

## Nicollet County Board of Commissioners Meeting



**July 14, 2020**

*Nicollet County Government Center 501 South Minnesota Avenue, St. Peter, MN 56082*

*Commissioners – John Luepke, Chair; Jack Kolars; Terry Morrow; Marie Dranttel; Denny Kemp*

### **NOTICE REGARDING NICOLLET COUNTY BOARD OF COMMISSIONERS MEETING AND DRAINAGE AUTHORITY MEETING**

**July 14, 2020**

**9:00 A.M.**

**NICOLLET COUNTY GOVERNMENT CENTER BOARD ROOM  
501 SOUTH MINNESOTA AVENUE  
ST. PETER, MN**

Due to the COVID-19 (coronavirus) pandemic and resulting state and federal emergency declarations and guidance about limiting unnecessary person-to-person contact, the July 14, 2020 Nicollet County Board meeting and Drainage Authority meeting will be conducted under Minnesota Statute 13D.021 – Meetings by Telephone or Other Electronic Means. Some County Board and Drainage Authority members may possibly participate by telephone or other electronic means.

**Due to the current health pandemic, only a limited number of persons will be allowed in the meeting room at one time. Persons in attendance must maintain proper social distancing at all times while in the building.**

The meetings can also be viewed live at [www.co.nicollet.mn.us/642/County-Board-Meeting-Videos](http://www.co.nicollet.mn.us/642/County-Board-Meeting-Videos). A copy of the meeting agenda and packet is available at [www.co.nicollet.mn.us/AgendaCenter/Board-of-Commissioners-3](http://www.co.nicollet.mn.us/AgendaCenter/Board-of-Commissioners-3).

Questions or comments regarding agenda items and viewing or listening to the meeting can be directed to Ryan Krosch, Nicollet County Administrator, at 507-934-7204 or [rkrosch@co.nicollet.mn.us](mailto:rkrosch@co.nicollet.mn.us).

#### **Vision Statement**

*Setting the standard for providing superior and efficient county government services through leadership, accountability and innovation to a growing and diverse society.*

**Leadership. Efficiency. Accountability.  
Innovation. Integrity.**

#### **Mission Statement**

*Providing efficient services with innovation and accountability*

## Nicollet County Board of Commissioners Meeting



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*Commissioners – John Luepke, Chair; Jack Kolars; Terry Morrow; Marie Dranttel; Denny Kemp*

- 9:00 a.m.** Call Board of Commissioners Meeting to Order: Chair Luepke
1. Flag Pledge
  2. Silence Your Cell Phones
  3. Approval of Agenda
- Consent Agenda
1. [Approval of June 23, 2020 Board Minutes](#)
  2. Approval of Bills
  3. [End of Probations](#)
- Public Appearances
- 9:05 a.m.** Emergency Management
1. [Resolution Declaring State of Emergency](#)
- 9:10 a.m.** Sheriff's Office
1. [Ordinance Relating to the Designation and Registration of Potentially Dangerous Dogs and Dangerous Dogs](#)
- 9:15 a.m.** Public Works
1. [Consider Award of 2020 Highway Striping Project](#)
- 9:30 a.m.** Administration
1. [Public Comment and Resolution Establishing the Appointed Office of County Recorder](#)
  2. [CARES Act Funding](#)
- 10:10 a.m.** Chair's Report
- Commissioner Committee Reports
- Commissioners Meetings & Conferences
- Approve Per Diems and Expenses
- Adjourn Board of Commissioners Meeting
- 10:15 a.m.** Call Drainage Authority Meeting to Order: Chair Luepke
- Drainage Authority Agenda Items
1. Consent Agenda
    - a. [Approval of June 23, 2020 Drainage Authority Minutes](#)
  2. [Consider Ditch Repair Report 20-015 through 20-019](#)
- Adjourn Drainage Authority Meeting

Continued...

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### Notice of Scheduled Meetings

The following is a notice of scheduled meetings. Pursuant to Minnesota Statute 13D.04, this notice of meetings also serves as notice of regular and special meetings of the Nicollet County Board of Commissioners. Meetings with a quorum of Nicollet County Board of Commissioners expected to attend is noted with an asterisk (\*).

**NOTICE REGARDING NICOLLET COUNTY MEETINGS DURING THE COVID-19 PANDEMIC**  
**Due to the COVID-19 (coronavirus) pandemic and resulting state and federal emergency declarations, these and future Nicollet County meetings will be conducted under Minnesota Statute 13D.021 – Meetings by Telephone or Other Electronic Means.**

**Questions or comments regarding any Nicollet County meeting and requests to participate in any meeting can be directed to Ryan Krosch, Nicollet County Administrator, at 507-934-7204 or [rkrosch@co.nicollet.mn.us](mailto:rkrosch@co.nicollet.mn.us).**

July 14 - County Board of Commissioners Meeting, 9 a.m., Nicollet County Government Center Board Room, St. Peter\*

July 14– County Drainage Authority Meeting, 9 a.m., Nicollet County Government Center\*

July 16 – South Central Transit Joint Powers Board, 1: 30 p.m. Nicollet County Government Center, 1:30 p.m.

July 20 - Board of Adjustment and Appeals/Planning & Zoning Advisory Commission Meeting, 7 p.m., Nicollet County EOC, St. Peter\*

July 21 – County Drainage Authority Special Meeting and Ditch 77 Lateral 2 Public Hearing, 8:30 a.m., Nicollet County Government Center, Board Room, St. Peter\*

July 21 - County Board Workshop, 10:00 a.m., Nicollet County Government Center Board Room, St. Peter\*

July 24 - Brown-Nicollet Environmental Health Board Meeting, 9 a.m., New Ulm License Bureau, New Ulm\*

July 28 - County Board of Commissioners Meeting, 9 a.m., Nicollet County Government Center Board Room, St. Peter\*

July 28– County Drainage Authority Meeting, 9 a.m., Nicollet County Government Center\*

July 28 – Insurance Committee Meeting, 11:00 a.m., Nicollet County Government Center, Board Room, St. Peter

August 3 - Mankato Rehabilitation Center Meeting, Mankato

August 6 - Highway 169 Coalition Meeting

August 6 – Budget Committee Meeting, 8:30 a.m., Nicollet County Government Center, Nicollet Room, St. Peter

August 7 – Budget Committee Meeting, 8:30 a.m., Nicollet County Government Center, Nicollet Room, St. Peter

August 11 - County Board of Commissioners Meeting, 9 a.m., Nicollet County Government Center, Board Room, St. Peter\*

August 11 – County Drainage Authority Meeting, 9 a.m., Nicollet County Government Center\*

August 12 – Budget Committee Meeting, 8:30 a.m., Nicollet County Government Center, Nicollet Room, St. Peter

August 17 - Board of Adjustment and Appeals/Planning & Zoning Advisory Commission Meeting, 7 p.m., Nicollet County Board Room, St. Peter\*

August 19 – St. Peter Liaison Meeting, 11:30 a.m., St. Peter Community Center, Traverse des Sioux Room, St. Peter

August 18 - Individual Department Head Meeting with County Attorney, 8:15 a.m., Nicollet County Government Center, Board Room, St. Peter\*

August 18 - County Board Workshop, 9:30 a.m., Nicollet County Government Center Board Room, St. Peter\*

August 25 - County Board of Commissioners Meeting, 9 a.m., Nicollet County Government Center Board Room, St. Peter\*

August 25 – County Drainage Authority Meeting, 9 a.m., Nicollet County Government Center\*

August 26 – Budget Workshop, 8:30 a.m., Nicollet County Government Center, Board Room, St. Peter

August 27 - Budget Workshop, 8:30 a.m., Nicollet County Government Center, Board Room, St. Peter

August 27 - Brown-Nicollet Environmental Health Executive Committee Conference Call, 8:15 a.m., St. Peter

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OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS FOR  
NICOLLET COUNTY, MINNESOTA  
JUNE 23, 2020

The Nicollet County Board of Commissioners met in regular session on Tuesday, June 23, 2020, at 9:01 a.m. Commissioners Denny Kemp, Jack Kolars, Marie Dranttel, Terry Morrow and John Luepke were present. Also present were County Administrator Ryan Krosch, County Attorney Michelle Zehnder Fischer and Recording Secretary Abigail Lewis.

The meeting was held via teleconference pursuant to Minnesota Statute 13D.021 due to the coronavirus pandemic. There were no public comments submitted by email or phone. No members of the public requested to participate in the meeting by phone. The meeting was recorded and broadcasted live online.

