

Nicollet County Board of Commissioners Meeting



January 5, 2021

Nicollet County Government Center 501 South Minnesota Avenue, St. Peter, MN 56082

Commissioners – John Luepke, Chair; Jack Kolars; Terry Morrow; Marie Dranttel; Denny Kemp

NOTICE REGARDING NICOLLET COUNTY BOARD OF COMMISSIONERS MEETING AND DRAINAGE AUTHORITY MEETING

JANUARY 5, 2021

9:00 A.M.

**NICOLLET COUNTY GOVERNMENT CENTER BOARD ROOM
501 SOUTH MINNESOTA AVENUE
ST. PETER, MN**

Due to the COVID-19 (coronavirus) pandemic and resulting state and federal emergency declarations and guidance about limiting unnecessary person-to-person contact, the January 5, 2021 Nicollet County Board meeting and Drainage Authority meeting will be conducted under Minnesota Statute 13D.021 – Meetings by Telephone or Other Electronic Means. County Board and Drainage Authority members will participate by telephone or other electronic means.

How members of the public can participate in the meeting:

Join Zoom Meeting

<https://us02web.zoom.us/j/88536061361?pwd=clB2bJmNm90Y0ZZdmRMTWVKb01VZz09>

Meeting ID: 885 3606 1361

Passcode: 696575

Mobile

+13126266799,,88536061361#,,,,*696575# US (Chicago)

+19292056099,,88536061361#,,,,*696575# US (New York)

The meeting can also be viewed at a later date at www.co.nicollet.mn.us/642/County-Board-Meeting-Videos. A copy of the meeting agenda and packet is available at www.co.nicollet.mn.us/AgendaCenter/Board-of-Commissioners-3.

Questions or comments regarding agenda items and viewing or listening to the meeting can be directed to Ryan Krosch, Nicollet County Administrator, at 507-934-7204 or rkrosch@co.nicollet.mn.us.

Vision Statement

Setting the standard for providing superior and efficient county government services through leadership, accountability and innovation to a growing and diverse society.

**Leadership. Efficiency. Accountability.
Innovation. Integrity.**

Mission Statement

Providing efficient services with innovation and accountability

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9:00 a.m. Call Board of Commissioners Meeting to Order: Chair Luepke

1. Flag Pledge
2. Election of Officers – 2021 Board of Commissioners
 - a) Chair
 - b) Vice Chair
3. Silence Your Cell Phones
4. Meeting Notice – MN Statute 13D.021
5. Approval of Agenda

Consent Agenda

1. [Approval of December 15, 2020 Board Minutes](#)
2. [2021 Solid Waste Collection and Transportation License Applicants](#)
3. [2021 Board Meeting and Workshop Schedule](#)
4. [2021 Gopher Bounty](#)
5. [2021 Library Contracts](#)
6. [Publication of Transportation Project Advertisements for Bids on the Nicollet County Website](#)
7. [Resolution Approving the Official Newspaper for Publications in 2021](#)
8. [Resolution to Delegate EFT Authority](#)
9. [Legal Services Contract for CHIPS Cases](#)
10. [End of Probations](#)
11. Approval of Bills

Public Appearances

9:05 a.m. Health and Human Services

1. [COVID-19 Update](#)

9:15 a.m. Human Resources

1. [FFCRA Extension for 2021](#)

9:25 a.m. Property Services

1. [Comprehensive Plan Adoption Resolution](#)

9:30 a.m. Public Works

1. [Consider Amendment #2 to MnDOT Agreement 1034758](#)

9:35 a.m. Administration

1. [Resolution Establishing the 2021 Committee and Board Assignments and Meetings that Qualify for a Per Diem Payment](#)
2. [Nicollet County Relief Grant Program](#)

Continued...

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10:15 a.m. Informational Items

Chair's Report

Commissioner Committee Reports

Commissioners Meetings & Conferences

Approve Per Diems and Expenses

Adjourn Board of Commissioners Meeting

**10:20 a.m. Call Drainage Authority Meeting to Order: Chair Luepke
Drainage Authority Agenda Items**

1. Consent Agenda

a. Approval of December 15, 2020 Drainage Authority Minutes

Adjourn Drainage Authority Meeting

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Notice of Scheduled Meetings

The following is a notice of scheduled meetings. Pursuant to Minnesota Statute 13D.04, this notice of meetings also serves as notice of regular and special meetings of the Nicollet County Board of Commissioners. Meetings with a quorum of Nicollet County Board of Commissioners expected to attend is noted with an asterisk (*).

NOTICE REGARDING NICOLLET COUNTY MEETINGS DURING THE COVID-19 PANDEMIC
Due to the COVID-19 (coronavirus) pandemic and resulting state and federal emergency declarations, these and future Nicollet County meetings will be conducted under Minnesota Statute 13D.021 – Meetings by Telephone or Other Electronic Means.

Questions or comments regarding any Nicollet County meeting and requests to participate in any meeting can be directed to Ryan Krosch, Nicollet County Administrator, at 507-934-7204 or rkrosch@co.nicollet.mn.us.

January 5 - County Board of Commissioners Meeting, 9 a.m., Virtual Meeting*
January 5 - County Drainage Authority Meeting, 9 a.m., Virtual Meeting*
January 6 – SWCD Board Meeting, 8:30 a.m.
January 6 – Region 9 Development Full Commission Meeting, 6 p.m.
January 7 – Highway 169 Coalition Meeting
January 18 – HOLIDAY, Offices Closed
January 19 - Individual Department Head Meeting with Facilities Maintenance, 8:15 a.m., Virtual Meeting*
January 19 - County Board Workshop, 9:30 a.m., Virtual Meeting*
January 22 – BNCHB Full Board Meeting, 9 a.m., Virtual Meeting*
January 25 - Board of Adjustment and Appeals/Planning & Zoning Advisory Commission Meeting, 7 p.m., Nicollet County Board Room, St. Peter*
January 26 - County Board of Commissioners Meeting, 9 a.m., Virtual Meeting*
January 26 - County Drainage Authority Meeting, 9 a.m., Virtual Meeting*
February 9 - County Board of Commissioners Meeting, 9 a.m., Virtual Meeting*
February 9 - County Drainage Authority Meeting, 9 a.m., Virtual Meeting*
February 15 – HOLIDAY, Offices Closed
February 16 - Individual Department Head Meeting with Finance, 8:15 a.m., Virtual Meeting*
February 16 - County Board Workshop, 9:30 a.m., Virtual Meeting*
February 23 - County Board of Commissioners Meeting, 9 a.m., Virtual Meeting*
February 23 - County Drainage Authority Meeting, 9 a.m., Virtual Meeting*

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OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS FOR
NICOLLET COUNTY, MINNESOTA
DECEMBER 15, 2020

The Nicollet County Board of Commissioners met in regular session on Tuesday, December 15, 2020, at 9:00 a.m. Commissioners Denny Kemp, Jack Kolars, Marie Dranttel, Terry Morrow and John Luepke were present. Also present were County Administrator Ryan Krosch, County Attorney Michelle Zehnder Fischer and Recording Secretary Sarah Frahm.

The meeting was held via teleconference pursuant to Minnesota Statute 13D.021 due to the coronavirus pandemic. Zoom meeting technology was used to conduct the meeting. Chair Luepke, Administrator Krosch and Recording Secretary Frahm were in attendance at the County Board Room. All other commissioners, staff and public participated via Zoom. The meeting was also video recorded.

