05/2020 03/20/2020 | | | |
| | **5306** | **KOLARS/JACK** | | **133.98** | **1** Transactions | | | |
| 5 | **DEPT Total:** | | | **216.21** | **COMMISSIONERS** | **2 Vendors** | **2 Transactions** | |
| 30 | DEPT | | | | COUNTY ADMINISTRATOR | | | |
| | 9464 | **INNOVATIVE OFFICE SOLUTIONS** | | | | | | |
| | | 01-030-000-0000-6401 | | 20.91 | OFFICE SUPPLIES | 2925473 | OFFICE SUPPLIES | N |
| | | | | | 03/18/2020 03/18/2020 | | | |
| | **9464** | **INNOVATIVE OFFICE SOLUTIONS** | | **20.91** | **1** Transactions | | | |
| | 3030 | **KROSCH/RYAN** | | | | | | |
| | | 01-030-000-0000-6401 | | 10.99 | CNC SUPPLY- CV-19 CLEANING SUP | APR20 | OFFICE SUPPLIES | N |
| | | | | | 03/14/2020 03/14/2020 | | | |
| | **3030** | **KROSCH/RYAN** | | **10.99** | **1** Transactions | | | |
| 30 | **DEPT Total:** | | | **31.90** | **COUNTY ADMINISTRATOR** | **2 Vendors** | **2 Transactions** | |
| 40 | DEPT | | | | FINANCE | | | |
| | 64750 | **NELSON PRINTING CO** | | | | | | |
| | | 01-040-000-0000-6401 | | 265.85 | FINANCE #10 WINDOW ENV (5000) | 292490 | OFFICE SUPPLIES | N |
| | | | | | 03/12/2020 03/12/2020 | | | |
| | **64750** | **NELSON PRINTING CO** | | **265.85** | **1** Transactions | | | |
| 40 | **DEPT Total:** | | | **265.85** | **FINANCE** | **1 Vendors** | **1 Transactions** | |
| 45 | DEPT | | | | CAPITAL IMPROVEMENTS | | | |
| | 206 | **APG MEDIA OF SOUTHERN MINNESOTA LL** | | | | | | |
| | | 01-045-360-0000-6802 | | 334.00 | BID NOTICE NMHHS | 12106-0320 | MISCELLANEOUS EXPENSE | N |
| | | | | | 03/12/2020 03/12/2020 | | | |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| **206** | **APG MEDIA OF SOUTHERN MINNESOTA LL** | | **334.00** | **1** Transactions | | | |
| 1689 | **VETTER JOHNSON ARCHITECTS** | | | | | | |
| | 01-045-360-0000-6260 | | 33,662.77 | REMODEL STUDY NMHHS<br>01/01/2020 02/29/2020 | APR20 | PROFESSIONAL & TECHNICAL SERVI | N |
| **1689** | **VETTER JOHNSON ARCHITECTS** | | **33,662.77** | **1** Transactions | | | |
| **45** | **DEPT Total:** | | **33,996.77** | **CAPITAL IMPROVEMENTS** | **2 Vendors** | **2 Transactions** | |
| **48** | DEPT | | | PUBLIC SERVICES | | | |
| 9464 | **INNOVATIVE OFFICE SOLUTIONS** | | | | | | |
| | 01-048-000-0000-6401 | | 18.65 | OFFICE SUPPLIES<br>03/12/2020 03/12/2020 | 2916104 | OFFICE SUPPLIES | N |
| | 01-048-000-0000-6401 | | 36.66 | OFFICE SUPPLIES<br>03/12/2020 03/12/2020 | 2916182 | OFFICE SUPPLIES | N |
| | 01-048-000-0000-6401 | | 55.00 | OFFICE SUPPLIES<br>04/01/2020 04/01/2020 | 2939268 | OFFICE SUPPLIES | N |
| **9464** | **INNOVATIVE OFFICE SOLUTIONS** | | **110.31** | **3** Transactions | | | |
| **48** | **DEPT Total:** | | **110.31** | **PUBLIC SERVICES** | **1 Vendors** | **3 Transactions** | |
| **55** | DEPT | | | PROPERTY ASSESSMENT | | | |
| 8012 | **AMERICAN SOLUTIONS FOR BUSINESS** | | | | | | |
| | 01-055-000-0000-6401 | | 1,475.80 | VALUATION NOTICES/ENVELOPES<br>03/19/2020 03/19/2020 | INV04613876 | OFFICE SUPPLIES | N |
| **8012** | **AMERICAN SOLUTIONS FOR BUSINESS** | | **1,475.80** | **1** Transactions | | | |
| 9464 | **INNOVATIVE OFFICE SOLUTIONS** | | | | | | |
| | 01-055-000-0000-6401 | | 131.82 | OFFICE SUPPLIES<br>03/20/2020 03/20/2020 | 2928984 | OFFICE SUPPLIES | N |
| **9464** | **INNOVATIVE OFFICE SOLUTIONS** | | **131.82** | **1** Transactions | | | |
| 64750 | **NELSON PRINTING CO** | | | | | | |
| | 01-055-000-0000-6401 | | 150.50 | ASSESSOR #9 RETURN ENV<br>03/27/2020 03/27/2020 | 292488 | OFFICE SUPPLIES | N |
| | 01-055-000-0000-6401 | | 155.20 | ASSESSOR #10 REGULAR ENV<br>03/27/2020 03/27/2020 | 292489 | OFFICE SUPPLIES | N |