**Approval of Agenda**

Motion by Commissioner Kolars and seconded by Commissioner Kemp to approve the agenda with the following addition: 2020 State of Minnesota Annual County Boat and Water Safety Grant Agreement. Motion carried with all voting in favor.

**Consent Agenda**

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve the consent agenda items as follows: approval of the June 9, 2020 Board Meeting minutes, approval of the June 15, 2020 County Board of Appeal and Equalization minutes, approval of the Commissioner Warrants as presented for the following amounts: Revenue Fund - \$143,031.74, Road & Bridge Fund - \$19,958.81, Human Services Fund - \$113,571.73 and acknowledge review of the Auditor's Warrants; Nicollet County and Nicollet County Trails Association, Inc. Trails Agreement and Resolution Approving Nicollet County as the Sponsor of the Maintenance and Grooming Grant Agreement, end of probation for Stacy Helget, effective July 1, 2020 and 2020 State of Minnesota Annual County Boat and Water Safety Grant Agreement. Motion carried with all voting in favor.

**RESOLUTION APPROVING NICOLLET COUNTY AS THE SPONSOR OF THE MAINTENANCE AND GROOMING GRANT AGREEMENT, RELATED DUTIES FOR THE MINNESOTA SNOWMOBILE TRAILS ASSISTANCE PROGRAM AND GENERAL APPLICATIONS FOR FUNDING**

**WHEREAS**, the GRANT AGREEMENT is made between the State of Minnesota, acting by and through the Commissioner of Natural Resources, and Nicollet County referred to as the "Sponsor" relating to the maintenance and grooming of the trails specific in said GRANT AGREEMENT; and

**WHEREAS**, the MN River Valley Trail/Nicollet County Trails Association, Inc. will be the Sponsor's Agent responsible for the maintenance and grooming services; and

**WHEREAS**, the Sponsor desires to maintain the trails for the enjoyment of the public; and

**WHEREAS**, the Minnesota Snowmobile Trails Assistance Program provides grants to local units of government for the maintenance of recreational trails pursuant to Minnesota Statutes Chapter 84.83; and

**WHEREAS**, it is the State's sole responsibility under the GRANT AGREEMENT to provide funds to the Sponsor as approved and available by the State Legislature; and

**WHEREAS**, the Sponsor has applied to the State for grant for said trails.

**NOW, THEREFORE, BE IT RESOLVED** by the County Board of Nicollet County, Minnesota as follows:

1. That Nicollet County will serve as the Local Unit of Government acting as the Sponsor of the Minnesota Snowmobile Trails Assistance Program, Maintenance and Grooming Grant Agreement, and general applications for funding.

## **Public Appearances**

No public appearances were made.

## **Administration**

### **Resolution Accepting the Resignation of the County Recorder**

County Administrator, Ryan Krosch, appeared before the Board to request approval on the Resolution to Accept the Resignation of the County Recorder.

Elected County Recorder Kathy Conlon has submitted her resignation effective June 27, 2020. Her signed resignation is included in the packet. MN Statute 351.01 states a resignation by an elected official shall be submitted to the board authorized to fill the vacancy in that office. The County Board is the board given this authority.

The resolution included in the packet accepts the resignation and assigns over site of the county recorder's office duties to the Nicollet County Property and Public Services Director, or their designee, until an appointment can be made by the County Board under Minnesota Statute 375.08 or 375A.1205.

Motion by Commissioner Kolars and seconded by Commissioner Kemp to approve the Resolution to Accept the Resignation of the County Recorder. Chair Morrow acknowledged Kathy Conlon's work and dedication to Nicollet County. Motion carried with all voting in favor on a roll call vote.

### **RESOLUTION ACCEPTING THE RESIGNATION OF THE COUNTY RECORDER AND TEMPORARILY ASSIGNING OVERSIGHT OF THE COUNTY RECORDER'S OFFICE DUTIES**

**WHEREAS**, Minnesota Statute 351.01 states resignations by incumbent elected officials shall be submitted to the officer, body or board authorized by law to fill a vacancy in such office; and

**WHEREAS**, Minnesota Statute 351.02 states an elected office shall become vacant before the expiration of a term by a resignation from the incumbent; and

**WHEREAS**, Minnesota Statutes 375.08 and 375A.1205 state a county board shall appoint a county recorder when the elected office becomes vacant; and

**WHEREAS**, incumbent, elected Nicollet County Recorder Kathryn Conlon has submitted to the Nicollet County Board a written and signed resignation from her duties as County Recorder effective June 27, 2020; and

**WHEREAS**, the Nicollet County Board wishes to temporarily assign oversight of the county recorder's office duties until an appointment can be made by the County Board under Minnesota Statute 375.08 or 375A.1205.

**NOW, THEREFORE, BE IT RESOLVED**, the Nicollet County Board of Commissioners accepts the resignation of elected Nicollet County Recorder Kathryn Conlon effective June 27, 2020.

**THEREFORE, BE IT FURTHER RESOLVED**, that effective June 27, 2020, the Nicollet County Board of Commissioners assigns oversight of the county recorder's office duties to the Nicollet County Property and Public Services Director, or their designee, until an appointment can be made by the County Board under Minnesota Statute 375.08 or 375A.1205.

### **Resolution of the Intent to Make the Office of Nicollet County Recorder Appointed**

Administrator Krosch requested approval from the Board on the Resolution of the Intent to Make the Office of Nicollet County Recorder Appointed.

MN Statute 375A.1205 provides a process for making certain elected county offices appointed. With the retirement and resignation of elected County Recorder Kathy Conlon, the Board can advertise and schedule a public comment opportunity at a future Board meeting to take comments on the intent to make this position appointed instead of elected.

The resolution included in the packet authorizes the advertising of the required notice and states public comment will be heard on the intent to appoint the County Recorder position at the Nicollet County Board meeting held on July 14, 2020 at 9:30 a.m. in the County Board Room located in the Nicollet County Government Center.

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve the Resolution of the Intent to Make the Office of Nicollet County Recorder Appointed. Motion carried with all voting in favor on a roll call vote.

#### **RESOLUTION NOTIFYING THE PUBLIC OF THE INTENT TO MAKE THE OFFICE OF NICOLLET COUNTY RECORDER APPOINTED AND PROVIDING AN OPPORTUNITY FOR PUBLIC COMMENT**

**WHEREAS**, Minnesota Statute 375A.1205 provides a process for making certain county offices appointed in Nicollet County; and

**WHEREAS**, the Nicollet County Board of Commissioners intends to consider making the Office of Nicollet County Recorder appointed; and

**WHEREAS**, the County Board must notify the public of its intent to make the Office of Nicollet County Recorder appointed by publishing this resolution once a week for two consecutive weeks in the official publication of the County; and

**WHEREAS**, the Nicollet County Board must provide an opportunity for public comment related to appointing the Office of Nicollet County Recorder; and

**WHEREAS**, the Office of Nicollet County Recorder is vacant due to the resignation of the incumbent recorder.

**NOW, THEREFORE, BE IT RESOLVED**, the Nicollet County Board of Commissioners intends to consider the appointment of the Nicollet County Recorder.

**THEREFORE, BE IT FURTHER RESOLVED**, that the required notice be published in the St. Peter Herald, Nicollet County's official newspaper, on Thursday, June 25, 2020 and Thursday, July 2, 2020.

**THEREFORE, BE IT FURTHER RESOLVED**, that notice is hereby given that public comment will be heard on the intent to appoint the County Recorder position at the Nicollet County Board meeting held on July 14, 2020 at 9:30 a.m. in the County Board Room located in the Nicollet County Government Center at 510 South Minnesota Avenue, St. Peter, MN.

### **Property Services**

#### **June 15, 2020 Planning & Zoning Advisory Commission Meeting**

Property Services Director, Mandy Landkamer, appeared before the Board to request approval on one item from the June 15, 2020 Planning and Zoning Advisory Commission Meeting.

- 1) Scott Umhoefer/Robert Schuck – Expand an existing hunting shack on Swan Lake with an 88 square foot addition to be used for storage and as a utility room. Jerry Payne commented on the request that Swan Lake is a game

refuge, it is not a lake for water skiing and that he preferred that the applicant use a portable toilet rather than a holding tank.

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to accept the Planning and Zoning Advisory Commission's June 15, 2020 report, recommendations and findings as submitted therein, which included the following:

Scott Umhoefer/Robert Schuck	PLN20-19	Expand an existing hunting shack on Swan Lake with an 88 square foot addition to be used for storage and as a utility room
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Motion carried with all voting in favor.