Approval of Agenda

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve the agenda with the following deletion: remove Comprehensive Plan Adoption Resolution. Motion carried with all voting in favor.

Consent Agenda – except #7

Commissioner Kolars requested to remove Item #7 - Welfare Fraud Cooperative Agreement from the Consent Agenda and place it on the Regular Agenda. Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve the consent agenda items as follows with Item #7 removed: approval of the November 24, 2020 Board Meeting minutes, approval of the December 2, 2020 Budget and Levy Meeting minutes, approval of the Commissioner Warrants as presented for the following amounts: General Revenue Fund - \$171,535.85, Road & Bridge Fund - \$29,327.41, Human Services Fund - \$60,346.71 and acknowledge review of the Auditor's Warrants; approval of the CVSO Operational Enhancement Grant Program Resolution for FY2021, approval of the farm lease renewals, approval of the Resolution Approving Acceptance of Cares Act Funds from Cities and Townships, and end of probation for Kenzie Schuch, effective December 16, 2020. Motion carried with all voting in favor on a roll call vote.

Public Appearances

There were no public appearances.

Health and Human Services

County, City, Tribal and State Health and Human Services Worker Day Proclamation

Health and Human Services (HHS) Director, Cassie Sassenberg, appeared before the Board to request approval of the County, City, Tribal and State Health and Human Services Worker Day Proclamation. Governor Walz has proclaimed December 9, 2020

to be County, City, Tribal, and State Health and Human Services Worker Day. This was done to value the dedication of these workers in improving health, protecting the vulnerable, and providing outstanding services to the people of Minnesota.

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve recognizing December 9, 2020 as being County, City, Tribal and State Health and Human Services Worker Day. Motion carried with all voting in favor on a roll call vote.

Covid-19 Update

Director Sassenberg gave an update on the response of HHS to the COVID-19 pandemic. Cases have decreased but continue to remain high, while testing has dropped statewide. Household contacts, ongoing social gatherings, and employees attending work while symptomatic have been the main contributors to ongoing community spread. There has been an increase in people not answering phones or following up with case investigations by HHS staff, making contact tracing more difficult. They are working on putting a video together featuring Nicollet County's contact tracing team to share on social media, emphasizing that the data gathered will only be used to keep our community members safe.

Regarding vaccines, the Pfizer vaccine was approved for emergency use and will be distributed to our region later this week to Mayo Health Systems and the New Ulm Medical Center, with vaccinations beginning on December 21st for hospital workers. The Moderna vaccine is expected to be authorized soon and will be used for long-term care facilities, EMS, and COVID-19 testers and community vaccinators. All remaining health care personnel would be the next group to receive the vaccine. Thrifty White Pharmacy will have the capacity to vaccinate all remaining community members. HHS has received \$15,000 from the Minnesota Department of Health for staff time and purchases needed for vaccinations, and they are working with local partners to determine what additional help they can provide to support community vaccination efforts.

Welfare Fraud Cooperative Agreement

Commissioner Kolars inquired about the Welfare Fraud Cooperative Agreement. There was a brief discussion, with Director Sassenberg stating that they have a clear process for referrals and follow up and are very satisfied with the work being done with these investigations. County Attorney Zehnder-Fischer stated that there is a cooperative relationship between HHS and the Sheriff's Department and that she is happy with the open communication between the departments and the work that is being done. Administrator Krosch stated that the Sheriff's Department releases statistics on welfare fraud investigations each year and the 2020 numbers should be coming soon.

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the Welfare Fraud Cooperative Agreement. Motion carried with all voting in favor on a roll call vote.

Human Resources

Public Hearing: Fee Schedule

Human Resources Director, Jamie Haefner, provided information to the Board relating to changes made to the fee schedule. There were only two very minimal changes,

with a notary services fee for \$1.00 being added to Public Services and an increase for the local correctional fee from \$175 to \$200 in the Probation Department. There was a brief discussion regarding the hearing fees in Property Services, and Director Mandy Landkamer clarified that a large part of this fee is subsidized by the County. The after-the-fact hearings have a higher fee because the applicant is essentially paying all fees for the hearing.

Chair Luepke opened the public hearing. With no one appearing for the public hearing, Chair Luepke closed the hearing.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to adopt the 2021 Nicollet County Fee Schedule Changes Resolution effective January 1, 2021. Motion carried with all voting in favor on a roll call vote.

RESOLUTION

2021 Nicollet County Fee Schedule Adoption

WHEREAS, pursuant to Minnesota Statue 373.41, the County Board of Commissioners may charge fees for services provided by any county office, official, department, court or employee; and

WHEREAS, a committee was formed to create and recommend the Nicollet County Fee Schedule which includes mandated fees and fees to be set by the county; and,

WHEREAS, the Department Heads have reviewed all of their fees and presented recommended changes along with the complete proposed Fee Schedule in a Public Hearing on December 15, 2020; and,

WHEREAS, the Nicollet County Board reviewed the proposed Fee Schedule and changes;

NOW, THEREFORE, BE IT RESOLVED, by the Nicollet County Board of Commissioners that the 2021 Nicollet County Fee Schedule as presented has been approved and adopted, effective January 1, 2021.

Public Works

Consider Final Payment for 2020 Highway Striping Project

Public Works Director, Seth Greenwood, requested the Board to consider approving the final payment to the 2020 Highway Striping Project, which is part of an annual contract to restripe a portion of our paved roads. The final payment amount is \$9,346.29 bringing the total cost of the contract to \$120,978.00.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the final payment of the 2020 Highway Striping Contract in the amount of \$9,346.29. Motion carried with all voting in favor on a roll call vote.

Consider Final Acceptance for Government Center Parking Lot Project

Director Greenwood appeared before the Board to request consideration for the final acceptance of the Government Center Parking Lot Project. The new Nicollet County Government Center parking lot has been completed and all required final documents have been received from the contractor. During final review of work items it was discovered that an overpayment had been made to the contractor in the amount of \$2,225.53. The Contractor has already sent a check to the County for this overage amount and the project can now be accepted. The final contract value is \$592,518.83.

Motion by Commissioner Kemp and seconded by Chair Morrow to approve final acceptance of the Government Center Parking Lot Project. Motion carried with all voting in favor on a roll call vote.

Committing Funds for Road and Bridge Fund

Finance Director, Heather McCormick, appeared before the Board to request a motion to commit funds on the 2020 Nicollet County Financial Statement, to be spent on TH 14 road segment repairs, now CSAH 6 and CSAH 42.

In 2020, the County received funds for TH 14 turnback agreements totaling \$3,053,000. These are funds that the County and MnDOT agreed upon in May 2015 as compensation to repair two old segments of TH 14 that were turned back to the County when TH 14 was expanded and rerouted past North Mankato and Nicollet. These MNDOT agreements were approved at Board on May 26, 2015. These funds are not restricted, however they will be needed for these roads in the future. Following GASB 54 and the Nicollet County Fund Balance Policy, committed funds are amounts that can be used only for specific purposes determined by a formal action of a government's highest level of decision-making authority.

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the commitment of \$3,053,000 for the Road and Bridge Fund on the 2020 Nicollet County Financial Statement with the funds being committed for TH 14 turnback projects (CSAH 6 and 42). Motion carried with all voting in favor on a roll call vote.

Property Services

Ag BMP Low Interest Loan Project – Septic Liens

Property and Public Services Director, Mandy Landkamer, requested the Board consider approval of Ag BMP low interest loan projects for two parcels for septic activities. The total loan amount is \$26,509.00.

