

Nicollet County Board of Commissioners Meeting



June 9, 2020

Nicollet County Government Center 501 South Minnesota Avenue, St. Peter, MN 56082

Commissioners – John Luepke, Chair; Jack Kolars; Terry Morrow; Marie Dranttel; Denny Kemp

NOTICE REGARDING NICOLLET COUNTY BOARD OF COMMISSIONERS MEETING AND DRAINAGE AUTHORITY MEETING

June 9, 2020

9:30 A.M.

**NICOLLET COUNTY GOVERNMENT CENTER BOARD ROOM
501 SOUTH MINNESOTA AVENUE
ST. PETER, MN**

Due to the COVID-19 (coronavirus) pandemic and resulting state and federal emergency declarations and guidance about limiting unnecessary person-to-person contact, the June 9, 2020 Nicollet County Board meeting and Drainage Authority meeting will be conducted under Minnesota Statute 13D.021 – Meetings by Telephone or Other Electronic Means. Some County Board and Drainage Authority members may possibly participate by telephone or other electronic means.

Due to the current health pandemic, only a limited number of persons will be allowed in the meeting room at one time. Persons in attendance must maintain proper social distancing at all times while in the building.

The meetings can also be viewed live at www.co.nicollet.mn.us/642/County-Board-Meeting-Videos. A copy of the meeting agenda and packet is available at www.co.nicollet.mn.us/AgendaCenter/Board-of-Commissioners-3.

Questions or comments regarding agenda items and viewing or listening to the meeting can be directed to Ryan Krosch, Nicollet County Administrator, at 507-934-7204 or rkrosch@co.nicollet.mn.us.

Vision Statement

Setting the standard for providing superior and efficient county government services through leadership, accountability and innovation to a growing and diverse society.

**Leadership. Efficiency. Accountability.
Innovation. Integrity.**

Mission Statement

Providing efficient services with innovation and accountability

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Commissioners – John Luepke, Chair; Jack Kolars; Terry Morrow; Marie Dranttel; Denny Kemp

- 9:30 a.m.** Call Board of Commissioners Meeting to Order: Chair Luepke
1. Flag Pledge
 2. Silence Your Cell Phones
 3. Approval of Agenda
- Consent Agenda
1. [Approval of May 26, 2020 Board Minutes](#)
 2. Approval of Bills
 3. [Truancy Agent Contract with St. Peter Schools](#)
 4. [Chemical Dependency Treatment Provider: Letter of County Need](#)
 5. [Resolution Writing Off Recorder Uncollected Fees](#)
 6. [End of Probations](#)
- 9:35 a.m.** Public Works
1. [Consider XCEL Energy Haul Road and Access Agreement](#)
- 9:50 a.m.** Chair's Report
- Commissioner Committee Reports
- Commissioners Meetings & Conferences
- Approve Per Diems and Expenses
- 9:55 a.m.** Adjourn Board of Commissioners Meeting
- 10:00 a.m.** Call Drainage Authority Meeting to Order: Chair Luepke
- Drainage Authority Agenda Items
1. Consent Agenda
 - a. [Approval of May 26, 2020 Drainage Authority Minutes](#)
 2. [Continued CD77 Lateral 2 Final Engineers Report Hearing and Consider Project Approval](#)
- 10:00 a.m.** Adjourn Drainage Authority Meeting

Continued...

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Notice of Scheduled Meetings

The following is a notice of scheduled meetings. Pursuant to Minnesota Statute 13D.04, this notice of meetings also serves as notice of regular and special meetings of the Nicollet County Board of Commissioners. Meetings with a quorum of Nicollet County Board of Commissioners expected to attend is noted with an asterisk (*).

NOTICE REGARDING NICOLLET COUNTY MEETINGS DURING THE COVID-19 PANDEMIC
Due to the COVID-19 (coronavirus) pandemic and resulting state and federal emergency declarations, these and future Nicollet County meetings will be conducted under Minnesota Statute 13D.021 – Meetings by Telephone or Other Electronic Means.

Questions or comments regarding any Nicollet County meeting and requests to participate in any meeting can be directed to Ryan Krosch, Nicollet County Administrator, at 507-934-7204 or rkrosch@co.nicollet.mn.us.

- June 9 - County Board of Commissioners Meeting, 9 a.m., Nicollet County Government Center Board Room, St. Peter*
- June 9 – County Drainage Authority Meeting, 9 a.m., Nicollet County Government Center*
- June 15 – County Board of Appeals and Equalization, 6:30 p.m., Nicollet County Government Center Board Room, St. Peter*
- June 15 - Board of Adjustment and Appeals/Planning & Zoning Advisory Commission Meeting, 7 p.m., Nicollet County Health and Human Services MN River Rooms, St. Peter*
- June 16 - Individual Department Head Meeting with Human Services, 8:15 a.m., Nicollet County Government Center, Board Room, St. Peter*
- June 16 - County Board Workshop, 9:30 a.m., Nicollet County Government Center Board Room, St. Peter*
- June 23 - County Board of Commissioners Meeting, 9 a.m., Nicollet County Government Center Board Room, St. Peter*
- June 23 – County Drainage Authority Meeting, 9 a.m., Nicollet County Government Center*
- June 25 - Brown-Nicollet Environmental Health Executive Committee Conference Call, 8:15 a.m., St. Peter
- July 2 – Highway 169 Coalition Meeting
- July 6 - Mankato Rehabilitation Center Meeting, Mankato
- July 14 - County Board of Commissioners Meeting, 9 a.m., Nicollet County Government Center Board Room, St. Peter*
- July 14– County Drainage Authority Meeting, 9 a.m., Nicollet County Government Center*
- July 20 - Board of Adjustment and Appeals/Planning & Zoning Advisory Commission Meeting, 7 p.m., Nicollet County EOC, St. Peter*
- July 21 - Individual Department Head Meeting with Human Resources, 8:15 a.m., Nicollet County Government Center, Board Room, St. Peter*
- July 21 - County Board Workshop, 9:30 a.m., Nicollet County Government Center Board Room, St. Peter*
- July 24 - Brown-Nicollet Environmental Health Board Meeting, 9 a.m., New Ulm License Bureau, New Ulm*
- July 28 - County Board of Commissioners Meeting, 9 a.m., Nicollet County Government Center Board Room, St. Peter*
- July 28– County Drainage Authority Meeting, 9 a.m., Nicollet County Government Center*

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OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS FOR
NICOLLET COUNTY, MINNESOTA
May 26, 2020

The Nicollet County Board of Commissioners met in regular session on Tuesday, May 26, 2020, at 9:00 a.m. Commissioners Denny Kemp, Jack Kolars, Marie Dranttel, Terry Morrow, and John Luepke were present. Also present were County Administrator Ryan Krosch, County Attorney Michelle Zehnder Fischer and Recording Secretary Abigail Lewis.

The meeting was held via teleconference pursuant to Minnesota Statute 13D.021 due to the coronavirus pandemic. There were no public comments submitted by email or phone. No members of the public requested to participate in the meeting by phone. The meeting was recorded and broadcasted live online.

Approval of Agenda

Motion by Commissioner Kemp and seconded by Commissioner Kolars to approve the agenda. Motion carried with all voting in favor.

Consent Agenda

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the consent agenda items as follows: approval of the April 28, 2020 Board Meeting minutes, approval of the Commissioner Warrants as presented for the following amounts: Revenue Fund - \$94,887.92, Road & Bridge Fund - \$44,148.98, Human Services Fund - \$74,763.95 and acknowledge review of the Auditor's Warrants; NG911 GIS Grant Award and Renewal of Liquor/Tobacco Licenses (Liquor License: North Links, Nicollet Conservation Club and Church of St. George. Tobacco License: Turbes Oil Inc/Courtland Mart, FillMeUp LLC, Mum's the Word/Nicollet Mart and United Farmer's Co-op). Motion carried with all voting in favor.

Sheriff's Office

Set Public Hearing Date for Dangerous Dog Ordinance

County Attorney, Michelle Zehnder Fischer, appeared before the Board to request a public hearing date for the Dangerous Dog Ordinance.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve June 23, 2020 at 9:30 a.m., for the public hearing date for the Dangerous Dog Ordinance. Motion carried with all voting in favor.

Finance

Negative Drainage System Fund Balance Transfer

Finance Director, Heather McCormick, appeared before the Board to request approval on the negative drainage system fund balance transfer.

On December 18, 2018, the Board approved a Negative Ditch Fund Balance Policy in order to comply with State Statute Section 103E.655 - Paying Drainage System Costs.

Fiscal Year 2019 is now complete. The drainage system cash balance is negative \$1,277,587.65. In order to cover this negative balance, there needs to be a temporarily transfer of funds from the General Fund. The advancement would be repaid plus 4% interest as the funds become available in the individual ditch funds.

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the 2019 negative drainage system fund balance transfer of \$1,277,587.65. Motion carried with all voting in favor on a roll call vote.

Property Services

May 18, 2020 Planning and Zoning Advisory Commission Meeting

Property and Public Services Director, Mandy Landkamer, appeared before the Board to request approval on three items from the May 18, 2020 Planning and Zoning Advisory Commission Meeting.