### **Sheriff's Office**

#### **Public Hearing: Dangerous and Potentially Dangerous Dog Ordinance**

At 9:30 a.m. Chair Luepke opened the public hearing on the Dangerous and Potentially Dangerous Dog. County Sheriff Dave Lange appeared before the Board to request approval on the Dangerous and Potentially Dangerous Dog Ordinance.

Sheriff Lange gave an overview on the ordinance and provided details on presentations to cities within the County that do not have law enforcement within their jurisdiction. The aforementioned cities are supportive of this ordinance. Sheriff Lange added that there is a local veterinarian that has agreed to be the hearing officer for this ordinance.

Chair Luepke called twice for public comment and with no public comment Chair Luepke closed the public hearing.

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve adoption of an Ordinance Relating to the Designation and Registration of Potentially Dangerous Dogs and Dangerous Dog, as presented. Motion carried with all voting in favor.

### **Public Works**

#### **Consider MnDOT Intersection Lighting Agreement (CSAH 1 & TH 15)**

Public Works Director, Seth Greenwood, appeared before the Board to request approval on the MnDOT Intersection Lighting Agreement (CSAH 1 & TH 15).

MnDOT District 7 is developing a safety project that will provide for enhanced signing, pavement markings, and intersection lighting at several key intersections. The intersection of CSAH 1 and TH 15 has been identified as a key intersection for safety enhancements. MnDOT's cost participation policy requires county participation in intersection lighting. MnDOT will furnish and install the lighting system with the county responsible for all future maintenance and power costs. Nicollet County has a past history of participating in intersection lighting projects that involve county road and trunk highway intersections.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the MnDOT Intersection Lighting Agreement. Motion carried with all voting in favor.

Additionally, Director Greenwood provided updates on various road projects in the County.

### **Commissioner Committee Reports**

The Commissioners reported on various meetings and activities including:

#### **Commissioner Marie Dranttel**

- Board Workshop
- Planning and Zoning Advisory Meeting
- County Board of Appeals and Equalization
- St. Peter Liaison Meeting
- #OurStPeter Meeting
- Sibley County Joint Ditch Meeting
- One Watershed One Plan Meeting

#### **Commissioner Terry Morrow**

- Board Workshop
- AMC
- St. Peter Liaison Meeting
- Legislative Election Meeting
- County Board of Appeals and Equalization

#### **Commissioner Denny Kemp**

- Board Workshop
- MRCI
- County Board of Appeals and Equalization

#### **Commissioner Jack Kolars**

- Board Workshop
- Highway 14 Meeting
- ATP
- MVAC Meeting
- County Board of Appeals and Equalization
- Greater Mankato Growth
- Traverse des Sioux Library

#### **Chair's Report**

- Board Workshop
- Sibley County Joint Ditch Meeting
- County Board of Appeals and Equalization

### **Approve Per Diems and Expenses**



Motion by Commissioner Kemp and seconded by Commissioner Kolars to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor.

**Adjourn**

Motion by Commissioner Kemp and seconded by Commissioner Kolars to adjourn the meeting. Motion carried with all voting in favor. The meeting adjourned at 9:41 a.m.

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JOHN LUEPKE, CHAIR  
BOARD OF COMMISSIONERS

ATTEST:

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RYAN KROSCH  
CLERK TO THE BOARD

Nicollet County Board of Commissioners  
Board Meeting Agenda Item



<b>Agenda Item:</b> End of Probations		
Primary Originating Division/Dept.: Human Resources  Contact: Jamie Haefner                      Title: Human Res. Dir.  Amount of Time Requested                      minutes  Presenter: Jamie Haefner                      Title: Human Res. Dir.	Meeting Date: 7/14/2020  Item Type: Consent Agenda <small>(Select One)</small>	
Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No		
County Strategy: Facilities and Space - preserve, maintain and build our assets <small>(Select One)</small>		
<b>BACKGROUND/JUSTIFICATION:</b> Administration Administrator Ryan Krosch has requested the end of probation for Abigail Lewis, Administrative Support Specialist, effective July 1, 2020.  Health and Human Services Director Cassie Sassenberg has requested the end of probation for Molly Stoffel, Family Based Services Provider, effective July 16, 2020.		
Supporting Documents: <input type="radio"/> Attached <input checked="" type="radio"/> In Signature Folder <input type="radio"/> None		
Prior Board Action Taken on this Agenda Item: <input checked="" type="radio"/> Yes <input type="radio"/> No  If "yes", when? (provide year; mm/dd/yy if known)		
Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A		
<b>ACTION REQUESTED:</b> Grant end of probationary status		
<b>FISCAL IMPACT:</b> Other <small>(Select One)</small>  If "Other", specify	<b>FUNDING</b> County Dollars =  Grant <small>(Select One)</small>	
<b>FTE IMPACT:</b> No FTE change <small>(Select One)</small> If "Increase or "Decrease" specify:  Related Financial/FTE Comments:	<b>Total</b>	

Nicollet County Board of Commissioners  
Board Meeting Agenda Item



<b>Agenda Item:</b>		
Resolution Declaring State of Emergency		
Primary Originating Division/Dept.: Sheriff's Office		Meeting Date: 07-14-20
Contact: Justin Block	Title: Emer. Mgmt. Director	Item Type: Regular Agenda (Select One)
Amount of Time Requested	minutes	
Presenter: Justin Block	Title: Emer. Mgmt. Director	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
County Strategy: Collaborative Workplace - sustain the core values of our culture (Select One)		
<b>BACKGROUND/JUSTIFICATION:</b> <p>Due to the heavy rains on June 29th, 2020, Nicollet County sustained significant damages to public property in parts of the county. Nicollet County Emergency Management will be requesting assistance from HSEM with a Preliminary Damage Assessment for the State Public Assistance Program.</p> <p>Nicollet County declared a State of Emergency and was signed on 7/1/20.</p>		
Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None		
Prior Board Action Taken on this Agenda Item: <input type="radio"/> Yes <input checked="" type="radio"/> No		
If "yes", when? (provide year; mm/dd/yy if known)		
Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A		
<b>ACTION REQUESTED:</b>		
County board to sign Resolution declaring a State of Emergency		
<b>FISCAL IMPACT:</b> Other (Select One) If "Other", specify		<b>FUNDING</b> County Dollars = Other (Select One)
<b>FTE IMPACT:</b> No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:		<b>Total</b>



**RESOLUTION  
DECLARING A STATE OF EMERGENCY**

WHEREAS, the heavy rain/flooding event from June 29, 2020 has impacted the population of Nicollet County, and

WHEREAS, the heavy rain/flooding has caused a significant amount of public property damage; and

WHEREAS, Nicollet County Emergency Management requests the Nicollet County Board of Commissioners to declare Nicollet County in a State of Emergency as a result of this flooding.

NOW, THEREFORE, BE IT RESOLVED, that the Nicollet County Board of Commissioners declares Nicollet County in a State of Emergency for conditions resulting from this flooding.

I certify that the above resolution was adopted by the Nicollet County Board of Commissioners on the 1<sup>st</sup> day of July, 2020.

Signed:

  
John Luepke, Board Chair

Attest:

  
Ryan Krosch, County Administrator

Date: 7-1-2020

Date: 7-1-2020

Nicollet County Board of Commissioners  
Board Meeting Agenda Item



<b>Agenda Item:</b>		
Ordinance Relating to the Designation and Registration of Potentially Dangerous Dogs and <span style="float: right;">+</span>		
Primary Originating Division/Dept.: Sheriff's Office	Meeting Date: July 14, 2020	
Contact: David Lange                      Title: Sheriff	Item Type: Regular Agenda (Select One)	
Amount of Time Requested 5              minutes		
Presenter: David Lange/Michelle <span style="float: right;">+</span> Title: Sheriff/County <span style="float: right;">+</span>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No	
County Strategy: Programs and Services - deliver value-added quality services (Select One)		
<b>BACKGROUND/JUSTIFICATION:</b> <p>The Board held a public hearing on the Ordinance Relating to the Designation and Registration of Potentially Dangerous Dogs and Dangerous Dogs on June 23, 2020 and thereafter adopted the Ordinance. The Ordinance was published in the Lafayette Ledger and St. Peter Herald. Consider adopting a Resolution regarding the Ordinance Relating to the Designation and Registration of Potentially Dangerous Dogs and Dangerous Dogs.</p>		
Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None		
Prior Board Action Taken on this Agenda Item: <input checked="" type="radio"/> Yes <input type="radio"/> No		
If "yes", when? (provide year; mm/dd/yy if known)    June 23, 2020		
Approved by County Attorney's Office: <input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A		
<b>ACTION REQUESTED:</b> Adoption of the Resolution regarding the Ordinance Relating to the Designation and Registration of Potentially Dangerous Dogs and Dangerous Dogs <span style="float: right;">+</span>		
<b>FISCAL IMPACT:</b> No fiscal impact (Select One)  If "Other", specify	<b>FUNDING</b> County Dollars =  Grant (Select One)	
<b>FTE IMPACT:</b> No FTE change (Select One) If "Increase or "Decrease" specify:  Related Financial/FTE Comments:	<b>Total</b>	