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the Ag BMP Loan Program Liens Resolution as presented and the lien attachment to the two parcels identified in the Resolution. Motion carried with all voting in favor on a roll call vote.

911 Address Special Assessments for Hunting Shacks

Director Landkamer requested the Board consider approval of the Resolution Adopting Assessment for 911 Addresses. The assessment is for hunting shack locations that need an assessment attached to the property for the 911 sign and post costs. The fee for the sign is \$30.00 and the fee for the post is \$11.00

Motion by Commissioner Kemp and seconded by Commissioner Morrow approve the Resolution Adopting Assessment for 911 Addresses as presented. Motion carried with all voting in favor on a roll call vote.

Administration

2021 Elected Officials Compensation and Per Diem Resolution

County Administrator, Ryan Krosch, appeared before the Board to request approval of the 2021 Elected Officials Compensation and Per Diem Resolution as presented. Commissioner Morrow stated that he would be declining his pay raise, citing a County Board Operating Rule and Guideline that allows commissioners to opt out of pay raises. Commissioner Dranttel also stated that she would forgo a pay increase for 2021. Commissioner Kolars noted that 2020 has been a difficult year with increased workloads for the Commissioners, and this pay raise would be on par with the increase

in work. Attorney Michelle Zehnder-Fischer joined in the conversation and stated that she would also like to decline her pay raise for 2021 as elected county attorney. Administrator Krosch suggested that since there was not consensus for approving the elected officials salary increases for 2021 that the resolution be approved as presented and that individual elected officials could formally request to him in writing by the end of the year that they wish to forgo a 2021 salary increase.

Motion by Commissioner Kolars and seconded by Commissioner Dranttel to approve the 2021 Elected Officials Compensation and Per Diem Resolution. Motion carried with all voting in favor on a roll call vote.

2021 NICOLLET COUNTY ELECTED OFFICIALS COMPENSATION AND PER DIEM RESOLUTION

WHEREAS, the Nicollet County Board of Commissioners annually establishes compensation and per diems for elected officials; and

WHEREAS, Minnesota Statute 375.055 states that the county commissioners in all counties, except Hennepin and Ramsey, shall receive as compensation for services rendered by them for their respective counties, annual salaries and in addition may receive per diem payments and reimbursement for necessary expenses in performing the duties of the office as set by resolution of the county board with the salary and schedule of per diem payments not being effective until January 1 of the next year; and

WHEREAS, Minnesota Statute 387.20 and 388.18 states that the county board annually shall set by resolution the salary of the county sheriff and county attorney; and

WHEREAS, the proposed 2021 Nicollet County budget includes a 2.5% general wage scale increase.

NOW, THEREFORE, BE IT RESOLVED, that the Nicollet County Board of Commissioners does hereby adopt the following for 2021:

1. The Nicollet County Board of Commissioners salary will be \$35,659.73 in 2021 with the chairperson of the Board receiving an additional \$1,500 annually for duties related to that position.
2. The Nicollet County Board and lay persons serving on County committees, which have been approved by the County Board, are approved to receive per diems in the amount of \$70.00/day.
3. The salary for the Nicollet County Attorney in 2021 is set at \$132,401.75.
4. The salary for the Nicollet County Sheriff in 2021 is set at \$133,311.45.

2021 Tax Levy Resolution

Administrator Krosch appeared before the board to request approval of the 2021 Nicollet County Property Tax Levy Resolution as presented. The proposed levy increase is 2.99%. Most of the levy increase is for staff salaries and benefits which is typical for a service based organization. Two projects – the North Mankato HHS Building remodel and Property and Public Services remodel –were left out of the final budget and levy and will be revisited at a later time. The average tax levy increase over the past 10 year period has been 4.33% annually, so this year's increase will be lower than average.

Motion by Commissioner Kolars and seconded by Commissioner Morrow to approve the 2021 Nicollet County Property Tax Levy Resolution. Motion carried with all voting in favor on a roll call vote.

2021 NICOLLET COUNTY PROPERTY TAX LEVY RESOLUTION

WHEREAS, the Nicollet County Board annually adopts a budget; and

WHEREAS, property tax revenues are needed to balance said budget; and

WHEREAS, the 2021 Nicollet County budget was prepared with input from all department heads and Nicollet County Board members; and

WHEREAS, on September 22, 2020, the County Board set a 2021 preliminary property tax levy of \$23,782,117, which is a 2.99% increase of the 2020 property tax levy; and

WHEREAS, a budget meeting was held on December 3, 2020, to take public comment on the proposed 2021 budget and tax levy.

THEREFORE, BE IT RESOLVED that on December 15, 2020, the Nicollet County Board hereby approves the 2021 net property tax levy for Nicollet County, as follows:

Revenue Fund:	
Administrative Services	\$3,679,188
Property & Public Services	\$2,641,205
Criminal Justice Services	\$7,128,343
Economic Development/Service Appropriations	\$271,808
Special Levy: HRA	\$123,202
Special Levy: Library	\$110,088
Total Revenue Fund	\$13,953,834
Road & Bridge Fund	\$1,724,861
Health & Human Services Fund	\$5,880,451
Bonded Debt Fund	\$2,222,971
TOTAL	\$23,782,117

2021 Budget Resolution

Administrator Krosch appeared before the Board to request approval of the 2021 Nicollet County Budget Resolution as presented. There was a 1.3% increase in the total budget in comparison to the 2020 budget.

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve the 2021 Nicollet County Budget Resolution. Motion carried with all voting in favor on a roll call vote.

2021 NICOLLET COUNTY BUDGET RESOLUTION

WHEREAS, the Nicollet County Board annually adopts a budget; and

WHEREAS, the 2021 Nicollet County budget was prepared with input from all department heads and Nicollet County Board members; and

WHEREAS, a budget meeting was held on December 3, 2020, to take public comment on the proposed 2021 budget and tax levy.

THEREFORE, BE IT RESOLVED that on December 15, 2020, the Nicollet County Board hereby approves the 2021 budget in the amount of \$46,295,129.

Budgeted		2020
<u>Governmental Funds</u>		<u>Budget</u>
REVENUES		

Nicollet County Board Meeting Minutes
December 15, 2020

	Tax Levy-Property	23,782,117
	Tax Levy-(County Program Aid)	1,861,620
	Taxes-Delinquent & Misc	254,700
	Taxes-Wheelage & Add'l Sales Tax	1,970,000
	Special Assessment-(Recycling)	292,000
	Licenses and Permits	65,558
	Intergovernmental	
	Federal	6,158,047
	State	7,592,179
	Other	693,573
	Charges for Services	1,196,790
	Fines and forfeits	20,500
	Interest and Investments	195,300
	Gifts and Donations	1,000
	Miscellaneous	1,597,982
	OTHER SOURCES	
	Budgeted Use of Unrestricted Fund Balance	70,382
	Budgeted Use of Restricted Fund Balance	543,381
	TOTAL REVENUES	
	AND OTHER SOURCES	46,295,129

	EXPENDITURES	
	General Public	10,942,305
	Public Safety	7,395,718
	Highway And Streets	10,567,206
	Sanitation	315,500
	Health & Human Services	13,761,188
	Culture and Recreation	123,297
	Conservation/Natural Resources	587,259
	GO Debt Service	2,117,163
	Transit	33,150
	Economic Development	113,245
	Housing Redevelopment Authority	123,202
	Intergovernment-Regional Library	110,088
	OTHER SOURCES:	
	Designated Future Funds-Debt Services	105,808
	TOTAL EXPENDITURES	
	AND OTHER SOURCES	46,295,129