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| | Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|---|
| | **64750** | **NELSON PRINTING CO** | | **305.70** | **2** Transactions | | | |
| | 3794 | **WESTON/MELISSA** | | | | | | |
| | | 01-055-000-0000-6330 | | 17.83 | MILEAGE MAR20<br>03/02/2020 03/02/2020 | APR20 | TRAVEL EXPENSE - MILEAGE | N |
| | **3794** | **WESTON/MELISSA** | | **17.83** | **1** Transactions | | | |
| **55** | **DEPT Total:** | | | **1,931.15** | **PROPERTY ASSESSMENT** | **4 Vendors** | **5 Transactions** | |
| **60** | DEPT | | | | HUMAN RESOURCES | | | |
| | 6769 | **AW COMPANIES INC** | | | | | | |
| | | 01-060-000-0000-6260 | | 1,450.24 | HR ASST TEMP LILJANDER-WILSON<br>03/16/2020 03/20/2020 | 34103282 | PROF & TECH SERVICES/SAFETY TRI | N |
| | **6769** | **AW COMPANIES INC** | | **1,450.24** | **1** Transactions | | | |
| **60** | **DEPT Total:** | | | **1,450.24** | **HUMAN RESOURCES** | **1 Vendors** | **1 Transactions** | |
| **63** | DEPT | | | | OFFICE OF TECHNOLOGIES | | | |
| | 5283 | **ALPHA WIRELESS** | | | | | | |
| | | 01-063-000-0000-6262 | | 8,470.00 | INSTALL CAMERA/CABLE/NVR SETUP<br>03/24/2020 03/24/2020 | 6186 | DATA PROCESSING SERVICES | N |
| | **5283** | **ALPHA WIRELESS** | | **8,470.00** | **1** Transactions | | | |
| | 6769 | **AW COMPANIES INC** | | | | | | |
| | | 01-063-000-0000-6260 | | 1,153.60 | ADMIN ASST TEMP S GAST<br>01/13/2020 01/17/2020 | 34103049 | PROFESSIONAL & TECHNICAL SERVI | N |
| | | 01-063-000-0000-6260 | | 1,153.60 | ADMIN ASST TEMP S GAST<br>03/16/2020 03/20/2020 | 34103281 | PROFESSIONAL & TECHNICAL SERVI | N |
| | | 01-063-000-0000-6260 | | 1,153.60 | ADMIN ASST TEMP S GAST<br>03/23/2020 03/27/2020 | 34103300 | PROFESSIONAL & TECHNICAL SERVI | N |
| | **6769** | **AW COMPANIES INC** | | **3,460.80** | **3** Transactions | | | |
| | 6828 | **CDW GOVERNMENT INC** | | | | | | |
| | | 01-063-000-0000-6407 | | 87.06 | X360 SLEEVES (6)<br>03/13/2020 03/13/2020 | XFV9309 | NON CAPITAL EQUIPMENT SUPPLIES | N |
| | | 01-063-000-0000-6407 | | 2,566.98 | DOCKING STATION (13)<br>03/16/2020 03/16/2020 | XGK9564 | NON CAPITAL EQUIPMENT SUPPLIES | N |
| | | 01-063-000-0000-6401 | | 69.46 | BRADY LABELS | XGN8952 | OFFICE SUPPLIES | N |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| | | | | 03/17/2020 03/17/2020 | | | |
| | 01-063-000-0000-6407 | | 645.88 | GPS NAVIGATOR | XGS4383 | NON CAPITAL EQUIPMENT SUPPLIES | N |
| | | | | 03/17/2020 03/17/2020 | | | |
| | 01-063-000-0000-6407 | | 34.70 | SIGNAL BOOSTER | XGX1934 | NON CAPITAL EQUIPMENT SUPPLIES | N |
| | | | | 03/18/2020 03/18/2020 | | | |
| | 01-063-000-0000-6407 | | 142.86 | SSD (2) | XHQ2855 | NON CAPITAL EQUIPMENT SUPPLIES | N |
| | | | | 03/20/2020 03/20/2020 | | | |
| | 01-063-000-0000-6407 | | 2,260.71 | X360 DOCK STATION CA/ASR WIN10 | XHR7963 | NON CAPITAL EQUIPMENT SUPPLIES | N |
| | | | | 03/21/2020 03/21/2020 | | | |
| | 01-063-000-0000-6407 | | 331.93 | SQUAD CAR PRINTER/SSD | XJH6449 | NON CAPITAL EQUIPMENT SUPPLIES | N |
| | | | | 03/24/2020 03/24/2020 | | | |
| | 01-063-000-0000-6407 | | 10.14 | MOUSE PAD | XJL5076 | NON CAPITAL EQUIPMENT SUPPLIES | N |
| | | | | 03/24/2020 03/24/2020 | | | |
| | 01-063-000-0000-6407 | | 2,948.95 | CABLE/SPEAKER-MIC OT CONF ROOM | XJL8996 | NON CAPITAL EQUIPMENT SUPPLIES | N |
| | | | | 03/24/2020 03/24/2020 | | | |
| | 01-063-000-0000-6407 | | 1,049.44 | MOUSE(8)/LAPTOP BAG(8)/BATTERY | XJR6008 | NON CAPITAL EQUIPMENT SUPPLIES | N |
| | | | | 03/25/2020 03/25/2020 | | | |
| | 01-063-000-0000-6407 | | 844.67 | SSD(8)/PROBOOK BATTERIES (5) | XKC6784 | NON CAPITAL EQUIPMENT SUPPLIES | N |
| | | | | 03/26/2020 03/26/2020 | | | |
| **6828** | **CDW GOVERNMENT INC** | | **10,992.78** | **12** Transactions | | | |
| 6502 | **DLT SOLUTIONS LLC** | | | | | | |
| | 01-063-000-0000-6310 | | 135.08 | TOAD DATA MAINT RENEWAL | 48444409A | EQUIPMENT REPAIRS & MAINTENANC | N |
| | | | | 03/18/2020 03/18/2020 | | | |
| **6502** | **DLT SOLUTIONS LLC** | | **135.08** | **1** Transactions | | | |
| 4482 | **MACGREGOR/JESSICA** | | | | | | |
| | 01-063-000-0000-6330 | | 65.09 | MILEAGE MAR20 | APR20 | TRAVEL EXPENSE - MILEAGE | N |
| | | | | 03/04/2020 03/04/2020 | | | |
| **4482** | **MACGREGOR/JESSICA** | | **65.09** | **1** Transactions | | | |
| 4221 | **MN COUNTIES COMPUTER COOP** | | | | | | |
| | 01-063-000-0000-6266 | | 22,924.84 | PICTOMETRY PMT 2 OF 3 | 2004001 | MCCC SERVICES/CHRGS | N |
| | | | | 04/15/2020 04/15/2020 | | | |
| | 01-063-000-0000-6266 | | 1,220.00 | PAYMATE 2ND QTR 2020 | 2004045 | MCCC SERVICES/CHRGS | N |
| | | | | 04/01/2020 06/30/2020 | | | |
| **4221** | **MN COUNTIES COMPUTER COOP** | | **24,144.84** | **2** Transactions | | | |
| 5329 | **MOORE/DAYLE E** | | | | | | |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| | 01-063-000-0000-6330 | | 181.70 | MILEAGE MAR20<br>03/04/2020 03/16/2020 | APR20 | TRAVEL EXPENSE - MILEAGE | N |
| | 01-063-000-0000-6402 | | 532.58 | REIMB BATTERIES EOC PHONES<br>03/04/2020 03/04/2020 | APR20 | DATA PROCESSING SUPPLIES | N |
| **5329** | **MOORE/DAYLE E** | | **714.28** | **2** Transactions | | | |
| 4097 | **NORTHLAND SYSTEMS INC** | | | | | | |
| | 01-063-000-0000-6262 | | 3,001.35 | INSURANCE POLICY SERVER PARTS<br>01/01/2021 03/26/2021 | 52634 | DATA PROCESSING SERVICES | N |
| | 01-063-000-0000-6262 | | 10,004.52 | INSURANCE POLICY SERVER PARTS<br>03/27/2020 12/31/2020 | 52634 | DATA PROCESSING SERVICES | N |
| **4097** | **NORTHLAND SYSTEMS INC** | | **13,005.87** | **2** Transactions | | | |
| 5255 | **OPG 3 INC** | | | | | | |
| | 01-063-000-0000-6260 | | 16,734.00 | ANNUAL LASERFISCHE RENEWAL<br>01/01/2021 06/06/2021 | 4036 | PROFESSIONAL & TECHNICAL SERVI | N |
| | 01-063-000-0000-6260 | | 22,819.00 | ANNUAL LASERFISCHE RENEWAL<br>06/07/2020 12/31/2020 | 4036 | PROFESSIONAL & TECHNICAL SERVI | N |
| **5255** | **OPG 3 INC** | | **39,553.00** | **2** Transactions | | | |
| 8360 | **PARAGON DEVELOPMENT SYSTEMS INC** | | | | | | |
| | 01-063-000-0000-6260 | | 525.00 | RENEW WEBMAIL.CO.NICOLLET.MN<br>03/20/2020 03/20/2020 | 5078695 | PROFESSIONAL & TECHNICAL SERVI | N |
| **8360** | **PARAGON DEVELOPMENT SYSTEMS INC** | | **525.00** | **1** Transactions | | | |
| 6310 | **WESLEY/TERRY** | | | | | | |
| | 01-063-000-0000-6330 | | 21.85 | MILEAGE MAR20<br>03/11/2020 03/11/2020 | APR20 | TRAVEL EXPENSE - MILEAGE | N |
| **6310** | **WESLEY/TERRY** | | **21.85** | **1** Transactions | | | |
| 8936 | **ZIXCORP / DEPT 41359** | | | | | | |
| | 01-063-000-0000-6262 | | 17,995.00 | EMAIL ENCRYPTION LICENSE YR2<br>01/01/2020 12/31/2020 | INV168650 | DATA PROCESSING SERVICES | N |
| **8936** | **ZIXCORP / DEPT 41359** | | **17,995.00** | **1** Transactions | | | |
| **63** | **DEPT Total:** | | **119,083.59** | **OFFICE OF TECHNOLOGIES** | **12 Vendors** | **29 Transactions** | |
| **85** | DEPT | | | OTHER GEN GOVT COSTS & INSURANCE | | | |
| | 206 **APG MEDIA OF SOUTHERN MINNESOTA LL** | | | | | | |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| | 01-085-000-0000-6240 | | 450.00 | DELINQUENT TAX LIST<br>03/12/2020 03/12/2020 | 12098-0320 | ADVERTISING & LEGAL NOTICES | N |
| | 01-085-000-0000-6240 | | 162.00 | DELINQUENT TAX LIST 2<br>03/26/2020 03/26/2020 | 12098-0320 | ADVERTISING & LEGAL NOTICES | N |
| | 01-085-000-0000-6240 | | 22.50 | BOARD OF APPEALS WENDINGER<br>03/05/2020 03/05/2020 | 12098-0320 | ADVERTISING & LEGAL NOTICES | N |
| | 01-085-000-0000-6240 | | 436.50 | BOARD SYNOPSIS (9)<br>03/12/2020 03/19/2020 | 12101-0320 | ADVERTISING & LEGAL NOTICES | N |
| | 01-085-000-0000-6240 | | 135.00 | BOARD OF APPEALS/EQUALIZATION<br>03/12/2020 03/12/2020 | 12101-0320 | ADVERTISING & LEGAL NOTICES | N |
| **206** | **APG MEDIA OF SOUTHERN MINNESOTA LL** | | **1,206.00** | **5** Transactions | | | |
| 9464 | **INNOVATIVE OFFICE SOLUTIONS** | | | | | | |
| | 01-085-000-0000-6403 | | 362.00 | COPY PAPER (10) GC<br>03/06/2020 03/06/2020 | 2906887 | SUPP-COPIER PAPER | N |
| | 01-085-000-0000-6403 | | 362.00 | COPY PAPER (10) HHS<br>03/30/2020 03/30/2020 | 2936326 | SUPP-COPIER PAPER | N |
| **9464** | **INNOVATIVE OFFICE SOLUTIONS** | | **724.00** | **2** Transactions | | | |
| 3261 | **LAFAYETTE NICOLLET LEDGER** | | | | | | |
| | 01-085-000-0000-6240 | | 136.50 | PUBLIC NOTICE WENDINGER<br>03/05/2020 03/05/2020 | 1383 | ADVERTISING & LEGAL NOTICES | N |
| | 01-085-000-0000-6240 | | 36.75 | BOARD OF APPEALS LBAEs<br>03/05/2020 03/05/2020 | 1383 | ADVERTISING & LEGAL NOTICES | N |
| **3261** | **LAFAYETTE NICOLLET LEDGER** | | **173.25** | **2** Transactions | | | |
| 1188 | **MN COUNTIES INTERGOVERNMENTAL TRU** | | | | | | |
| | 01-085-000-0000-6350 | | 1,471.00 | ADD 20 WALK/ROLL & 20 SNOGO<br>03/18/2020 12/31/2020 | 3407 | INSURANCE-PROP/LIABILITY/WORK C | N |
| **1188** | **MN COUNTIES INTERGOVERNMENTAL TRU** | | **1,471.00** | **1** Transactions | | | |
| 4350 | **PIETSCH CONSTRUCTION INC** | | | | | | |
| | 01-085-000-0000-6351 | | 1,000.00 | HOLDING CELL REPAIR<br>03/18/2020 03/18/2020 | 9195 | INSURANCE - DEDUCTIBLE AMOUNTS | N |
| **4350** | **PIETSCH CONSTRUCTION INC** | | **1,000.00** | **1** Transactions | | | |
| 698 | **RIVER BEND BUSINESS PRODUCTS** | | | | | | |
| | 01-085-000-0000-6407 | | 1,601.00 | SIT/STAND STATION C JOHNSON<br>04/06/2020 04/06/2020 | 311878-00 | NON-CAPITAL EQUIPMENT SUPPLIES | N |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| **698** | **RIVER BEND BUSINESS PRODUCTS** | | **1,601.00** | **1** Transactions | | | |
| **85** | **DEPT Total:** | | **6,175.25** | **OTHER GEN GOVT COSTS & INSURANCI** | **6 Vendors** | **12 Transactions** | |
| **91** | DEPT | | | COUNTY ATTORNEY | | | |
| 6154 | **CORYELL/MEGAN E GAUDETTE** | | | | | | |
| | 01-091-000-0000-6330 | | 14.72 | MILEAGE MAR20<br>03/10/2020 03/10/2020 | APR20 | TRAVEL EXPENSE - MILEAGE | N |
| **6154** | **CORYELL/MEGAN E GAUDETTE** | | **14.72** | **1** Transactions | | | |
| 6196 | **FARIBAULT CO SHERIFF DEPT** | | | | | | |
| | 01-091-000-0000-6260 | | 46.50 | SERVE SUBPOENA 52-CR-18-96<br>03/24/2020 03/24/2020 | 2020-098 | PROFESSIONAL & TECHNICAL SERVI | N |
| **6196** | **FARIBAULT CO SHERIFF DEPT** | | **46.50** | **1** Transactions | | | |
| 9464 | **INNOVATIVE OFFICE SOLUTIONS** | | | | | | |
| | 01-091-000-0000-6401 | | 216.62 | OFFICE SUPPLIES<br>03/27/2020 03/27/2020 | 2935685 | OFFICE SUPPLIES | N |
| **9464** | **INNOVATIVE OFFICE SOLUTIONS** | | **216.62** | **1** Transactions | | | |
| 3893 | **KANDIYOHI CO SHERIFF DEPT** | | | | | | |
| | 01-091-000-0000-6260 | | 82.20 | SERVE SUBPOENA 52-CR-19-488<br>03/13/2020 03/16/2020 | 7255 | PROFESSIONAL & TECHNICAL SERVI | N |
| | 01-091-000-0000-6260 | | 50.00 | SERVE SUBPOENA 52-CR-19-488<br>03/16/2020 03/16/2020 | 7256 | PROFESSIONAL & TECHNICAL SERVI | N |
| **3893** | **KANDIYOHI CO SHERIFF DEPT** | | **132.20** | **2** Transactions | | | |
| 8336 | **LE SUEUR CO SHERIFF DEPT** | | | | | | |
| | 01-091-000-0000-6260 | | 70.00 | SERVE SUBPOENA 52-CR-20-16<br>03/12/2020 03/12/2020 | 2042 | PROFESSIONAL & TECHNICAL SERVI | N |
| **8336** | **LE SUEUR CO SHERIFF DEPT** | | **70.00** | **1** Transactions | | | |
| 2421 | **MINNESOTA CONTINUING LEGAL EDUCAT** | | | | | | |
| | 01-091-000-0000-6452 | | 171.00 | MN CONTRACTS DESKBOOK<br>03/10/2020 03/10/2020 | INV1041569 | REFERENCE BOOKS & MATERIALS | N |
| **2421** | **MINNESOTA CONTINUING LEGAL EDUCAT** | | **171.00** | **1** Transactions | | | |
| 1159 | **SHRED RIGHT** | | | | | | |
| | 01-091-000-0000-6802 | | 26.72 | DOCUMENT DESTRUCTION | 524627 | MISCELLANEOUS EXPENSE | N |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| | | | | 03/10/2020 03/10/2020 | | | |
| **1159** | **SHRED RIGHT** | | **26.72** | **1** Transactions | | | |
| 2363 | **ST PETER HERALD** | | | | | | |
| | 01-091-000-0000-6802 | | 37.27 | 52-WEEK SUBSCRIPTION CO ATTY | SPH-60223 | MISCELLANEOUS EXPENSE | N |
| | | | | 05/07/2020 12/31/2020 | | | |
| | 01-091-000-0000-6802 | | 19.73 | 52-WEEK SUBSCRIPTION CO ATTY | SPH-60223 | MISCELLANEOUS EXPENSE | N |
| | | | | 01/01/2021 05/07/2021 | | | |
| **2363** | **ST PETER HERALD** | | **57.00** | **2** Transactions | | | |
| **91** | **DEPT Total:** | | **734.76** | **COUNTY ATTORNEY** | **8 Vendors** | **10 Transactions** | |
| **101** | DEPT | | | RECORDER/ABSTRACTER | | | |
| 999999000 | **ALLIANCE BANK** | | | | | | |
| | 01-101-000-0000-5845 | | 5.00 | REFUND OVER REMIT INV 274882 | 274882 | MISCEL REFUNDS & REIMBURSEMEN | N |
| | | | | 04/01/2020 04/01/2020 | | | |
| **999999000** | **ALLIANCE BANK** | | **5.00** | **1** Transactions | | | |
| **101** | **DEPT Total:** | | **5.00** | **RECORDER/ABSTRACTER** | **1 Vendors** | **1 Transactions** | |
| **110** | DEPT | | | TELEPHONE | | | |
| 4044 | **AGC NETWORKS INC** | | | | | | |
| | 01-110-000-0000-6407 | | 2,086.91 | CONF PHONE/REAL PRESENCE TRI | 9100009587 | NON CAPITAL EQUIPMENT SUPPLIES | N |
| | | | | 03/25/2020 03/25/2020 | | | |
| **4044** | **AGC NETWORKS INC** | | **2,086.91** | **1** Transactions | | | |
| **110** | **DEPT Total:** | | **2,086.91** | **TELEPHONE** | **1 Vendors** | **1 Transactions** | |
| **111** | DEPT | | | COURTHOUSE OPERATIONS | | | |
| 5499 | **ALLIED 100 LLC** | | | | | | |
| | 01-111-000-0000-6310 | | 187.03 | AED SUPPLIES | 1573893 | EQUIPMENT REPAIRS & MAINTENAN( | N |
| | | | | 03/20/2020 03/20/2020 | | | |
| **5499** | **ALLIED 100 LLC** | | **187.03** | **1** Transactions | | | |
| 8029 | **ARROW ACE HARDWARE INC** | | | | | | |
| | 01-111-000-0000-6410 | | 24.98 | MISC TOOLS AND MATERIALS | 190765 | CUSTODIAL SUPPLIES/BUILDINGS | N |
| | | | | 03/04/2020 03/04/2020 | | | |
| | 01-111-000-0000-6410 | | 18.99 | MISC TOOLS AND MATERIALS | 190774 | CUSTODIAL SUPPLIES/BUILDINGS | N |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| | | | | 03/05/2020 03/05/2020 | | | |
| | 01-111-000-0000-6410 | | 89.94 | MISC TOOLS AND MATERIALS | 190795 | CUSTODIAL SUPPLIES/BUILDINGS | N |
| | | | | 03/06/2020 03/06/2020 | | | |
| | 01-111-000-0000-6410 | | 7.99 | MISC TOOLS AND MATERIALS | 190800 | CUSTODIAL SUPPLIES/BUILDINGS | N |
| | | | | 03/06/2020 03/06/2020 | | | |
| | 01-111-000-0000-6410 | | 81.94 | MISC TOOLS AND MATERIALS | 190878 | CUSTODIAL SUPPLIES/BUILDINGS | N |
| | | | | 03/12/2020 03/12/2020 | | | |
| | 01-111-000-0000-6410 | | 32.98 | MISC TOOLS AND MATERIALS | 190932 | CUSTODIAL SUPPLIES/BUILDINGS | N |
| | | | | 03/16/2020 03/16/2020 | | | |
| | 01-111-000-0000-6410 | | 11.99 | MISC TOOLS AND MATERIALS | 190947 | CUSTODIAL SUPPLIES/BUILDINGS | N |
| | | | | 03/17/2020 03/17/2020 | | | |
| | 01-111-000-0000-6410 | | 2.79 | MISC TOOLS AND MATERIALS | 190966 | CUSTODIAL SUPPLIES/BUILDINGS | N |
| | | | | 03/18/2020 03/18/2020 | | | |
| | 01-111-000-0000-6410 | | 21.97 | MISC TOOLS AND MATERIALS | 190990 | CUSTODIAL SUPPLIES/BUILDINGS | N |
| | | | | 03/19/2020 03/19/2020 | | | |
| | 01-111-000-0000-6410 | | 59.56 | MISC TOOLS AND MATERIALS | 191053 | CUSTODIAL SUPPLIES/BUILDINGS | N |
| | | | | 03/23/2020 03/23/2020 | | | |
| | 01-111-000-0000-6410 | | 56.55 | MISC TOOLS AND MATERIALS | 191069 | CUSTODIAL SUPPLIES/BUILDINGS | N |
| | | | | 03/24/2020 03/24/2020 | | | |
| | 01-111-000-0000-6410 | | 8.37 | MISC TOOLS AND MATERIALS | 191143 | CUSTODIAL SUPPLIES/BUILDINGS | N |
| | | | | 03/30/2020 03/30/2020 | | | |
| **8029** | **ARROW ACE HARDWARE INC** | | **418.05** | **12** Transactions | | | |
| 6393 | **ARROW LIFT ACCESSIBILITY** | | | | | | |
| | 01-111-000-0000-6340 | | 112.33 | SERVICE CONTRACT SHERIFF LIFT | P-S102157 | RENTALS & SERVICE AGREEMENTS | N |
| | | | | 01/01/2021 03/19/2021 | | | |
| | 01-111-000-0000-6340 | | 418.67 | SERVICE CONTRACT SHERIFF LIFT | P-S102157 | RENTALS & SERVICE AGREEMENTS | N |
| | | | | 03/19/2020 12/31/2020 | | | |
| **6393** | **ARROW LIFT ACCESSIBILITY** | | **531.00** | **2** Transactions | | | |
| 256 | **C & S SUPPLY COMPANY INC** | | | | | | |
| | 01-111-000-0000-6410 | | 17.98 | FLEX COUPLINGS/TAPE | 819882 | CUSTODIAL SUPPLIES/BUILDINGS | N |
| | | | | 03/16/2020 03/16/2020 | | | |
| | 01-111-000-0000-6410 | | 20.97 | FLEX COUPLINGS | 819883 | CUSTODIAL SUPPLIES/BUILDINGS | N |
| | | | | 03/16/2020 03/16/2020 | | | |
| **256** | **C & S SUPPLY COMPANY INC** | | **38.95** | **2** Transactions | | | |
| 4752 | **CHEMSEARCHFE** | | | | | | |
| | 01-111-000-0000-6340 | | 551.35 | CONTRACT WATER TREATMENT PROG | 3903817 | RENTALS & SERVICE AGREEMENTS | N |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| | | | | 03/30/2020 03/30/2020 | | | |
| **4752** | **CHEMSEARCHFE** | | **551.35** | **1** Transactions | | | |
| 8465 | **DIVERSE MAINTENANCE SOLUTIONS INC** | | | | | | |
| | 01-111-000-0000-6329 | | 212.53 | WATER DIAPHRAGM/DOOR CORD<br>04/03/2020 04/03/2020 | 31840 | BUILDING/GROUNDS MAINTENANCE | N |
| | 01-111-000-0000-6329 | | 66.96 | METERING AIR DIAPHRAGM<br>04/03/2020 04/03/2020 | 31842 | BUILDING/GROUNDS MAINTENANCE | N |
| **8465** | **DIVERSE MAINTENANCE SOLUTIONS INC** | | **279.49** | **2** Transactions | | | |
| 9464 | **INNOVATIVE OFFICE SOLUTIONS** | | | | | | |
| | 01-111-000-0000-6410 | | 379.94 | CUSTODIAL SUPPLIES GC<br>03/04/2020 03/04/2020 | 2902596 | CUSTODIAL SUPPLIES/BUILDINGS | N |
| | 01-111-000-0000-6410 | | 252.61 | CUSTODIAL SUPPLIES GC<br>03/12/2020 03/12/2020 | 2916197 | CUSTODIAL SUPPLIES/BUILDINGS | N |
| | 01-111-000-0000-6410 | | 263.34 | CUSTODIAL SUPPLIES GC<br>03/13/2020 03/13/2020 | 2918366 | CUSTODIAL SUPPLIES/BUILDINGS | N |
| | 01-111-000-0000-6410 | | 154.47 | CUSTODIAL SUPPLIES GC<br>03/26/2020 03/26/2020 | 2933948 | CUSTODIAL SUPPLIES/BUILDINGS | N |
| | 01-111-000-0000-6410 | | 87.89 | CUSTODIAL SUPPLIES GC<br>04/01/2020 04/01/2020 | 2939086 | CUSTODIAL SUPPLIES/BUILDINGS | N |
| **9464** | **INNOVATIVE OFFICE SOLUTIONS** | | **1,138.25** | **5** Transactions | | | |
| 204 | **MEI TOTAL ELEVATOR SOLUTIONS** | | | | | | |
| | 01-111-000-0000-6329 | | 115.01 | NEW PHONE BATTERY/MECH ADJUST<br>03/25/2020 03/25/2020 | 848657 | BUILDING/GROUNDS MAINTENANCE | N |
| | 01-111-000-0000-6340 | | 294.54 | MONTHLY SERVICES APR20 GC<br>04/01/2020 04/30/2020 | 849025 | RENTALS & SERVICE AGREEMENTS | N |
| **204** | **MEI TOTAL ELEVATOR SOLUTIONS** | | **409.55** | **2** Transactions | | | |
| 1700 | **MENARDS** | | | | | | |
| | 01-111-000-0000-6329 | | 97.79 | MAILBOX/PLIERS/SCREWDRIVER<br>03/25/2020 03/25/2020 | 64928 | BUILDING/GROUNDS MAINTENANCE | N |
| | 01-111-000-0000-6329 | | 59.97- | RETURN MAILBOX<br>03/25/2020 03/25/2020 | 64933 | BUILDING/GROUNDS MAINTENANCE | N |
| | 01-111-000-0000-6329 | | 22.46 | PILOT SCREW BITS/DBL-END BITS<br>04/01/2020 04/01/2020 | 65516 | BUILDING/GROUNDS MAINTENANCE | N |
| | 01-111-000-0000-6329 | | 105.29 | CROWN STAPLER/STAPLES<br>04/03/2020 04/03/2020 | 65671 | BUILDING/GROUNDS MAINTENANCE | N |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| **1700** | **MENARDS** | | **165.57** | **4** Transactions | | | |
| 6096 | **MID AMERICA RESEARCH CHEMICAL** | | | | | | |
| | 01-111-000-0000-6410 | | 1,284.81 | BULK DISINFECTANT<br>03/20/2020 03/20/2020 | 0691895-IN | CUSTODIAL SUPPLIES/BUILDINGS | N |
| **6096** | **MID AMERICA RESEARCH CHEMICAL** | | **1,284.81** | **1** Transactions | | | |
| 220 | **PAAPE ENERGY SERVICES** | | | | | | |
| | 01-111-000-0000-6310 | | 355.50 | DAMPER ACTUATOR/LABOR<br>03/24/2020 03/24/2020 | 007456 | EQUIPMENT REPAIRS & MAINTENANC | N |
| **220** | **PAAPE ENERGY SERVICES** | | **355.50** | **1** Transactions | | | |
| 4350 | **PIETSCH CONSTRUCTION INC** | | | | | | |
| | 01-111-000-0000-6611 | | 1,187.00 | HOLDING CELL REPAIR<br>03/18/2020 03/18/2020 | 9195 | BUILDING IMPROVEMENTS | N |
| **4350** | **PIETSCH CONSTRUCTION INC** | | **1,187.00** | **1** Transactions | | | |
| 698 | **RIVER BEND BUSINESS PRODUCTS** | | | | | | |
| | 01-111-000-0000-6410 | | 53.39 | CUSTODIAL SUPPLIES<br>03/19/2020 03/19/2020 | 010181-00 | CUSTODIAL SUPPLIES/BUILDINGS | N |
| **698** | **RIVER BEND BUSINESS PRODUCTS** | | **53.39** | **1** Transactions | | | |
| 8459 | **SHINE WAY JANITORIAL SERV INC** | | | | | | |
| | 01-111-000-0000-6329 | | 7,138.94 | CARPET CLEANING GC<br>03/18/2020 03/18/2020 | 43747 | BUILDING/GROUNDS MAINTENANCE | N |
| **8459** | **SHINE WAY JANITORIAL SERV INC** | | **7,138.94** | **1** Transactions | | | |
| 6406 | **SKOGEN MECHANICAL LLC** | | | | | | |
| | 01-111-000-0000-6310 | | 460.41 | FINIAL REPAIR COURTHOUSE<br>08/15/2019 08/15/2019 | 6559 | EQUIPMENT REPAIRS & MAINTENANC | N |
| **6406** | **SKOGEN MECHANICAL LLC** | | **460.41** | **1** Transactions | | | |
| 5943 | **SPS COMPANIES INC** | | | | | | |
| | 01-111-000-0000-6329 | | 31.87 | B&G GASKET<br>02/13/2020 02/13/2020 | S3935061.001 | BUILDING/GROUNDS MAINTENANCE | N |
| | 01-111-000-0000-6329 | | 304.40 | TACO GASKET ASSEMBLY<br>03/23/2020 03/23/2020 | S3952291.001 | BUILDING/GROUNDS MAINTENANCE | N |
| **5943** | **SPS COMPANIES INC** | | **336.27** | **2** Transactions | | | |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| 1332 | **STATE INDUSTRIAL PRODUCTS** | | | | | | |
| | 01-111-000-0000-6410 | | 377.60 | AIR CARE PROGRAM<br>03/16/2020 03/16/2020 | 901419920 | CUSTODIAL SUPPLIES/BUILDINGS | N |
| | 01-111-000-0000-6410 | | 144.90 | DISINFECTANT<br>03/23/2020 03/23/2020 | 901433182 | CUSTODIAL SUPPLIES/BUILDINGS | N |
| **1332** | **STATE INDUSTRIAL PRODUCTS** | | **522.50** | **2** Transactions | | | |
| 250 | **ZIEGLER INC** | | | | | | |
| | 01-111-000-0000-6340 | | 6,383.55 | ANNUAL MAINTENANCE CONTRACT<br>03/31/2020 12/31/2020 | F0177905 | RENTALS & SERVICE AGREEMENTS | N |
| | 01-111-000-0000-6340 | | 2,127.85 | ANNUAL MAINTENANCE CONTRACT<br>01/01/2021 03/30/2021 | F0177905 | RENTALS & SERVICE AGREEMENTS | N |
| **250** | **ZIEGLER INC** | | **8,511.40** | **2** Transactions | | | |
| **111** | **DEPT Total:** | | **23,569.46** | **COURTHOUSE OPERATIONS** | **18 Vendors** | **43 Transactions** | |
| **115** | DEPT | | | NM COUNTY OFFICES BUIILDING | | | |
| 1084 | **RELIANCE ELECTRIC OF SOUTHERN MINN** | | | | | | |
| | 01-115-000-0000-6611 | | 191.39 | REPAIR EMERSON MOTOR<br>03/16/2020 03/16/2020 | 23673 | BUILDING IMPROVEMENTS | N |
| **1084** | **RELIANCE ELECTRIC OF SOUTHERN MINN** | | **191.39** | **1** Transactions | | | |
| **115** | **DEPT Total:** | | **191.39** | **NM COUNTY OFFICES BUIILDING** | **1 Vendors** | **1 Transactions** | |
| **116** | DEPT | | | HEALTH & HUMAN SERVICES BUILDING | | | |
| 9464 | **INNOVATIVE OFFICE SOLUTIONS** | | | | | | |
| | 01-116-000-0000-6410 | | 277.98 | CUSTODIAL SUPPLIES HHS<br>03/18/2020 03/18/2020 | 2925262 | CUSTODIAL SUPPLIES/BUILDINGS | N |
| **9464** | **INNOVATIVE OFFICE SOLUTIONS** | | **277.98** | **1** Transactions | | | |
| 204 | **MEI TOTAL ELEVATOR SOLUTIONS** | | | | | | |
| | 01-116-000-0000-6340 | | 145.60 | MONTHLY SERVICES APR20 HHS<br>04/01/2020 04/30/2020 | 849383 | RENTALS & SERVICE AGREEMENTS | N |
| **204** | **MEI TOTAL ELEVATOR SOLUTIONS** | | **145.60** | **1** Transactions | | | |
| 8459 | **SHINE WAY JANITORIAL SERV INC** | | | | | | |
| | 01-116-000-0000-6329 | | 2,984.16 | CARPET CLEANING HHS<br>03/18/2020 03/18/2020 | 43749 | BUILDING/GROUNDS MAINTENANCE | N |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| **8459** | **SHINE WAY JANITORIAL SERV INC** | | **2,984.16** | **1** Transactions | | | |
| 6337 | **STANLEY ACCESS TECHNOLOGIES LLC** | | | | | | |
| | 01-116-000-0000-6310 | | 1,902.34 | OPERATOR/CONTROLLER PH DOOR<br>03/09/2020 03/09/2020 | 0905896440 | EQUIPMENT REPAIRS & MAINTENANC | N |
| **6337** | **STANLEY ACCESS TECHNOLOGIES LLC** | | **1,902.34** | **1** Transactions | | | |
| **116** | **DEPT Total:** | | **5,310.08** | **HEALTH & HUMAN SERVICES BUILDING** | **4 Vendors** | **4 Transactions** | |
| **118** | DEPT | | | BUILDING FUND DEPT | | | |
| 8458 | **ASBESTROL INC** | | | | | | |
| | 01-118-000-0000-6601 | | 4,250.00 | ASBESTOS REMOVAL 511 S FRONT<br>03/19/2020 03/19/2020 | 8444 | GROUNDS ACQUISITION | Y |
| **8458** | **ASBESTROL INC** | | **4,250.00** | **1** Transactions | | | |
| **118** | **DEPT Total:** | | **4,250.00** | **BUILDING FUND DEPT** | **1 Vendors** | **1 Transactions** | |
| **121** | DEPT | | | VETERAN'S SERVICE | | | |
| 5497 | **TISH/NATHAN** | | | | | | |
| | 01-121-000-0000-6330 | | 60.61 | MILEAGE MAR20<br>03/06/2020 03/12/2020 | APR20 | TRAVEL EXPENSE - MILEAGE | N |
| **5497** | **TISH/NATHAN** | | **60.61** | **1** Transactions | | | |
| **121** | **DEPT Total:** | | **60.61** | **VETERAN'S SERVICE** | **1 Vendors** | **1 Transactions** | |
| **127** | DEPT | | | PROPERTY SERVICES | | | |
| 5470 | **BIEHN/DEANNA** | | | | | | |
| | 01-127-000-0000-6330 | | 45.43 | MILEAGE MAR20<br>03/13/2020 03/16/2020 | APR20 | TRAVEL EXPENSE - MILEAGE | N |
| **5470** | **BIEHN/DEANNA** | | **45.43** | **1** Transactions | | | |
| 1356 | **CLYDE/AMY** | | | | | | |
| | 01-127-000-0000-6330 | | 33.35 | MILEAGE MAR20<br>03/05/2020 03/10/2020 | APR20 | TRAVEL EXPENSE - MILEAGE | N |
| **1356** | **CLYDE/AMY** | | **33.35** | **1** Transactions | | | |
| 9464 | **INNOVATIVE OFFICE SOLUTIONS** | | | | | | |
| | 01-127-000-0000-6401 | | 26.93 | CALC/LEGAL PADS/EXPAND FOLD | 2905057 | OFFICE SUPPLIES | N |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| | | | | 03/05/2020 03/05/2020 | | | |
| | 01-127-000-0000-6401 | | 29.14 | EXPAND FILE JACKETS | 2912496 | OFFICE SUPPLIES | N |
| | | | | 03/10/2020 03/10/2020 | | | |
| | 01-127-000-0000-6401 | | 6.38- | RETURN EXPAND FOLDER PACK | SCN-098521 | OFFICE SUPPLIES | N |
| | | | | 03/16/2020 03/16/2020 | | | |
| **9464** | **INNOVATIVE OFFICE SOLUTIONS** | | **49.69** | **3** Transactions | | | |
| 4142 | **OTTERNESS/PETE** | | | | | | |
| | 01-127-000-0000-6330 | | 123.05 | MILEAGE MAR20 | APR20 | TRAVEL EXPENSE - MILEAGE | N |
| | | | | 03/12/2020 03/12/2020 | | | |
| **4142** | **OTTERNESS/PETE** | | **123.05** | **1** Transactions | | | |
| 5272 | **WILDLIFE FOREVER** | | | | | | |
| | 01-127-500-0000-6240 | | 5,800.00 | INDOOR ADS | 43464 | ADVERTTISING- AQUATIC INVASIVE S | N |
| | | | | 05/01/2020 10/31/2020 | | | |
| | 01-127-500-0000-6240 | | 6,500.00 | PUMP TOPPER ADS | 43464 | ADVERTTISING- AQUATIC INVASIVE S | N |
| | | | | 05/01/2020 10/31/2020 | | | |
| | 01-127-500-0000-6240 | | 8,200.00 | RADIO ADS; 30 SEC PSAs | 43464 | ADVERTTISING- AQUATIC INVASIVE S | N |
| | | | | 05/01/2020 10/31/2020 | | | |
| | 01-127-500-0000-6240 | | 1,000.00 | ONE SHEET POSTERS | 43464 | ADVERTTISING- AQUATIC INVASIVE S | N |
| | | | | 05/01/2020 10/31/2020 | | | |
| **5272** | **WILDLIFE FOREVER** | | **21,500.00** | **4** Transactions | | | |
| **127** | **DEPT Total:** | | **21,751.52** | **PROPERTY SERVICES** | **5 Vendors** | **10 Transactions** | |
| **201** | DEPT | | | SHERIFF DEPT | | | |
| 8029 | **ARROW ACE HARDWARE INC** | | | | | | |
| | 01-201-000-0000-6802 | | 9.58 | PAINTING SUPPLIES TOUCH UPS | 191210 | MISCELLANEOUS EXPENSE | N |
| | | | | 04/03/2020 04/03/2020 | | | |
| **8029** | **ARROW ACE HARDWARE INC** | | **9.58** | **1** Transactions | | | |
| 3821 | **EMERGENCY AUTOMOTIVE TECHNOLOGY** | | | | | | |
| | 01-201-000-0000-6407 | | 903.06 | NEW SQ EQUIP #2304/2305/2318 | AW111119-2M | NON-CAPITAL EQUIPMENT SUPPLIES | N |
| | | | | 03/21/2020 03/21/2020 | | | |
| **3821** | **EMERGENCY AUTOMOTIVE TECHNOLOGY** | | **903.06** | **1** Transactions | | | |
| 4057 | **GALLS LLC** | | | | | | |
| | 01-201-000-0000-6807 | | 66.62 | BOXERS J THELEMANN | 015332337 | CLOTHING ALLOWANCE | N |
| | | | | 03/24/2020 03/24/2020 | | | |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| **4057** | **GALLS LLC** | | **66.62** | **1** Transactions | | | |
| 1957 | **HEARTLAND TIRE & SERVICE** | | | | | | |
| | 01-201-000-0000-6560 | | 644.38 | TIRES (4) #17<br>04/02/2020 04/02/2020 | 285094 | VEHICLE UPKEEP, REPAIRS & SUPPL | N |
| **1957** | **HEARTLAND TIRE & SERVICE** | | **644.38** | **1** Transactions | | | |
| 9464 | **INNOVATIVE OFFICE SOLUTIONS** | | | | | | |
| | 01-201-000-0000-6401 | | 32.90 | OFFICE SUPPLIES<br>03/25/2020 03/25/2020 | 2932798 | OFFICE SUPPLIES | N |
| **9464** | **INNOVATIVE OFFICE SOLUTIONS** | | **32.90** | **1** Transactions | | | |
| 2422 | **JOHN'S BODY SHOP** | | | | | | |
| | 01-201-000-0000-6560 | | 94.00 | MOUNT/BAL/WEIGHTS (4) #2317<br>04/02/2020 04/02/2020 | 5723 | VEHICLE UPKEEP, REPAIRS & SUPPL | Y |
| **2422** | **JOHN'S BODY SHOP** | | **94.00** | **1** Transactions | | | |
| 451 | **LAGERS INC** | | | | | | |
| | 01-201-000-0000-6560 | | 279.18 | REMOVE EXT BADGING/CLEAN #05<br>03/16/2020 03/16/2020 | 72458 | VEHICLE UPKEEP, REPAIRS & SUPPL | N |
| | 01-201-000-0000-6560 | | 139.59 | INT RECONDITION/SALE PREP #04<br>03/26/2020 03/26/2020 | 72528 | VEHICLE UPKEEP, REPAIRS & SUPPL | N |
| | 01-201-000-0000-6560 | | 118.11 | INT RECONDITION/SALE PREP #18<br>03/31/2020 03/31/2020 | 72562 | VEHICLE UPKEEP, REPAIRS & SUPPL | N |
| **451** | **LAGERS INC** | | **536.88** | **3** Transactions | | | |
| 6709 | **LISAS TRANSCRIPTION SERVICE** | | | | | | |
| | 01-201-000-0000-6260 | | 468.00 | TRANSCRIPTION SERVICES<br>03/18/2020 03/18/2020 | 115 | PROFESSIONAL & TECHNICAL SERVI | Y |
| **6709** | **LISAS TRANSCRIPTION SERVICE** | | **468.00** | **1** Transactions | | | |
| 5712 | **MIKES LLC** | | | | | | |
| | 01-201-000-0000-6260 | | 2,268.75 | INSTALL EQUIP NEW #18/REMOVE<br>04/01/2020 04/01/2020 | 433 | PROFESSIONAL & TECHNICAL SERVI | Y |
| | 01-201-000-0000-6407 | | 545.71 | EQUIP NEW #18/ANTENNA PLUG OLD<br>04/01/2020 04/01/2020 | 433 | NON-CAPITAL EQUIPMENT SUPPLIES | Y |
| **5712** | **MIKES LLC** | | **2,814.46** | **2** Transactions | | | |
| 5175 | **NATIONAL PUBLIC SAFETY INFORMATION** | | | | | | |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| | 01-201-000-0000-6452 | | 149.00 | 2020 NAT'L DIRECTORY LE ADMIN<br>03/24/2020 03/24/2020 | 0105843 | REFERENCE BOOKS & MATERIALS | N |
| **5175** | **NATIONAL PUBLIC SAFETY INFORMATION** | | **149.00** | **1** Transactions | | | |
| 64750 | **NELSON PRINTING CO** | | | | | | |
| | 01-201-000-0000-6401 | | 24.50 | NAMEPLATE J THELEMANN<br>03/19/2020 03/19/2020 | 0057223 | OFFICE SUPPLIES | N |
| | 01-201-000-0000-6401 | | 265.60 | SHERIFF CUSTOMIZED MAIL LABELS<br>03/12/2020 03/12/2020 | 292492 | OFFICE SUPPLIES | N |
| **64750** | **NELSON PRINTING CO** | | **290.10** | **2** Transactions | | | |
| 9317 | **OREILLY AUTO PARTS** | | | | | | |
| | 01-201-000-0000-6560 | | 12.65 | CABIN FILTER #07<br>03/30/2020 03/30/2020 | 5601-223647 | VEHICLE UPKEEP, REPAIRS & SUPPL | N |
| | 01-201-000-0000-6807 | | 42.98 | U/A GLOVES J THELEMANN<br>03/31/2020 03/31/2020 | 5601-223709 | CLOTHING ALLOWANCE | N |
| **9317** | **OREILLY AUTO PARTS** | | **55.63** | **2** Transactions | | | |
| 4950 | **SPARTAN STORES LLC** | | | | | | |
| | 01-201-000-0000-6401 | | 5.35 | ZIPLOC BAGS DEPUTY MASKS<br>03/17/2020 03/17/2020 | 0014103614 | OFFICE SUPPLIES | N |
| | 01-201-000-0000-6401 | | 28.26 | OFFICE CLEANING SUPPLIES<br>03/27/2020 03/27/2020 | 0014224874 | OFFICE SUPPLIES | N |
| **4950** | **SPARTAN STORES LLC** | | **33.61** | **2** Transactions | | | |
| 5989 | **STREICHERS INC** | | | | | | |
| | 01-201-000-0000-6807 | | 109.99 | 5-POINT STAR BADGE J MEDIGER<br>03/18/2020 03/18/2020 | I1419305 | CLOTHING ALLOWANCE | N |
| **5989** | **STREICHERS INC** | | **109.99** | **1** Transactions | | | |
| 4002 | **TRANSUNION RISK AND ALTERNATIVE** | | | | | | |
| | 01-201-000-0000-6260 | | 50.00 | REPORTS/PERSON SEARCHES MAR20<br>03/01/2020 03/31/2020 | 220024 | PROFESSIONAL & TECHNICAL SERVI | N |
| **4002** | **TRANSUNION RISK AND ALTERNATIVE** | | **50.00** | **1** Transactions | | | |
| 1071 | **VON ESSEN TOWING** | | | | | | |
| | 01-201-000-0000-6560 | | 37.70 | OIL/FILTER/LUBE #2318<br>02/27/2020 02/27/2020 | 6417 | VEHICLE UPKEEP, REPAIRS & SUPPL | Y |
| | 01-201-000-0000-6560 | | 70.84 | OIL/FILTER #2354 | 6418 | VEHICLE UPKEEP, REPAIRS & SUPPL | Y |