- 1.) Jeff Hohensee – Replace two hunting shacks in the Shoreland Zoning District.
No public comments were received. There was no public testimony at the hearing.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to accept the Planning and Zoning Advisory Commission's May 18, 2020 report, recommendations and findings as submitted therein, which included the following:

Jeff Hohensee	PLN20-10	Replace two hunting shacks in the Shoreland Zoning District.
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- 2.) Leslie and Lois Altenburg and James and Sheri Fedson – RePlat/Vacation of utility easement for the purpose of constructing a shared replacement septic system. No public comments were received. There was no public testimony at the hearing.

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the Planning and Zoning Advisory Commission's May 18, 2020 report, recommendations and findings as submitted therein, which included the following:

Leslie and Lois Altenburg and James and Sheri Fedson	PLN20-12-13	RePlat/Vacation of utility easement for the purpose of constructing a shared replacement septic system.
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- 3.) Jason and Kari Loe – Establish a Level 2 Home Occupation machining and design business with a maximum floor use area of 5,000 square feet. No public comments were received. There was no public testimony at the hearing.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the Planning and Zoning Advisory Commission's May 18, 2020 report, recommendations and findings as submitted therein, which included the following:

Jason and Kari Loe	PLN20-14	Establish a Level 2 Home Occupation machining and design business with a maximum floor use area of 5,000 square feet.
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Public Services

Public Services Manager, Jaci Kopet, provided an update on the reopening of the Government Center for motor vehicle licensing.

Commissioner Committee Reports

The Commissioners reported on various meetings and activities including:

Commissioner Marie Dranttel

- Board Workshop
- Special Drainage Authority Meeting
- Tri-County Solid Waste Meeting
- Planning and Zoning Commission Meeting

Commissioner Terry Morrow

- Community Liaison Meeting for RTC
- Board Workshop
- Special Drainage Authority Meeting
- Tri-County Solid Waste Meeting
- Weekly Public Health Update
- #OurStPeter

Commissioner Denny Kemp

- Board Workshop
- Special Drainage Authority Meeting
- South Central EMS Teleconference
- MRCI Executive Board Meeting

Commissioner Jack Kolars

- MVAC Meeting
- Greater Mankato Growth Meeting
- Traverse des Sioux Meeting
- Board Workshop
- Special Drainage Authority Meeting

Chair's Report

- Board Workshop
- Special Drainage Authority Meeting

Approve Per Diems and Expenses

Motion by Commissioner Kemp and seconded by Commissioner Kolars to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor.

Adjourn

Motion by Commissioner Kemp and seconded by Commissioner Morrow to adjourn the meeting. Motion carried with all voting in favor. The meeting adjourned at 9:27 a.m.

JOHN LUEPKE, CHAIR
BOARD OF COMMISSIONERS

ATTEST:

RYAN KROSCH
CLERK TO THE BOARD

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item: Truancy Agent Contract with St. Peter Schools	
Primary Originating Division/Dept.: Probation Department	Meeting Date: 6/9/2020
Contact: Rich Molitor Title: Director	Item Type: Consent Agenda (Select One)
Amount of Time Requested minutes	
Presenter: Title:	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
County Strategy: Programs and Services - deliver value-added quality services (Select One)	
BACKGROUND/JUSTIFICATION: Renewing Truancy Agent Contract with St. Peter Schools for a 2 year period.	
Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None	
Prior Board Action Taken on this Agenda Item: <input checked="" type="radio"/> Yes <input type="radio"/> No	
If "yes", when? (provide year; mm/dd/yy if known) May 2018	
Approved by County Attorney's Office: <input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A	
ACTION REQUESTED: Signature of Contract	
FISCAL IMPACT: Other (Select One) If "Other", specify	FUNDING County Dollars = Grant (Select One)
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify:	Total
Related Financial/FTE Comments:	

**COOPERATIVE AGREEMENT BETWEEN
NICOLLET COUNTY PROBATION AND
ST. PETER PUBLIC SCHOOLS**

This agreement is made and entered into by and between the County of Nicollet, State of Minnesota, Nicollet County Probation Department, St. Peter, Minnesota 56082, hereinafter referred to as the "Agency," and Independent School District 508 – St. Peter Public Schools, St. Peter, Minnesota 56082, hereinafter referred to as the "School." This agreement is entered into for the period from July 1, 2020 to June 30, 2022.

WITNESSETH

WHEREAS, the Agency and the School both recognize the importance of students attending school each and every day and the permitting of absences only with legal justification;

WHEREAS, both the Agency and the School recognize that early intervention with those students who are beginning to demonstrate attendance issues is effective to eliminate continuing absences and the need to petition the student as truant;

WHEREAS, both the Agency and the School recognize that students who are petitioned to Court as truant are in need of more intensive services as school attendance issues are generally a symptom of other underlying issues;

WHEREAS, both the Agency and School recognize that a collaborative effort to address attendance issues is mutually beneficial to both organizations;

NOW THEREFORE, in consideration of the mutual understandings and agreements set forth herein, the Agency and School agree as follows:

1. AGENCY DUTIES

Agency will employ an individual in the position of a truancy liaison officer. The individual will be an employee of Nicollet County, assigned to the Agency. The individual will be deemed a Nicollet County employee (in a grant-funded position) for purposes of employment benefits including health care coverage, vacation and sick time, holiday designations and pay, and other Nicollet County employee-related benefits. The individual will be subject to the Nicollet County Employee Policies and Procedures as set forth in the Personnel Rules and Regulations. Provided, however, it is understood by all parties to this agreement that this position is a grant-funded position. In the event funds are no longer available for this position, this Agreement will be null and void and the Agency shall have no obligation to employ a person in the position of a truancy liaison officer.

The Agency will provide supervision for the position, with the assistance of and input from the School.

The Agency will provide the individual with mileage reimbursement for meetings held at sites other than Nicollet County offices or the School facilities, and for other trips not including to the facilities of the School or Agency. The Agency will provide the individual with a cellular phone.

2. SCHOOL DUTIES

The School will be responsible for providing the individual with office space, office supplies, and a computer. It is expected by the parties that the truancy liaison officer will spend at least an average of a full-time equivalent .4 position on School related matters during the months school is in session.

3. PAYMENT OF SERVICES

A. The parties to this Agreement understand that the funding for this position is dependent upon grants received by Nicollet County from the Family Services Collaborative and other available grants. In the event that Nicollet County does not receive funding from these grant sources or from State of Minnesota Reimbursement for CPO/County Probation Officer Funds, the Agency's obligations under this Agreement are null and void and it will have no obligation to provide any funds for this position.

B. The School shall be responsible for the hourly wage cost for a full-time equivalent .4 position. The County shall generate an invoice to the School setting forth the School's payment obligation. The School agrees to pay its share on a quarterly basis commencing October 1, 2018. The School shall review the invoice and make payment of the approved charges within thirty-five (35) working days of the receipt of the invoice from the County, or upon approved by the School Board, whichever is earlier. The School's financial obligation for the 12 month period is \$19,967.36. Provided, however, this amount shall be increased by the same percentage used to adjust teacher salaries as a result of their current union negotiations for 2020-2021 and 2021-2022 school years.

4. SAFEGUARD OF STUDENT INFORMATION

The School, its officers, agents, owners, partners, employees, volunteers and subcontractors shall abide by the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 (MGDPA); the Health Insurance Portability and Accountability Act (HIPAA) and implementing regulations, if applicable; and Title 42, part 2, of the Code of Federal Regulations and all other applicable state and federal laws, rules, regulations and orders relating to data privacy or confidentiality, except upon written consent of such student, the student's parent or guardian, or the student's attorney, in connection with these laws and regulations. If the School creates, collects, receives, stores, uses, maintains or disseminates data because it performs functions of the Agency pursuant to this Agreement, then the School must comply with the requirements of the MGDPA, HIPAA, or other laws and regulations as if it were a government entity, and may be held liable under these Acts and statutes for noncompliance. The School agrees to defend, indemnify and hold harmless the Agency and Nicollet County, its officials, officers, agents, employees, and volunteers from any claims resulting from the School's officers', agents', owners', partners', employees', volunteers', assignees' or

subcontractors' unlawful disclosure and/or use of such protected data, or other noncompliance with the requirements of this section. The School agrees to promptly notify the Agency if it becomes aware of any potential claims, or facts giving rise to such claims, under the MGDPA, HIPAA or other regulations. The terms of this section shall survive the cancellation or termination of this Agreement.

5. EQUAL EMPLOYMENT OPPORTUNITY AND CIVIL RIGHTS AND NONDISCRIMINATION

The School agrees that it shall neither exclude any person from full employment rights nor prohibit participation in or the receipt of benefits from, any program, service or activity on the grounds of race, color, creed, religion, age, sex, disability, marital status, sexual orientation, public assistance status, or national origin. No person who is protected by applicable Federal or State laws against discrimination shall be subjected to discrimination.

The School and Agency agree to comply with the Civil Rights Act of 1964, Title VII (42 USC 2000e); including Executive Order No. 11246, and Title VI (42 USC 2000d); and the Rehabilitation Act of 1973, as amended by Section 504.

6. FAIR HEARING PROCEDURES

The Agency agrees to provide for a fair hearing procedure in conformance with Minnesota Rules, parts 9530.6655 and Minnesota Statutes, section 256.045.