Commissioner Committee Reports

The Commissioners reported on various meetings and activities including:

Commissioner Marie Dranttel

- Board Meeting

- Food Access Network Meeting
- Region 9 Board of Directors
- One Watershed One Plan Meeting
- Tax Levy Meeting
- AMC Annual Meeting

Commissioner Terry Morrow

- Board Meeting
- Adult Chemical Welfare (ACWA) Meeting
- AMC Annual Meeting
- Tax Levy Meeting
- Tri-County Recycling Subcommittee

Commissioner Denny Kemp

- Board Meeting
- Tax Levy Meeting
- County Attorney Education
- South Central EMS
- AMC Annual Meeting
- EMS Finance Committee
- MRCI Finance Committee

Commissioner Jack Kolars

- Board Meeting
- Tax Levy Meeting
- AMC Annual Meeting
- REDA/GMG Meeting
- ATP

Commissioner John Luepke

- Board Meeting
- Lower MN Watershed Meeting
- Soil & Water Meeting
- Tax Levy Meeting
- AMC Annual Meeting
- Lafayette Fire Department fundraiser

Approve Per Diems and Expenses

Motion by Commissioner Kemp and seconded by Commissioner Morrow to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor on a roll call vote.

Adjourn

Motion by Commissioner Kemp and seconded by Commissioner Morrow to adjourn the meeting. Motion carried with all voting in favor on a roll call vote. The meeting adjourned at 10:24 a.m.

JOHN LUEPKE, CHAIR
BOARD OF COMMISSIONERS

ATTEST:

RYAN KROSCH
CLERK TO THE BOARD

NICOLLET
COUNTY EST. 1853

Agenda Item:					
2021 Solid Waste Collection and Transportation License Applicants					
Primary Originating Division/Dept.: PPSD - Property Services				Meeting Date: 01/05/2021	
Contact: Amy Clyde	Title: Environmental		Item Type: (Select One) Consent Agenda		
Amount of Time Requested	minutes				
Presenter:	Title:		Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No		
County Strategy: Programs and Services - deliver value-added quality services (Select One)					
BACKGROUND/JUSTIFICATION:					
Consideration for approval of the 2021 Nicollet County License Application for Solid Waste Collection and Transportation for the following companies that wish to offer services in Nicollet County. The application, fee, and required documentation have been received from the following:					
<ul style="list-style-type: none"> Clobes Sanitation, John Clobes, 403 1st Ave., Fairfax MN 55332 Dem-Con Companies, Erik Schuck, 13020 Dem-Con Drive, Shakopee MN 55379 Gaylord Sanitation, Inc., Jess Wlbstad, PO Box 145, Gaylord, MN 55334 LJP Enterprises, Inc, Jesse Samuelson, 2160 Ringhofer Dr., North Mankato MN 56003 Renville Sibley Sanitation LLC, Bruce Prigge, PO Box 296, Gibbon MN 55335 Riverview Sanitation, Rachel Schoen, PO Box 338, New Ulm, MN 56073 Waste Management, Karyn Block, 739 Beaver Ave, Mankato MN 56001 West Central Sanitation, Inc, Don Williamson, PO Box 796, Willmar MN 56201 					
Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None					
Prior Board Action Taken on this Agenda Item: <input type="radio"/> Yes <input checked="" type="radio"/> No					
If "yes", when? (provide year; mm/dd/yy if known) Yes, 12/17/2019					
Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A					
ACTION REQUESTED:					
Approval of the eight applicants to offer solid waste collection and transportation services within Nicollet County in 2020.					
FISCAL IMPACT: Included in current budget (Select One)			FUNDING		
If "Other", specify			County Dollars = 0		
			Other		
			(Select One)		
FTE IMPACT: No FTE change (Select One)			Total		
If "Increase or "Decrease" specify:					
Related Financial/FTE Comments:					



NICOLLET COUNTY

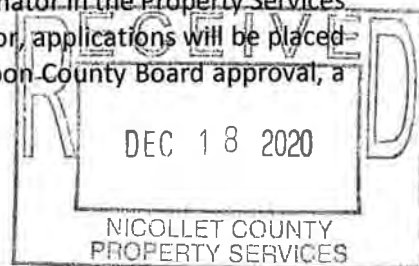
PROPERTY SERVICES DEPARTMENT

LICENSE APPLICATION FOR SOLID WASTE COLLECTION AND TRANSPORTATION

This Application is for licensing year January 1, 2021 through December 31, 2021.
Applications must be postmarked no later than December 31, 2020.

Review and Approval Process

Please print in ink or type all sections of the application. Enclose all requested attachments and return completed applications to Nicollet County, Property Services Department, 501 S. Minnesota Ave., St. Peter, MN 56082. This license application will be forwarded to the County Solid Waste Enforcement Coordinator in the Property Services Department for review. Once reviewed by the Solid Waste Enforcement Coordinator, applications will be placed on the December County Commissioner's Board Agenda for approval or denial. Upon County Board approval, a license will be prepared for the business listed on the application.



SECTION I. LICENSEE INFORMATION

Business Name:

Clobes Sanitation

Contact Person:

John Clobes

Business

Address:

403 1st Ave NE, Farfax, MN
(City, State)

55332
(Zip)

Other Contact Information:

507 829-6252
(telephone)

(FAX)

(email)

Minnesota Tax I.D.#:

477-80-1885

Federal Tax I.D.#:

41-1535764

Vehicle & Container Storage Locations:

403 1st Ave NE

SECTION II. COLLECTION AND TRANSPORTATION

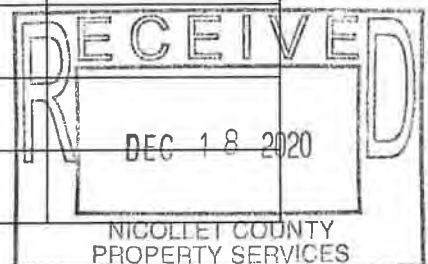
1. Please list all vehicles that will be used to haul solid waste. (Additional sheets may be used):

Vehicle Make & Model	Rated Capacity	License Plate Number	Body Type
2006 Int'l 9200	20yd	YBH1060	Modular Rear Loader

2. List the municipalities and townships which will be served and indicate materials collected:

Location	MSW	C/D/I ¹	Recycling	Other (list)
Belgrade			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Bernadotte (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Brighton			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Courtland (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Granby			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Lafayette (Twp)	x	x	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Lake Prairie			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
New Sweden			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Nicollet (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Oshawa			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Ridgely	x	x	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Traverse			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
West Newton	x	x	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Bernadotte	x	x	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Courtland			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Klossner			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Lafayette			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Nicollet			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Norseland			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
North Mankato			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
St. George			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
St. Peter			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	

¹Construction/Demolition/Industrial



If recycling services are offered, please indicate the materials accepted:

<input type="checkbox"/> Aluminum Cans	<input type="checkbox"/> Steel/Tin Cans	<input type="checkbox"/> Other Metal
<input type="checkbox"/> Clear Glass	<input type="checkbox"/> Brown Glass	<input type="checkbox"/> Green Glass
<input type="checkbox"/> Newsprint Paper	<input type="checkbox"/> Magazine/Catalog Paper	<input type="checkbox"/> Office Paper
<input type="checkbox"/> PET = #1 Plastic	<input type="checkbox"/> HDPE = #2 Plastic	<input type="checkbox"/> #3 - #7 Plastic
<input type="checkbox"/> Cardboard	<input type="checkbox"/> Paperboard	<input type="checkbox"/> Coated Paperboard

3. County Solid Waste Management Plan

Tri-County Solid Waste prepared a Solid Waste Management Plan for Nicollet County pursuant to Minnesota Statutes to protect the health and economic welfare of the residents and environment. All licensed haulers will be provided a copy of the plan upon request. The County urges all solid waste haulers and generators to assist the County in achieving the goals of the Plan.