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|---|---|---|---|---|---|---|---|
| | | | | 02/20/2020 02/20/2020 | | | |
| | 01-201-000-0000-6560 | | 37.70 | OIL/FILTER #2355 | 6419 | VEHICLE UPKEEP, REPAIRS & SUPPL | Y |
| | | | | 02/10/2020 02/10/2020 | | | |
| | 01-201-000-0000-6560 | | 75.22 | OIL/FILTER & ANTI-FREEZE #2310 | 6420 | VEHICLE UPKEEP, REPAIRS & SUPPL | Y |
| | | | | 02/07/2020 02/07/2020 | | | |
| **1071** | **VON ESSEN TOWING** | | **221.46** | **4** Transactions | | | |
| 3812 | **WATCHGUARD VIDEO** | | | | | | |
| | 01-201-000-0000-6407 | | 90.00 | RADAR CABLE #2305 | ACCINV0024617 | NON-CAPITAL EQUIPMENT SUPPLIES | N |
| | | | | 03/25/2020 03/25/2020 | | | |
| **3812** | **WATCHGUARD VIDEO** | | **90.00** | **1** Transactions | | | |
| **201** | **DEPT Total:** | | **6,569.67** | **SHERIFF DEPT** | **17 Vendors** | **26 Transactions** | |
| **207** | DEPT | | | PRISONER COMMISSIONS ACCOUNT | | | |
| 8457 | **D AND K POWDER COATING LLC** | | | | | | |
| | 01-207-000-0000-6310 | | 141.94 | BLAST/POWDER COAT JAIL TABLE | 23282 | EQUIPMENT REPAIRS & MAINTENAN( | N |
| | | | | 03/23/2020 03/23/2020 | | | |
| | 01-207-000-0000-6310 | | 374.22 | BLAST/POWDER COAT JAIL TABLES | 23329 | EQUIPMENT REPAIRS & MAINTENAN( | N |
| | | | | 03/26/2020 03/26/2020 | | | |
| | 01-207-000-0000-6310 | | 283.88 | BLAST/POWDER COAT JAIL TABLES | 23443 | EQUIPMENT REPAIRS & MAINTENAN( | N |
| | | | | 04/02/2020 04/02/2020 | | | |
| | 01-207-000-0000-6310 | | 283.88 | BLAST/POWDER COAT JAIL TABLES | 23507 | EQUIPMENT REPAIRS & MAINTENAN( | N |
| | | | | 04/07/2020 04/07/2020 | | | |
| **8457** | **D AND K POWDER COATING LLC** | | **1,083.92** | **4** Transactions | | | |
| 4172 | **STELLAR SERVICES LLC** | | | | | | |
| | 01-207-000-0000-6277 | | 251.06 | INMATE ORDER 3/16/20 | 146625 | JAIL MATERIALS & EQUIPMENT | N |
| | | | | 03/16/2020 03/16/2020 | | | |
| | 01-207-000-0000-6277 | | 328.50 | SNACK PACKS 3/18/20 | 146913 | JAIL MATERIALS & EQUIPMENT | N |
| | | | | 03/18/2020 03/18/2020 | | | |
| | 01-207-000-0000-6277 | | 95.44 | INMATE ORDER 3/23/20 | 167078 | JAIL MATERIALS & EQUIPMENT | N |
| | | | | 03/23/2020 03/23/2020 | | | |
| **4172** | **STELLAR SERVICES LLC** | | **675.00** | **3** Transactions | | | |
| **207** | **DEPT Total:** | | **1,758.92** | **PRISONER COMMISSIONS ACCOUNT** | **2 Vendors** | **7 Transactions** | |
| **210** | DEPT | | | ENHANCED 911 SYSTEM | | | |

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| Vendor No. | Name / Account/Formula | Rpt Accr | Amount | Warrant Description / Service Dates | Invoice # / Paid On Bhf # | Account/Formula Description / On Behalf of Name | 1099 |
|---|---|---|---|---|---|---|---|
| 7929 | **INDEPENDENT EMERGENCY SERVICES LL** | | | | | | |
| | 01-210-000-0000-6340 | | 100.00 | MONTHLY 911 SERVICE APR20<br>04/01/2020 04/30/2020 | 200-0252 | RENTALS & SERVICE AGREEMENTS | Y |
| **7929** | **INDEPENDENT EMERGENCY SERVICES LL** | | **100.00** | **1** Transactions | | | |
| **210** | **DEPT Total:** | | **100.00** | **ENHANCED 911 SYSTEM** | **1 Vendors** | **1 Transactions** | |
| **214** | DEPT | | | GUN PERMITS | | | |
| 6472 | **MN BUREAU OF CRIMINAL APPREHENSIOI** | | | | | | |
| | 01-214-000-0000-6465 | | 710.00 | PERMIT TO CARRY 1ST QTR 2020<br>01/01/2020 03/31/2020 | 52-000064 | GUN PERMIT FEES | N |
| **6472** | **MN BUREAU OF CRIMINAL APPREHENSIOI** | | **710.00** | **1** Transactions | | | |
| **214** | **DEPT Total:** | | **710.00** | **GUN PERMITS** | **1 Vendors** | **1 Transactions** | |
| **215** | DEPT | | | CORONER | | | |
| 5391 | **MANKATO MORTUARY** | | | | | | |
| | 01-215-000-0000-6260 | | 650.00 | PROFESSIONAL SERVICES<br>03/27/2020 03/27/2020 | APR20 | PROFESSIONAL & TECHNICAL SERVI | Y |
| **5391** | **MANKATO MORTUARY** | | **650.00** | **1** Transactions | | | |
| 8389 | **RIVER VALLEY FORENSIC SERVICES PA** | | | | | | |
| | 01-215-000-0000-6260 | | 500.00 | POST EXAM ME2020-0393<br>02/09/2020 02/09/2020 | 1077 | PROFESSIONAL & TECHNICAL SERVI | 6 |
| **8389** | **RIVER VALLEY FORENSIC SERVICES PA** | | **500.00** | **1** Transactions | | | |
| **215** | **DEPT Total:** | | **1,150.00** | **CORONER** | **2 Vendors** | **2 Transactions** | |
| **250** | DEPT | | | SHERIFF DEPT/CORRECTIONS | | | |
| 1216 | **ADVANCED CORRECTIONAL HEALTHCARI** | | | | | | |
| | 01-250-000-0000-6260 | | 2,419.83 | ON SITE MEDICAL SERVICES MAY20<br>05/01/2020 05/31/2020 | 95168 | PROFESSIONAL & TECHNICAL SERVI | 6 |
| | 01-250-000-0000-6260 | | 1,183.92 | ON SITE MENTAL HEALTH SVCS MAY<br>05/01/2020 05/31/2020 | 95168 | PROFESSIONAL & TECHNICAL SERVI | 6 |
| **1216** | **ADVANCED CORRECTIONAL HEALTHCARI** | | **3,603.75** | **2** Transactions | | | |
| 4057 | **GALLS LLC** | | | | | | |
| | 01-250-000-0000-6807 | | 46.00 | UNIFORM POLO SHIRT H JOHNSON | 015346128 | UNIFORM ALLOWANCE | N |

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|---|---|---|---|---|---|---|---|
| | | | | 03/26/2020 03/26/2020 | | | |
| | 01-250-000-0000-6807 | | 184.00 | UNIFORM POLO SHIRT (4) SPARES | 015346128 | UNIFORM ALLOWANCE | N |
| | | | | 03/26/2020 03/26/2020 | | | |
| **4057** | **GALLS LLC** | | **230.00** | **2** Transactions | | | |
| 8454 | **LEECH LAKE GAMING** | | | | | | |
| | 01-250-000-0000-6332 | | 548.90 | LODGING JAIL CONFERENCE | IVC11650 | TRAVEL EXPENSE - LODGING | N |
| | | | | 02/10/2020 02/13/2020 | | | |
| **8454** | **LEECH LAKE GAMING** | | **548.90** | **1** Transactions | | | |
| 466 | **MANKATO CLINIC LTD** | | | | | | |
| | 01-250-000-0000-6260 | | 125.00 | EMPLOYEE PHYSICAL/SCREEN | 111330 | PROFESSIONAL & TECHNICAL SERVI | 6 |
| | | | | 02/25/2020 02/25/2020 | | | |
| **466** | **MANKATO CLINIC LTD** | | **125.00** | **1** Transactions | | | |
| 204 | **MEI TOTAL ELEVATOR SOLUTIONS** | | | | | | |
| | 01-250-000-0000-6340 | | 157.12 | MONTHLY SERVICES MAR20 LEC | 846095 | RENTALS & SERVICE AGREEMENTS | N |
| | | | | 03/01/2020 03/31/2020 | | | |
| | 01-250-000-0000-6340 | | 157.12 | MONTHLY SERVICES APR20 LEC | 851729 | RENTALS & SERVICE AGREEMENTS | N |
| | | | | 04/01/2020 04/30/2020 | | | |
| **204** | **MEI TOTAL ELEVATOR SOLUTIONS** | | **314.24** | **2** Transactions | | | |
| 2646 | **MINNCOR INDUSTRIES** | | | | | | |
| | 01-250-000-0000-6276 | | 715.75 | LAUNDRY SERVICES MAR20 | SOI-089075 | PRISONERS MEALS & LAUNDRY | N |
| | | | | 03/01/2020 03/31/2020 | | | |
| **2646** | **MINNCOR INDUSTRIES** | | **715.75** | **1** Transactions | | | |
| 4950 | **SPARTAN STORES LLC** | | | | | | |
| | 01-250-000-0000-6277 | | 28.48 | JAIL SUPPLIES | 0014038839 | JAIL MATERIALS & EQUIPMENT | N |
| | | | | 03/11/2020 03/11/2020 | | | |
| | 01-250-000-0000-6277 | | 35.09 | JAIL SUPPLIES | 0014089024 | JAIL MATERIALS & EQUIPMENT | N |
| | | | | 03/16/2020 03/16/2020 | | | |
| | 01-250-000-0000-6277 | | 13.18 | JAIL SUPPLIES | 0014227282 | JAIL MATERIALS & EQUIPMENT | N |
| | | | | 03/29/2020 03/29/2020 | | | |
| **4950** | **SPARTAN STORES LLC** | | **76.75** | **3** Transactions | | | |
| 8546 | **ST PETER EYECARE CENTER INC** | | | | | | |
| | 01-250-000-0000-6260 | | 105.60 | INMATE EYE EXAM | 20080068 | PROFESSIONAL & TECHNICAL SERVI | Y |
| | | | | 03/19/2020 03/19/2020 | | | |