7. BONDING, INDEMNITY, AND INSURANCE CLAUSE

A. Indemnity: The School does hereby agree that it will indemnify, hold harmless, and defend the Agency and County of Nicollet, its commissioners, officers, agents, employees, and volunteer workers against claims, losses, expenses, damages or lawsuits for damages any and all which such parties or individuals may hereafter sustain, incur, or be required to pay;

1. By reason of any eligible recipient suffering personal injury, death or property loss or damage either while participating in or receiving from the School the care and services to be furnished by School under this Agreement, or while on premises owned, leased or operated by School, or while being transported to or from said premises in any vehicle owned, operated, leased, chartered or otherwise contracted for by the School or any officer, agent, or employee thereof; or
2. By reason of any person employed or allegedly employed by the School, for any claim or cause of action in equity or for damages arising out of the employment or alleged employment, or discrimination; or
3. By reason of any intentional or negligent act or omission of the School, its agents, officers, or employees in the performance of services provided herein.

4. Provided, nevertheless, the School shall not be responsible for the act or omission of any providers who are not under its direction and control.

- B. Insurance: The School does further agree that in order to protect itself, as well as the Agency and Nicollet County under the indemnity agreement provision hereinabove set forth, the School will at all times during the term of this agreement, have and keep in force a general liability insurance policy in the amount of not less than One Million, Five Hundred Thousand Dollars (\$1,500,000.00) per occurrence. Nicollet County shall be named an additional insured under such policy.

The School agrees that it shall not cancel or materially change said policy without thirty (30) days prior notice to the Agency. A certificate of insurance will be provided to the Agency within ten (10) days of the signing of this Agreement.

8. CONDITIONS OF THE PARTIES' OBLIGATIONS

- A. This agreement may be canceled by either party at any time with or without cause upon thirty (30) days' written notice to the other party.
- B. Before the termination date of June 30, as specified at the beginning of this agreement, the Agency may evaluate the performance of the School in regard to the terms of this Agreement to determine whether such performance merits renewal of this agreement.
- C. Any alteration, variation, modifications, or waivers of provisions of this agreement shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this agreement.
- D. No claim for services furnished by the School, not specifically provided in the agreement, will be allowed by the Agency, nor shall the School do any work or furnish any material not covered by the agreement, unless this is approved in writing by the Agency. Such approval shall be considered to be a modification of the agreement.

9. RECORDS—AVAILABILITY/ACCESS

Subject to the requirements of Minnesota Statutes Section 16C.05, subd. 5, the School agrees that the Agency, the State Auditor, or any of their authorized representatives, at any time during normal business hours, and as often as they may reasonable deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the School and involve transactions relating to this Agreement and for six (6) years after its termination or cancellation.

10. MISCELLANEOUS

- A. Entire Agreement: It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous agreements presently in effect between the School and Agency relating to the subject matter hereof.

Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the parties.

- B. Health Insurance Portability and Accountability Act: The School and Agency agree to comply with the Health Insurance Portability Accountability Act (HIPPA) and, if necessary, sign a business associate contract with the Agency.

Chairperson, Nicollet County Board of Commissioners

Date



Chairperson, Independent School District 508 – St. Peter Public Schools

5/19/20

Date

APPROVED AS TO FORM AND EXECUTION:

Nicollet County Attorney

Date

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item:		
Chemical Dependency Treatment Provider: Letter of County Need		
Primary Originating Division/Dept.: Health and Human Services Contact: Cassandra Sassenberg Title: HHS Director Amount of Time Requested minutes Presenter: Title:	Meeting Date: 06/09/2020 Item Type: Consent Agenda <small>(Select One)</small> Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No	
County Strategy: <small>(Select One)</small> Programs and Services - deliver value-added quality services		
BACKGROUND/JUSTIFICATION: Per Minnesota Administrative Rules, Statute 9530.6801, County Boards must determine need for chemical dependency treatment or rehabilitation programs in a County prior to a treatment program receiving a license or provisional license. Nicollet County was contacted by Joshua Buehlke, CEO and Program Director of Inspire Services, LLC, who requested a letter identifying need in our County. Inspire Services, LLC has been providing 245D Intensive Services, ARMHS, mental health treatment, psychological evaluations, and outpatient substance use disorder assessment and treatment in our region. Inspire Services, LLC is seeking a 245G license so they can begin providing substance use disorder assessment and treatment in Nicollet County, with a comprehensive approach. Nicollet County Health and Human Services supports Inspire Services, LLC in moving ahead with 245G licensure.		
Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None		
Prior Board Action Taken on this Agenda Item: <input type="radio"/> Yes <input checked="" type="radio"/> No If "yes", when? (provide year; mm/dd/yy if known)		
Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A		
ACTION REQUESTED: Board Chair signature on a letter of County need for Inspire Services, LLC.		
FISCAL IMPACT: Included in current budget <small>(Select One)</small> If "Other", specify	FUNDING County Dollars = Not applicable Other <small>(Select One)</small>	
FTE IMPACT: No FTE change <small>(Select One)</small> If "Increase or "Decrease" specify: Related Financial/FTE Comments:	Total	



SECTION 1-A 1-B 1-L	POLICY Program Summary	EFFECTIVE/REVISED DATE: 6/3/2019
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Program Summary and Treatment Services

Inspire Services Substance Abuse Treatment Program is an Intensive Outpatient program that provides services to males and females age 18 and older who meet criteria for having a substance use disorder as defined by the DSM-5. This program is located at 922 Swirt Street, St. Peter, MN.. Clients will be screened by a LADC to determine if they are appropriate for the program, with consideration given to their physical and mental health, level of motivation, and cognitive abilities.

All clients will receive education to develop strategies to avoid inappropriate substance use during treatment and after discharge and to help the client obtain services necessary to establish a lifestyle free of substance use. All clients will have an individualized treatment plan, which will include a Relapse Prevention Plan and a Continuing Care Plan prior to discharge. Family/concerned persons involvement will be highly encouraged and will be addressed in each client's treatment plan. Family/concerned persons will be encouraged to participate in Family Group which will be one three-hour session. Additional treatment services may include relationship counseling, therapeutic recreation, stress management, living skills, vocational/educational assistance and coordination of services with available resources.

Progress notes will be completed daily, and treatment plans updated weekly or as needed depending on client status.

Program Philosophy: Inspire Services, LLC substance abuse treatment program seeks to provide a safe environment for clients who are recovering from substance use disorder to receive treatment to promote and maintain sobriety. Inspire Services, LLC provides a person-centered treatment approach that places the client at the center of the treatment process. Treatment is designed to address all components of the person including relational, social, environmental, and psychological dynamics that often combine to cause a substance use problem. Inspire Services, LLC uses evidence-based approaches, such as motivational interviewing, to assess readiness for change, and to inspire a sense of hope that long-term recovery and success is indeed possible. Finally, Inspire Services, LLC seeks to provide treatment in an environment that is free from judgment, assumptions, and professional bias. Consequently, clients are treated with dignity, respect, professionalism, and unconditional positive regard as they embark on their journey toward recovery and success.



Target Population and Geographical Area to be Served: Males and females age 18 and older who have been diagnosed with a substance use disorder and meet criteria for outpatient treatment services. Inspire Services, LLC will serve primarily Nicollet County, but will also accept referrals from surrounding counties. Inspire Services will also provide assessment services, and substance abuse education services.

Inspire Services, LLC projects referrals from within the agency, through former clients of staff, medical professionals, law enforcement, mental health professionals, and local attorneys. Inspire Services, LLC plans to obtain support from the Nicollet County Board of Commissioners and Nicollet County Department of Human Services for the establishment of the program in St. Peter, MN. Inspire Services, LLC will also partner with local court officials and public defenders to meet needs coming from the court system. Inspire Services, LLC will also receive referrals through CCDTF, managed care, private insurances, and other surrounding community partners.

Inspire Services, LLC is currently certified to provide an array of mental health services including psychological evaluations, neuropsychological screenings, cognitive assessments, psychotherapy, and adult rehabilitative mental health services (ARMHS). Our approach is to work as a cohesive, multidisciplinary team in using a variety of approaches to fit clients' needs. These on-site mental health services are not offered in other local area programs, which will also attract a number of referrals.

Estimated Referrals Supporting Need for Substance Abuse Services : Inspire Services, LLC will attract clients through continued marketing/networking and historical relationships with referents and area providers. Since Inspire Services, LLC is an established provider of other services in Nicollet County, it is anticipated that the substance use treatment program will be a natural fit for expanding service presence in Nicollet County. In addition, the treatment director for Inspire Services, LLC substance use treatment program has a longstanding history with professionals in Nicollet County. The treatment director's expertise and networking abilities will generate additional referrals.

Funding Sources: Self pay, medical insurance (PMAP and commercial), CCDTF

Substance Use Assessments: The assessment will include discussion regarding the six dimensions, clients' substance use history, legal history, physical and emotional health, educational/vocational/recreational history, family/relationships, readiness to change, previous treatment history, strengths and weakness and any barriers to recovery. The LADC will make a diagnosis according to the DSM, and a recommendation and referral for appropriate services.



Programming/Group Components. All groups will be facilitated by a LADC. Groups will provide health education regarding HIV/AIDS, TB, Hepatitis, use during pregnancy, Opioids, medical effects of addiction, issues related to co-occurring disorders- including client education on symptoms of mental illness, the possibility of co- morbidity, and the need for continued medication compliance while recovering. If a client needs mental health services, this will be included in the client's treatment plan. Educational videos are also available. Groups will also address and discuss individualized treatment plan assignments. Other topics of discussion/group process will include relapse prevention, communication skills, post-acute withdrawal, stress management, defenses, and therapeutic recreation, as deemed appropriate for the current group population.