4. Haulers shall provide the following information to the MPCA, which is then shared with the County:

- (a) Annual reports verifying the actual MSW disposed and the facilities where it was disposed of.
- (b) Annual reports verifying the tonnage of recyclable materials collected and the processing facilities where recyclables were delivered.

SECTION III. VOLUME OR WEIGHT BASED PRICING

Minnesota Statute 115A.93 requires that licensees must have volume or weight based pricing for the collection of MSW. This means that the price of collection increases with the volume or weight of the waste collected.

SECTION IV. WASTE DEPOSIT DISCLOSURE

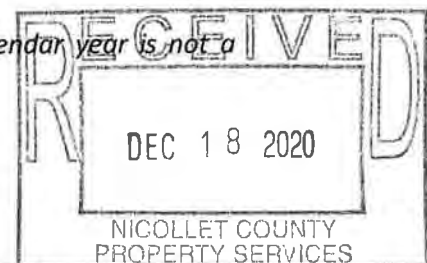
1. Minn. Stat. 115A.9302 (1995) requires that each year between January 1 and March 31, a person who collects construction debris, industrial waste, or MSW for transportation to a waste facility, must disclose to each waste generator from whom waste is collected the name and location of the disposal or processing facilities used, the type of permit held by the facility and the permit number, and the approximate waste deposited at each of the two primary facilities used. The disclosure must be made in writing at least once a year. **All written disclosures must contain the following statement:**

"You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability."

If the primary facilities identified by the hauler are not located in Minnesota then the disclosure must state:

"The landfill to which your waste may be sent during the current calendar year is not a Minnesota landfill."

2. Please enclose a copy of your Waste Deposit Disclosure with your application.



SECTION V. CERTIFICATE OF COMPLIANCE, MINNESOTA WORKERS' COMPENSATION LAW

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of MSS Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit of self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name (NOT the insurance agent): Auto-Owners Insurance

Policy Number: 861706 08213005

Dates of Coverage: 4-15-20 to 4-15-21

OR

Applicant is not required to have workers compensation liability coverage because:

- ☐ Applicant has no employees
- ☐ Applicant is self-insured (include permit to self-insure)
- ☐ Applicant has no employees who are covered by the workers compensation law (these include: Spouse, Parents, Children and certain farm employees)

The above information provided above is accurate and complete and a valid workers compensation policy will be kept in effect at all times as required by law for the following company.

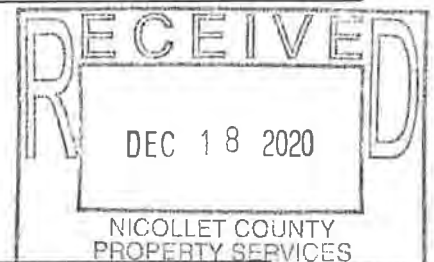
Name (Last, First, M.I.): Clobes, John

Doing Business As (if different than your name): Clobes Sanitation

Business Address: 403 1st Ave NE, P.O. Box 57

City, State, Zip: Fairfax, MN 55332

Business Phone: (507) 829-6252



SECTION VI. INSURANCE

Please provide Nicollet County with a Certificate of Insurance for liability for current general and automotive liability policies in compliance with the County's requirements, as outlined in Nicollet County Solid Waste Ordinance Sec. 2 Subd. 6.

1. Name of Insurance Carrier: Auto-Owners Insurance
2. A current certificate of general liability insurance for a minimum of \$100,000/\$300,000.
3. A current certificate of automotive liability insurance for a minimum of \$50,000/\$100,000.

Please check one: ☐ Certificate of Insurance included with application
☒ Current Certificate of Insurance on file with Nicollet County

SECTION VII. BOND

Pursuant to Sec. 5 Subd. 5(c), of the Nicollet County Solid waste Ordinance, a \$3,000 performance bond shall be required prior to the issuance of any licenses to engage in collection and transportation of solid waste. The bond must name Nicollet County as the obligee.

Please check one: ☐ Bond included with application
☒ Current Bond on file with Nicollet County

SECTION VIII. FEE

Please enclose a check for \$100.00 for the license fee made payable to Nicollet County.

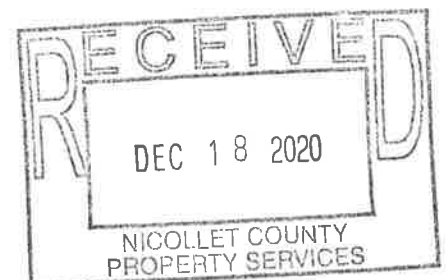
SECTION IX. CERTIFICATION AND SIGNATURE

I certify that the information provided in this application is accurate and complete and I understand that any false statements or omissions of a material fact will result in the license being withheld or denied; and

I also certify that I have complied with the requirements of the Waste Deposit Disclosure Requirements (Minn. Stat. 115A.9302 (1995) for this calendar year.

John Chalos
Signature of applicant/licensee

Dated this 14th day of December, 2020



COMPLETION CHECKLIST

- ☐ Completed Application – with signature and date
- ☐ Fee
- ☐ Waste Deposit Disclosure Statement
- ☐ Certification of Compliance Workers' Compensation Coverage
- ☐ Certificate of Liability Insurance (either enclosed or on-file)
- ☐ \$3,000 Performance Bond (either enclosed or on-file)

Send completed application, documentation, and payment no later than December 31, 2020 to:

Amy Clyde, Environmental Specialist
Property Services Department
Nicollet County Government Center
501 S. Minnesota Avenue
St. Peter, MN 56082
Phone: 507-934-7072
FAX Number: 507-934-0259
E-Mail: amy.clyde@co.nicollet.mn.us

FOR OFFICE USE ONLY

Application received on date: 12-18-2020

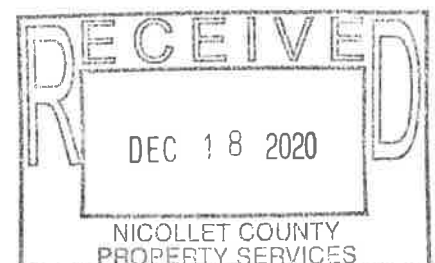
License name: Clobes Sanitation License number: Nicosw 2021-01

Date of issuance: 01-05-2021

The foregoing application is hereby approved this 05 day of Jan, year of 2021. Chairman of the County Board of Commissioners hereby directs the Department of Property Services to issue the license in accordance herewith.

ATTEST:

Chair, Nicollet County Board of Commissioners



Waste Disclosure

Minnesota Statute 115A. 9302, requires that the following annual notice be given to Citizens who receive waste collection services:

"You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other sites. Managing your waste in Minnesota may minimize your potential liability."