**RESOLUTION REGARDING THE ADOPTION OF AN ORDINANCE  
RELATING TO THE DESIGNATION AND REGISTRATION OF  
POTENTIALLY DANGEROUS DOGS AND DANGEROUS DOGS**



**THE COUNTY BOARD OF NICOLLET COUNTY ORDAINS:**

**WHEREAS**, the Ordinance Relating to the Designation and Registration of Potentially Dangerous Dogs and Dangerous Dogs provides for procedures to address potentially dangerous and dangerous dogs in order to protect the health, safety, and general welfare of the public; and

**WHEREAS**, Nicollet County held a public hearings on June 23, 2020, during the Nicollet County Board of Commissioners Board meeting to discuss the proposed Ordinance; and

**THEREFORE IT BE RESOLVED**, the Nicollet County Board of Commissioners hereby adopts the Ordinance Relating to the Designation and Registration of Potentially Dangerous Dogs and Dangerous Dogs; and

**BE IT FURTHER RESOLVED**, the Ordinance Relating to the Designation and Registration of Potentially Dangerous Dogs and Dangerous Dogs supersedes Resolution 276-2001 relating to the fee for a Dangerous Dog License.

**BE IT FURTHER RESOLVED**, the summary of the adopted Ordinance was published on July 2, 2020, in the St. Peter Herald and the Lafayette Nicollet Ledger pursuant to Minnesota Statutes Sections 331A.01 and 375.51.

Dated this 14 day of July 2020.

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John Luepke, Chair  
Nicollet County Board of Commissioners

ATTEST:

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Ryan Krosch  
County Administrator and Clerk to the Board

Nicollet County Board of Commissioners  
Board Meeting Agenda Item



<b>Agenda Item:</b>		
Consider Award of 2020 Highway Striping Project		
Primary Originating Division/Dept.: Public Works-Highway	Meeting Date: 07/14/2020	
Contact: Seth Greenwood, P.E. Title: PWD/Co. Eng.	Item Type: Regular Agenda (Select One)	
Amount of Time Requested 15 minutes		
Presenter: Seth Greenwood, P.E. Title: PWD/Co. Eng.	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No	
County Strategy: Facilities and Space - preserve, maintain and build our assets (Select One)		
<b>BACKGROUND/JUSTIFICATION:</b> <p>Three bids were received and opened on June 29, 2020 at 11AM for the 2020 Highway Striping Project. The bid results are attached.</p> <p>The 2020 Highway Striping Project re-stripes a portion of the paved county roads.</p>		
Supporting Documents: <input type="radio"/> Attached <input checked="" type="radio"/> In Signature Folder <input type="radio"/> None		
Prior Board Action Taken on this Agenda Item: <input checked="" type="radio"/> Yes <input type="radio"/> No		
If "yes", when? (provide year; mm/dd/yy if known)		
Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A		
<b>ACTION REQUESTED:</b> <p>Award the 2020 Highway Striping Project to Traffic Marking Service, Inc. for the low bid amount of \$120,879.18. <span style="float: right;">+</span></p>		
<b>FISCAL IMPACT:</b> Included in current budget (Select One) If "Other", specify	<b>FUNDING</b> County Dollars = \$120,879.18  Grant (Select One)	
<b>FTE IMPACT:</b> No FTE change (Select One) If "Increase or "Decrease" specify:  Related Financial/FTE Comments:	<b>Total</b>	\$120,879.18



**Nicollet County Public Works**  
**Contract Bid Abstract**

**Contract No.: 201**

**Project No.: 2020 Highway Striping**

**Bid Opening: 6/29/2020 11:00**

Project: 2018 Highway Striping				Engineers Estimate		Traffic Marking Service Inc.		Sir Lines-A-Lot		AAA Striping Service Co.	
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2582.503 6" SOLID LINE WHITE - PAINT	LF	1,459,234.00	\$0.070	\$102,146.38	\$0.064	\$93,390.98	\$0.067	\$97,768.68	\$0.069	\$100,687.15
2	2582.503 4" SOLID LINE YELLOW - PAINT	LF	624,732.00	\$0.050	\$31,236.60	\$0.044	\$27,488.21	\$0.045	\$28,112.94	\$0.045	\$28,112.94
Totals for Project 2020 Highway Striping					\$133,382.98		\$120,879.18		\$125,881.62		\$128,800.09
% of Estimate for Project 2020 Highway Striping							90.63%		94.38%		96.56%

I hereby certify that this is an exact reproduction of bids received.

Certified By:

Scott Muenwood

License No.

44184

Date:

6-29-2020



Nicollet County Board of Commissioners  
Board Meeting Agenda Item



<b>Agenda Item:</b>		
Public Comment and Resolution Establishing the Appointed Office of County Recorder		
Primary Originating Division/Dept.: Administrator	Meeting Date: 7/14/2020	
Contact: Ryan Krosch                      Title: Administrator	Item Type: Regular Agenda (Select One)	
Amount of Time Requested 10        minutes		
Presenter:                                      Title:	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No	
County Strategy: Programs and Services - deliver value-added quality services (Select One)		
<b>BACKGROUND/JUSTIFICATION:</b> <p>MN Statute 375A.1205 provides a process for making certain elected county offices appointed. With the retirement and resignation of elected County Recorder Kathy Conlon, the Board approved a resolution on June 23 that stated public comment will be heard on the intent to appoint the County Recorder position at the Nicollet County Board meeting held on July 14, 2020 at 9:30 a.m.</p> <p>After public comment is provided, the County Board may approve by 4/5th vote the attached resolution establishing the appointed Office of Nicollet County County Recorder.</p>		
Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None		
Prior Board Action Taken on this Agenda Item: <input type="radio"/> Yes <input checked="" type="radio"/> No		
If "yes", when? (provide year; mm/dd/yy if known)		
Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A		
<b>ACTION REQUESTED:</b> Approve the Resolution Establishing the Appointed Office of County Recorder.		
<b>FISCAL IMPACT:</b> Other (Select One) If "Other", specify	<b>FUNDING</b> County Dollars = Grant (Select One)	
<b>FTE IMPACT:</b> Decrease FTE (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:	<b>Total</b>	



## RESOLUTION ESTABLISHING THE APPOINTED OFFICE OF COUNTY RECORDER



**WHEREAS**, Minnesota Statute 382.01 states the office of county recorder shall be elected; and

**WHEREAS**, Minnesota Statute 375A.1205 provides a process for making certain county elected offices appointed; and

**WHEREAS**, the office of Nicollet County Recorder became vacant on June 27, 2020 due to the retirement of the incumbent elected County Recorder Kathy Conlon; and

**WHEREAS**, pursuant to Minnesota Statute 375A.1205, the Nicollet County Board of Commissioners notified the public by publishing a resolution adopted June 23, 2020 of its intent to make the Office of Nicollet County Recorder appointed; and

**WHEREAS**, said resolution was published in the St. Peter Herald on June 25 and July 2, 2020; and

**WHEREAS**, the Nicollet County Board of Commissioners provided an opportunity for public comment related to appointing the Office of Nicollet County Recorder at its meeting on July 14, 2020; and

**WHEREAS**, pursuant to Minnesota Statute 375A.1205 and after said public comment, a county board can approve a resolution to make an elective office become appointed; and

**WHEREAS**, said resolution must be approved by at least 80 percent (4/5<sup>th</sup>) of the members of the county board; and

**WHEREAS**, said resolution will take effect 30 days after it is adopted unless a petition is filed pursuant to Minnesota Statute 375A.1205.

**NOW, THEREFORE, BE IT RESOLVED**, the Nicollet County Board of Commissioners hereby establishes the Office of Nicollet County Recorder as an appointed position instead of elected.

**BE IT FURTHER RESOLVED**, the Nicollet County Board of Commissioners orders that the effective date of establishing the appointed Office of Nicollet County Recorder be 30 days after adoption of this resolution (August 13, 2020) unless a petition is filed pursuant to Minnesota Statute 375A.1205.