Group Schedule and Staffing Patterns:

Hours of Inspire Services, LLC are 8:00-4:30, Mon-Fri. Primary group days/times of IOP are three times per week for three hours. Groups will meet on Mondays, Tuesdays and Thursdays from 9:00a.m.-12:00p.m. Clients length of programming in the Primary and Medium/Low intensity phase will be determined on an individualized basis. However, the average length of Primary group is 6-8 weeks, followed by medium Intensity- twice a week on Mon and Thursdays for three hours, 9:00a.m-12:00pm for approximately 2-3 weeks and then once a week for three hours, from 9:00a.m-12:00pm, until deemed appropriate for discharge as evidenced by client's treatment planning.

Sample Group Schedule:

- 9:00-9:15
 - Introductions, Check in and Daily Inspirational Reading
- 9:15-10:00
 - Educational Topic (See below; to be determined by the needs of the clients)
- 10:00-10:10
 - Break
- 10:10-11:10
 - Process topic information and share individualized treatment plan assignments
- 11:10-11:20
 - Break
- 11:20-12:00
 - Group process/feedback, etc.

*Group times subject to change based on referral needs.

Educational Topics will be determined by group needs. **See Attached Monthly Group Education Schedule**



Attendance: Consistent attendance to group and commitment to recovery is highly encouraged. Inspire Services, LLC will maintain a daily sign-in sheet where clients will be expected to sign their name upon arrival. Client attendance will also be documented in the counselor's Attendance Log Book which will indicate the following:

- **E** = Excused. This indicates the client is excused by his/her counselor;
- **U** = Unexcused. This indicates the client was absent but did not have permission from staff, or the individual did not provide notice to staff of the absence.
- **X** = Not involved/required to be in attendance.

The log book will indicate the number of hours clients attended the group. Clients will also be expected to sign an attendance book when they participate in an individual session with their counselor or therapist. The length of the session will be documented in the EMR. The Attendance Logs will be kept secure in the counselor's locked office cabinet. Client attendance will also be documented in the electronic health record, indicating the amount and type of services offered.

If clients fail to attend treatment without informing staff, they will be given an unexcused absence. In addition, clients will also be given an unexcused absence if their reason for being absent is not approved by their counselor. In the event a client indicated he/she was absent due to medical issues, he/she may be asked to provide documentation of medical services rendered.

Clients will be required to meet individually with their counselor if they receive 2 unexcused absences, to jointly develop a Focus Plan/contract. Each client's referrant will be notified and encouraged to attend the meeting as well.

Inspire Services, LLC believes an average cohesive group size is 8-10 clients. All clients will also receive individual sessions with a LADC once per week for a minimum of 45 minutes.

Staffing: Currently, Inspire Services, LLC substance use treatment program is staffed by:

- Two full time LADC-S
- Administrative Assistant / Office Manager
- Owner/CEO who has a doctorate degree in clinical psychology
- Owner/CFO



Staffing patterns will be adjusted according to program census/need. At least 25 percent of a LADC's work hours will be for indirect services. At least one staff member will be CPR/First Aid certified. Clients will also have access to on-call staff.

Guest speakers/Peer Support persons may be invited to speak to the groups. All guests to the group will be required to sign a Confidentiality statement.

Family Involvement: Family/ Concerned persons will be encouraged to participate in the Family/Concerned Persons Group which will be one three-hour session. This group will be offered in 4-6 week cycles, which will allow all clients to have family participation. During the Family/Concerned Persons session, all participants will receive education regarding substance abuse, the effects of addiction on the family, relapse prevention and continuing care planning. Clients and family members may also request further **relationship counseling** with a LADC.

Individual sessions: All clients will be given the opportunity to participate in individual sessions with their primary counselor. All client's will be encouraged and offered to have weekly individual sessions with their Primary Counselor for a minimum of 45 minutes. Treatment plans and progress in the program will be discussed, as well as any sensitive issues. All clients will be expected to participate in an exit discharge planning session.

There may be clients assessed as not being appropriate for a group setting due to cognitive abilities, physical health conditions, mental health disorders, or other circumstances. These clients will participate in individual sessions, as deemed appropriate, with a LADC and will be provided an individualized treatment plan and defined expectations for completion. These clients will be monitored closely by the multidisciplinary team collaborating the client's care.

Community Support/Available Resources: All clients will be encouraged to attend a weekly abstinence-based sober support group or activity of their choice. Inspire Services, LLC staff are aware of the fact that not all clients are comfortable with attending AA/NA meetings (most available meetings in this community). Therefore, those clients will be encouraged to participate in a support network that is conducive to recovery and approved by the treatment team. Clients will be referred to Peer Recovery Support to assist them to integrate into sober support meetings and additional services, as identified through treatment planning.

Treatment Coordination/Additional Treatment Services: All clients will also have Peer Recovery Support and Care Coordination Services available to them. Peer Support Services will be provided by a person in recovery for at least one year. Peer support persons will work 1-1 with the client providing education; advocacy; accompanying the



client to appointments that support recovery; assisting with resources regarding housing, employment, and education; and support in assisting the transition from treatment into the recovering community.

Care Coordination will be provided by an individual who meets the staff qualifications in section 245G.11 subdivision 7. Care Coordination will include:

- Assistance in coordination with significant others to help in the treatment planning process whenever possible;
- Assistance with coordination with and follow up with medical services, as identified in the treatment plan;
- Facilitation of referrals to substance use disorder services as indicated by a client's medical provider, comprehensive assessment or treatment plan;
- Facilitation of referrals to mental health services whenever necessary;
- Assistance with referrals to economic assistance, social services, housing resources, and pre-natal care according to the client's needs;
- Life skills advocacy and support accessing treatment follow up, disease management and education services, including referral and linkages to long term services and supports as needed.

Multidisciplinary Staffing: Clients will be encouraged to participate in monthly Multidisciplinary meetings with referents throughout their program to ensure that clients needs are being met and to explore any further resources/support the client may need.

Urinalysis Testing: Clients will be subject to urine and breath testing at the counselor's discretion. These results will be reported to referents, with a signed ROI by client.

Data Collection: Inspire Services, LLC will participate in DAANES (Drug and Alcohol Abuse Normative Evaluation System). The client data will be completed at intake and discharge.

Clients will also be asked to complete a program satisfaction questionnaire to provide suggestions and feedback regarding their treatment experience.

Quality Assurance: Chart audits will be conducted by the Clinical Supervisor and/or the Director on a monthly basis. Chart audit findings will be documented and discussed with the staff member and appropriate coaching will be assigned.

Employee reviews will be conducted by the supervisory staff on an annual basis. The review will focus on identifying goals and objectives and for the employee.

Physical Structure and Neighboring Environment of the building:



The program is located at 922 Swift Street, St. Peter, MN 56082. It is a one-story brick building. Inspire Services, LLC will occupy the office portion of the building which includes a conference room, reception area, break room, and several offices for program staff. The neighboring environment includes a residential neighborhood to the East and an industrial/commercial zone to the West.

Hours of Operation

Inspire Services, LLC general business hours:

- Monday-Friday 8:00am-5:00pm

Primary Group Therapy:

- Monday, Tuesday, Thursday 9:00am-12:00pm

Inspire Services, LLC is closed the following holidays:

- New Year's Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Day

Inspire Services, LLC will make adjustments to hours of continuing care based on the needs of the population served.

Inspire Services, LLC treatment week is defined as Monday-Sunday.

Sample Monthly Group Education Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
				Co-Occurring Disorders		
4	5	6	7	8	9	10
	Health Education & Therapeutic Group Recreation	Health Education & Therapeutic		Health Education & Therapeutic		



		Group Recreation		Group Recreation		
11	12	13	14	15	16	17
	Relapse Prevention Education	Relapse Prevention Education		Relapse Prevention Education		
18	19	20	21	22	23	24
	Stress Management	Stress Management		Stress Management		
25	26	27	28	29	30	31
	Relationship Education	Relationship Education		Relationship Education		

Description of Topics

Health Education

Client's will be provided education strategies to avoid substance use related health problems, and the necessary lifestyle changes needed to regain and maintain health. Client will be provided education on HIV/AIDS- according to section 245A.19, other sexually transmitted diseases, TB, Hepatitis, and use during pregnancy. Client will also be educated on the medical effects of addiction, maintaining a healthy lifestyle, relaxation techniques and proper nutrition.

This group is psychotherapeutic.

Therapeutic Group Recreation

Clients will be accompanied by an LADC in participation of sober recreational activities. Clients will be required to process these experiences as it relates to ongoing recovery.

This group is psychotherapeutic.

Relapse Prevention Education

Clients will be educated on Post Acute Withdrawal, Relapse Risk factors and warning signs. They will be required to complete a personal Relapse Prevention Plan. Client's will be provided



education on strategies to avoid substance use after discharge to continue a lifestyle free of substance use. They will also learn about the disease progression.

This group is psychotherapeutic.

Stress Management Education

Clients will be educated on coping skills, stress management and how to maintain a balance of all areas of their lives. They will also learn living skills and will be assisted in finding employment and/or education. Clients will have the opportunity to work with a Peer Recovery Specialist. Client's will gain education regarding cultural diversity. They will also be provided education on the importance of sober recreational activities and will be assisted in developing a recreational plan that does not involve the use of mood altering substances.