All the waste collected by **Clobes Sanitation**, is transported to the following facilities:

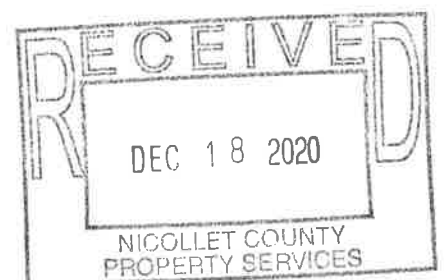
Demolition Debris Waste Disposal:

Renville County Landfill
32877 Co Rd 4
Olivia, MN 56277
MPCA Permit # SW-90

Mixed Solid Waste Disposal:

Redwood Renville Regional Solid Waste Authority (RRRSWA)
907 West Bridge St
Redwood Falls, MN 56283
MPCA Permit # SW-664

Lyon County Landfill
2025 200th Ave
Lynd, MN 56157
MPCA Permit # SW-23





NICOLLET COUNTY

PROPERTY SERVICES DEPARTMENT

LICENSE APPLICATION FOR SOLID WASTE COLLECTION AND TRANSPORTATION



This Application is for licensing year January 1, 2021 through December 31, 2021.

Applications must be postmarked no later than **December 31, 2020**.

Review and Approval Process

Please print in ink or type all sections of the application. Enclose all requested attachments and return completed applications to Nicollet County, Property Services Department, 501 S. Minnesota Ave., St. Peter, MN 56082. This license application will be forwarded to the County Solid Waste Enforcement Coordinator in the Property Services Department for review. Once reviewed by the Solid Waste Enforcement Coordinator, applications will be placed on the December County Commissioner's Board Agenda for approval or denial. Upon County Board approval, a license will be prepared for the business listed on the application.

SECTION I. LICENSEE INFORMATION

Business Name: Dem-Con Companies, LLC

Contact Person: Erik Schuck

Business Address: 13020 Dem-Con Drive Shakopee, MN

(City, State)

(Zip)

Other Contact Information: 952-445-5755

(telephone)

erikschuck@dem-con.com

(FAX)

(email)

Minnesota Tax I.D.#: 5446645

Federal Tax I.D.#: 41-2008497

Vehicle & Container Storage Locations: 13020 Dem-Con Drive, Shakopee, MN 55379

SECTION II. COLLECTION AND TRANSPORTATION

1. Please list all vehicles that will be used to haul solid waste. *(Additional sheets may be used):*

Vehicle Make & Model	Rated Capacity	License Plate Number	Body Type
Western Star 4700SB	77,000	NA- New Temp Lisc	Roll Off
Western Star 4700SB	77,000	NA- New Temp Lisc	Roll Off
Mack GU813	73,280	YBR4582	

2. List the municipalities and townships which will be served and indicate materials collected:

Location	MSW	C/D/I ¹	Recycling	Other (list)
Belgrade			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Bernadotte (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Brighton			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Courtland (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Granby			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Lafayette (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Lake Prairie			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
New Sweden			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Nicollet (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Oshawa			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Ridgely			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Traverse			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
West Newton			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Bernadotte			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Courtland			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Klossner			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Lafayette			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Nicollet	X	X	<input type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial	
Norseland			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
North Mankato	X	X	<input type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial	
St. George			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
St. Peter	X	X	<input type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial	

¹Construction/Demolition/Industrial

If recycling services are offered, please indicate the materials accepted:

<input type="checkbox"/> Aluminum Cans	<input type="checkbox"/> Steel/Tin Cans	<input type="checkbox"/> Other Metal
<input type="checkbox"/> Clear Glass	<input type="checkbox"/> Brown Glass	<input type="checkbox"/> Green Glass
<input type="checkbox"/> Newsprint Paper	<input type="checkbox"/> Magazine/Catalog Paper	<input type="checkbox"/> Office Paper
<input type="checkbox"/> PET = #1 Plastic	<input type="checkbox"/> HDPE = #2 Plastic	<input type="checkbox"/> #3 - #7 Plastic
<input type="checkbox"/> Cardboard	<input type="checkbox"/> Paperboard	<input type="checkbox"/> Coated Paperboard

3. County Solid Waste Management Plan

Tri-County Solid Waste prepared a Solid Waste Management Plan for Nicollet County pursuant to Minnesota Statutes to protect the health and economic welfare of the residents and environment. All licensed haulers will be provided a copy of the plan upon request. The County urges all solid waste haulers and generators to assist the County in achieving the goals of the Plan.

4. Haulers shall provide the following information to the MPCA, which is then shared with the County:

- (a) Annual reports verifying the actual MSW disposed and the facilities where it was disposed of.
- (b) Annual reports verifying the tonnage of recyclable materials collected and the processing facilities where recyclables were delivered.

SECTION III. VOLUME OR WEIGHT BASED PRICING

Minnesota Statute 115A.93 requires that licensees must have volume or weight based pricing for the collection of MSW. This means that the price of collection increases with the volume or weight of the waste collected.

SECTION IV. WASTE DEPOSIT DISCLOSURE

1. Minn. Stat. 115A.9302 (1995) requires that each year between January 1 and March 31, a person who collects construction debris, industrial waste, or MSW for transportation to a waste facility, must disclose to each waste generator from whom waste is collected the name and location of the disposal or processing facilities used, the type of permit held by the facility and the permit number, and the approximate waste deposited at each of the two primary facilities used. The disclosure must be made in writing at least once a year. **All written disclosures must contain the following statement:**

"You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability."

If the primary facilities identified by the hauler are not located in Minnesota then the disclosure must state:

"The landfill to which your waste may be sent during the current calendar year is not a Minnesota landfill."

2. Please enclose a copy of your Waste Deposit Disclosure with your application.

SECTION V. CERTIFICATE OF COMPLIANCE, MINNESOTA WORKERS' COMPENSATION LAW

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of MSS Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit of self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name (NOT the insurance agent): Builders and Contractors WC Fund

Policy Number: ACCT220376

Dates of Coverage: 7/1/20 to 7/1/21

OR

Applicant is not required to have workers compensation liability coverage because:

- ☐ Applicant has no employees
- ☐ Applicant is self-insured (include permit to self-insure)
- ☐ Applicant has no employees who are covered by the workers compensation law (these include: Spouse, Parents, Children and certain farm employees)

The above information provided above is accurate and complete and a valid workers compensation policy will be kept in effect at all times as required by law for the following company.

Name (Last, First, M.I.): _____

Doing Business As (if different than your name): _____

Business Address: _____

City, State, Zip: _____

Business Phone: _____

SECTION VI. INSURANCE

Please provide Nicollet County with a Certificate of Insurance for liability for current general and automotive liability policies in compliance with the County's requirements, as outlined in Nicollet County Solid Waste Ordinance Sec. 2 Subd. 6.

1. Name of Insurance Carrier: Continental Western Insurance Company
2. A current certificate of general liability insurance for a minimum of \$100,000/\$300,000.
3. A current certificate of automotive liability insurance for a minimum of \$50,000/\$100,000.

Please check one: ☐ Certificate of Insurance included with application
☒ Current Certificate of Insurance on file with Nicollet County

SECTION VII. BOND

Pursuant to Sec. 5 Subd. 5(c), of the Nicollet County Solid waste Ordinance, a \$3,000 performance bond shall be required prior to the issuance of any licenses to engage in collection and transportation of solid waste. The bond must name Nicollet County as the obligee.

Please check one: ☐ Bond included with application
☒ Current Bond on file with Nicollet County

SECTION VIII. FEE

Please enclose a check for \$100.00 for the license fee made payable to Nicollet County.

SECTION IX. CERTIFICATION AND SIGNATURE

I certify that the information provided in this application is accurate and complete and I understand that any false statements or omissions of a material fact will result in the license being withheld or denied; and

I also certify that I have complied with the requirements of the Waste Deposit Disclosure Requirements (Minn. Stat. 115A.9302 (1995) for this calendar year.