**BE IT FURTHER RESOLVED**, the appointed Office of Nicollet County Recorder will also fulfill the duties required in Minnesota Statute of a county registrar of titles and deeds.

Dated this 14 day of July 2020.

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John Luepke, Chair  
Nicollet County Board of Commissioners

ATTEST:

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Ryan Krosch  
County Administrator and Clerk to the Board

Nicollet County Board of Commissioners  
Board Meeting Agenda Item



<b>Agenda Item:</b> CARES Act Funding		
Primary Originating Division/Dept.: Administrator	Meeting Date: 7/14/2020	
Contact: Ryan Krosch                      Title: Administrator	Item Type: Regular Agenda (Select One)	
Amount of Time Requested 30        minutes		
Presenter:                                      Title:	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No	
County Strategy: Financial Security - prudent use of taxpayer resources (Select One)		
<b>BACKGROUND/JUSTIFICATION:</b> <p>Nicollet County received over \$4.1million of Federal CARES Act funds to assist with the costs associated with responding to the COVID-19 pandemic. Myself and other staff will be presenting options for how these funds can be spent. Additional information will be provided at the meeting.</p>		
Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None		
Prior Board Action Taken on this Agenda Item: <input type="radio"/> Yes <input checked="" type="radio"/> No		
If "yes", when? (provide year; mm/dd/yy if known)		
Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A		
<b>ACTION REQUESTED:</b> <p>Discuss the spending of Federal CARES Act funds allocated to Nicollet County.</p>		
<b>FISCAL IMPACT:</b> Other (Select One) If "Other", specify	<b>FUNDING</b> County Dollars =	
	Federal (Select One)	\$4.1 million
	<b>Total</b>	\$4.1 million
<b>FTE IMPACT:</b> No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:		

## Nicollet County CARES Act Eligible Expenses - July 1, 2020

The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that—

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19);
2. \*were not accounted for in the budget most recently approved as of March 27, 2020 for the government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

\* The CARES Act also requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. A cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost is for a substantially different use from any expected use of the funds in such a line item, allotment, or allocation. A cost is not considered to have been accounted for in a budget merely because it could be met using a budgetary rainy day fund or similar reverse account.

### List of eligible expenses include, but are not limited to:

### Responsible Department

Medical: cost of providing CV19 testing

HHS

Most public health CV19 costs:

HHS

CV19 communication/enforcement; acquisition/distribution of CV19 medical, PPE, sanitizing supplies; technical assistance; outreach; mitigation; quarantining, etc.

Certain payroll expenses

Administration

Expenses for disinfecting public area and installing PPE/glass

Facilities, All Departments

Public safety measures undertaken in response to CV19

HHS, Sheriff, Probation

Expenses to provide telework capabilities for public employees

OT

Paid sick time, federal CV19 time, FMLA for staff related to CV19 precaution

HR

CV19 expenses related to operating a county jail

Sheriff

All PPE - masks, gloves, shields, etc.

All Departments

Expense for food delivery to residents

HHS

Care for homeless populations

HHS

Economic support to businesses

Administration

Staff unemployment costs related to CV19

HR

Contact tracing

HHS

Livestock depopulation costs and economic assistance

PPSD

Assistance with enrolling in government benefit programs

HHS

Emergency financial assistance to individuals

HHS

Increased solid waste costs

PPSD, Tri-County

Community Health Board CV19 expenses

HHS, BNCH

**Any other CV19 related expense reasonably necessary to the function of government that satisfies the the three criteria**

All Departments

OFFICIAL PROCEEDINGS OF THE  
NICOLLET COUNTY DRAINAGE AUTHORITY  
June 23, 2020

The Nicollet County Drainage Authority met in regular session on Tuesday, June 23, 2020 at 10:00 a.m. with Chair John Luepke presiding. Commissioners Marie Dranttel, Terry Morrow, Jack Kolars, Denny Kemp and John Luepke were present. Also present were County Administrator Ryan Krosch, Recording Secretary Abigail Lewis and County Attorney Michelle Zehnder Fischer.

The meeting was held via teleconference pursuant to Minnesota Statute 13D.021 due to the coronavirus pandemic. There were no public comments submitted by email or phone. No members of the public requested to participate in the meeting by phone. The meeting was recorded and broadcast live online.

**Consent Agenda**

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the consent agenda items as follows: approval of the June 9, 2020 Drainage Authority minutes. Motion carried with all voting in favor.

**Public Hearing for DOT Minor Alterations to CD4A and CD13A**

At 10:01 a.m. Chair Luepke opened the public hearing on the petition from the Department of Transportation (DOT) to make minor alterations and changes to County Ditch 4A (CD4A) and County Ditch 13A (CD13A). Public Services Manager, Jaci Kopet, provided opening remarks.

On May 4, 2020 a petition from the DOT to make minor alterations and changes to CD4A and CD13A was presented to the Nicollet County Public Services Department. The petition was reviewed by the Nicollet County Attorney, Michelle Zehnder Fischer. The Drainage Authority set the date for this hearing on May 26, 2020. Notice for this public hearing was:

- i. Mailed to all landowners June 4, 2020
- ii. Posted June 4, 2020
- iii. Published in the county newspaper June 4th, June 11<sup>th</sup> and June 18<sup>th</sup>

Chair Luepke called upon Kyle Vogt, a representative from DOT, to present an overview of the petition. Trunk Highway 99 State Project 5206-31 is a thin mill and bituminous overlay roadway project that will include two box culvert replacements on CD4A and CD13A. The proposed construction will begin at the east side of the City of Nicollet at the intersection of Trunk Highway 99 and County Road 72 (Birch Street) and finish approximately 11.5 miles east at the south junction of Trunk Highway 169 in St. Peter. Other road improvements activities included with this project are lining in place culverts, intersection improvements, guardrail replacement, and restoring Seven Mile Creek channel bottom for fish passage at the outlet of the new box culvert on CD13A.

At 10:11 a.m. Chair Luepke opened the public hearing portion of the meeting. DNR Transportation Hydrologist, Peter Leet, appeared before the Board to introduce himself and provide his support for this project. Chair Luepke called twice for additional public comments and with no additional comments Chair Luepke closed the public hearing.

The Board discussed the petition and plans provided by the DOT.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve an order allowing the State of Minnesota DOT to make minor alterations or changes in CD 4A and 13A, as presented. Motion carried with all voting in favor.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to adjourn the meeting. The meeting adjourned at 10:19 a.m.

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JOHN LUEPKE, CHAIR  
BOARD OF COMMISSIONERS

ATTEST:

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RYAN KROSCH  
CLERK TO THE BOARD

Nicollet County Drainage  
Authority Meeting  
Agenda Item



**Agenda Item:**

Consider ditch repair report 20-015 through 20-019

Primary Originating Division/Dept.: Public Works

Meeting Date: 07/14/2020

Contact: Nate Henry

Title: Drianage Inspector

Item Type:  
(Select One) Consent Agenda

Amount of Time Requested 0 minutes

Presenter: Nate Henry

Title: Drianage Inspector

Attachments: ☒ Yes ☐ No

County Strategy:  
(Select One)

Facilities and Space - preserve, maintain and build our assets

**BACKGROUND/JUSTIFICATION:**

See attached ditch repair reports

Supporting Documents: ☒ Attached

☐ In Signature Folder

☐ None

Prior Drainage Authority Action Taken on this Item:

☐ Yes

☒ No

If yes, when? (provide year; mm/dd/yy if known)

Approved by County Attorney's Office:

☐ Yes

☐ No

☒ N/A

**ACTION REQUESTED:**

Approve ditch repair report 20-0015 through 20-019

**FISCAL IMPACT:** Other  
(Select One)

If "Other", specify

**FUNDING**

Drainage Authority Dollars =

Other

\$32,240.00

(Select One)

**FTE IMPACT:** No FTE change  
(Select One)

**Total**

\$32,240.00

If "Increase or "Decrease" specify:

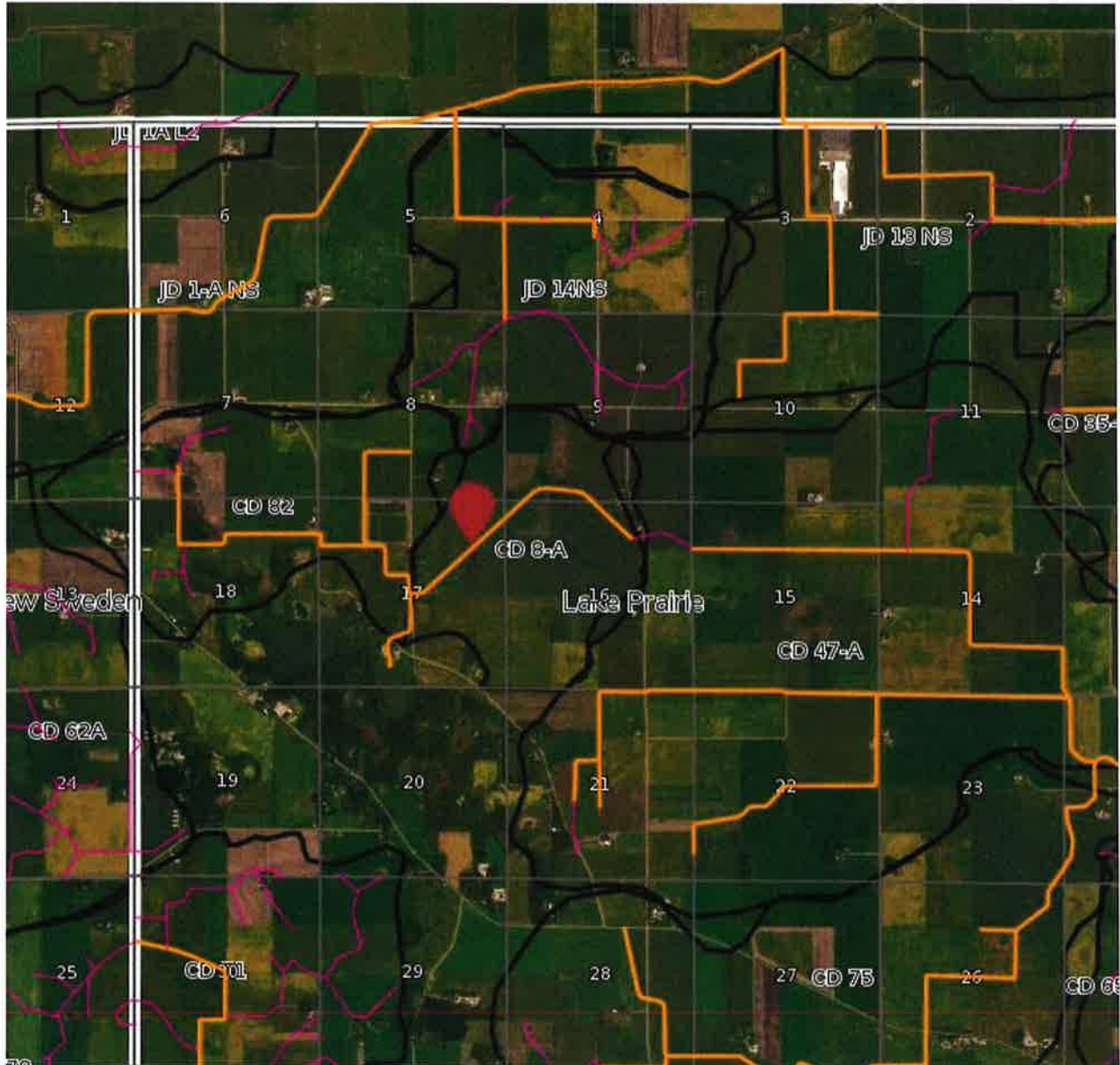
Related Financial/FTE Comments:



# NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

## County Ditch 8-A Repair #20-015



▼ Municipalities	▼ Public Drainage Systems	▼ Drainage System Watersheds
▼ Townships	Open Ditch	▼ Roads
▼ Sections	Shallow Ditch	Interstate
▼ County Boundary	Tile	U.S. and State Hwy
▼ Parcels	▼ Streams	CSAH
	Protected Natural	County Road
	Protected Altered	Township Road
	Other Perennial/Intermittent	City Street
	▼ Private Drainage	
	Drainage Outlet	
	Open Ditch	

**NICOLLET COUNTY  
DRAINAGE DEPARTMENT  
REPAIR REPORT**

For Staff Documentation & Contractor Information

**OVERVIEW**

Date Repair Was Created:	2020-05-29	Branch:	main
Problem/Proposed Work:	A 42" metal ditch crossing pipe is rusted through and shot. The landowner is requesting this ditch crossing be replaced with concrete at the same time as the crossing to the south is replaced.		
Ditch Repair:	Culvert/Crossing		
Tile Repair:			
FEMA Event:	False	FEMA Date:	

**REPAIR LOCATION DETAILS**

Commissioner District:	1	Township:	Lake Prairie
Twp:	111N	Range:	27W
Section:	17	Qtr-Qtr Section:	
Latitude:	44.425291	Longitude:	-94.083567
Parcel Number:	0717200007		
Location Details:			

**PERSON REQUESTING REPAIR**

Name	Address	Phone
ERIC A ANNEXSTAD	42098 380TH ST SAINT PETER MN 56082	

**LANDOWNER**

Name	Address	Phone
ERIC A ANNEXSTAD	42098 380TH ST SAINT PETER MN 56082	

**STATUS LOG**

Action	Date	Initials	Notes
For Review	05/29/2020	nhenry	

**DRAINAGE AUTHORITY ACTIONS**

Action	Date	Board Date	Initials	Notes
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**REPAIR ESTIMATES**

Order	Date	Contractor	Total Cost	Notes
1	2020-05-29	Lafayette Excavating	14000.00	

**REPAIR INVOICES**

Order	Date	Contractor	%Complete	Total Cost	Notes
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**INSPECTION LOG**

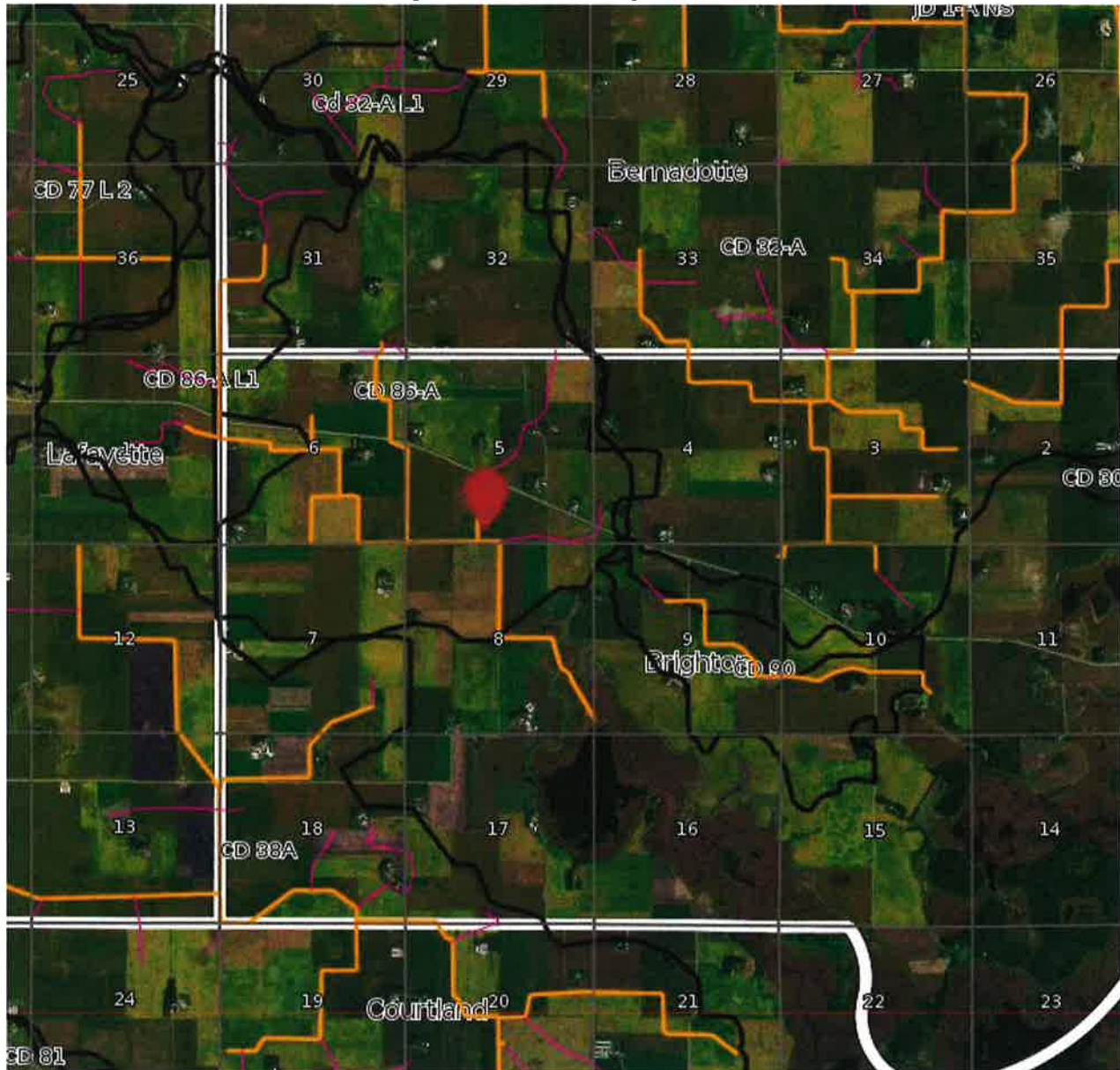
Date	Initials	Notes
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# NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