Clients will be educated on defenses as related to their substance use to assist them in acceptance so they may live a lifestyle free of inappropriate substance use.

This group is psychotherapeutic.

Relationship Education

Clients will be educated on Healthy/Unhealthy relationships. They will learn effective communication skills. They will also be educated on socialization skills to assist them in interacting with others in a positive manner. They will be educated on how their use has affected their family and concerned persons. Family and Concerned persons will be invited to participate in A Family Group where they will be educated on the Disease Concept, Family Roles and Relapse Prevention. They will also be provided education on communication skills. They will also informed they may participate in further relationship counseling. Client's will also gain education about cultural diversity.

This group is psychotherapeutic.

Co-Occurring Disorders Education

Clients will be provided education about Co-Occurring Disorders; comorbidity, symptoms of mental illness and medications. This education will be provided by aMH professional.

This group is psychotherapeutic.

June 09, 2020

Joshua Buehlke
Inspire Services, LLC
100 Oak Ave SW
Montgomery, MN 56069

RE: Letter of County Need

Dear Mr. Buehlke,

Nicollet County understand that Inspire Services, LLC is an organization founded on the mission of equipping individuals with the tools and supports necessary to enable personal growth, stability, and recovery. Currently, your agency provides treatment and rehabilitative services in several counties in Southern Minnesota. Current programs include 245D Intensive Services, ARMHS, mental health treatment, psychological evaluations for a variety of referral questions, and outpatient substance use disorder assessment and treatment services. You provide the majority of these services in Nicollet County, with the exception of mental health treatment, substance use treatment, and psychological evaluations.

We further understand that establishing a physical presence in Nicollet County would enable Inspire Services, LLC to increase the number of services offered locally. Specifically, having a location in St. Peter would enable convenient access for psychological evaluations, mental health treatment, and substance use treatment. While there are other providers in the County providing these services, Inspire Services, LLC indicates that it would be able to provide all of the above services within one organization. This enables the organization to meet the needs of clients in a meaningful, seamless way.

Nicollet County supports you in the process of seeking your 245G licensure so that you can begin providing comprehensive treatment services. Please keep Nicollet County Health and Human Services updated regarding your progress with the licensure process.

Sincerely,

John Luepke
Board Chair
Nicollet County Board of Commissioners

Cassandra Sassenberg
Director
Nicollet County Health and Human Services

Vision Statement

Setting the standard for providing superior and efficient county government services through leadership, accountability and innovation to a growing and diverse society.

622 South Front Street
St Peter MN 56082-2106
Telephone: (507) 934-8559
Fax: (507) 934-8552

2070 Howard Drive W
N Mankato MN 56003-1518
Telephone: (507) 387-4556
Fax: (507) 934-8552

Mission Statement

Providing efficient services with innovation and accountability.

An Equal Opportunity/Affirmative Action Employer
This Institution is an Equal Opportunity Provider

Leadership. Efficiency. Accountability. Innovation. Integrity.

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item:		
RESOLUTION WRITING OFF RECORDER UNCOLLECTED FEES		
Primary Originating Division/Dept.: Recorder	Meeting Date: 6/9/2020	
Contact: Kathy Conlon Title: County Recorder	Item Type: Consent Agenda (Select One)	
Amount of Time Requested minutes		
Presenter: Title:	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No	
County Strategy: Financial Security - prudent use of taxpayer resources (Select One)		
BACKGROUND/JUSTIFICATION: Reviewing programs after conversion of RecordEASE and would like to write off older charges which haven't been able to be collected. Attachment included.		
Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None		
Prior Board Action Taken on this Agenda Item: <input type="radio"/> Yes <input checked="" type="radio"/> No		
If "yes", when? (provide year; mm/dd/yy if known)		
Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A		
ACTION REQUESTED: Approval to write off invoices.		
FISCAL IMPACT: Other (Select One) If "Other", specify	FUNDING County Dollars = Grant (Select One)	
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:	Total	

NICOLLET COUNTY RECORDER

Charge History Report

From 1/1/2010 to 12/31/2019

Open Balances for Invoices and Packages

Issue Date	I/P	Reference Number	Customer	Notes	Original Amount	Amount Due
1/19/2010	Inv	I161455	MIDWEST MORTGAGE CONSULTANTS (Acct#1969)	Invoice	\$60.00	\$60.00
2/22/2010	Inv	I162296	A I T F RETRIEVAL SERVICES (Acct#1975)	Invoice	\$12.00	\$12.00
4/5/2010	Inv	I163366	ALL IN THE FAMILY SERVICES (Acct#1986)	Invoice	\$13.00	\$13.00
6/23/2010	Inv	I165183	ALL IN THE FAMILY RETRIEVAL SERVICES (Acct#1998)	Invoice	\$28.00	\$28.00
10/14/2010	Inv	I167913	MARKS DAN (Acct#1540)	Invoice	\$6.00	\$6.00
11/19/2010	Inv	I168914	MARKS DAN (Acct#1540)	Invoice	\$9.00	\$9.00
1/31/2011	Inv	I170657	RENEE SCHUNK (Acct#2029)	Invoice	\$1.00	\$1.00
2/24/2011	Inv	I171220	TRI STATE (Acct#2033)	Invoice	\$47.00	\$47.00
4/15/2011	Inv	I172242	LAFORE MICHELLE (Acct#2041)	Invoice	\$108.00	\$108.00
7/12/2011	Inv	I173963	KOENIGS RICK (Acct#2059)	Invoice	\$48.00	\$48.00
11/14/2012	Inv	I188746	HALL & DAVIS ABSTRACT (Acct#2121)	Invoice	\$108.00	\$108.00
6/26/2013	Inv	I197427	NELSON SARA (Acct#2182)	Invoice	\$20.00	\$20.00
7/18/2013	Inv	I198347	MCNALLY JENNIFER (Acct#2192)	Invoice	\$5.00	\$5.00
7/25/2013	Inv	I198654	TRI STATE ABSTRACTING (Acct#2196)	Invoice	\$32.00	\$32.00
12/10/2013	Inv	I204066	NRAI CORPORATE SERVICES INC (Acct#2214)	Invoice	\$14.00	\$14.00
1/10/2014	Inv	I205060	NRAI CORPORATE SERVICES INC (Acct#2214)	Invoice	\$4.00	\$4.00
11/10/2015	Inv	I227574	OE COMMERCIAL (Acct#2217)	CERTificate of title #12143	\$9.00	\$9.00

Total Accounts Listed : 17

Total Outstanding Amount :

\$524.00



RESOLUTION WRITING OFF RECORDER UNCOLLECTED FEES



WHEREAS, The Nicollet County Recorder has provided services for a fee to certain customers;

AND WHEREAS, the Nicollet County Recorder has sent out invoices pertaining to these charges and have made numerous attempts to collect said charges;

AND WHEREAS, The Nicollet County Recorder wishes to clear up certain accounts receivable in her office;

NOW THEREFORE, The Nicollet County Recorder requests of the Nicollet County Board of Commissioners to write off the following charges:

NICOLLET COUNTY RECORDER

Charge History Report

From 1/1/2010 to 12/31/2019

Open Balances for Invoices and Packages

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11/10/2015	Inv	I227574	OE COMMERCIAL (Acct#2217)	CERTIFICATE of title #12143	\$9.00	\$9.00

Total Accounts Listed : 17

Total Outstanding Amount :

\$524.00

Dated this 9th day of June 2020.

John Luepke, Chair
Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch
County Administrator and Clerk to the Board

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item: End of Probations	
Primary Originating Division/Dept.: Human Resources Contact: Jamie Haefner Title: Human Res. Dir. Amount of Time Requested minutes Presenter: Jamie Haefner Title: Human Res. Dir.	Meeting Date: 6/9/2020 Item Type: Consent Agenda <small>(Select One)</small> Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
County Strategy: Facilities and Space - preserve, maintain and build our assets <small>(Select One)</small>	
BACKGROUND/JUSTIFICATION: Health and Human Services Director Cassie Sassenberg has requested the end of probation for Bethann Christensen, Children's Mental Health Supervisor, effective June 17, 2020, Kelly Miller, Social Worker, effective May 7, 2020, Lindsay Stenger, Adult Mental Health Social Works, effective April 2, 2020 and Dawn Meier, Adult Mental Health Social Worker, effective April 29, 2020. Sheriff's Office County Sheriff Dave Lange has requested the end of probation for Megan Roach, part-time Correctional Officer, effective June 12, 2020.	
Supporting Documents: <input type="radio"/> Attached <input checked="" type="radio"/> In Signature Folder <input type="radio"/> None	
Prior Board Action Taken on this Agenda Item: <input checked="" type="radio"/> Yes <input type="radio"/> No If "yes", when? (provide year; mm/dd/yy if known)	
Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
ACTION REQUESTED: Grant end of probationary status	
FISCAL IMPACT: Other <small>(Select One)</small> If "Other", specify FTE IMPACT: No FTE change <small>(Select One)</small> If "Increase or "Decrease" specify: Related Financial/FTE Comments:	FUNDING County Dollars = Grant <small>(Select One)</small> Total