Signature of applicant/licensee

Dated this 27th day of November, 2020

COMPLETION CHECKLIST

- ☒ Completed Application – with signature and date
- ☒ Fee
- ☒ Waste Deposit Disclosure Statement
- ☒ Certification of Compliance Workers' Compensation Coverage
- ☒ Certificate of Liability Insurance (either enclosed or on-file)
- ☒ \$3,000 Performance Bond (either enclosed or on-file)

Send completed application, documentation, and payment **no later than December 31, 2020** to:

Amy Clyde, Environmental Specialist
Property Services Department
Nicollet County Government Center
501 S. Minnesota Avenue
St. Peter, MN 56082
Phone: 507-934-7072
FAX Number: 507-934-0259
E-Mail: amy.clyde@co.nicollet.mn.us

FOR OFFICE USE ONLY

Application received on date: 12-02-2020

License name: Dem-Con Companies LLC License number: NICOSW 2021-02

Date of issuance: 01-05-2020

The foregoing application is hereby approved this 05 day of Jan, year of 2021. Chairman of the County Board of Commissioners hereby directs the Department of Property Services to issue the license in accordance herewith.

ATTEST:

Chair, Nicollet County Board of Commissioners



Dem-Con Companies, LLC

Solid Waste Disclosure Statement v. 2020

The Waste Management Act requires that all haulers disclose the destination of your waste. Pursuant to Minnesota Statute 115A9302, Dem-Con hereby discloses that waste collected will be delivered to one of the following facilities during the time period January through December. If an additional facility becomes either a primary facility or an alternative facility during this period, the hauler is required to provide you with updated information within 30 days. In addition, the Minnesota Legislature requires Minnesota haulers to make the following disclosure to their customers:

You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability.

Materials are delivered to the following facilities:

Waste Management

1901 Ames Drive, Burnsville, MN 55306
22460 US 169, Elk River, MN 55330

Dem-Con

13020 Dem-Con Drive, Shakopee, MN 55379
3280 9th CT NE, Blaine, MN 55449

SKB

630 Malcolm Ave SE, Minneapolis, MN 55414
13425 Courthouse Blvd, Rosemount, MN 55068

Republic Pine Bend

2495 117th St E, Inver Grove Heights, MN 55077

Recycling & Energy Center

100 Red Rock Rd, Newport, MN 55055

Vonco

15301 Sherburne Ave, Becker, MN 55308
1050 33rd Ave SE, Minneapolis, MN 55414





NICOLLET COUNTY

PROPERTY SERVICES DEPARTMENT

LICENSE APPLICATION FOR SOLID WASTE COLLECTION AND TRANSPORTATION

This Application is for licensing year January 1, 2021 through December 31, 2021.
Applications must be postmarked no later than December 31, 2020.

Review and Approval Process

Please print in ink or type all sections of the application. Enclose all requested attachments and return completed applications to Nicollet County, Property Services Department, 501 S. Minnesota Ave., St. Peter, MN 56082. This license application will be forwarded to the County Solid Waste Enforcement Coordinator in the Property Services Department for review. Once reviewed by the Solid Waste Enforcement Coordinator, applications will be placed on the December County Commissioner's Board Agenda for approval or denial. Upon County Board approval, a license will be prepared for the business listed on the application.

SECTION I. LICENSEE INFORMATION

Business Name: Gaylord Sanitation Inc

Contact Person: Jess Wibstad

Business Address: 19 6th St P.O. Box 145 55334
(City, State) (Zip)

Other Contact Information: 507-327-4370 jwibstad@yahoo.com
(telephone) (FAX) (email)

Minnesota Tax I.D.#: 4007540 Federal Tax I.D.#: 41-H45800

Vehicle & Container Storage Locations: 19 6th Street Gaylord Mn.

SECTION II. COLLECTION AND TRANSPORTATION

1. Please list all vehicles that will be used to haul solid waste. (Additional sheets may be used):

Vehicle Make & Model	Rated Capacity	License Plate Number	Body Type
International HV	25 YD	YBW 9988	Rear Load
Mack	10-40 YD	YBW 9982	Roll off
Western Star	10-40 YD	YBZ 0267	Roll off
Freightliner	32 YD	YBK 0827	Side loader

2. List the municipalities and townships which will be served and indicate materials collected:

Location	MSW	C/D/I ¹	Recycling	Other (list)
Belgrade			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Bernadotte (Twp)	X	X	<input checked="" type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial	
Brighton			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Courtland (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Granby	X	X	<input checked="" type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial	
Lafayette (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Lake Prairie			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
New Sweden	X	X	<input checked="" type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial	
Nicollet (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Oshawa			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Ridgely			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Traverse			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
West Newton			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Bernadotte	X	X	<input checked="" type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial	
Courtland			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Klossner			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Lafayette			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Nicollet			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Norseland	X	X	<input checked="" type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial	
North Mankato			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
St. George			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
St. Peter			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	

¹Construction/Demolition/Industrial

If recycling services are offered, please indicate the materials accepted:

<input checked="" type="checkbox"/> Aluminum Cans	<input type="checkbox"/> Steel/Tin Cans	<input type="checkbox"/> Other Metal
<input type="checkbox"/> Clear Glass	<input type="checkbox"/> Brown Glass	<input type="checkbox"/> Green Glass
<input type="checkbox"/> Newsprint Paper	<input type="checkbox"/> Magazine/Catalog Paper	<input type="checkbox"/> Office Paper
<input type="checkbox"/> PET = #1 Plastic	<input type="checkbox"/> HDPE = #2 Plastic	<input type="checkbox"/> #3 - #7 Plastic
<input type="checkbox"/> Cardboard	<input type="checkbox"/> Paperboard	<input type="checkbox"/> Coated Paperboard

3. County Solid Waste Management Plan

Tri-County Solid Waste prepared a Solid Waste Management Plan for Nicollet County pursuant to Minnesota Statutes to protect the health and economic welfare of the residents and environment. All licensed haulers will be provided a copy of the plan upon request. The County urges all solid waste haulers and generators to assist the County in achieving the goals of the Plan.

4. Haulers shall provide the following information to the MPCA, which is then shared with the County:

- (a) Annual reports verifying the actual MSW disposed and the facilities where it was disposed of.
- (b) Annual reports verifying the tonnage of recyclable materials collected and the processing facilities where recyclables were delivered.

SECTION III. VOLUME OR WEIGHT BASED PRICING

Minnesota Statute 115A.93 requires that licensees must have volume or weight based pricing for the collection of MSW. This means that the price of collection increases with the volume or weight of the waste collected.

SECTION IV. WASTE DEPOSIT DISCLOSURE

1. Minn. Stat. 115A.9302 (1995) requires that each year between January 1 and March 31, a person who collects construction debris, industrial waste, or MSW for transportation to a waste facility, must disclose to each waste generator from whom waste is collected the name and location of the disposal or processing facilities used, the type of permit held by the facility and the permit number, and the approximate waste deposited at each of the two primary facilities used. The disclosure must be made in writing at least once a year. **All written disclosures must contain the following statement:**

"You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability."

If the primary facilities identified by the hauler are not located in Minnesota then the disclosure must state:

"The landfill to which your waste may be sent during the current calendar year is not a Minnesota landfill."

2. Please enclose a copy of your Waste Deposit Disclosure with your application.

SECTION V. CERTIFICATE OF COMPLIANCE, MINNESOTA WORKERS' COMPENSATION LAW

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of MSS Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit of self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name (NOT the insurance agent): Pioneer Specialty Ins. Co.