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|---|---|---|---|---|---|---|---|
| **8546** | **ST PETER EYECARE CENTER INC** | | **105.60** | **1** Transactions | | | |
| 4172 | **STELLAR SERVICES LLC** | | | | | | |
| | 01-250-000-0000-6277 | | 345.00 | INDIGENT KITS<br>03/18/2020 03/18/2020 | 146913 | JAIL MATERIALS & EQUIPMENT | N |
| **4172** | **STELLAR SERVICES LLC** | | **345.00** | **1** Transactions | | | |
| 5989 | **STREICHERS INC** | | | | | | |
| | 01-250-000-0000-6807 | | 344.95 | UNIFORM PANTS (5) SPARES<br>03/20/2020 03/20/2020 | I1420493 | UNIFORM ALLOWANCE | N |
| **5989** | **STREICHERS INC** | | **344.95** | **1** Transactions | | | |
| **250** | **DEPT Total:** | | **6,409.94** | **SHERIFF DEPT/CORRECTIONS** | **10 Vendors** | **15 Transactions** | |
| **255** | DEPT | | | PROBATION DEPT | | | |
| 8029 | **ARROW ACE HARDWARE INC** | | | | | | |
| | 01-255-000-0000-6440 | | 5.78 | JUVENILE & STS CREW SUPPLIES<br>03/07/2020 03/07/2020 | 190812 | STS FIELD SUPPLIES | N |
| | 01-255-000-0000-6440 | | 4.59 | JUVENILE & STS CREW SUPPLIES<br>03/13/2020 03/13/2020 | 190898 | STS FIELD SUPPLIES | N |
| | 01-255-000-0000-6440 | | 75.00 | JUVENILE & STS CREW SUPPLIES<br>03/13/2020 03/13/2020 | 190899 | STS FIELD SUPPLIES | N |
| | 01-255-000-0000-6440 | | 14.96 | JUVENILE & STS CREW SUPPLIES<br>03/17/2020 03/17/2020 | 190956 | STS FIELD SUPPLIES | N |
| | 01-255-000-0000-6440 | | 26.54 | JUVENILE & STS CREW SUPPLIES<br>03/18/2020 03/18/2020 | 190973 | STS FIELD SUPPLIES | N |
| | 01-255-000-0000-6440 | | 20.54 | JUVENILE & STS CREW SUPPLIES<br>03/24/2020 03/24/2020 | 191068 | STS FIELD SUPPLIES | N |
| | 01-255-000-0000-6440 | | 67.44 | JUVENILE & STS CREW SUPPLIES<br>03/25/2020 03/25/2020 | 191085 | STS FIELD SUPPLIES | N |
| | 01-255-000-0000-6440 | | 49.99 | JUVENILE & STS CREW SUPPLIES<br>03/28/2020 03/28/2020 | 191130 | STS FIELD SUPPLIES | N |
| **8029** | **ARROW ACE HARDWARE INC** | | **264.84** | **8** Transactions | | | |
| 3417 | **CARVER COUNTY** | | | | | | |
| | 01-255-000-0000-6270 | | 145.00 | DETENTION BOARD 022420-022520<br>02/24/2020 02/25/2020 | JAILJDC978 | CORRECTIONAL FACILITY/DETENTIO | N |
| **3417** | **CARVER COUNTY** | | **145.00** | **1** Transactions | | | |

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|---|---|---|---|---|---|---|---|
| 2903 | **CHADDERDON/BETSY** | | | | | | |
| | 01-255-000-0000-6330 | | 90.28 | MILEAGE MAR20<br>03/02/2020 03/14/2020 | APR20 | TRAVEL EXPENSE - MILEAGE | N |
| **2903** | **CHADDERDON/BETSY** | | **90.28** | **1** Transactions | | | |
| 644 | **COUNTRYSIDE REPAIR INC** | | | | | | |
| | 01-255-000-0000-6440 | | 374.39 | STS VAN MAINT/REPAIR<br>03/31/2020 03/31/2020 | 4936 | STS FIELD SUPPLIES | N |
| **644** | **COUNTRYSIDE REPAIR INC** | | **374.39** | **1** Transactions | | | |
| 6304 | **DRUG IMPAIRMENT DETECTION SERVICES** | | | | | | |
| | 01-255-000-0000-6341 | | 583.33 | PASS POINT TESTING MAY20<br>05/01/2020 05/31/2020 | 5598-122087 | EQUIP/VEHICLE LEASE | Y |
| **6304** | **DRUG IMPAIRMENT DETECTION SERVICES** | | **583.33** | **1** Transactions | | | |
| 5123 | **MN DEPT OF ADMINISTRATION** | | | | | | |
| | 01-255-000-0000-6341 | | 33.18 | STS VAN 10816 SALES TAX FEB20<br>02/01/2020 02/29/2020 | 2020080033 | EQUIP/VEHICLE LEASE | N |
| | 01-255-000-0000-6341 | | 476.76 | JUV VAN 10445 LEASE FEB20<br>02/01/2020 02/29/2020 | 2020080033 | EQUIP/VEHICLE LEASE | N |
| | 01-255-000-0000-6341 | | 482.56 | STS VAN 10816 LEASE FEB20<br>02/01/2020 02/29/2020 | 2020080033 | EQUIP/VEHICLE LEASE | N |
| | 01-255-000-0000-6341 | | 32.78 | JUV VAN 10445 SALES TAX FEB20<br>02/01/2020 02/29/2020 | 2020080033 | EQUIP/VEHICLE LEASE | N |
| **5123** | **MN DEPT OF ADMINISTRATION** | | **1,025.28** | **4** Transactions | | | |
| 815 | **MOLITOR/RICH** | | | | | | |
| | 01-255-000-0000-6330 | | 82.80 | MILEAGE MAR20<br>03/10/2020 03/25/2020 | APR20 | TRAVEL EXPENSE - MILEAGE | N |
| | 01-255-000-0000-6401 | | 9.10 | REIMB OFFICE SUPPLIES<br>03/13/2020 03/13/2020 | APR20 | OFFICE SUPPLIES | N |
| **815** | **MOLITOR/RICH** | | **91.90** | **2** Transactions | | | |
| 7459 | **NW PASSAGE RIVERSIDE/NORTHWEST PA** | | | | | | |
| | 01-255-000-0000-6270 | | 9,738.00 | PLACEMENT NOV19 110119-113019<br>11/01/2019 11/30/2019 | 26128 | CORRECTIONAL FACILITY/DETENTIO | N |
| | 01-255-000-0000-6270 | | 9,413.40 | PLACEMENT FEB20 020120-022920<br>02/01/2020 02/29/2020 | 26660 | CORRECTIONAL FACILITY/DETENTIO | N |

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|---|---|---|---|---|---|---|---|
| **7459** | **NW PASSAGE RIVERSIDE/NORTHWEST PA** | | **19,151.40** | **2** Transactions | | | |
| 6869 | **OTTO/JESSICA** | | | | | | |
| | 01-255-000-0000-6330 | | 59.80 | MILEAGE MAR20 | APR20 | TRAVEL EXPENSE - MILEAGE | N |
| | | | | 03/04/2020 03/16/2020 | | | |
| **6869** | **OTTO/JESSICA** | | **59.80** | **1** Transactions | | | |
| 8452 | **ROSS RESOURCES LTD** | | | | | | |
| | 01-255-000-0000-6260 | | 775.00 | DRUG TEST PATCH FOR CLIENT | APR20 | PROFESSIONAL & TECHNICAL SERVI | N |
| | | | | 12/11/2019 02/19/2020 | | | |
| **8452** | **ROSS RESOURCES LTD** | | **775.00** | **1** Transactions | | | |
| 8334 | **SATELLITE TRACKING OF PEOPLE INC** | | | | | | |
| | 01-255-000-0000-6243 | | 458.45 | SOBER TRACK/BLU TAG MONITOR | STINV00067619 | REAM-REMOTE ELEC ALCOHOL MON | Y |
| | | | | 03/01/2020 03/31/2020 | | | |
| **8334** | **SATELLITE TRACKING OF PEOPLE INC** | | **458.45** | **1** Transactions | | | |
| 8932 | **SCOTT COUNTY TREASURER** | | | | | | |
| | 01-255-000-0000-6270 | | 1,750.00 | DETENTION BOARD 020520-021120 | IN25626 | CORRECTIONAL FACILITY/DETENTIO | N |
| | | | | 02/05/2020 02/11/2020 | | | |
| **8932** | **SCOTT COUNTY TREASURER** | | **1,750.00** | **1** Transactions | | | |
| 8281 | **SOUTHWESTERN YOUTH SERVICES** | | | | | | |
| | 01-255-000-0000-6270 | | 4,930.00 | PLACEMENT FEB20 020120-022920 | 10060 | CORRECTIONAL FACILITY/DETENTIO | N |
| | | | | 02/01/2020 02/29/2020 | | | |
| **8281** | **SOUTHWESTERN YOUTH SERVICES** | | **4,930.00** | **1** Transactions | | | |
| 2965 | **THE HILLS YOUTH AND FAMILY SERVICES** | | | | | | |
| | 01-255-000-0000-6270 | | 5,221.44 | PLACEMENT FEB20 021220-022920 | Xx1 | CORRECTIONAL FACILITY/DETENTIO | N |
| | | | | 02/12/2020 02/29/2020 | | | |
| **2965** | **THE HILLS YOUTH AND FAMILY SERVICES** | | **5,221.44** | **1** Transactions | | | |
| **255** | **DEPT Total:** | | **34,921.11** | **PROBATION DEPT** | **14 Vendors** | **26 Transactions** | |
| **261** | DEPT | | | NICOLLET CO COLLABORATIVE | | | |
| 8081 | **BORCHERT/BRETT** | | | | | | |
| | 01-261-000-0000-6330 | | 220.98 | MILEAGE FEB20 | APR20 | TRAVEL EXPENSE - MILEAGE | N |
| | | | | 02/03/2020 02/27/2020 | | | |

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|---|---|---|---|---|---|---|---|
| **8081** | **BORCHERT/BRETT** | | **220.98** | **1** Transactions | | | |
| **261** | **DEPT Total:** | | **220.98** | **NICOLLET CO COLLABORATIVE** | **1 Vendors** | **1 Transactions** | |
| **502** | DEPT | | | TRANSIT | | | |
| 7580 | **VINE FAITH IN ACTION** | | | | | | |
| | 01-502-000-0000-6260 | | 1,442.55 | TRUE TRANSIT LOCAL MATCH FEB20<br>02/01/2020 02/29/2020 | 1035605 | SERVICES AND CHARGES | Y |
| **7580** | **VINE FAITH IN ACTION** | | **1,442.55** | **1** Transactions | | | |
| **502** | **DEPT Total:** | | **1,442.55** | **TRANSIT** | **1 Vendors** | **1 Transactions** | |
| **603** | DEPT | | | COUNTY EXTENSION | | | |
| 5135 | **ANDERSON/NEAL** | | | | | | |
| | 01-603-000-0000-6111 | | 70.00 | PER DIEM EXTENSION COMM MTG<br>03/09/2020 03/09/2020 | APR20 | SALARIES - PER DIEM | N |
| | 01-603-000-0000-6330 | | 17.25 | MILEAGE EXTENSION COMM MTG<br>03/09/2020 03/09/2020 | APR20 | TRAVEL EXPENSE - MILEAGE | N |
| **5135** | **ANDERSON/NEAL** | | **87.25** | **2** Transactions | | | |
| 8451 | **ASCHENBRENNER/BROOKE** | | | | | | |
| | 01-603-000-0000-6111 | | 70.00 | PER DIEM EXTENSION COMM MTG<br>03/09/2020 03/09/2020 | APR20 | SALARIES - PER DIEM | N |
| | 01-603-000-0000-6330 | | 13.80 | MILEAGE EXTENSION COMM MTG<br>03/09/2020 03/09/2020 | APR20 | TRAVEL EXPENSE - MILEAGE | N |
| **8451** | **ASCHENBRENNER/BROOKE** | | **83.80** | **2** Transactions | | | |
| 4695 | **BASTIAN/ANNA** | | | | | | |
| | 01-603-000-0000-6111 | | 70.00 | PER DIEM EXTENSION COMM MTG<br>03/09/2020 03/09/2020 | APR20 | SALARIES - PER DIEM | Y |
| | 01-603-000-0000-6330 | | 32.20 | MILEAGE EXTENSION COMM MTG<br>03/09/2020 03/09/2020 | APR20 | TRAVEL EXPENSE - MILEAGE | Y |
| **4695** | **BASTIAN/ANNA** | | **102.20** | **2** Transactions | | | |
| 5136 | **FLUEGGE/ELIZABETH** | | | | | | |
| | 01-603-000-0000-6111 | | 70.00 | PER DIEM EXTENSION COMM MTG<br>03/09/2020 03/09/2020 | APR20 | SALARIES - PER DIEM | Y |
| | 01-603-000-0000-6330 | | 19.55 | MILEAGE EXTENSION COMM MTG | APR20 | TRAVEL EXPENSE - MILEAGE | Y |

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|---|---|---|---|---|---|---|---|
| | | | | 03/09/2020 03/09/2020 | | | |
| **5136** | **FLUEGGE/ELIZABETH** | | **89.55** | **2** Transactions | | | |
| 999999000 | **GUSTAVUS ADOLPHUS COLLEGE** | | | | | | |
| | 01-603-000-0000-6260 | | 90.32 | QUARTERLY STUDENT EMPLOYMENT 01/15/2020 03/13/2020 | APR20 | PROFESSIONAL & TECHNICAL SERVI | N |
| **999999000** | **GUSTAVUS ADOLPHUS COLLEGE** | | **90.32** | **1** Transactions | | | |
| 6202 | **HALVERSON/JOYCE** | | | | | | |
| | 01-603-000-0000-6111 | | 70.00 | PER DIEM EXTENSION COMM MTG 03/09/2020 03/09/2020 | APR20 | SALARIES - PER DIEM | N |
| | 01-603-000-0000-6330 | | 20.70 | MILEAGE EXTENSION COMM MTG 03/09/2020 03/09/2020 | APR20 | TRAVEL EXPENSE - MILEAGE | N |
| **6202** | **HALVERSON/JOYCE** | | **90.70** | **2** Transactions | | | |
| 6725 | **PEARSON EDUCATION** | | | | | | |
| | 01-603-000-0000-6845 | | 555.20 | SPIRAL FARM ACCT BOOKS (9) 02/11/2020 02/11/2020 | 8859027 | REVOLVING ACCT | N |
| **6725** | **PEARSON EDUCATION** | | **555.20** | **1** Transactions | | | |
| 434 | **REGENTS OF THE UNIVERISTY OF MINNES** | | | | | | |
| | 01-603-000-0000-6402 | | 300.00 | 2020 4-H FAIR ENTRY SOFTWARE 03/11/2020 03/11/2020 | 0300024782 | DATA PROCESSING SUPPLIES | N |
| | 01-603-000-0000-6260 | | 18,813.99 | 4-H MOA FTE KENNEDY JAN-MAR20 01/01/2020 03/31/2020 | 0300024905 | PROFESSIONAL & TECHNICAL SERVI | N |
| | 01-603-000-0000-6260 | | 12,088.50 | AFNR MOA FTE J ERTL JAN-MAR20 01/01/2020 03/31/2020 | 0300024905 | PROFESSIONAL & TECHNICAL SERVI | N |
| **434** | **REGENTS OF THE UNIVERISTY OF MINNES** | | **31,202.49** | **3** Transactions | | | |
| 5678 | **SCHOTT/SPENCER** | | | | | | |
| | 01-603-000-0000-6111 | | 70.00 | PER DIEM EXTENSION COMM MTG 03/09/2020 03/09/2020 | APR20 | SALARIES - PER DIEM | N |
| | 01-603-000-0000-6330 | | 14.38 | MILEAGE EXTENSION COMM MTG 03/09/2020 03/09/2020 | APR20 | TRAVEL EXPENSE - MILEAGE | N |
| **5678** | **SCHOTT/SPENCER** | | **84.38** | **2** Transactions | | | |
| 4950 | **SPARTAN STORES LLC** | | | | | | |
| | 01-603-000-0000-6401 | | 8.98 | SUPPLIES FARM TO FARM MTG 02/11/2020 02/11/2020 | 0013710002 | OFFICE SUPPLIES | N |

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|---|---|---|---|---|---|---|---|
| | 01-603-000-0000-6401 | | 10.47 | SUPPLIES FARM TO FARM MTG<br>02/12/2020 02/12/2020 | 0013724752 | OFFICE SUPPLIES | N |
| **4950** | **SPARTAN STORES LLC** | | **19.45** | **2** Transactions | | | |
| **603** | **DEPT Total:** | | **32,405.34** | **COUNTY EXTENSION** | **10 Vendors** | **19 Transactions** | |
| **1** | **Fund Total:** | | **306,909.51** | **GENERAL REVENUE FUND** | | **228 Transactions** | |

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|---|---|---|---|---|---|---|---|
| 310 | DEPT | | | ADMINISTRATION | | | |
| 9464 | **INNOVATIVE OFFICE SOLUTIONS** | | | | | | |
| | 10-310-000-0000-6401 | | 126.70 | ADMIN SUPPLIES - PAPER & PENS<br>01/07/2020 01/07/2020 | IN2821039 | OFFICE SUPPLIES | N |
| | 10-310-000-0000-6401 | | 100.39 | ADMIN SUPPLIES - FILES, TAPE,<br>03/12/2020 03/12/2020 | IN2916102 | OFFICE SUPPLIES | N |
| | 10-310-000-0000-6401 | | 101.70 | ADMIN SUPPLIES - FILES, TAPE,<br>03/12/2020 03/12/2020 | IN2916106 | OFFICE SUPPLIES | N |
| | 10-310-000-0000-6401 | | 33.96 | ADMIN SUPPLIES - HAND SOAP<br>03/20/2020 03/24/2020 | IN2929013 | OFFICE SUPPLIES | N |
| | 10-310-000-0000-6401 | | 56.45 | ADMIN SUPPLIES - PAPER & COVER<br>03/27/2020 03/27/2020 | IN2935258 | OFFICE SUPPLIES | N |
| **9464** | **INNOVATIVE OFFICE SOLUTIONS** | | **419.20** | **5** Transactions | | | |
| **310** | **DEPT Total:** | | **419.20** | **ADMINISTRATION** | **1 Vendors** | **5 Transactions** | |
| **320** | DEPT | | | ROAD & BRIDGE (MAINTENANCE) | | | |
| 2700 | **AG SPRAY EQUIPMENT** | | | | | | |
| | 10-320-000-0000-6505 | | 284.90 | SPRAY EQUIPMENT PARTS<br>03/26/2020 03/26/2020 | 208277 | R&B SUPPLIES - WEED CONTROL | N |
| **2700** | **AG SPRAY EQUIPMENT** | | **284.90** | **1** Transactions | | | |
| 4593 | **CARGILL DEICING TECHNOLOGY** | | | | | | |
| | 10-320-000-0000-6502 | | 11,572.15 | SALT FOR WINTER OPERATIONS<br>03/23/2020 03/23/2020 | 2905340642 | R&B SUPPLIES - SALT, SAND | N |
| | 10-320-000-0000-6502 | | 6,085.64 | SALT FOR WINTER OPERATIONS<br>03/30/2020 03/30/2020 | 2905350978 | R&B SUPPLIES - SALT, SAND | N |
| **4593** | **CARGILL DEICING TECHNOLOGY** | | **17,657.79** | **2** Transactions | | | |
| 6098 | **COMPASS MINERALS AMERICA** | | | | | | |
| | 10-320-000-0000-6502 | | 8,789.11 | SALT FOR WINTER OPERATIONS<br>03/23/2020 03/23/2020 | 614369 | R&B SUPPLIES - SALT, SAND | N |
| | 10-320-000-0000-6502 | | 6,623.52 | SALT FOR WINTER OPERATIONS<br>03/23/2020 03/23/2020 | 614370 | R&B SUPPLIES - SALT, SAND | N |
| **6098** | **COMPASS MINERALS AMERICA** | | **15,412.63** | **2** Transactions | | | |
| 7713 | **FSSOLUTIONS** | | | | | | |
| | 10-320-000-0000-6280 | | 169.14 | DRUG & ALCOHOL SCREENING X3<br>02/06/2020 02/06/2020 | FL00356906 | OTHER SERVICES & CHARGES | N |