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item:	
Consider XCEL Energy Haul Road and Access Agreement	
Primary Originating Division/Dept.: Public Works Contact: Seth Greenwood, P.E. Title: PWD/Co. Eng. Amount of Time Requested 10 minutes Presenter: Seth Greenwood, P.E. Title: PWD/Co. Eng.	Meeting Date: 06/09/2020 Item Type: Regular Agenda <small>(Select One)</small> Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
County Strategy: Facilities and Space - preserve, maintain and build our assets <small>(Select One)</small>	
BACKGROUND/JUSTIFICATION: <p>In 2017 XCEL Energy and ITC Midwest began a process to receive a permit from the Mn PUC to construct an additional 345kV transmission line connecting the Huntley and Wilmarth Substations. XCEL and ITC Midwest was successful in obtaining their permit from the Mn PUC. Construction of this line will start in June 2020. To complete this construction XCEL will need to use several Nicollet County roads and access points. Nicollet County and XCEL have been working on a Haul Road and Access Agreement for the use of these county roads and access points. The Nicollet County Attorney and myself are still working with XCEL staff to make final revisions to the proposed agreement. A final agreement for County Board consideration will be presented at the June 9, 2020 meeting.</p>	
Supporting Documents: <input type="radio"/> Attached <input type="radio"/> In Signature Folder <input checked="" type="radio"/> None	
Prior Board Action Taken on this Agenda Item: <input checked="" type="radio"/> Yes <input type="radio"/> No If "yes", when? (provide year; mm/dd/yy if known)	
Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
ACTION REQUESTED: Approve the Haul Road and Access Agreement with XCEL Energy.	
FISCAL IMPACT: Other <small>(Select One)</small> If "Other", specify	FUNDING County Dollars = Grant <small>(Select One)</small>
FTE IMPACT: No FTE change <small>(Select One)</small> If "Increase or "Decrease" specify: Related Financial/FTE Comments:	Total

OFFICIAL PROCEEDINGS OF THE
NICOLLET COUNTY DRAINAGE AUTHORITY
May 26, 2020

The Nicollet County Drainage Authority met in regular session on Tuesday, May 26, 2020 at 9:28 a.m. with Chair John Luepke presiding. Commissioners Marie Dranttel, Terry Morrow, Jack Kolars, Denny Kemp, and John Luepke were present. Also present were County Administrator Ryan Krosch, Recording Secretary Abigail Lewis and County Attorney Michelle Zehnder Fischer.

The meeting was held via teleconference pursuant to Minnesota Statute 13D.021 due to the coronavirus pandemic. There were no public comments submitted by email or phone. No members of the public requested to participate in the meeting by phone. The meeting was recorded and broadcast live online.

Consent Agenda

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the consent agenda items as follows: approval of the April 28, 2020 Drainage Authority minutes; approval of the May 19, 2020 Special Drainage Authority minutes and Ditch Repair Reports 20-006 through 20-014. Motion carried with all voting in favor.

Consider Approval of the Molnau Trucking LLC Contract CD79

Public Services Manager, Jaci Kopet, appeared before the Board to request approval of the Molnau Trucking LLC Contract for CD79.

Molnau Trucking LLC was awarded the bid for the improvement project for CD79 on April 28, 2020. Manager Kopet provided a brief overview of the contract that was reviewed by the County Attorney and included the full contract in the packet.

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve the Molnau Trucking LLC Contract for CD79. Motion passed with all voting in favor.

Set Hearing Date for DOT Minor Alterations to CD4 and CD13

Manager Kopet received a petition from the Minnesota Department of Transportation (DOT) for the right to make minor alterations or changes to CD4 and CD13. The County Attorney reviewed the request and found no issues. Kopet requested a public hearing date be set for June 23, 2020 at 10:00 a.m. and noted that a representative from DOT will be in attendance to present at that hearing.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to set a public hearing for minor alterations to CD4 and CD13 on June 23, 2020 at 10:00 a.m. Motion carried with all voting in favor.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to adjourn the meeting. The meeting adjourned at 9:30 a.m.

JOHN LUEPKE, CHAIR
BOARD OF COMMISSIONERS

ATTEST:

RYAN KROSCH
CLERK TO THE BOARD

**Nicollet County Drainage
Authority Meeting
Agenda Item**



Agenda Item:

Continued CD77 Lateral 2 Final Engineers Hearing

Primary Originating Division/Dept.: Public Services

Meeting Date: 06/09/2020

Contact: Jaci Kopet

Title: Public Services Manager

Item Type:
(Select One) Regular Agenda

Amount of Time Requested 30 minutes

Presenter: Jaci Kopet

Title: Public Services

Attachments: ☒ Yes ☐ No

County Strategy:
(Select One) Programs and Services - deliver value-added quality services

BACKGROUND/JUSTIFICATION:

This is a continued Final Engineers Hearing for the improvement to CD77 Lateral 2. This hearing will be held at 10:00 am.

Attached are the corrected viewers reports submitted by Ron Ringquist the viewer. Parcel number 06.026.0600 owned by Joseph and Amanda Kral and parcel number 06.026.0610 owned by Douglas and Paulette Kral have been corrected. The new report is dated May 21, 2020.

Also attached is the ISG updated the proposed improvement project costs with the new benefit amounts for option 1 and 2.

Chuck Brandel will be in attendance and Ron Ringquist will be joining us by phone.

All landowners have been notified of this meeting. Amended benefit reports and the ISG proposed improvement costs have been sent to all landowners.



Supporting Documents: ☐ Attached ☐ In Signature Folder ☒ None

Prior Drainage Authority Action Taken on this Item: ☐ Yes ☒ No

If yes, when? (provide year; mm/dd/yy if known)

Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A

ACTION REQUESTED:

The Drainage Authority will be asked to make a determination to move forward with the project or dismiss the project.

FISCAL IMPACT: Other
(Select One)

If "Other", specify

FUNDING

Drainage Authority Dollars =

Grant

(Select One)

FTE IMPACT: No FTE change
(Select One)

If "Increase or "Decrease" specify:

Total

Related Financial/FTE Comments:

NICOLLET COUNTY COUNTY DITCH NO. 77 Lateral 2 Improvement 2020 DETERMINATION OF BENEFITS																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																									
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COST	360420.00	136921.00	35%	100%	95%	100%	95%	100%	95%			100%	95%	100%	95%	100%	95%	100%	95%	100%	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE	ACRES	VALUE

January 25, 2020
 Nicollet County
 County Ditch No. 77 Lateral 2 Improvement
 2020 DETERMINATION OF BENEFITS

Completed
 May 21, 2020

PARCEL NUMBER	NAME	DESCRIPTION	SEC	T	N	E	W	TRACT	P	POTENTIAL BENEFIT	SEDS BENEFIT	EFFICIENCY RATE	IMPROVEMENT BENEFIT	PROJECT COST	MAINTENANCE COST	IMPROVEMENT COST	A	B	C	D	TILE	NONBENEFITED OR RESTRICTED AREA DAMAGE
06 026 0600	KRAL JOSEPH	NESE	26	111	30	22	00			26660.00	26660.00	16	4265.60	2839.44			\$4,180.00	\$3,440.00	\$2,110.00	\$2,700.00	\$2.75	6000.00
06 026 0600	KRAL AMANDA	SWSE	26	111	30	8	04			295.00	295.00	16	47.20	31.42			\$4,180.00	\$3,440.00	\$2,110.00	\$2,700.00	\$2.75	6000.00
06 026 0600	56429 COUNTY ROAD 15 NEW ULM MN 56073	SESE	26	111	30	17	50			28885.00	28885.00	18	5199.30	3450.97			\$4,180.00	\$3,440.00	\$2,110.00	\$2,700.00	\$2.75	6000.00
06 026 0610	KRAL DOUGLAS C	SWSE	26	111	30	6	68			3245.00	3245.00	16	510.20	345.61			\$4,180.00	\$3,440.00	\$2,110.00	\$2,700.00	\$2.75	6000.00
06 026 0610	PAULETTE K KRAL 38626 561ST AVE NEW ULM MN 56073-4531	SESE	26	111	30	5	00			10360.00	10360.00	18	1864.80	1241.32			\$4,180.00	\$3,440.00	\$2,110.00	\$2,700.00	\$2.75	6000.00
06 026 0605	KRAL SCOT D % DOUGLAS & PAULETTE KRAL 38502 561ST AVE NEW ULM MN 56073	NESE	26	111	30	3	50			1180.00	1180.00	16	184.80	125.68			\$4,180.00	\$3,440.00	\$2,110.00	\$2,700.00	\$2.75	6000.00
06 026 0700	KRAL DOUGLAS C	SWSE	26	111	30	31	56			73240.00	73240.00	20	9761.00	6497.51			\$4,180.00	\$3,440.00	\$2,110.00	\$2,700.00	\$2.75	6000.00
06 026 0700	PAULETTE K KRAL 56429 COUNTY ROAD 15 NEW ULM MN 56073	SESE	26	111	30	22	50			48805.00	48805.00	20	9761.00	6497.51			\$4,180.00	\$3,440.00	\$2,110.00	\$2,700.00	\$2.75	6000.00
06 034 0900	OLSON LORRAINE T 40467 521ST AVE NEW ULM MN 56073	SESE	34	111	30	11	00										\$4,180.00	\$3,440.00	\$2,110.00	\$2,700.00	\$2.75	6000.00
06 035 0200	GISEKE REVOCABLE TRUST WILLIAM C JR & ELIZABETH L 418 N 10TH ST NEW ULM MN 56073	SESW	35	111	30	40	00										\$4,180.00	\$3,440.00	\$2,110.00	\$2,700.00	\$2.75	6000.00
06 035 0300	KRAL DOUGLAS C	NENE	35	111	30	20	00			36585.00	36585.00	18	6586.30	4383.58			\$4,180.00	\$3,440.00	\$2,110.00	\$2,700.00	\$2.75	6000.00
06 035 0300	PAULETTE K KRAL 56429 COUNTY ROAD 15 NEW ULM MN 56073	NWNE	35	111	30	20	00			6920.00	6920.00						\$4,180.00	\$3,440.00	\$2,110.00	\$2,700.00	\$2.75	6000.00
06 035 0405	BREY GARY J LINDA J BREY 99482 561ST AVE NEW ULM MN 56073	SENE	35	111	30	4	84			590.00	590.00						\$4,180.00	\$3,440.00	\$2,110.00	\$2,700.00	\$2.75	6000.00
06 035 0410	WIMBEL TIMOTHY A	SENE	35	111	30	35	16			80787.50	80787.50						\$4,180.00	\$3,440.00	\$2,110.00	\$2,700.00	\$2.75	6000.00
06 035 0410	MARY JEAN WIMBEL 45438 541ST AVE COURTLAND MN 56021	NESE	35	111	30	5	00			14500.00	14500.00						\$4,180.00	\$3,440.00	\$2,110.00	\$2,700.00	\$2.75	6000.00