## County Ditch 86-A Repair #20-016



▼ Municipalities	▼ Public Drainage Systems	▼ Drainage System Watersheds
Municipality	Open Ditch	Watershed
▼ Townships	Shallow Ditch	Roads
Township	Tile	Interstate
▼ Sections	Streams	U.S. and State Hwy
Section	Protected Natural	CSAH
▼ County Boundary	Protected Altered	County Road
County Boundary	Other Perennial/Intermittent	Township Road
▼ Parcels	Private Drainage	City Street
Parcel	Drainage Outlet	
	Open Ditch	

**NICOLLET COUNTY  
DRAINAGE DEPARTMENT  
REPAIR REPORT**

For Staff Documentation & Contractor Information

**OVERVIEW**

Date Repair Was Created:	2020-06-10	Branch:	Pump Maintenance
Problem/Proposed Work:	Tim waibel is requesting to be paid \$3,500 for maintaining the ditch system pumps throughout 2019. The rate for 2018 was \$3,000 this year he is requesting \$3,500 due to the pump deteriorating conditions and constant repair needs.		
Ditch Repair:			
Tile Repair:			
FEMA Event:	False	FEMA Date:	

**REPAIR LOCATION DETAILS**

Commissioner District:	2	Township:	Brighton
Twp:	110N	Range:	29W
Section:	5	Qtr-Qtr Section:	
Latitude:	44.355733	Longitude:	-94.334668
Parcel Number:	1105300012		
Location Details:			

**PERSON REQUESTING REPAIR**

Name	Address	Phone
Tim Waibel		

**LANDOWNER**

Name	Address	Phone
MARY JEAN WAIBEL	45438 541ST AVE COURTLAND MN 56021	

**STATUS LOG**

Action	Date	Initials	Notes
For Review	06/10/2020	nhenry	

**DRAINAGE AUTHORITY ACTIONS**

Action	Date	Board Date	Initials	Notes
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**REPAIR ESTIMATES**

Order	Date	Contractor	Total Cost	Notes
1	2020-06-10	Sample Vendor	3500.00	

**REPAIR INVOICES**

Order	Date	Contractor	%Complete	Total Cost	Notes
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**INSPECTION LOG**

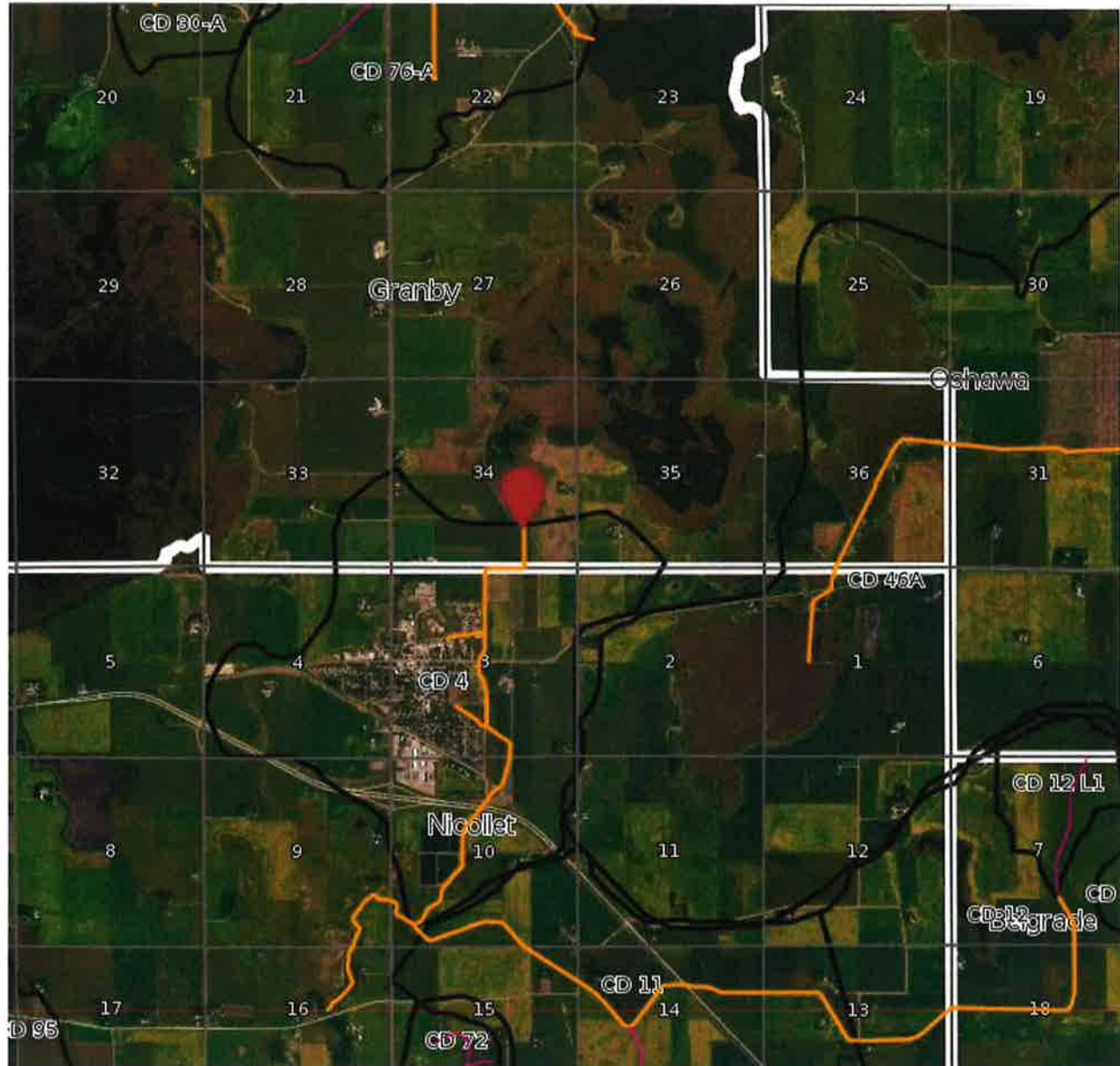
Date	Initials	Notes
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# NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

## County Ditch 4 Repair #20-017



<b>▼ Municipalities</b> 	<b>▼ Public Drainage Systems</b> Open Ditch Shallow Ditch Tile	<b>▼ Drainage System Watersheds</b> 
<b>▼ Townships</b> 	<b>▼ Streams</b> Protected Natural Protected Altered Other Perennial/Intermittent	<b>▼ Roads</b> Interstate U.S. and State Hwy CSAH County Road Township Road City Street
<b>▼ Sections</b> 	<b>▼ Private Drainage</b> Drainage Outlet Open Ditch	
<b>▼ County Boundary</b> 		
<b>▼ Parcels</b> 		

# NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

## OVERVIEW

Date Repair Was Created:	2020-06-11	Branch:	Dam
Problem/Proposed Work:	Cat tails are building up against the upstream end of the dam. Doug Wenner is requesting the ditch system remove the cat tails.		
Ditch Repair:			
Tile Repair:			
FEMA Event:	False	FEMA Date:	

## REPAIR LOCATION DETAILS

Commissioner District:	2	Township:	Granby
Twp:	110N	Range:	28W
Section:	34	Qtr-Qtr Section:	
Latitude:	44.285752	Longitude:	-94.171625
Parcel Number:	1234300007		
Location Details:			

## PERSON REQUESTING REPAIR

Name	Address	Phone
Doug Wenner		

## LANDOWNER

Name	Address	Phone
ALLEN J ENTER	45993 STATE HWY 111 NICOLLET MN 56074	

## STATUS LOG

Action	Date	Initials	Notes
For Review	06/11/2020	nhenry	

## DRAINAGE AUTHORITY ACTIONS

Action	Date	Board Date	Initials	Notes
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## REPAIR ESTIMATES