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|---|---|---|---|---|---|---|---|
| | 10-320-000-0000-6280 | | 500.00 | ANNUAL SUBSCRIPTION FEE<br>02/06/2020 02/06/2020 | FL00356906 | OTHER SERVICES & CHARGES | N |
| **7713** | **FSSOLUTIONS** | | **669.14** | **2** Transactions | | | |
| 8463 | **HEFTY SEED COMPANY** | | | | | | |
| | 10-320-000-0000-6505 | | 11,078.70 | CHEMICALS FOR WEED SPRAYING<br>03/24/2020 03/24/2020 | 10001980 | R&B SUPPLIES - WEED CONTROL | N |
| **8463** | **HEFTY SEED COMPANY** | | **11,078.70** | **1** Transactions | | | |
| 6846 | **MEYER SIGNWORKS** | | | | | | |
| | 10-320-000-0000-6503 | | 59.00 | DECALS FOR 4 TRUCKS<br>03/22/2020 03/22/2020 | 20-004 | R&B SUPPLIES - SIGNING | N |
| **6846** | **MEYER SIGNWORKS** | | **59.00** | **1** Transactions | | | |
| **320** | **DEPT Total:** | | **45,162.16** | **ROAD & BRIDGE (MAINTENANCE)** | **6 Vendors** | **9 Transactions** | |
| **325** | DEPT | | | ROAD & BRIDGE - CONSTRUCTION | | | |
| 206 | **APG MEDIA OF SOUTHERN MINNESOTA LL** | | | | | | |
| | 10-325-000-0000-6240 | | 45.00 | CSAH 12 SP 052-612-008<br>03/19/2020 03/19/2020 | 12106-0320 | ADVERTISING & LEGAL NOTICES & SI | N |
| **206** | **APG MEDIA OF SOUTHERN MINNESOTA LL** | | **45.00** | **1** Transactions | | | |
| 68943 | **FREE PRESS/THE** | | | | | | |
| | 10-325-000-0000-6240 | | 64.80 | AD FOR COMMENT CSAH 12<br>03/13/2020 03/13/2020 | 374281 | ADVERTISING & LEGAL NOTICES & SI | N |
| **68943** | **FREE PRESS/THE** | | **64.80** | **1** Transactions | | | |
| 7061 | **GALE-TEC ENGINEERING INC** | | | | | | |
| | 10-325-000-0000-6260 | | 5,939.51 | GEOTECH & CIVIL ENG CSAH 21 LA<br>03/31/2020 03/31/2020 | 2913 | PROF & TECH SERVICES | N |
| **7061** | **GALE-TEC ENGINEERING INC** | | **5,939.51** | **1** Transactions | | | |
| 2970 | **JOURNAL/THE** | | | | | | |
| | 10-325-000-0000-6240 | | 109.73 | AD FOR COMMENT ON CSAH 12<br>03/31/2020 03/31/2020 | 12404 | ADVERTISING & LEGAL NOTICES & SI | N |
| **2970** | **JOURNAL/THE** | | **109.73** | **1** Transactions | | | |
| 6252 | **SRF CONSULTING GROUP INC** | | | | | | |
| | 10-325-000-0000-6260 | | 29,076.98 | PROF SERVICE SAP 052-614-011 | 12888.02-4 | PROF & TECH SERVICES | N |

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|---|---|---|---|---|---|---|---|
| | | | | 03/31/2020 03/31/2020 | | | |
| **6252** | **SRF CONSULTING GROUP INC** | | **29,076.98** | **1** Transactions | | | |
| **325** | **DEPT Total:** | | **35,236.02** | **ROAD & BRIDGE - CONSTRUCTION** | **5 Vendors** | **5 Transactions** | |
| **330** | DEPT | | | EQUIPMENT INVENTORY & SHOP | | | |
| 5847 | **AMERIPRIDE SERVICES INC** | | | | | | |
| | 10-330-000-0000-6280 | | 64.68 | UNIFORMS, RAG & RUGS LAFAYETTE | 2801140320 | OTHER SERVICES & CHARGES | N |
| | | | | 03/10/2020 03/10/2020 | | | |
| | 10-330-000-0000-6280 | | 155.45 | UNIFORMS, RAG & RUGS ST PETER | 2801142398 | OTHER SERVICES & CHARGES | N |
| | | | | 03/16/2020 03/16/2020 | | | |
| | 10-330-000-0000-6280 | | 64.68 | UNIFORMS, RAG & RUGS LAFAYETTE | 2801142786 | OTHER SERVICES & CHARGES | N |
| | | | | 03/17/2020 03/17/2020 | | | |
| | 10-330-000-0000-6280 | | 62.56 | UNIFORMS, RAG & RUGS ST PETER | 2801144918 | OTHER SERVICES & CHARGES | N |
| | | | | 03/23/2020 03/23/2020 | | | |
| | 10-330-000-0000-6280 | | 155.25 | UNIFORMS, RAG & RUGS ST PETER | 2801147241 | OTHER SERVICES & CHARGES | N |
| | | | | 03/30/2020 03/30/2020 | | | |
| **5847** | **AMERIPRIDE SERVICES INC** | | **502.62** | **5** Transactions | | | |
| 7100 | **CRYSTAL VALLEY** | | | | | | |
| | 10-330-000-0000-6520 | | 715.95 | GAS FOR NICOLLET SHOP PUMP | LC101252882 | R&B SUPPLIES - GAS/LUBRICANTS | N |
| | | | | 03/23/2020 03/23/2020 | | | |
| | 10-330-000-0000-6520 | | 4,996.60 | GAS FOR ST PETER SHOP PUMP | LC101253083 | R&B SUPPLIES - GAS/LUBRICANTS | N |
| | | | | 03/24/2020 03/24/2020 | | | |
| **7100** | **CRYSTAL VALLEY** | | **5,712.55** | **2** Transactions | | | |
| 1010 | **ELECTRICAL & COMM SPECIALISTS INC** | | | | | | |
| | 10-330-000-0000-6256 | | 488.95 | KLOSSNER & ST PETER SHOP REPAI | 11120 | BUILDING REPAIRS & MAINTENANCE | N |
| | | | | 03/05/2020 03/05/2020 | | | |
| **1010** | **ELECTRICAL & COMM SPECIALISTS INC** | | **488.95** | **1** Transactions | | | |
| 1890 | **FASTENAL COMPANY** | | | | | | |
| | 10-330-000-0000-6525 | | 23.73 | ST PETER SHOP SUPPLIES - SHOVE | MNMAN260404 | R&B SUPPLIES - TOOL/SHOP MATERI | N |
| | | | | 03/06/2020 03/06/2020 | | | |
| **1890** | **FASTENAL COMPANY** | | **23.73** | **1** Transactions | | | |
| 7012 | **FILLMEUP FOOD & FUEL** | | | | | | |
| | 10-330-000-0000-6520 | | 71.81 | GAS | 7845 | R&B SUPPLIES - GAS/LUBRICANTS | N |
| | | | | 03/06/2020 03/30/2020 | | | |

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|---|---|---|---|---|---|---|---|
| | 10-330-000-0000-6523 | | 917.76 | DIESEL FUEL<br>03/01/2020 03/31/2020 | 7845 | R&B SUPPLIES - DIESEL FUEL | N |
| **7012** | **FILLMEUP FOOD & FUEL** | | **989.57** | **2** Transactions | | | |
| 4434 | **GMS INDUSTRIAL SUPPLIES INC** | | | | | | |
| | 10-330-000-0000-6525 | | 162.29 | SHOP SUPPLIES - NUTS, SCREWS,<br>03/18/2020 03/18/2020 | 58235 | R&B SUPPLIES - TOOL/SHOP MATERI | N |
| | 10-330-000-0000-6525 | | 27.26 | SHOP SUPPLIES - SCREWS<br>03/25/2020 03/25/2020 | 58235A | R&B SUPPLIES - TOOL/SHOP MATERI | N |
| | 10-330-000-0000-6525 | | 43.96 | SHOP SUPPLIES - GLOVES<br>03/25/2020 03/25/2020 | 58844 | R&B SUPPLIES - TOOL/SHOP MATERI | N |
| | 10-330-000-0000-6525 | | 43.96 | SHOP SUPPLIES - GLOVES<br>03/25/2020 03/25/2020 | 58845 | R&B SUPPLIES - TOOL/SHOP MATERI | N |
| | 10-330-000-0000-6525 | | 147.67 | SHOP SUPPLIES - ORANGE PEEL WI<br>03/27/2020 03/27/2020 | 58944 | R&B SUPPLIES - TOOL/SHOP MATERI | N |
| **4434** | **GMS INDUSTRIAL SUPPLIES INC** | | **425.14** | **5** Transactions | | | |
| 5879 | **GOPHER STATE ONE CALL** | | | | | | |
| | 10-330-000-0000-6250 | | 6.75 | 5 LOCATES<br>03/31/2020 03/31/2020 | 31225 | ELECTRICITY, WATER, SEWER | N |
| **5879** | **GOPHER STATE ONE CALL** | | **6.75** | **1** Transactions | | | |
| 4424 | **HAVEMEIER/DEVRON** | | | | | | |
| | 10-330-000-0000-6280 | | 149.95 | SAFETY BOOTS MAINT<br>03/18/2020 03/18/2020 | 437292 | OTHER SERVICES & CHARGES | N |
| **4424** | **HAVEMEIER/DEVRON** | | **149.95** | **1** Transactions | | | |
| 9464 | **INNOVATIVE OFFICE SOLUTIONS** | | | | | | |
| | 10-330-000-0000-6280 | | 111.72 | SHOP SUPPLIES - TP<br>03/20/2020 03/20/2020 | IN29229017 | OTHER SERVICES & CHARGES | N |
| | 10-330-000-0000-6280 | | 75.96 | SHOP SUPPLIES - DAWN & TOWELS<br>03/20/2020 03/20/2020 | IN2929009 | OTHER SERVICES & CHARGES | N |
| **9464** | **INNOVATIVE OFFICE SOLUTIONS** | | **187.68** | **2** Transactions | | | |
| 1666 | **ISENBERG ELECTRIC COMPANY** | | | | | | |
| | 10-330-000-0000-6256 | | 76.29 | LAFAYETTE SHOP - WIRE NEW BOIL<br>03/17/2020 03/17/2020 | 10451 | BUILDING REPAIRS & MAINTENANCE | N |
| **1666** | **ISENBERG ELECTRIC COMPANY** | | **76.29** | **1** Transactions | | | |

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|---|---|---|---|---|---|---|---|
| 9409 | **JP PLUMBING & HEATING** | | | | | | |
| | 10-330-000-0000-6256 | | 5,635.64 | BOILER & URINAL REPAIR LAF SHO<br>03/24/2020 03/24/2020 | 65618 | BUILDING REPAIRS & MAINTENANCE | N |
| **9409** | **JP PLUMBING & HEATING** | | **5,635.64** | **1** Transactions | | | |
| 1518 | **MANKATO BEARING CO** | | | | | | |
| | 10-330-000-0000-6522 | | 27.90 | EQUIP REPAIR OIL SEALS<br>02/17/2020 02/17/2020 | 10257835 | R&B SUPPLIES - MACHINERY/VEHICL | N |
| **1518** | **MANKATO BEARING CO** | | **27.90** | **1** Transactions | | | |
| 1649 | **MATHESON TRI-GAS INC** | | | | | | |
| | 10-330-000-0000-6525 | | 26.22 | SHOP SUPPLIES KLOSSNER<br>03/31/2020 03/31/2020 | 21471733 | R&B SUPPLIES - TOOL/SHOP MATERI | N |
| **1649** | **MATHESON TRI-GAS INC** | | **26.22** | **1** Transactions | | | |
| 1700 | **MENARDS** | | | | | | |
| | 10-330-000-0000-6525 | | 64.86 | SHOP SUPPLIES KLOSSNER<br>03/16/2020 03/16/2020 | 64112 | R&B SUPPLIES - TOOL/SHOP MATERI | N |
| **1700** | **MENARDS** | | **64.86** | **1** Transactions | | | |
| 3444 | **MENARDS** | | | | | | |
| | 10-330-000-0000-6525 | | 107.98 | SHOP SUPPLIES LAFAYETTE HEATER<br>03/11/2020 03/11/2020 | 30004 | R&B SUPPLIES - TOOL/SHOP MATERI | N |
| | 10-330-000-0000-6525 | | 28.98 | SHOP SUPPLIES LAFAYETTE PAINT<br>03/19/2020 03/19/2020 | 30361 | R&B SUPPLIES - TOOL/SHOP MATERI | N |
| **3444** | **MENARDS** | | **136.96** | **2** Transactions | | | |
| 8464 | **MIDWEST MACHINERY CO** | | | | | | |
| | 10-330-000-0000-6522 | | 474.01 | EQUIP REPAIR - FAN BELT, FILTE<br>03/18/2020 03/18/2020 | 2095814 | R&B SUPPLIES - MACHINERY/VEHICL | N |
| **8464** | **MIDWEST MACHINERY CO** | | **474.01** | **1** Transactions | | | |
| 5637 | **NORTH AMERICAN SAFETY INC** | | | | | | |
| | 10-330-000-0000-6280 | | 12.00 | SHOP SUPPLIES GLASSES<br>03/12/2020 03/12/2020 | 49916 | OTHER SERVICES & CHARGES | N |
| **5637** | **NORTH AMERICAN SAFETY INC** | | **12.00** | **1** Transactions | | | |
| 4041 | **NUSS TRUCK GROUP INC** | | | | | | |
| | 10-330-000-0000-6522 | | 407.82 | FUEL FILTERS | 2201162P | R&B SUPPLIES - MACHINERY/VEHICL | N |

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|---|---|---|---|---|---|---|---|
| | | | | 03/04/2020 03/04/2020 | | | |
| | 10-330-000-0000-6522 | | 332.15 | EQUIP REPAIR - ALTERNATOR BELT | 2201593P | R&B SUPPLIES - MACHINERY/VEHICL | N |
| | | | | 03/16/2020 03/16/2020 | | | |
| | 10-330-000-0000-6522 | | 1,306.12 | EQUIP REPAIR - BRAKES | 2201596P | R&B SUPPLIES - MACHINERY/VEHICL | N |
| | | | | 03/17/2020 03/17/2020 | | | |
| | 10-330-000-0000-6522 | | 28.00- | EQUIP REPAIR - COLLAR | CM2200956P | R&B SUPPLIES - MACHINERY/VEHICL | N |
| | | | | 03/04/2020 03/04/2020 | | | |
| | 10-330-000-0000-6522 | | 147.20- | BRAKE CORE RETURNED | CM2201596P | R&B SUPPLIES - MACHINERY/VEHICL | N |
| | | | | 03/20/2020 03/20/2020 | | | |
| **4041** | **NUSS TRUCK GROUP INC** | | **1,870.89** | **5** Transactions | | | |
| 4520 | **OLYMPIC FIRE PROTECTION CORP** | | | | | | |
| | 10-330-000-0000-6280 | | 180.00 | WET PIPE SPRINKLER SYSTEM TEST | 66284 | OTHER SERVICES & CHARGES | N |
| | | | | 04/01/2020 04/01/2020 | | | |
| **4520** | **OLYMPIC FIRE PROTECTION CORP** | | **180.00** | **1** Transactions | | | |
| 9317 | **OREILLY AUTO PARTS** | | | | | | |
| | 10-330-000-0000-6520 | | 23.88 | SHOP SUPPLIES - BRAKE CLEANER | 2345-295368 | R&B SUPPLIES - GAS/LUBRICANTS | N |
| | | | | 03/19/2020 03/19/2020 | | | |
| | 10-330-000-0000-6522 | | 29.50 | EQUIP REPAIR - AIR FILTER | 5601-220901 | R&B SUPPLIES - MACHINERY/VEHICL | N |
| | | | | 03/04/2020 03/04/2020 | | | |
| | 10-330-000-0000-6525 | | 9.46 | SHOP SUPPLIES - AIR COMPRESSOR | 5601-220989 | R&B SUPPLIES - TOOL/SHOP MATERI | N |
| | | | | 03/05/2020 03/05/2020 | | | |
| | 10-330-000-0000-6525 | | 32.99 | SHOP SUPPLIES- TOWING KIT | 5601-221093 | R&B SUPPLIES - TOOL/SHOP MATERI | N |
| | | | | 03/06/2020 03/06/2020 | | | |
| | 10-330-000-0000-6520 | | 42.96 | OIL | 5601-221566 | R&B SUPPLIES - GAS/LUBRICANTS | N |
| | | | | 03/10/2020 03/10/2020 | | | |
| | 10-330-000-0000-6520 | | 125.78 | SHOP SUPPLIES - ANTIFREEZE, BR | 5601-221596 | R&B SUPPLIES - GAS/LUBRICANTS | N |
| | | | | 03/10/2020 03/10/2020 | | | |
| | 10-330-000-0000-6522 | | 135.82 | EQUIP REPAIR - OIL PRESSURE SW | 5601-222885 | R&B SUPPLIES - MACHINERY/VEHICL | N |
| | | | | 03/23/2020 03/23/2020 | | | |
| | 10-330-000-0000-6522 | | 66.38 | EQUIP REPAIR - OIL PRESSURE SW | 5601-223230 | R&B SUPPLIES - MACHINERY/VEHICL | N |
| | | | | 03/26/2020 03/26/2020 | | | |
| | 10-330-000-0000-6522 | | 55.98 | EQUIP REPAIR - GASKET MAKER | 5601-223324 | R&B SUPPLIES - MACHINERY/VEHICL | N |
| | | | | 03/27/2020 03/27/2020 | | | |
| | 10-330-000-0000-6525 | | 8.99- | OVERPAYMENT | PCM199712 | R&B SUPPLIES - TOOL/SHOP MATERI | N |
| | | | | 01/29/2020 01/29/2020 | | | |
| **9317** | **OREILLY AUTO PARTS** | | **513.76** | **10** Transactions | | | |

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|---|---|---|---|---|---|---|---|
| 5495 | **RUNNINGS SUPPLY CORPORATE OFFICE** | | | | | | |
| | 10-330-000-0000-6525 | | 11.28 | KLOSSNER SHOP SUPPLIES - CLEAN<br>03/18/2020 03/18/2020 | 6103021 | R&B SUPPLIES - TOOL/SHOP MATERI | N |
| **5495** | **RUNNINGS SUPPLY CORPORATE OFFICE** | | **11.28** | **1** Transactions | | | |
| 5674 | **STAR GROUP LLC** | | | | | | |
| | 10-330-000-0000-6522 | | 72.69 | FILTERS<br>03/12/2020 03/12/2020 | 647685 | R&B SUPPLIES - MACHINERY/VEHICL | N |
| **5674** | **STAR GROUP LLC** | | **72.69** | **1** Transactions | | | |
| 1048 | **TIRE ASSOCIATES** | | | | | | |
| | 10-330-000-0000-6521 | | 589.48 | 4 TIRES<br>03/12/2020 03/12/2020 | 339040 | R&B SUPPLIES-TIRES,BATTERY,CUT | N |
| **1048** | **TIRE ASSOCIATES** | | **589.48** | **1** Transactions | | | |
| 9454 | **TOWMASTER** | | | | | | |
| | 10-330-000-0000-6522 | | 102.55 | CLAMP<br>03/10/2020 03/10/2020 | 425578 | R&B SUPPLIES - MACHINERY/VEHICL | N |
| **9454** | **TOWMASTER** | | **102.55** | **1** Transactions | | | |
| 7566 | **WD LARSON COMPANIES/TRUCKS** | | | | | | |
| | 10-330-000-0000-6522 | | 116.66 | FILTERS<br>03/10/2020 03/10/2020 | 3304152712 | R&B SUPPLIES - MACHINERY/VEHICL | N |
| | 10-330-000-0000-6522 | | 55.88 | FILTERS<br>03/11/2020 03/11/2020 | 3304152747 | R&B SUPPLIES - MACHINERY/VEHICL | N |
| **7566** | **WD LARSON COMPANIES/TRUCKS** | | **172.54** | **2** Transactions | | | |
| 250 | **ZIEGLER INC** | | | | | | |
| | 10-330-000-0000-6522 | | 76.98 | ELEMENT ASSEMBLY REPAIR PARTS<br>03/10/2020 03/10/2020 | PC240136297 | R&B SUPPLIES - MACHINERY/VEHICL | N |
| | 10-330-000-0000-6522 | | 619.82 | BATTERY<br>03/20/2020 03/20/2020 | PC240136823 | R&B SUPPLIES - MACHINERY/VEHICL | N |
| **250** | **ZIEGLER INC** | | **696.80** | **2** Transactions | | | |
| **330** | **DEPT Total:** | | **19,150.81** | **EQUIPMENT INVENTORY & SHOP** | **26 Vendors** | **53 Transactions** | |
| **370** | DEPT | | | PARK DEPARTMENT | | | |
| 64750 | **NELSON PRINTING CO** | | | | | | |
| | 10-370-000-0000-6500 | | 64.88 | COVID-19 SIGNS FOR PARK | 57241 | SUPPLIES (PARK DEPT) | N |

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|---|---|---|---|---|---|---|---|
| | | | | 03/30/2020 03/30/2020 | | | |
| **64750** | **NELSON PRINTING CO** | | **64.88** | **1** Transactions | | | |
| 921 | **ST PETER DO-IT BEST LUMBER** | | | | | | |
| | 10-370-000-0000-6500 | | 612.09 | DOOR FOR M FALLS PARK GARAGE | 10107731 | SUPPLIES (PARK DEPT) | N |
| | | | | 03/26/2020 03/26/2020 | | | |
| **921** | **ST PETER DO-IT BEST LUMBER** | | **612.09** | **1** Transactions | | | |
| **370** | **DEPT Total:** | | **676.97** | **PARK DEPARTMENT** | **2 Vendors** | **2 Transactions** | |
| **10** | **Fund Total:** | | **100,645.16** | **ROAD AND BRIDGE** | | **74 Transactions** | |