NICOLLET COUNTY COUNTY DITCH NO. 77 Lateral 2 Improvement 2020 DETERMINATION OF BENEFITS														
PARCEL NUMBER	NAME	DESCRIPTION	SEC	T	N	R	THREAT	POTENTIAL	GROSS BENEFIT	EFFICIENCY RATE	IMPROVEMENT COST	PROJECT COST	MAINTENANCE COST	IMPROVEMENT COST
								RESTRUCT						
NICOLLET COUNTY COUNTY DITCH NO. 77 Lateral 2 Improvement 2019 DETERMINATION OF BENEFITS														
ROAD AUTHORITY														
LOCATION														
SEC T N R W (FEET)														
NICOLLET HIGHWAY DEPARTMENT														
%														
ST PETER MN														
Lafayette Township														
MN														
Road Benefits														
Land Benefits														
Total Benefits														

NICOLLET COUNTY COUNTY DITCH NO. 77 Lateral 2 Improvement 2020 DETERMINATION OF BENEFITS														
PARCEL NUMBER	NAME	DESCRIPTION	SEC	T	N	R	THREAT	POTENTIAL	GROSS BENEFIT	EFFICIENCY RATE	IMPROVEMENT COST	PROJECT COST	MAINTENANCE COST	IMPROVEMENT COST
								RESTRUCT						
NICOLLET COUNTY COUNTY DITCH NO. 77 Lateral 2 Improvement 2019 DETERMINATION OF BENEFITS														
ROAD AUTHORITY														
LOCATION														
SEC T N R W (FEET)														
NICOLLET HIGHWAY DEPARTMENT														
%														
ST PETER MN														
Lafayette Township														
MN														
Road Benefits														
Land Benefits														
Total Benefits														

June 3, 2019

NICOLLET COUNTY
COUNTY DITCH NO 77 Lateral 2
2018 REDETERMINATION OF BENEFITS

PARCEL NUMBER	NAME	DESCRIPTION	SEC	T1N	R4W	TRACT	POTENTIAL BENEFIT	GROSS BENEFIT	EFFICIENCY RATE	NET BENEFIT	MAINT COST	"A" BENEFIT ACRES	"A" VALUE	"B" BENEFIT ACRES	"B" VALUE	"C" BENEFIT ACRES	"C" VALUE	"D" BENEFIT ACRES	"D" VALUE	"TILE" BENEFIT FEET	"TILE" VALUE	SEEDING AREA	SEEDING DAMAGE	NONBENEFITED OR RESTRICTED WETLAND ACRES
06 025 0100	CARLSON HAROLD R & SHIRLEY A CARLSON LIVING TRUST	NWNW	25	111	30	38.00	24360.00	24360.00	55	13398.00	1852.44					11	21560.00		\$ 2800.00		\$2.75			
	38208 521ST AVE NEW ULM MN 56073																							
06 025 0200	NANUS FAMILY TRUST	SWNW	25	111	30	35.50	40700.00	40700.00	69	28083.00	3882.83			1	3180.00	14	27440.00	18	10080.00					
06 025 0200		SESW	25	111	30	35.49	50690.00	50690.00	72	36496.80	5046.15	5	20150.00	3	9540.00	7	13720.00	13	7280.00					
06 025 0200	37055 561ST AVE	NWSW	25	111	30	40.00	84585.00	84585.00	79	66822.15	9239.02	2	8060.00	7	2260.00	23	45080.00	7	3920.00	2340	5265.00			
06 025 0200	LAFAYETTE MN 56054	SWSW	25	111	30	40.00	111270.00	111270.00	80	89016.00	12307.60	14	56420.00	7	2260.00	15	29400.00	2	1120.00	920	2070.00	0.50	3000.00	1.00
06 025 0300	REINHART DANIEL ARDIS REINHART 55861 COUNTY ROAD 15 LAFAYETTE MN 56054	SWNW	25	111	30	9.01	3080.00	3080.00	73	2248.40	310.87					1	1960.00	2	1120.00					6.00
06 025 0410	SWANSON GLENN DARLA M SWANSON LE ETAL 1021 N GARDEN ST APT 105 NEW ULM MN 56073-1559	SWNE	25	111	30	40.00	26980.00	26980.00	67	18076.80	2499.32			1	3180.00	9	17640.00	11	6160.00					
06 025 0605	SCHMIT ALLEN M	NWNW	36	111	30	40.00	94955.00	94955.00	80	75964.00	10502.99	6	24180.00	8	25440.00	21	41160.00	4	2240.00	880	1935.00	0.50	3000.00	1.00
06 025 0605		SESW	25	111	30	40.00	68910.00	68910.00	80	55128.00	7822.15	5	20150.00	6	19080.00	10	19600.00	18	10080.00			0.50	3000.00	1.00
06 025 0605	39249 561ST AVE NEW ULM MN 56073	SWSE	25	111	30	40.00	40140.00	40140.00	62	24886.80	3440.92			1	3180.00	14	27440.00	17	9520.00					
06 025 0900	PATRICIA HAYES	NESE	25	111	30	40.00	54382.50	54382.50	74	40243.05	5564.12	1	4030.00	3	9540.00	13	25480.00	23	12880.00	1090	2452.50			
06 025 0900	52313 360TH ST LAFAYETTE MN 56054	NWSE	25	111	30	35.50	39570.00	39570.00	67	22491.90	3109.79	3	12090.00	2	6360.00	4	7840.00	13	7280.00					
06 026 0200	SIMMET LIVING TRUST GREGORY R 56432 COUNTY ROAD 15 NEW ULM MN 56073	NENE	26	111	30	40.00	1960.00	1960.00	50	980.00	135.50							3.5	1960.00					
06 026 0310	HOFFMANN CARITA FAVE 21384 225TH ST NEW ULM MN 56073	SENE	26	111	30	40.00	5600.00	5600.00	53	2968.00	410.36							10	5600.00					
06 026 0405	GIESSEK REVOCABLE TRUST WILLIAM C JR & ELIZABETH L 418 N 10TH NEW ULM MN 56073	SWSW SESW	26 26	111 111	30 30	35.11 40.00	31920.00 88280.00	31920.00 88280.00	60 70	19152.00 61796.00	2645.01 8544.09	2	8060.00	7	22280.00	16	31360.00	1	560.00					