Order	Date	Contractor	Total Cost	Notes
1	2020-06-11	Lafayette Excavating	240.00	

## REPAIR INVOICES

Order	Date	Contractor	%Complete	Total Cost	Notes
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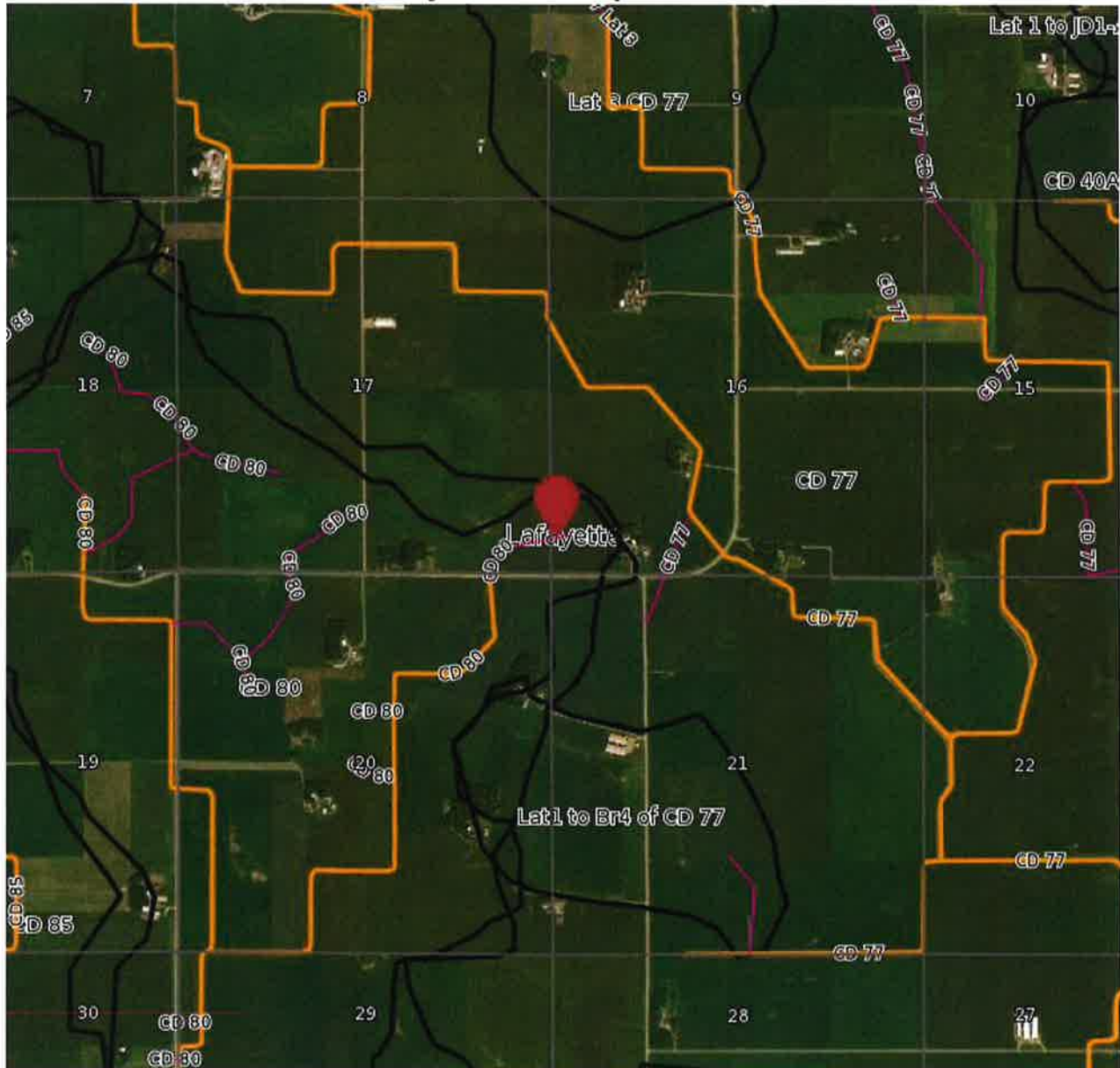
## INSPECTION LOG

Date	Initials	Notes
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# NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

## County Ditch 80 Repair #20-018



▼ <b>Municipalities</b>	▼ <b>Public Drainage Systems</b>	▼ <b>Drainage System Watersheds</b>
▼ <b>Townships</b>	Open Ditch	▼ <b>Roads</b>
▼ <b>Sections</b>	Shallow Ditch	Interstate
▼ <b>County Boundary</b>	Tile	U.S. and State Hwy
▼ <b>Parcels</b>	▼ <b>Streams</b>	CSAH
	Protected Natural	County Road
	Protected Altered	Township Road
	Other Perennial/Intermittent	City Street
	▼ <b>Private Drainage</b>	
	Drainage Outlet	
	Open Ditch	



# NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

## OVERVIEW

Date Repair Was Created:	2020-06-11	Branch:	main
Problem/Proposed Work:	A beaver has climbed into a county tile line and has the tile plugged tight. The landowner is requesting the ditch system remove the dead beaver.		
Ditch Repair:			
Tile Repair:			
FEMA Event:	False	FEMA Date:	

## REPAIR LOCATION DETAILS

Commissioner District:	5	Township:	Lafayette
Twp:	111N	Range:	30W
Section:	16	Qtr-Qtr Section:	
Latitude:	44.414829	Longitude:	-94.451558
Parcel Number:	0416300002		
Location Details:			

## PERSON REQUESTING REPAIR

Name	Address	Phone
STEVEN H REINHART	58752 370TH ST LAFAYETTE MN 56054	

## LANDOWNER

Name	Address	Phone
STEVEN H REINHART	58752 370TH ST LAFAYETTE MN 56054	

## STATUS LOG

Action	Date	Initials	Notes
For Review	06/11/2020	nhenry	

## DRAINAGE AUTHORITY ACTIONS

Action	Date	Board Date	Initials	Notes
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## REPAIR ESTIMATES

Order	Date	Contractor	Total Cost	Notes
1	2020-06-11	Lafayette Excavating	500.00	

## REPAIR INVOICES

Order	Date	Contractor	%Complete	Total Cost	Notes
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



















## INSPECTION LOG

Date	Initials	Notes
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### For Staff Documentation & Contractor Information

[illegible]

▼ Municipalities	▼ Public Drainage Systems	▼ Drainage System Watersheds
	 Open Ditch	
▼ Townships	 Shallow Ditch	▼ Roads
	 Tile	 Interstate
▼ Sections	▼ Streams	 U.S. and State Hwy
	 Protected Natural	 CSAH
▼ County Boundary	 Protected Altered	 County Road
	 Other Perennial/Intermittent	 Township Road
▼ Parcels	▼ Private Drainage	 City Street
	 Drainage Outlet	
	 Open Ditch	

**NICOLLET COUNTY  
DRAINAGE DEPARTMENT  
REPAIR REPORT**

For Staff Documentation & Contractor Information

**OVERVIEW**

Date Repair Was Created:	2020-06-26	Branch:	main
Problem/Proposed Work:	A 48" ditch crossing pipe is failing and has reached the end of its useful life. The landowner is requesting the ditch system replace the old metal pipe with a new reinforced concrete pipe.		
Ditch Repair:	Culvert/Crossing		
Tile Repair:			
FEMA Event:	False	FEMA Date:	

**REPAIR LOCATION DETAILS**

Commissioner District:	1	Township:	Lake Prairie
Twp:	111N	Range:	27W
Section:	17	Qtr-Qtr Section:	
Latitude:	44.420165	Longitude:	-94.100624
Parcel Number:	0717300006		
Location Details:			

**PERSON REQUESTING REPAIR**

Name	Address	Phone
RICHARD L HAVEMEIER	36672 COUNTY ROAD 63 SAINT PETER MN 56082	

**LANDOWNER**

Name	Address	Phone
RICHARD L HAVEMEIER	36672 COUNTY ROAD 63 SAINT PETER MN 56082	

**STATUS LOG**

Action	Date	Initials	Notes
For Review	06/26/2020	nhenry	

**DRAINAGE AUTHORITY ACTIONS**

Action	Date	Board Date	Initials	Notes
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**REPAIR ESTIMATES**

Order	Date	Contractor	Total Cost	Notes
1	2020-06-26	Dvorak Excavating	14000.00	

**REPAIR INVOICES**

Order	Date	Contractor	%Complete	Total Cost	Notes
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**INSPECTION LOG**

Date	Initials	Notes
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