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|---|---|---|---|---|---|---|---|
| 430 | DEPT | | | SOCIAL SERVICES | | | |
| 6440 | **CITY OF MANKATO HEARTLAND EXPRESS** | | | | | | |
| | 11-430-760-0001-6340 | | 27.00 | MOBILITY PASS FOR JT<br>03/29/2020 03/29/2020 | 8368 | TRANSPORTATION COSTS-WAIVERE | N |
| | 11-430-760-0001-6340 | | 27.00 | MOBILITY PASS FOR HC<br>03/29/2020 03/29/2020 | 8370 | TRANSPORTATION COSTS-WAIVERE | N |
| | 11-430-760-0001-6340 | | 27.00 | MOBILITY PASS FOR DS<br>03/29/2020 03/29/2020 | 8371 | TRANSPORTATION COSTS-WAIVERE | N |
| | 11-430-760-0001-6340 | | 54.00 | MOBILITY PASS FOR TC<br>03/29/2020 03/29/2020 | 8372 | TRANSPORTATION COSTS-WAIVERE | N |
| **6440** | **CITY OF MANKATO HEARTLAND EXPRESS** | | **135.00** | **4** Transactions | | | |
| **430** | **DEPT Total:** | | **135.00** | **SOCIAL SERVICES** | **1 Vendors** | **4 Transactions** | |
| **440** | DEPT | | | PUBLIC HEALTH | | | |
| 6186 | **ALI/MUMINA HASSAN** | | | | | | |
| | 11-440-451-0000-6260 | | 35.00 | INTERPRET FOR WIC: 13612516<br>03/31/2020 03/31/2020 | APR20 | PROFESSIONAL & TECHNICAL SERVI | Y |
| | 11-440-451-0000-6260 | | 70.00 | INTERPRET FOR WIC: 13575682<br>03/31/2020 03/31/2020 | APR20 | PROFESSIONAL & TECHNICAL SERVI | Y |
| **6186** | **ALI/MUMINA HASSAN** | | **105.00** | **2** Transactions | | | |
| 7098 | **ALLEN/BREANNA** | | | | | | |
| | 11-440-450-0000-6330 | | 29.33 | MILEAGE MAR20<br>03/03/2020 03/13/2020 | APR20 | TRAVEL EXPENSE - MILEAGE | N |
| **7098** | **ALLEN/BREANNA** | | **29.33** | **1** Transactions | | | |
| 7928 | **CLIA LABORATORY PROGRAM** | | | | | | |
| | 11-440-451-0000-6260 | | 22.50 | LAB CERTIFICATE FEE WIC<br>09/01/2020 12/31/2020 | 24D0651548 | PROFESSIONAL & TECHNICAL SERVI | N |
| | 11-440-451-0000-6260 | | 90.00 | LAB CERTIFICATE FEE WIC<br>01/01/2021 12/31/2021 | 24D0651548 | PROFESSIONAL & TECHNICAL SERVI | N |
| | 11-440-451-0000-6260 | | 67.50 | LAB CERTIFICATE FEE WIC<br>01/01/2022 08/31/2022 | 24D0651548 | PROFESSIONAL & TECHNICAL SERVI | N |
| **7928** | **CLIA LABORATORY PROGRAM** | | **180.00** | **3** Transactions | | | |
| 4658 | **FISCHENICH/JODY** | | | | | | |
| | 11-440-450-0000-6330 | | 142.60 | MILEAGE FEB20<br>02/02/2020 02/28/2020 | APR20 | TRAVEL EXPENSE - MILEAGE | N |

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|---|---|---|---|---|---|---|---|
| | 11-440-454-0000-6330 | | 86.25 | MILEAGE FEB20<br>02/02/2020 02/28/2020 | APR20 | TRAVEL EXPENSE - MILEAGE | N |
| **4658** | **FISCHENICH/JODY** | | **228.85** | **2** Transactions | | | |
| 3244 | **GUERRERO/MARIA** | | | | | | |
| | 11-440-451-0000-6260 | | 35.00 | INTERPRET FOR WIC: 13642167<br>03/27/2020 03/27/2020 | APR20 | PROFESSIONAL & TECHNICAL SERVI | Y |
| | 11-440-451-0000-6260 | | 35.00 | INTERPRET FOR WIC: 13653574<br>03/27/2020 03/27/2020 | APR20 | PROFESSIONAL & TECHNICAL SERVI | Y |
| | 11-440-451-0000-6260 | | 35.00 | INTERPRET FOR WIC: 13662630<br>03/19/2020 03/19/2020 | APR20 | PROFESSIONAL & TECHNICAL SERVI | Y |
| | 11-440-451-0000-6260 | | 35.00 | INTERPRET FOR WIC: 13550920<br>03/18/2020 03/18/2020 | APR20 | PROFESSIONAL & TECHNICAL SERVI | Y |
| | 11-440-453-0000-6260 | | 52.50 | INTERPRET FOR CAR SEAT<br>03/18/2020 03/18/2020 | APR20 | PROFESSIONAL & TECHNICAL SERVI | Y |
| **3244** | **GUERRERO/MARIA** | | **192.50** | **5** Transactions | | | |
| 1162 | **MCMAHON/POOLA** | | | | | | |
| | 11-440-451-0000-6260 | | 35.00 | INTERPRET FOR WIC: 13666013<br>03/31/2020 03/31/2020 | APR20 | PROFESSIONAL & TECHNICAL SERVI | Y |
| | 11-440-451-0000-6260 | | 35.00 | INTERPRET FOR WIC: 13666219<br>03/26/2020 03/26/2020 | APR20 | PROFESSIONAL & TECHNICAL SERVI | N |
| | 11-440-451-0000-6260 | | 35.00 | INTERPRET FOR WIC: 13623640<br>03/26/2020 03/26/2020 | APR20 | PROFESSIONAL & TECHNICAL SERVI | N |
| **1162** | **MCMAHON/POOLA** | | **105.00** | **3** Transactions | | | |
| 6557 | **RUIZ/ELIZABETH K** | | | | | | |
| | 11-440-451-0000-6260 | | 35.00 | INTERPRET FOR WIC: 13581767<br>03/20/2020 03/20/2020 | APR20 | PROFESSIONAL & TECHNICAL SERVI | Y |
| | 11-440-451-0000-6260 | | 35.00 | INTERPRET FOR WIC: 13513837<br>03/20/2020 03/20/2020 | APR20 | PROFESSIONAL & TECHNICAL SERVI | Y |
| **6557** | **RUIZ/ELIZABETH K** | | **70.00** | **2** Transactions | | | |
| 8351 | **SEELEY/JENNIFER** | | | | | | |
| | 11-440-450-0000-6330 | | 23.00 | MILEAGE FEB20<br>02/07/2020 02/07/2020 | APR20 | TRAVEL EXPENSE - MILEAGE | N |
| | 11-440-450-0000-6330 | | 135.13 | MILEAGE MAR20<br>03/04/2020 03/18/2020 | APR20 | TRAVEL EXPENSE - MILEAGE | N |

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|---|---|---|---|---|---|---|---|
| 8351 | SEELEY/JENNIFER | | 158.13 | 2 Transactions | | | |
| 440 | DEPT Total: | | 1,068.81 | PUBLIC HEALTH | 8 Vendors | 20 Transactions | |
| 11 | Fund Total: | | 1,203.81 | HUMAN SERVICES FUND | | 24 Transactions | |

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|---|---|---|---|---|---|---|---|
| 650 | DEPT | | | COUNTY DITCHES | | | |
| 206 | **APG MEDIA OF SOUTHERN MINNESOTA LL** | | | | | | |
| | 41-650-840-0000-6510 | | 141.75 | CD77 STATE OF MN<br>03/19/2020 03/19/2020 | 12098-0320 | DITCH IMPROVEMENT EXPENSES | N |
| **206** | **APG MEDIA OF SOUTHERN MINNESOTA LL** | | **141.75** | **1** Transactions | | | |
| 5332 | **BEHRENDS/MARK** | | | | | | |
| | 41-650-813-0000-6513 | | 375.00 | CD29A REDETERMINATION<br>03/17/2020 03/17/2020 | APR20 | DITCH REDETERMINATION EXPENSE | Y |
| | 41-650-816-0000-6513 | | 525.00 | CD33A REDETERMINATION<br>03/24/2020 03/30/2020 | APR20 | DITCH REDETERMINATION EXPENSE | Y |
| | 41-650-824-0000-6513 | | 350.00 | CD48A REDETERMINATION<br>03/31/2020 03/31/2020 | APR20 | DITCH REDETERMINATION EXPENSE | Y |
| | 41-650-882-0000-6513 | | 375.00 | CD51A REDETERMINATION<br>03/23/2020 03/23/2020 | APR20 | DITCH REDETERMINATION EXPENSE | Y |
| **5332** | **BEHRENDS/MARK** | | **1,625.00** | **4** Transactions | | | |
| 613 | **DVORAK EXCAVATING INC** | | | | | | |
| | 41-650-838-0000-6509 | | 7,253.50 | CD 77 RR 19-033<br>12/23/2019 12/27/2019 | 5212 | DITCH REPAIR EXPENSES-CLEAN OU | N |
| **613** | **DVORAK EXCAVATING INC** | | **7,253.50** | **1** Transactions | | | |
| 5699 | **HYDRO ENGINEERING INC** | | | | | | |
| | 41-650-851-0000-6509 | | 181.80 | REPAIR PUMP FOR CD 86A<br>03/12/2020 03/12/2020 | 89810 | DITCH REPAIR EXPENSES-CLEAN OU | N |
| **5699** | **HYDRO ENGINEERING INC** | | **181.80** | **1** Transactions | | | |
| 1910 | **I & S GROUP INC** | | | | | | |
| | 41-650-840-0000-6510 | | 225.75 | CD77 LAT2 FER REPORT<br>03/01/2020 03/31/2020 | 63575 | DITCH IMPROVEMENT EXPENSES | N |
| | 41-650-844-0000-6510 | | 1,674.00 | CD79 CONSTRUCTION ADMIN<br>03/01/2020 03/31/2020 | 63576 | DITCH IMPROVEMENT EXPENSES | N |
| **1910** | **I & S GROUP INC** | | **1,899.75** | **2** Transactions | | | |
| 268 | **LAFAYETTE EXCAVATING INC** | | | | | | |
| | 41-650-831-0000-6510 | | 2,468.75 | CD 62A IMP TELEVISE TILE SYSTE<br>02/10/2020 02/10/2020 | 24626 | DITCH IMPROVEMENT EXPENSES | N |
| **268** | **LAFAYETTE EXCAVATING INC** | | **2,468.75** | **1** Transactions | | | |

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|---|---|---|---|---|---|---|---|
| 3261 | **LAFAYETTE NICOLLET LEDGER** | | | | | | |
| | 41-650-840-0000-6510 | | 89.25 | LEGAL/PUBLIC NOTICE CD77<br>03/12/2020 03/12/2020 | 1383 | DITCH IMPROVEMENT EXPENSES | N |
| | 41-650-840-0000-6510 | | 89.25 | LEGAL/PUBLIC NOTICE CD77<br>03/19/2020 03/19/2020 | 1383 | DITCH IMPROVEMENT EXPENSES | N |
| | 41-650-840-0000-6510 | | 89.25 | LEGAL/PUBLIC NOTICE CD77<br>03/05/2020 03/05/2020 | 1383 | DITCH IMPROVEMENT EXPENSES | N |
| **3261** | **LAFAYETTE NICOLLET LEDGER** | | **267.75** | **3** Transactions | | | |
| 4817 | **RINKE-NOONAN** | | | | | | |
| | 41-650-831-0000-6510 | | 987.00 | CD62 IPMROVEMENT PROJECT MAR20<br>03/01/2020 03/31/2020 | 310454 | DITCH IMPROVEMENT EXPENSES | N |
| **4817** | **RINKE-NOONAN** | | **987.00** | **1** Transactions | | | |
| **650** | **DEPT Total:** | | **14,825.30** | **COUNTY DITCHES** | **8 Vendors** | **14 Transactions** | |
| **652** | DEPT | | | JOINT (JUDICIAL) DITCHES | | | |
| 206 | **APG MEDIA OF SOUTHERN MINNESOTA LL** | | | | | | |
| | 41-652-867-0000-6510 | | 108.00 | LEGAL NOTICE JD5 3/11 FER<br>03/05/2020 03/05/2020 | 12098-0320 | DITCH IMPROVEMENT EXPENSES | N |
| **206** | **APG MEDIA OF SOUTHERN MINNESOTA LL** | | **108.00** | **1** Transactions | | | |
| 1910 | **I & S GROUP INC** | | | | | | |
| | 41-652-872-0000-6510 | | 1,325.65 | JD12NS CONSTRUCTION ADMIN<br>03/01/2020 03/31/2020 | 63577 | DITCH IMPROVEMENT EXPENSES | N |
| **1910** | **I & S GROUP INC** | | **1,325.65** | **1** Transactions | | | |
| **652** | **DEPT Total:** | | **1,433.65** | **JOINT (JUDICIAL) DITCHES** | **2 Vendors** | **2 Transactions** | |
| **655** | DEPT | | | DITCH INSPECTOR (PASS THRU) | | | |
| 4817 | **RINKE-NOONAN** | | | | | | |
| | 41-655-000-0000-6260 | | 200.00 | MONTHLY RETAINER FEE MAR20<br>03/01/2020 03/31/2020 | 310338 | SERVICES AND CHARGES | N |
| **4817** | **RINKE-NOONAN** | | **200.00** | **1** Transactions | | | |
| **655** | **DEPT Total:** | | **200.00** | **DITCH INSPECTOR (PASS THRU)** | **1 Vendors** | **1 Transactions** | |
| **41** | **Fund Total:** | | **16,458.95** | **DITCH FUND** | | **17 Transactions** | |

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|---|---|---|---|---|---|---|---|
| 394 | DEPT | | | TRI-COUNTY SOLID WASTE | | | |
| 4730 | **AIRGAS USA LLC** | | | | | | |
| | 75-394-000-0000-6259 | | 679.17 | HHW PPE GLOVES/EYEWEAR/1ST AID<br>02/28/2020 02/28/2020 | 9098799990 | HAZARDOUS WASTE PROGRAM COS | N |
| **4730** | **AIRGAS USA LLC** | | **679.17** | **1** Transactions | | | |
| 5547 | **CHRISTENSEN/AL** | | | | | | |
| | 75-394-000-0000-6202 | | 110.00 | REIMB POSTAGE<br>02/28/2020 02/28/2020 | APR20 | POSTAGE | N |
| | 75-394-000-0000-6259 | | 61.97 | REIMB HHW SUPPLIES<br>02/28/2020 02/28/2020 | APR20 | HAZARDOUS WASTE PROGRAM COS | N |
| | 75-394-000-0000-6259 | | 58.74 | REIMB HHW SUPPLIES<br>02/28/2020 02/28/2020 | APR20 | HAZARDOUS WASTE PROGRAM COS | N |
| | 75-394-000-0000-6330 | | 469.20 | MILEAGE FEB20<br>02/01/2020 02/29/2020 | APR20 | TRAVEL - MILEAGE | N |
| | 75-394-000-0000-6401 | | 21.56 | REIMB OFFICE SUPPLIES<br>02/16/2020 02/16/2020 | APR20 | OFFICE SUPPLIES | N |
| **5547** | **CHRISTENSEN/AL** | | **721.47** | **5** Transactions | | | |
| 284 | **THE RETROFIT COMPANIES INC** | | | | | | |
| | 75-394-000-0000-6259 | | 65.32 | LIGHT BULB DISPOSE LC FIRE HAL<br>03/24/2020 03/24/2020 | 0107845-IN | HAZARDOUS WASTE PROGRAM COS | N |
| | 75-394-000-0000-6259 | | 72.88 | LIGHT BULB DISPOSE LC HWY SHOP<br>03/24/2020 03/24/2020 | 0107846-IN | HAZARDOUS WASTE PROGRAM COS | N |
| **284** | **THE RETROFIT COMPANIES INC** | | **138.20** | **2** Transactions | | | |
| **394** | **DEPT Total:** | | **1,538.84** | **TRI-COUNTY SOLID WASTE** | **3 Vendors** | **8 Transactions** | |
| **75** | **Fund Total:** | | **1,538.84** | **TRI COUNTY SOLID WASTE** | | **8 Transactions** | |
| | **Final Total:** | | **426,756.27** | **193 Vendors** | **351 Transactions** | | |

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**Recap by Fund**

| Fund | Amount | Name |
|---|---|---|
| 1 | 306,909.51 | GENERAL REVENUE FUND |
| 10 | 100,645.16 | ROAD AND BRIDGE |
| 11 | 1,203.81 | HUMAN SERVICES FUND |
| 41 | 16,458.95 | DITCH FUND |
| 75 | 1,538.84 | TRI COUNTY SOLID WASTE |
| All Funds | 426,756.27 | Total |

Approved by, John Fuegstle 4-14-20

4.14.2020

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# Nicollet County Board of Commissioners
# Board Meeting Agenda Item

NICOLLET COUNTY EST. 1853

**Agenda Item:**

Human Services Fund Warrants

| | |
|---|---|
| Primary Originating Division/Dept.: Finance Department | Meeting Date: 4/14/2020 |
| Contact: Title: | Item Type: (Select One) Regular Agenda |
| Amount of Time Requested minutes | |
| Presenter: Title: | Attachments: ○ Yes ◉ No |

County Strategy: (Select One) Financial Security - prudent use of taxpayer resources

**BACKGROUND/JUSTIFICATION:**

Some Human Services Warrants contain private data and are not available for inspection. A copy of the Human Services Warrants is kept in the Finance Department Office for the required retention period.

Supporting Documents: ○ Attached ○ In Signature Folder ◉ None

Prior Board Action Taken on this Agenda Item: ○ Yes ◉ No

If "yes", when? (provide year; mm/dd/yy if known)

Approved by County Attorney's Office: ○ Yes ○ No ◉ N/A

**ACTION REQUESTED:**

**FISCAL IMPACT:** Other
(Select One)

If "Other", specify

**FTE IMPACT:** No FTE change
(Select One)

If "Increase or "Decrease" specify:

Related Financial/FTE Comments:

**FUNDING**

County Dollars =

Grant
(Select One)

**Total**

OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS FOR
NICOLLET COUNTY, MINNESOTA
MARCH 24, 2020

The Nicollet County Board of Commissioners met in regular session on Tuesday, March 24, 2020, at 9:00 a.m. Commissioners Denny Kemp, Marie Dranttel, Terry Morrow, and John Luepke were present. Also present were County Administrator Ryan Krosch, County Attorney Michelle Zehnder Fischer and Recording Secretary Abigail Lewis. Via teleconference: Jack Kolars. The meeting was held via teleconference pursuant to Minnesota Statute 13D.021.

**Approval of Agenda**

Motion by Commissioner Kolars and seconded by Commissioner Kemp to approve the agenda with the additions of the Resolution Temporarily Modifying Procedures for the Payment of Commissioner Warrants, Approval of Contracts and Approval of Expenditures and Resolution Approving the Payment of Employees Impacted by a COVID-19 Shelter-In-Place Order. Motion carried with all voting in favor.

**Introduction of New Employees - None**

**Consent Agenda**

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the consent agenda items as follows: approval of the March 10, 2020 Board Meeting minutes, approval of the Commissioner Warrants as presented for the following amounts: Revenue Fund - $137,404.90, Road & Bridge Fund - $121,306.83, Human Services Fund - $73,343.03 and acknowledge review of the Auditor's Warrants; South Central Workforce Council Joint Powers Agreement, Resolution Providing for the Issuance and Sale of Taxable General Obligation Capital Improvement Plan Refunding Bonds, Series 2020A, 2019 County Feedlot Officer Annual and Financial Reports, ES & S Elections Software Agreement and end of probation. Motion carried with all voting in favor.

**Human Resources**
**Families First Coronavirus Response Act/Utilization of Paid Leave**

Human Resources Director, Jamie Haefner, appeared before the Board to request approval to adopt the Families First Coronavirus Response Utilization Act.

On March 18, 2020, the Unites States Senate passed the Families First Coronavirus Response Act that includes provisions for employer provided emergency paid sick leave and expansion to the FMLA. Director Haefner provided background on the Families First Act and answered questions from the Commissioners.

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve the Families First Coronavirus Response Act effective March 24, 2020 and to waive the two-thirds salary requirement and replace it with the full payment of staff's salaries. Motion carried with all voting in favor.

Director Haefner also presented the Utilization of Paid Leave during a Public Health Emergency Policy that the County introduced on Monday, March 16, 2020.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to adopt the Utilization of Paid Leave during a Public Health Emergency Policy. Motion carried with all voting in favor.

**Telecommuting Policy**

Director Haefner requested approval of the Telecommuting Policy as presented.

As the current workforce evolves and technology advances, it is becoming more critical to provide innovative work solutions for the diverse needs of our staff. Included in the Board packet is a recommended Telecommuting Policy that is intended to provide higher productivity, improve employee engagement, reduce employee absenteeism, improve recruitment by being progressive, reduce the costs of office space, and improve disaster recovery and contingency strategy where a dispersed workforce is advantageous.

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the Telecommuting Policy as presented. Motion carried with all voting in favor.

**Administration**

**Broadband Feasibility Study Engineering Service Contract with Finley Engineering Company, Inc.**

County Administrator, Ryan Krosch, appeared before the Board to request approval on the proposal from Finley Engineering to complete a broadband feasibility study.