June 3, 2019

NICOLLET COUNTY
COUNTY DITCH NO. 77 Lateral 2
2018 REDETERMINATION OF BENEFITS

PARCEL NUMBER	NAME	DESCRIPTION	SEC	T4N	R4W	IN TRACT	POTENTIAL BENEFIT	GROSS BENEFIT	EFFICIENCY RATE	NET BENEFIT	MAINT COST	A-	B-	C-	D-	TILE	SEEDING SEEDING AREA	NONBENEFITTED OR RESTRICTED WETLAND ACRES
												MAINT COST	ACRES	VALUE	ACRES	VALUE	FEET	VALUE
06.026.0600	JOSEPH KRAL	NESE	26	111	30	22.00	24920.00	24920.00	65	16196.00	239.58	\$4,330.00	\$3,180.00	\$1,960.00	\$2,230.00	\$560.00		
06.026.0600	AMANDA KRAL	SWSE	26	111	30	8.04	280.00	280.00	70	196.00	27.10	35%	99%	15%	100%			
06.026.0600	NEW ULM	SESE	26	111	30	17.50	26840.00	26840.00	73	19583.20	2709.03	\$1,810.00	\$3,180.00	\$1,960.00	\$2,230.00	\$560.00		
06.026.0610	DOUGLAS C KRAL	SWSE	26	111	30	6.63	3080.00	3080.00	70	2156.00	298.09	100%	100%	100%	100%			1.00
06.026.0610	PAULETTE K KRAL	SESE	26	111	30	5.00	9620.00	9620.00	73	7022.60	970.96	\$1,810.00	\$3,180.00	\$1,960.00	\$2,230.00	\$560.00		
06.026.0610	NEW ULM											ACRES	VALUE	ACRES	VALUE	FEET	VALUE	
06.026.0615	SCOTT D KRAL	NESE	26	111	30	3.50	1120.00	1120.00	65	728.00	100.66							1.50
06.026.0700	% DOUGLAS & PAULETTE KRAL	SWSE	26	111	30	31.96	67980.00	67980.00	70	47586.00	6579.37							
06.026.0700	PAULETTE K KRAL	SESE	26	111	30	22.50	45440.00	45440.00	76	34534.40	4774.82	4030.00	5	15900.00	26	50960.00	2	1120.00
06.094.0900	OLSON LORRAINE T	SESE	34	111	30	11.00							4	12720.00	14.5	28620.00	120	270.00
06.094.0900	NEW ULM																0.19	1140.00
06.035.0300	GIESERE REVOCABLE TRUST WILLIAM C JR & ELIZABETH L	SENW	35	111	30	40.00	69460.00	69460.00	100	69460.00	9603.73							
06.035.0300	418 N 10TH ST	NWNW	35	111	30	38.32	57060.00	57060.00	70	39942.00	5522.49	6	24180.00	10	19600.00	9	5040.00	
06.035.0300	NEW ULM	SENE	35	111	30	40.00	117440.00	117440.00	85	99824.00	11801.94	16	64480.00	17	33320.00	1	560.00	
06.035.0300	DOUGLAS C KRAL	NENE	35	111	30	20.00	34020.00	34020.00	73	24834.60	3433.70							
06.035.0300	PAULETTE K KRAL	NWNE	35	111	30	20.00	6440.00	6440.00	85	5474.00	756.85							
06.035.0300	NEW ULM																	
06.035.0405	BREY GARY J	SENE	35	111	30	4.84	560.00	560.00	97	543.20	75.10							3.84
06.035.0410	LINDA J BREY																	
06.035.0410	39482 561ST AVE																	
06.035.0410	NEW ULM																	
06.035.0410	WAIBEL TIMOTHY A	SENE	35	111	30	35.16	75805.00	75805.00	97	75827.85	10278.99	3	12090.00	24	47040.00	4	2240.00	
06.035.0410	MARY JEAN WAIBEL	NESE	35	111	30	5.00	13760.00	13760.00	85	11696.00	1617.22	2	8060.00	1	1960.00	1	560.00	
06.035.0410	45438 541ST AVE																	
06.035.0410	COURTLAND																	

June 3, 2019

NICOLLET COUNTY
COUNTY DITCH NO. 77 Lateral 2
2018 REDETERMINATION OF BENEFITS

NICOLLET COUNTY COUNTY DITCH NO. 77 Lateral 2 2018 REDETERMINATION OF BENEFITS																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																									
PARCEL NUMBER	NAME	DESCRIPTION	SEC	T4N	R4W	TH	ACTUAL BENEFIT	GOOD BENEFIT	EFFICIENCY RATE	NET BENEFIT	MAINT COST	MAINTENANCE COST										SEEDING AREA	DAMAGE	NONREPAIRED OR RESTRICTED WETLAND ACRES																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
												"A" ACRES	"A" BENEFIT VALUE	"B" ACRES	"B" BENEFIT VALUE	"C" ACRES	"C" BENEFIT VALUE	"D" COMM ACRES	"D" BENEFIT VALUE	"TILE" FEET	"TILE" BENEFIT VALUE				\$2.25																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																
06 035 0415	SCHMIT ALLEN M	NENE	35	111	30	19.00	37862.50	37862.50	73	27639.63	3821.53	54,030.00	54,030.00	100%	34%	35%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

June 3, 2019

NICOLLET COUNTY
COUNTY DITCH NO. 77 Lateral 2
2018 REDETERMINATION OF BENEFITS

NICOLLET COUNTY COUNTY DITCH NO. 77 Lateral 2 2018 REDETERMINATION OF BENEFITS																									
PARCEL NUMBER	NAME	DESCRIPTION	SEC	T.N.	R.W.	IN TRACT	POTENTIAL BENEFIT				GROSS BENEFIT	EFFICIENCY RATE	MAINTENANCE COST		MAINT COST	"A" ACRES	"A" VALUE	"B" ACRES	"B" VALUE	"C" ACRES	"C" VALUE	"D" ACRES	"D" VALUE	"TILE"	
							NET BENEFIT	BENEFIT	BENEFIT	BENEFIT			FEET	VALUE											
06.036.0400	SEIBEL LARRY'S W	NESW	36	111	30	40.00					89130.00	80			71304.00	9858.69	3	12090.00	6	19080.00	29	54840.00	2	1120.00	
06.036.0400	LOIS L SEIBEL	NWSW	36	111	30	40.00	67900.00	80	54320.00	7510.43	2	8060.00	2	6360.00	25	49000.00	8	4480.00							
06.036.0400	39783 561ST AVE	SWSW	36	111	30	40.00	44210.00	62	27410.20	3789.81	3	12090.00	2	6360.00	6	11760.00	25	14000.00					0.48	2880.00	2.00
06.036.0400	NEW ULM MN 56073-4535	SESW	36	111	30	40.00	18860.00	68	13824.80	1771.19			1	3180.00	6	11760.00	7	3920.00					0.50	3000.00	
06.036.0500	GIESEKE JIM A	NESE	36	111	30	35.00	2520.00	80	2016.00	278.74															
06.036.0500	PAULETTE GIESEKE	NWSE	36	111	30	40.00	102740.00	80	82192.00	11364.09			12	48360.00	9	28620.00	12	23520.00	4	2240.00			0.46	2760.00	1.00
	55472 FORT RD																								
	NEW ULM MN 56073																								
06.036.0600	GIESEKE JIM A PAULETTE GIESEKE	SWSE	36	111	30	40.00	1120.00	68	761.60	105.30															
	55472 FORT RD																								
	NEW ULM MN 56073																								
06.101.0100	SEIBEL LARRY'S W LOIS L SEIBEL	NWNW	1	110	30	40.00	3920.00	60	2352.00	325.19															
	39783 561ST AVE																								
	NEW ULM MN 56073-4535																								
06.102.0100	FLUEGGE BRIAN S	NENW	2	110	30	12.00	4760.00	95	4522.00	615.22															
	56610 FORT RD																								
	NEW ULM MN 56073																								
06.102.0105	OLSON LORRAINE T	NENW	2	110	30	32.20	2800.00	95	2660.00	367.78															
	40467 521ST AVE																								
	NEW ULM MN 56073																								
06.102.0200	SMITH TYSON	NWNE	2	110	30	0.96	560.00	90	504.00	69.68															
	56576 FORT RD																								
	NEW ULM MN 56073																								
06.102.0610	LINN REVOCABLE TRUST DAVID W	NENE	2	110	30	14.07		70																	
	56200 FORT RD																								
	NEW ULM MN 56073																								

NICOLLET COUNTY
COUNTY DITCH NO. 77 Lateral 2
2018 REDETERMINATION OF BENEFITS

[illegible]

NICOLLET COUNTY
COUNTY DITCH NO. 77 Lateral 2
2018 REDETERMINATION OF BENEFITS

[illegible]

Road Benefits
Land Benefits
Total Benefits

**NICOLLET COUNTY
COUNTY DITCH No. 77**

ISG

PROPOSED IMPROVEMENT COST OPTION 1 SUMMARY

Area	Separable Maintenance	Improvement Cost	Net Cost
Mainline Tile	\$ 156,394	\$ 258,837	\$ 102,443
Lateral 2 Open Ditch	\$ 81,412	\$ 145,073	\$ 63,660
Lateral 2C Open Ditch	\$ 66,213	\$ 96,031	\$ 29,818
Subtotal without Road Crossings	\$ 304,020	\$ 499,941	\$ 195,921
Road Authority Cost	\$ -	\$ -	\$ -
Damages Paid To Road Authority	\$ -	\$ -	\$ -
Total	\$ 304,020	\$ 499,941	\$ 195,921
Subtotal Landowner Costs			\$ 499,941
Net Costs			\$ 195,921
Redetermination of Benefits Costs			\$ 10,500
Permanent Damages (Buffer Strip Acquisition)			\$ 22,980
Total Project Costs for Landowners			\$ 533,420
Benefits (Per Ditch Viewer Report)			\$ 294,000
Net Benefit			\$ 98,079

PROPOSED IMPROVEMENT OPTION 2 COST SUMMARY

Area	Separable Maintenance	Improvement Cost	Net Cost
Mainline Tile	\$ 156,394	\$ -	\$ (156,394)
Lateral 2 Open Ditch	\$ 81,412	\$ 145,073	\$ 63,660
Lateral 2C Open Ditch	\$ 66,213	\$ 96,031	\$ 29,818
Storage Basin	\$ -	\$ 394,109	\$ 394,109
Subtotal without Road Crossings	\$ 304,020	\$ 635,213	\$ 331,194
Road Authority Cost	\$ -	\$ -	\$ -
Damages Paid To Road Authority	\$ -	\$ -	\$ -
Total	\$ 304,020	\$ 635,213	\$ 331,194
Subtotal Landowner Costs			\$ 635,213
Net Costs			\$ 331,194
Redetermination of Benefits Costs			\$ 10,500
Permanent Damages (Buffer Strip Acquisition)			\$ 22,980
Total Project Costs for Landowners			\$ 668,693
Benefits (Per Ditch Viewer Report)			\$ 294,000
Net Benefit			\$ (37,194)