Commissioner Kemp, Commissioner Dranttel and Administrator Krosch met with Finley Engineering to review the proposal and are recommending the Board hire them to complete a study. The Cost of the study is $48,000 with $25,000 of the cost being paid for by a grant from the Blandin Foundation.

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the contract contingent on language changes recommended by the County Attorney. Motion carried with all voting in favor.

**North Mankato Services Building Exterior Remodel Bid Approval**

Administrator Krosch requested approval on the low bidders, as presented, for the North Mankato Services Building exterior remodel project and authorize the County Administrator to sign contracts with the approved low bidders.

***Nicollet County Services Building-Exterior Improvements - BID TAB***
***March 19, 2020 2:00 pm***

| | BASE BID |
|---|---|
| ***CATEGORY 1 - MASONRY*** | |
| Goff Masonry, LLC | $8,872.00 |
| ***CATEGORY 2 - ROOFING AND METAL PANELS*** | |
| Ballman Roofing & Coating, LLC | $141,737.00 |
| Gag Sheet Metal, Inc | $164,100.00 |
| Laraway Roofing, Inc | $304,217.00 |

| ***CATEGORY 3 - EXTERIOR OPENINGS*** | |
|---|---|
| St. Peter Glass, Inc. | $127,250.00 |
| Heartland Glass Company, Inc. | $139,297.00 |
| ***CATEGORY 4 - PAINTING*** | |
| Steinbrecher Painting Company | $16,300.00 |
| Reichel Painting Company, Inc. | $16,500.00 |

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the low bidders from the respective categories: Goff Masonry, LLC at the low bid of $8,872.00; Ballman Roofing & Coating, LLC at the low bid of $141,737.00; St. Peter Glass, Inc. at the low bid of $127,250.00; Steinbrecher Painting Company at the low bid of $16,300.00 and authorize the County Administrator to sign contracts with the approved low bidders. Motion carried with all voting in favor.

**COVID-19 Pandemic Emergency Declaration**

Administrator Krosch appeared before the Board to request approval on the COVID-19 Pandemic Emergency Declaration. Krosch invited Justin Block, Emergency Management Director, to address the Board.

Director Block provided information on why counties are declaring a state of emergency when declarations are already in place at a state level and answered questions from the Commissioners.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the COVID-19 Pandemic Emergency Declaration. Motion carried with all voting in favor on a roll call vote.

COVID-19 EMERGENCY DECLARATION

**WHEREAS**, the Novel Coronavirus Disease 2019, commonly known as COVID-19, is a respiratory disease that has resulted in a COVID-19 pandemic; and

**WHEREAS**, on March 13, 2020, the President of the United States declared a National Emergency as a result of the outbreak of COVID-19; and

**WHEREAS**, on March 13, 2020, the Governor of the State of Minnesota declared a Peacetime State of Emergency to authorize the use of resources to support the response to COVID-19; and

**WHEREAS**, subject matter experts have determined that proactive measures must be undertaken to reduce the impact of the COVID-19, and this activity will be beyond the usual resources of Nicollet County; and

**WHEREAS**, the necessary response and support to affected individuals, communities, medical systems, businesses, and government has caused significant impact to Nicollet County as a whole; and

**WHEREAS**, the necessary resources to aid, respond to, and recover from the COVID-19 pandemic will exceed the resources available within Nicollet County and additional resources will be needed from state and federal sources; and

**WHEREAS**, the Nicollet County Health and Human Services Director has declared a public health emergency in Nicollet County and implemented the Nicollet County Public Health Disaster Response Action Team; and

**WHEREAS**, the Director of the Nicollet County Department of Emergency Management recommends that the Chair of the Nicollet County Board of Commissioners declare that a state of emergency exists in Nicollet County; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Nicollet County Board of Commissioners declares Nicollet County in a State of Emergency for conditions resulting from COVID-19.

**NOW, THEREFORE, BE IT FURTHER RESOLVED,** that Nicollet County Board of Commissioners directs the Director of Health and Human Services, the Director of Emergency Management, and the County Administrator to coordinate such actions and activities as necessary and request such local, state, and /or federal assistance as needed to protect lives, and public and private property in Nicollet County and the recovery of Nicollet County from

the impacts resulting from the COVID019 pandemic to the extent practicable and allowed by law, ordinance, and resolution.

## Resolution to Close County Buildings due to the COVID-19 Pandemic Emergency

Administrator Krosch requested approval on the Resolution to Close County Buildings due to the COVID-19 Pandemic Emergency.

The resolution authorizes the closure of County buildings retroactively beginning on March 19, 2020 until further notice due to the COVID-19 pandemic emergency.

Motion by Commissioner Kolars and seconded by Commissioner Kemp to approve the Resolution to Close County Buildings due to the COVID-19 Pandemic Emergency. Motion carried with all voting in favor on a roll call vote.

RESOLUTION TO SUPPORT CLOSING BUILDINGS DUE TO THE
COVID-19 PANDEMIC EMERGENCY

**WHEREAS,** Minnesota Statute 373.052 authorizes a county board to close county buildings and offices by resolution if there is an emergency situation; and

**WHEREAS**, Minnesota Statute 373.052 allows a county board to approve an emergency closing retroactively at its next succeeding meeting; and

**WHEREAS**, state and federal emergency orders have been issued to address the COVID-19 pandemic; and

**WHEREAS**, state and federal guidelines have been issued to limit person-to-person contact to help control the spread of the COVID-19 virus.

**NOW, THEREFORE BE IT RESOLVED,** the Nicollet County Board of Commissioners hereby closes all Nicollet County buildings to the public retroactively beginning March 19, 2020; and

**BE IT RESOLVED**; this closure shall extend until further notice; and

**BE IT RESOLVED**; the public may still enter County buildings for court, probation and law enforcement related services or as authorized and deemed necessary by the Nicollet County administrator or a Nicollet County department head.

## Agenda Addition

## Resolution Temporarily Modifying Procedures for the Payment of Commissioner Warrants, Approval of Contracts and Approval of Expenditures

Administrator Krosch requested approval on the Resolution Temporarily Modifying Procedures for the Payment of Commissioner Warrants, Approval of Contracts and Approval of Expenditures.

Administrator Krosch discussed the possibility of needing to put this in to action if there is a shelter-in-place order given due to the COVID-19 pandemic emergency. Commissioner Morrow asked Administrator Krosch to provide a description of what the commissioner and auditor warrants are for those who might not be aware.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the Resolution Temporarily Modifying Procedures for the Payment of Commissioner Warrants, Approval of Contracts and Approval of Expenditures. Motion carried with all voting in favor on a roll call vote.

RESOLUTION TEMPORARILY MODIFYING PROCEDURES FOR
THE PAYMENT OF COMMISSIONER WARRANTS, APPROVAL
OF CONTRACTS AND APPROVAL OF EXPENDITURES

**WHEREAS**, the Nicollet County Board of Commissioners (Board) approves commissioner warrants; and

**WHEREAS**, the Board approves and signs contracts over $20,000; and

**WHEREAS**, the Nicollet County administrator is authorized to spend up to $10,000 for non-budgeted expenses; and

**WHEREAS**, state and federal emergency declarations have been issued as a result of the COVID-19 pandemic; and

**WHEREAS**, during the pandemic it may not be possible or advisable for the Board to hold a meeting to make these approvals; and

**WHEREAS**, these approvals are critical to the continuation of services provided by Nicollet County.

**NOW, THEREFORE, BE IT RESOLVED**, the Nicollet County Board of Commissioners authorizes the following changes for commissioner warrants, contracts and expenditures:

- Commissioner warrants may be approved by the county administrator or his designee and the finance director or her designee should the Board not meet. Commissioner warrants would still be emailed to the Board for review.
- Budgeted contracts and expenses may be approved and signed by the county administrator or his designee regardless of the contract amount.
- The county administrator or his designee may approve non-budgeted, essential expenses up to $25,000.
- For unbudgeted, essential expenses over $25,000, the county administrator or his designee will consult with the county board chair or vice chair before making the purchase.

## Agenda Addition

## Resolution Approving the Payment of Employees Impacted by a COVID-19 Shelter-In-Place Order

Administrator Krosch requested approval on the Resolution Approving the Payment of Employees Impacted by a COVID-19 Shelter-In-Place Order.

The resolution authorizes the full-payment of salaries and benefits to employees who have work hours reduced due to a COVID-19 shelter-in-place order.

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve the Resolution Approving the Payment of Employees Impacted by a COVID-19 Shelter-In-Place Order. Motion carried with all voting in favor on a roll call vote.

RESOLUTION APPROVING THE PAYMENT OF EMPLOYEES
IMPACTED BY A COVID-19 SHELTER-IN-PLACE ORDER

**WHEREAS**, the United States and Minnesota are under state and federal emergency declarations due to the COVID-19 pandemic; and

**WHEREAS**, a shelter-in-place order may be imposed in Minnesota to help slow the spread of the COVID-19 virus; and

**WHEREAS**, Nicollet County may have some non-essential employees who need to stay at home during a shelter-in-place order; and

**WHEREAS**, every attempt will be made to have those non-essential employees do County work from home; and

**WHEREAS**, Nicollet County has already budgeted the salaries and benefits for all its employees for the year 2020; and

**WHEREAS**, the Nicollet County Board wants to look out for the well-being of its staff and their families during this pandemic.

**NOW, THEREFOR, BE IT RESOLVED**, that the Nicollet County Board of Commissioners authorizes the full payment of salaries and benefits to employees who have work hours reduced due to a shelter-in-place order from the COVID-19 pandemic; and

**BE IT FURTHER RESOLVED**, employees who have work hours reduced due to a COVID-19 shelter-in-place order do not need to use paid leave time to receive their full salaries and benefits; and

**BE IT FURTHER RESOLVED**, this resolution will remain in effect until December 31, 2020.

## Public Works

## Consider ROW Acquisition Resolution Project SP 052-614-010

Public Works Director, Seth Greenwood, appeared before the Board to request approval on the ROW Acquisition Resolution for Project SP 052-614-010.

Additional road right-of-way (ROW) will be required for the CSAH 14 slope repair project. Included in the Board packet is Nicollet County ROW Plat 31, which identifies existing road easements that will be acquired and converted to fee title ownership and additional new road ROW. Also included in the packet is a resolution authorizing the acquisition of right-of-way as depicted on Nicollet County ROW Plat 31.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the Resolution Authoring Acquisition of Right-of-Way for Nicollet County Highway Project SP 052-614-010. Motion carried with all voting in favor on a roll call vote.

RESOLUTION AUTHORIZING ACQUISITION OF RIGHT-OF-WAY
FOR NICOLLET COUNTY HIGHWAY
PROJECT SP 052-614-010

WHEREAS, the Nicollet County Public Works Department proposes to reconstruct a segment of County State Aid Highway No. 14 from approximately 260 feet west of County State Aid Highway 21 to 80 feet southeast of Valley High Road in Nicollet County, which project is numbered SP 052-614-010 (hereinafter "Project"); and,

WHEREAS, the Project work consists of grading, base, surfacing, RSS slope wall, curb and gutter, and drainage on said County State Aid Highway No. 14 to provide for the safety of the traveling public; and,

WHEREAS, in addition to the existing easements, certain land and interests therein are required to construct the Project; and,

WHEREAS, the land and interests therein which are needed to construct the Project are described by Nicollet County Right-of-Way Plat No. 31 which is attached hereto (hereinafter "New Right-of-Way"); and,

WHEREAS, the Nicollet County Board of Commissioners desires to begin construction of the Project in 2020; and,

WHEREAS, to begin construction of the Project, the County will require title and possession of the New Right-of-Way prior to the filing of an award by the court appointed commissioners pursuant to the provisions of Minnesota Statute Chapter 117 specifically §117.042;

NOW, THEREFORE, BE IT RESOLVED that the Nicollet County Board of Commissioners hereby authorizes the county highway engineer to proceed to acquire the New Right-of-Way in accordance with Minnesota Statutes.

BE IT FURTHER RESOLVED that the Nicollet County Board of Commissioners hereby authorize the acquisition of the New Right-of-Way that cannot be successfully acquired through negotiation by eminent domain and to take title and possession thereto prior to the filing of an award by the court-appointed commissioners, pursuant to the provisions of Minnesota Statute Chapter 117 specifically §§117.012 and 117.042.

BE IT FURTHER RESOLVED that the Nicollet County Board of Commissioners hereby requests that the Nicollet County attorney file the necessary petition therefore, and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the county of the court.

## Informational Items

## Commissioner Committee Reports

The Commissioners reported on various meetings and activities including:

### Commissioner Marie Dranttel

- Board Workshop
- Broadband Meeting

### Commissioner Terry Morrow

- Board Workshop
- Community Health Building Committee Meeting

### Commissioner Denny Kemp

- Board Workshop

- Community Health Building Committee Meeting
- Broadband Meeting

**Commissioner Jack Kolars**

- Connecting Nicollet County
- Brown-Nicollet Community Health Personnel Committee
- MVAC
- Board Workshop
- GMG Board Meeting
- Traverse des Sioux Library

**Chair's Report**

- Board Workshop

**Approve Per Diems and Expenses**

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor.

**Adjourn**

Motion by Commissioner Kemp and seconded by Commissioner Morrow to adjourn the meeting. Motion carried with all voting in favor. The meeting adjourned at 9:49 a.m.

John Luepke

JOHN LUEPKE, CHAIR
BOARD OF COMMISSIONERS

ATTEST:

RYAN KROSCH
CLERK TO THE BOARD

# Budget Change Request Form

## Requestor Information

Department: 2019 budget - 045 Capital Improvements

Department Head: Ryan Krosch

Date: 03-06-20

## Expenditure Reallocation Request

| Account Number | Account Name | Amount Added | Amount Reduced |
|---|---|---|---|
| | | | |

Reason for Change Request:

## Additional Appropriation Request

| Account Number | Account Name | Revenue Amount Requested | Expenditure Amount Requested |
|---|---|---|---|
| 01.045.310.6260 | Prof. & Tech | | $438,000 |
| 01.045.310.6407 | Non Capital Equipment | | $64,000 |
| 01.045.310.6660 | Capital Equipment | | $27,000 |
| Total | | | $529,000 |

Reason for Change Request:

Use of fund balance and bond funds to complete the Sheriff's Office remodel project.

## Approval/Denial

☑ Approved ☐ Denied

Date: 4-14-20

Administrator/Chair Signature: John Lueske

Attach any additional information desired to support/clarify your request.

# National County Government Month - April 2020
# "Counties Matter"

**WHEREAS,** the nation's 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe and vibrant communities; and

**WHEREAS,** counties provide health services, administer justice, keep communities safe, foster economic opportunities and much more; and

**WHEREAS,** Nicollet County and all counties take pride in our responsibility to protect and enhance the health, wellbeing and safety of our residents in efficient and cost-effective ways; and

**WHEREAS,** the National Association of Counties National County Government Month theme for 2020 is "Counties Matter", demonstrating how counties help to improve people's lives every day; and

**WHEREAS,** each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services; and

**WHEREAS,** the Nicollet County Board of Commissioners and all Nicollet County employees are committed to fulling the County's mission statement by "providing efficient services with innovation and accountability".

**NOW, THEREFORE, BE IT RESOLVED THAT,** the Nicollet County Board of Commissioners, do hereby proclaim April 2020 as National County Government Month and encourage all county officials, employees and residents to recognize and celebrate the services provided by county government.

Dated this 14th day of April, 2020.

John Luepke, Chair
Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch
County Administrator and Clerk to the Board

**RESOLUTION DECLARING THE OFFICIAL INTENT OF NICOLLET COUNTY TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF BONDS TO BE ISSUED BY THE COUNTY**

**WHEREAS**, the Internal Revenue Service has issued Treas. Reg. § 1.150-2 (the "Reimbursement Regulations") providing that proceeds of tax-exempt bonds used to reimburse prior expenditures will not be deemed spent unless certain requirements are met; and

**WHEREAS**, Nicollet County, Minnesota (the "County"), expects to incur certain expenditures that may be financed temporarily from sources other than bonds, and reimbursed from the proceeds of one or more tax-exempt bonds;

**WHEREAS**, the County has determined to make this declaration of official intent (the "Declaration") to reimburse certain costs from proceeds of bonds in accordance with the Reimbursement Regulations.

**NOW, THEREFORE, BE IT RESOLVED** BY THE BOARD OF COMMISSIONERS OF NICOLLET COUNTY AS FOLLOWS:

1. The County proposes to undertake the following projects (together, the "Project"):

| Project/Purchase | Department | Cost | |
|---|---|---|---|
| Courthouse HVAC System Changeover | Facilities | $65,000 | |
| Jail Recreation Area Concrete | Facilities | $100,000 | |
| North Mankato Bld. Remodel - Phase I | Facilities | $500,000 | |
| New Parking Lot | Facilities | $500,000 | |
| HHS Parking Lot | Facilities | $35,000 | |
| Technology Projects | Technologies | $200,000 | |
| Lease Staff Vehicles | HHS | $38,900 | |
| Lease/Purchase Vehicles | Sheriff | | $112,188 |
| Public Works Equipment | Public Works | | $1,346,000 |
| Road and Bridge Projects | Public Works | | $9,210,348 |

| | | |
|---|---|---|
| New Jail Elevator | Facilities | $200,000 |
| New Plow Truck | Facilities | $35,000 |
| North Mankato Bld. Remodel - Interior | Facilities | $1,800,000 |
| Public Works Equipment | Public Works | $600,000 |

2. The County reasonably expects to reimburse the expenditures made for

certain costs of the Project from the proceeds of tax-exempt bonds in an estimated maximum principal amount of $5,200,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

3. This Declaration has been made not later than 60 days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of bonds, except for the following expenditures: (a) costs of issuance of bonds; (b) costs in an amount not in excess of $100,000 or 5 percent of the proceeds of an issue; or (c) "preliminary expenditures" up to an amount not in excess of 20 percent of the aggregate issue price of the issue or issues that finance or are reasonably expected by the County to finance the project for which the preliminary expenditures were incurred. The term "preliminary expenditures" includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

4. This Declaration is an expression of the reasonable expectations of the County based on the facts and circumstances known to the County as of the date hereof. The anticipated original expenditures for the Project and the principal amount of the bonds described in paragraphs 1 and 2 are consistent with the County's budgetary and financial circumstances. No sources other than proceeds of bonds to be issued by the County are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the County's budget or financial policies to pay such Project expenditures.

5. This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

Dated this 14th day of April, 2020.

John Luepke

John Luepke, Chair
Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch
County Administrator and Clerk to the Board

# RESOLUTION ADOPTING A
# 2020 – 2024 CAPITAL IMPROVEMENT PLAN

WHEREAS, pursuant to Minnesota Statutes, Chapter 475, as amended, and Section 373.40, as amended (collectively, the "Act"), counties are authorized to adopt a capital improvement plan and carry out programs for the financing of capital improvements; and

WHEREAS, Nicollet County, Minnesota (the "County"), has caused to be prepared the "2020–2024 Capital Improvement Plan for Nicollet County, Minnesota" (the "Capital Improvement Plan"); and

WHEREAS, in considering the Capital Improvement Plan, the Board has considered for each project and for the overall Capital Improvement Plan:

1. the condition of the County's existing infrastructure, including the projected need for repair and replacement;
2. the likely demand for the improvement;
3. the estimated cost of the improvement;
4. the available public resources;
5. the level of overlapping debt in the County;
6. the relative benefits and costs of alternative uses of the funds;
7. operating costs of the proposed improvements; and
8. alternatives for providing services more efficiently through shared facilities with other local government units; and

WHEREAS, the Capital Improvement Plan is intended to be a guide that is subject to change and does not commit the County to completing any of the improvements.

NOW, therefore, be it resolved, the Nicollet County Board of Commissioners hereby adopts the 2020 – 2024 Capital Improvement Plan as presented.

Dated this 14th day of April, 2020.

John Luepke

John Luepke, Chair
Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch
County Administrator and Clerk to the Board

Association *of* Minnesota Counties

# PROPERTY TAX RELIEF AUTHORITY: BACKGROUND & GUIDANCE

April 5, 2020

In recent weeks, Minnesota businesses, residents, chambers of commerce, and legislators have reached out to county commissioners and staff to ask for some form of property tax relief due to the COVID-19 pandemic. Property tax revenue represents counties' main source of revenue to operate mandated and community services. AMC is working to bring further attention to this issue, counties' current statutory authority to provide relief, and a model suggestion for counties to consider should they want to act individually.

## County Authority

Under current law, Minnesota counties have the authority to reduce or abate estimated market valuation or taxes or penalties for the current tax year. These apparatuses have most often been used when there is a clerical error or postal service delivery delay and are determined on a case-by-case basis. In the rare case of complete tax abatements, counties have often only used the mechanisms in response to natural disaster (e.g. the Madelia fire abatements to Main Street business owners—for which the Legislature repaid local governments) and have limited any action to a small number of taxpayers/businesses. It is important to note that any reduction or abatement of property tax, interest, and/or penalties also extends to other local taxing jurisdictions as well as the state general tax. While the statutory language is broad, it is clear that it was not intended to be a relief mechanism and that the intent of this authority was meant for a limited basis and not to respond to a large economic crisis. However, if there is no state action to address the property tax issue, counties may be increasingly asked to use these mechanisms as tools to help property taxpayers in dire economic circumstances.

- **MS 279.01** Provides the authority for counties (through board and treasurer agreement) to abate the penalty provided for late payment of taxes in the current year if they find that the imposition of the penalty would be "unjust and unreasonable." Note this is just for the penalty, not interest. This statute has typically been used to provide relief for late payments due to mailing/postage errors or delays. The statute also references that a county treasurer (or person assigned those duties) has input in this process determining whether the "unjust and unreasonable" standard has been met.

> Subd. 2. **Abatement of penalty.** (a) The county board may, with the concurrence of the county treasurer, delegate to the county treasurer the power to abate the penalty provided for late payment of taxes in the current year. Notwithstanding section 270C.86, if any county board so elects, the county treasurer may abate the penalty on finding that the imposition of the penalty would be unjust and unreasonable.
>
> (b) The county treasurer shall abate the penalty provided for late payment of taxes in the current year if the property tax payment is delivered by mail to the county treasurer and the envelope containing the payment is postmarked by the United States Postal Service within one business day of the due date prescribed under this section, but only if the property owner requesting the abatement has not previously received an abatement of penalty for late payment of tax under this paragraph. If the envelope containing the payment does not contain a postmark of the United States Postal Service, or the postmark is illegible, proof of mailing within one business day of the due date may be provided by affidavit of the property owner requesting the abatement.

- **MS 375.192**: Provides unilateral and broad powers to the county board to reduce or abate estimated market valuation, taxes, and any costs, penalties, or interest as the board deems just and equitable upon written application of the taxpayer. The statute requires an application as well as approval by the auditor or person assigned those duties.

**375.192 REDUCTIONS OR ABATEMENTS OF VALUATION OR TAXES.**

Subdivision 1. [Repealed, 1990 c 604 art 3 s 65]

Subd. 2. **Procedure, conditions.** Upon written application by the owner of any property, the county board may grant the reduction or abatement of estimated market valuation or taxes and of any costs, penalties, or interest on them as the board deems just and equitable and order the refund in whole or part of any taxes, costs, penalties, or interest which have been erroneously or unjustly paid. Except as provided in sections 469.1812 to 469.1815, no reduction or abatement may be granted on the basis of providing an incentive for economic development or redevelopment. Except as provided in section 375.194, the county board may consider and grant reductions or abatements on applications only as they relate to taxes payable in the current year and the two prior years; provided that reductions or abatements for the two prior years shall be considered or granted only for (i) clerical errors, or (ii) when the taxpayer fails to file for a reduction or an adjustment due to hardship, as determined by the county board. The application must include the Social Security number of the applicant. The Social Security number is private data on individuals as defined by section 13.02, subdivision 12. All applications must be approved by the county assessor, or, if the property is located in a city of the first or second class having a city assessor, by the city assessor, and by the county auditor before consideration by the county board, except that the part of the application which is for the abatement of penalty or interest must be approved by the county treasurer and county auditor. Approval by the county or city assessor is not required for abatements of penalty or interest. No reduction, abatement, or refund of any special assessments made or levied by any municipality for local improvements shall be made unless it is also approved by the board of review or similar taxing authority of the municipality. On any reduction or abatement when the reduction of taxes, costs, penalties, and interest exceed $10,000, the county board shall give notice within 20 days to the school board and the municipality in which the property is located. The notice must describe the property involved, the actual amount of the reduction being sought, and the reason for the reduction.

## Penalties V. Interest?

Penalties and interest are two different things. Taxpayers receive one or the other depending on their current tax delinquency status, but not both. For example, for taxpayers who are "late on their May 15th or October 15th payment dates, taxpayers accrue a 1-2% per month (compounded for each late month with different rates for different property types) late penalty on their taxes. At the end of the year, the taxes become "delinquent" and move from penalties accruing to interest accruing. Interest is charged 10% per year (divided by 12 months).

## Considerations

Before a county decides to act, consider the following:

- **Capacity.** Not all counties have the same amount of cash flow or reserves. Therefore, when evaluating whether to provide local relief, you will want to consider the potential cashflow implications for both the county and underlying taxing jurisdictions.
- **Administrative Complexity.** For those counties who decide to offer relief, the model guidance below is designed be both targeted and beneficial for taxpayers while easily administrable by counties. While the existing statutory authority allows more creative and tailored approaches, counties will want to balance the benefits of greater specificity with the added cost and complexity to administer while also recognizing impacts to local revenues and operational funds.
- **Legislative inaction.** At this time, legislative leaders have been reluctant to make a statewide program/mandate for uniform property tax relief, citing varying capacities of communities and the already existing local authority in MS. 279 and MS 375.
- **Shortened timeline.** With the May 15th first payment deadline coming soon, counties will have to decide *if and what* to do in a short amount of time.

## Model Guidance

In an effort to provide counties some guidance on potential property tax relief programs, AMC has developed the following draft guideline for consideration of counties wanting to provide relief on late fees. A reminder that this section is only meant to provide guidance. Please reach out to AMC staff (mhilgart@mncounties.org) for questions and guidance.

- Model Proposal: *Using the authority granted to counties via MS 279.01, subd 2, the county board would make a board action to delegate to the county treasurer the power to delay penalties associated with late payments until July 15th (or a certain date decided by the Board). The penalties (not interest) would only apply to non-escrowed accounts. Escrowed accounts would still be expected to pay on time. The Board action item would need to be made in concurrence with the county treasurer and would underscore that the May 15th property tax payment date is still effective and that taxpayers are still expected to meet that deadline. A delay in penalties is only intended to afford flexibility to those residents and businesses impacted by COVID-19. Residents and businesses planning to make payments on May 15th and not financially impacted by COVID-19 should continue to make those payments. Late penalties will resume again starting July 16th (or a date to be determined by the board).*

### County Checklist:

1) Have a discussion at a board and staff level to make sure everyone understands any/all proposals and there is consensus on a plan to move forward.
2) Understand which percentages of your taxpayers pays via escrow accounts.
3) Analyze the potential impact to county cash flow and reserves to determine whether your county has the capacity to go without a portion of their planned revenue stream for a certain amount of time.
4) Reach out to local governments within the county border so that they understand the corresponding effects on their finances. Check to see if they would be OK with a delay of penalties and how county board action might impact their cash flow. **This component is extremely important as local taxing jurisdictions may not have the same capacity as the county.**
5) Consider putting together a communication plan (a board resolution, fact sheet, and announcement for newspapers and the public). Identify which staff/department would be responsible for fielding questions.
6) If your program requires an application, create the application form prioritizing ease of use and administration.
7) Check with your auditor/treasurer or person assigned these duties to make sure you have their agreement—statute requires this in both MS 279.01 and MS 375.192 (Treasurer only for penalties. If looking at 375 for penalty/interest/value, then it would have to be Assessor, Auditor, Treasurer).
8) Still plan on disbursing tax settlement to local taxing jurisdictions as a county would normally based on tax payments received May 15. (Statute requires counties to pay 50% of settlements within 60 days of May 20).

# SCENARIO 1
# 80% Pay 1st Half Taxes by May 15th

| All Taxing Districts | |
|---|---|
| 2020 Total Yearly Collection Due | $54,509,920.91 |
| 1/2 Collections Due May 15th | $27,254,960.46 |

| 2020 Anticipated Collections for May 15th | |
|---|---|
| Collection thru 4/3/2020 | $1,277,636.55 |
| May 15th Escrow Payments (Expected) | $6,293,458.00 |
| May 15 Auto Payments (Expected) | $1,750,000.00 |
| ESTIMATE 80% of remaining tax payers pay by May 15th | $14,347,092.80 |
| **Total tax collected by May 15th** | **$23,668,187.35** |
| ESTIMATE 10% of remaining tax payers pay between May 15 and July 15 | $1,793,386.56 |
| **Total tax collected by July 15th** | **$25,461,573.91** |
| ESTIMATE 10% do not pay their 1st half taxes | $1,793,386.55 |
| **Balance to total first half** | **$27,254,960.46** |

| CHECKBOOK BALANCE BASED ON SCENARIO 1 | | | |
|---|---|---|---|
| | **Collections** | **Payments** | **Balance** |
| May 15th tax anticipated tax collections | 23,668,187.35 | | 23,668,187.35 |
| May 21st payment to schools & state | | -2,872,000.00 | 20,796,187.35 |
| May 28th paymet to schools & state | | -2,872,000.00 | 17,924,187.35 |
| June 15th payment to city's & Townships | | -3,974,870.95 | 13,949,316.40 |
| June 30th payment balance | | -3,292,212.23 | 10,657,104.17 |
| May 20 - July 15 anticipated tax collections | 1,793,386.45 | | 12,450,490.62 |
| July 31st payment (5/20 to 7/15) | | -1,793,386.45 | 10,657,104.17 |
| July 31st County Fund J/E | | -$10,657,104.17 | 0.00 |

## NOTES

| | | |
|---|---|---|
| May 21st Payment to Schools & State | 2,872,000.00 | No effect from previous years |
| May 28st Payment to Schools & State | 2,872,000.00 | No effect from previous years |
| June 15th Payment too City's & Townships | 3,974,870.95 | No effect from previous years |
| June 30th May 15 Balance to All Taxing Districts | 3,292,212.23 | Reduced by 10% |
| July 31st Payment to All Taxing Districts | 1,793,386.45 | 10% Delayed by 30 days (See below) |

| | |
|---|---|
| **SD 77 Mankato** | 386,045.13 |
| **SD 88 New Ulm** | 103,763.67 |
| **SD 507 Nicollet** | 70,018.81 |
| **SD 508 St Peter** | 303,376.77 |
| **SD 2310 Sibley East** | 13,238.35 |
| **SD 2365 GFW** | 7,720.22 |
| **SD 2397 LeSueur** | 6,581.57 |
| **Belgrade** | 21,764.65 |
| **Bernadotte** | 6,866.97 |
| **Brighton** | 1,972.25 |
| **Courtland** | 8,042.37 |
| **Granby** | 5,878.09 |
| **Lafayette** | 11,664.81 |
| **Lake Prairie** | 10,415.53 |
| **New Sweden** | 5,649.16 |
| **Nicollet** | 8,740.35 |
| **Oshawa** | 10,770.71 |
| **Ridgely** | 2,160.20 |
| **Traverse** | 4,406.45 |
| **West Newton** | 6,476.33 |
| **Courtland City** | 13,751.47 |
| **Lafayette City** | 14,734.76 |
| **Nicollet City** | 34,241.23 |
| **N Mankato** | 471,942.50 |
| **St Peter** | 261,486.57 |
| **Mankato** | 1,677.53 |
| | $1,793,386.45 |

# SCENARIO 2
# 60% Pay 1st Half Taxes by May 15th

| All Taxing Districts | |
|---|---|
| 2020 Total Yearly Collection Due | $54,509,920.91 |
| 1/2 Collections Due May 15th | $27,254,960.46 |

| 2020 Anticipated Collections for May 15th | |
|---|---|
| Collection thru 4/3/2020 | $1,277,636.55 |
| May 15th Escrow Payments (Expected) | $6,293,458.00 |
| May 15 Auto Payments (Expected) | $1,750,000.00 |
| ESTIMATE 60% of remaining tax payers pay by May 15th | $10,760,319.59 |
| **Total tax collected by May 15th** | **$20,081,414.14** |
| ESTIMATE 30% of remaining between May 15 and July 15 | $5,380,159.74 |
| **Total tax collected by July 15th** | **$25,461,573.88** |
| ESTIMATE 10% of taxes that are not paying 1st half | $1,793,386.58 |
| **Total tax collected by July 15th** | **$27,254,960.46** |

| CHECKBOOK BALANCE BASED ON SCENARIO 2 | | | |
|---|---|---|---|
| | **Collections** | **Payments** | **Balance** |
| May 15th tax anticipated tax collections | 20,081,414.14 | | 20,081,414.14 |
| May 21st payment to schools & state | | -2,072,000.00 | 18,009,414.14 |
| May 28th paymet to schools & state | | -2,072,000.00 | 15,937,414.14 |
| June 15th payment to city's & Townships | | -2,981,153.18 | 12,956,260.96 |
| June 30th payment balance | | -2,299,156.79 | 10,657,104.17 |
| May 20 - July 15 anticipated tax collections | 5,380,159.74 | | 16,037,263.91 |
| July 31st payment (5/20 to 7/15) | | -5,380,159.74 | 10,657,104.17 |
| July 31st County Fund J/E | | -$10,657,104.17 | 0.00 |

## NOTES

The mojor difference in scenario 2 is that the taxing districts ADAVACE payments would be shorted by $2,609,803.67

* Below is a breakdown of the amounts each district would be shorted in advance payments.

This amount would be delayed to the districts 6-8 weeks (would be part of the July 31st payment)

There would also be a 30 day delay in collections made after May 15 through July 15th, that amount would be roughly an additional $1.7 million

That break down would be the same as scenerio 1

| | ***Advance Shortage** |
|---|---|
| **SD 77 Mankato** | -400,000.00 |
| **SD 88 New Ulm** | -200,000.00 |
| **SD 507 Nicollet** | -150,000.00 |
| **SD 508 St Peter** | -400,000.00 |
| **SD 2310 Sibley East** | -50,000.00 |
| **SD 2365 GFW** | -20,000.00 |
| **SD 2397 LeSueur** | -10,000.00 |
| **State** | -400,000.00 |
| **Belgrade** | -24,898.83 |
| **Bernadotte** | -7,510.76 |
| **Brighton** | -608.59 |
| **Courtland** | -8,796.34 |
| **Granby** | -6,429.17 |
| **Lafayette** | -12,750.38 |
| **Lake Prairie** | -11,391.98 |
| **New Sweden** | 6,178.77 |
| **Nicollet** | -10,653.51 |
| **Oshawa** | -11,780.47 |
| **Ridgely** | -2,362.73 |
| **Traverse** | -4,819.56 |
| **West Newton** | -7,083.48 |
| **Courtland City** | -16,025.04 |
| **Lafayette City** | -17,209.89 |
| **Nicollet City** | -38,545.10 |
| **N Mankato** | -516,187.12 |
| **St Peter** | -287,094.68 |
| **Mankato** | -1,834.81 |
| | -$2,609,803.67 |

## Penalty for Late Payment of Property Tax

If you pay your first half or second half property tax after the due dates, a penalty will be added to your tax. The later you pay, the greater the penalty you must pay. The table below shows the penalty amounts added to your tax if your property taxes are not paid before the date shown.

| | 2020 | | | | | | | | | | 2021 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Property Type: | May 16 | June 1 | July 1 | Aug 1 | Sept 1 | Oct 1 | Oct 16 | Nov 1 | Nov 17 | Dec 1 | Jan 2 |
| **Homestead and Cabins** | | | | | | | | | | | |
| 1st half | 2% | 4% | 5% | 6% | 7% | 8% | 8% | 8% | - | 8% | 10% |
| 2nd half | - | - | - | - | - | - | 2% | 4% | - | 5% | 7% |
| Both Unpaid | - | - | - | - | - | - | 5% | 6% | - | 6.5% | 8.5% |
| **Agricultural Homesteads** | | | | | | | | | | | |
| 1st half | 2% | 4% | 5% | 6% | 7% | 8% | 8% | 8% | 8% | 8% | 10% |
| 2nd half | - | - | - | - | - | - | - | - | 2% | 4% | 6% |
| Both Unpaid | - | - | - | - | - | - | - | - | 5% | 6% | 8% |
| **Nonhomesteads** | | | | | | | | | | | |
| 1st half | 4% | 8% | 9% | 10% | 11% | 12% | 12% | 12% | - | 12% | 14% |
| 2nd half | - | - | - | - | - | - | 4% | 8% | - | 9% | 11% |
| Both Unpaid | - | - | - | - | - | - | 8% | 10% | - | 10.5% | 12.5% |
| **Agricultural Nonhomesteads** | | | | | | | | | | | |
| 1st half | 4% | 8% | 9% | 10% | 11% | 12% | 12% | 12% | 12% | 12% | 14% |
| 2nd half | - | - | - | - | - | - | - | - | 4% | 8% | 10% |
| Both Unpaid | - | - | - | - | - | - | - | - | 8% | 10% | 12% |
| **Personal Property** | 8% | 8% | 8% | 8% | 8% | 8% | 8% | 8% | 8% | 8% | 8% |
| **Manufactured Homes** | | | | | | | | | | | |
| 1st half | - | - | - | - | 8% | 8% | 8% | 8% | 8% | 8% | 8% |
| 2nd half | - | - | - | - | - | - | - | - | 8% | 8% | 8% |

**Personal Property Located on Leased Government-owned Land:** Taxes may be paid in two installments due at the same time as real property taxes. These taxes are subject to the same penalty schedule and penalty rates as real property taxes. All other personal property taxes are due in full on or before May 15, 2,020

**Note to manufactured home owners:** The title to your manufactured home cannot be transferred unless all current year and delinquent personal property taxes are paid at the time of the transfer.

# PROCLAMATION

WHEREAS, the victims' rights movement has resulted in the passage of laws at the local, state, and federal levels that established essential rights for victims;

WHEREAS, crime victims' rights acts passed here in Minnesota and at the federal level have provided victims with ways to participate meaningfully throughout the criminal justice process;

WHEREAS, the rights of crime victims are best protected when all participants in the criminal justice process – not only victims – are appropriately educated about victims' rights;

WHEREAS, supporting victims of crime is crucial to the U.S. justice system because our support honors the experiences of victims and allows them to find autonomy and empowerment through achieving self-defined goals;

WHEREAS, we must help victims access the justice, assistance, and support they need to rebuild their lives;

WHEREAS, in addition to the justice sought in the courts, advocacy by and for victims of crime is itself a form of seeking justice;

WHEREAS, the accomplishments of the victims' rights movement – achieved through compassion and collaboration, and built on the courageous advocacy of individual victims and their families across the country – inspire in us hope for future progress and greater healing;

WHEREAS, we are determined to respond to crime and violence by helping victims find not only support, recovery, and justice, but also a sense of hope for their future;

WHEREAS, National Crime Victims' Rights Week provides an opportunity to recommit to ensuring that accessible, appropriate, and trauma-informed services are offered to all victims of crime;

WHEREAS, Nicollet County is hereby dedicated to strengthening victims and survivors in the aftermath of crime, building resilience in our communities and our victim responders, and working for a better future for all victims and survivors.

NOW, THEREFORE, I, as Chairman of the Board of Commissioners of Nicollet County, do hereby proclaim the week of April 19-25, 2020, as

**Crime Victims' Rights Week**

and reaffirm this County's commitment to continuing a victim service and criminal justice response that assists all victims of crime during Crime Victims' Rights Week and throughout the year; and to express our sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice, and peace.

April 14, 2020

John Luepke, Chair
Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch
Clerk to the Board

OFFICIAL PROCEEDINGS OF THE
NICOLLET COUNTY DRAINAGE AUTHORITY
MARCH 24, 2020

The Nicollet County Drainage Authority met in regular session on Tuesday, March 24, 2020 at 10:00 a.m. with Chair John Luepke presiding. Commissioners Marie Dranttel, Terry Morrow, Denny Kemp, and John Luepke were present. Also present were County Administrator Ryan Krosch, Recording Secretary Abigail Lewis and County Attorney Michelle Zehnder Fischer. Via Teleconference: Jack Kolars. This meeting was being held via teleconference pursuant to Minnesota Statute 13D.021.

**Consent Agenda**

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the consent agenda items as follows: approval of the March 10, 2020 Drainage Authority minutes. Motion carried with all voting in favor.

**Nicollet County Ditch No. 77 Lateral 2 Public Hearing**

Public Services Manager, Jaci Kopet, appeared before the board to request that the public hearing scheduled for today at 10:00 a.m. be continued on April 14, 2020 at 10:00 a.m. due to the COVID-19 pandemic emergency. Letters were sent to all the landowners to ensure they were aware of this change.

Chair Luepke opened the public hearing at 10:00 a.m.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to continue the public hearing on County Ditch No. 77 Lateral 2 on April 14, 2020 at 10:00 a.m. Motion carried with all voting in favor.

**Consider Replacement Pick-up for Ditch Inspector**

Public Works Director, Seth Greenwood, appeared before the Board to request approval on the purchase of a replacement truck for the ditch inspector.

The ditch inspector pickup is a 2013 model with approximately 106,000 miles. This truck has gotten to an age, mileage, and condition that it is time to replace it to maximize resale value. A replacement pickup with sales tax included is approximately $40,000. We anticipate a sale value range for the 2013 model to be $12,000-$16,000. Net cost range to be spread over all the ditch systems would be $24,000-$28,000.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the purchase of a replacement ditch inspector truck. Motion carried with all voting in favor.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to adjourn the meeting. The meeting adjourned at 10:05 a.m.

John Luepke

JOHN LUEPKE, CHAIR
BOARD OF COMMISSIONERS

ATTEST:

RYAN KROSCH
CLERK TO THE BOARD