Policy Number: WCV 0010685 12

Dates of Coverage: 03/09/2020 to 03/09/2021

OR

Applicant is not required to have workers compensation liability coverage because:

- ☐ Applicant has no employees
- ☐ Applicant is self-insured (include permit to self-insure)
- ☐ Applicant has no employees who are covered by the workers compensation law (these include: Spouse, Parents, Children and certain farm employees)

The above information provided above is accurate and complete and a valid workers compensation policy will be kept in effect at all times as required by law for the following company.

Name (Last, First, M.I.): Wibstad Jess (NMN)

Doing Business As (if different than your name): Gaylord Sanitation Inc

Business Address: 19 6th St. P.O. Box 145

City, State, Zip: Gaylord, Mn. 55334

Business Phone: 507 237-2274

SECTION VI. INSURANCE

Please provide Nicollet County with a Certificate of Insurance for liability for current general and automotive liability policies in compliance with the County's requirements, as outlined in Nicollet County Solid Waste Ordinance Sec. 2 Subd. 6.

1. Name of Insurance Carrier: Pioneer Specialty Ins. Co.
2. A current certificate of general liability insurance for a minimum of \$100,000/\$300,000.
3. A current certificate of automotive liability insurance for a minimum of \$50,000/\$100,000.

Please check one: ☒ Certificate of Insurance included with application
☐ Current Certificate of Insurance on file with Nicollet County

SECTION VII. BOND

Pursuant to Sec. 5 Subd. 5(c), of the Nicollet County Solid waste Ordinance, a \$3,000 performance bond shall be required prior to the issuance of any licenses to engage in collection and transportation of solid waste. The bond must name Nicollet County as the obligee.

Please check one: ☐ Bond included with application
☒ Current Bond on file with Nicollet County

SECTION VIII. FEE

Please enclose a check for \$100.00 for the license fee made payable to Nicollet County.

SECTION IX. CERTIFICATION AND SIGNATURE

I certify that the information provided in this application is accurate and complete and I understand that any false statements or omissions of a material fact will result in the license being withheld or denied; and

I also certify that I have complied with the requirements of the Waste Deposit Disclosure Requirements (Minn. Stat. 115A.9302 (1995) for this calendar year.

Jen Mott
Signature of applicant/licensee

Dated this 16 day of Dec., 2020

COMPLETION CHECKLIST

- ☒ Completed Application – with signature and date
- ☒ Fee
- ☒ Waste Deposit Disclosure Statement
- ☒ Certification of Compliance Workers' Compensation Coverage
- ☒ Certificate of Liability Insurance (either enclosed or on-file)
- ☒ \$3,000 Performance Bond (either enclosed or on-file)

Send completed application, documentation, and payment **no later than December 31, 2020** to:

Amy Clyde, Environmental Specialist
Property Services Department
Nicollet County Government Center
501 S. Minnesota Avenue
St. Peter, MN 56082
Phone: 507-934-7072
FAX Number: 507-934-0259
E-Mail: amy.clyde@co.nicollet.mn.us

FOR OFFICE USE ONLY

Application received on date: 12/21/2020

License name: Daylord Sanitation License number: NICOSW 2021-03

Date of issuance: 01/05/2021

The foregoing application is hereby approved this 05 day of Jan, year of 2021. Chairman of the County Board of Commissioners hereby directs the Department of Property Services to issue the license in accordance herewith.

ATTEST:

Chair, Nicollet County Board of Commissioners

Gaylord Sanitation Inc.
PO Box 145
Gaylord, MN 55334
507-237-2274
Email larendaw@yahoo.com

October 27, 2020,

You may be responsible for liability that results from contaminations at the facility where your waste has been deposited. Minnesota believes that waste management system provides substantially more financial and environment protection than depositing wastes in landfills in other states. Managing your waste in Minnesota may minimize your potential liability.

Your waste is deposited at Spruce Ridge Biscay MN, Ponderosa Landfill Mankato MN or Minnesota Waste Processing Mankato MN.

LaRenda F Wibstad

Gaylord Sanitation Inc.



NICOLLET COUNTY

PROPERTY SERVICES DEPARTMENT

LICENSE APPLICATION FOR SOLID WASTE COLLECTION AND TRANSPORTATION

This Application is for licensing year January 1, 2021 through December 31, 2021.
Applications must be postmarked no later than December 31, 2020.

Review and Approval Process

Please print in ink or type all sections of the application. Enclose all requested attachments and return completed applications to Nicollet County, Property Services Department, 501 S. Minnesota Ave., St. Peter, MN 56082. This license application will be forwarded to the County Solid Waste Enforcement Coordinator in the Property Services Department for review. Once reviewed by the Solid Waste Enforcement Coordinator, applications will be placed on the December County Commissioner's Board Agenda for approval or denial. Upon County Board approval, a license will be prepared for the business listed on the application.

SECTION I. LICENSEE INFORMATION

Business Name: LJP Waste Solutions

Contact Person: Jesse Samuelson

Business Address: 2160 Ringhofer Dr. North Mankato, MN 56003
(City, State) (Zip)

Other Contact Information: 507-385-3420 507-388-4590 Jesse@LJPEnt.com
(telephone) (FAX) (email)

Minnesota Tax I.D.#: 1913120 Federal Tax I.D.#: 41-1737795

Vehicle & Container Storage Locations: 2125 Carlson Dr., North Mankato, MN 56003
2160 Ringhofer Dr., North Mankato, MN 56003

SECTION II. COLLECTION AND TRANSPORTATION

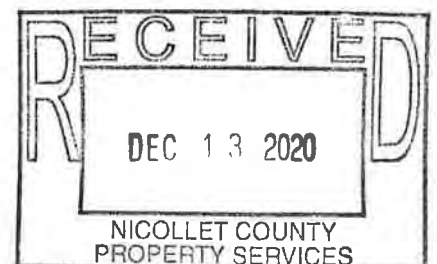
1. Please list all vehicles that will be used to haul solid waste. (Additional sheets may be used):

Vehicle Make & Model	Rated Capacity	License Plate Number	Body Type
<u>Attached</u>			



Nicollet County

<u>VIN:</u>	<u>ID#:</u>	<u>MAKE:</u>	<u>YEAR:</u>	<u>LICENSE #:</u>	<u>BODY TYPE:</u>	<u>CAPACITY</u>	<u>SAFETY INS:</u>
1FVHC3BSXCHBN3069	069	Freightliner	2012	YBJ6448	Side Load	63,000	Jul-20
1FUJAEAS13DK79155	155	Freightliner	2003	YTA2545	DAY CAB	80,000	Oct-20
1FVHCYBS68DZ46250	250	Freightliner	2008	YBJ9689	Rearload	51,000	Oct-20
1M2TE2GC7LM004145	145	Mack	2020		Frontload	63,000	Feb-20
1FUJA6CV29DAD5633	633	Freightliner	2009	YTC9457	DAY CAB	80,000	May-20
3BPDJ0X4JK191372	372	Peterbilt	2018	YBU7917	Side Load	57,000	Mar-20
1FVHCYCY4GHHM0373	373	Freightliner	2016	YBT5970	Rearload	51,000	Dec-19
2HSCNAPR47C484063	063	International	2007	YTD9933	DAY CAB	80,000	Dec-19
1FVMALCV17DX37433	433	Freightliner	2007	YAX7282	ROLLOFF	59,000	Dec-19
1NPCL70X7HD415453	453	Peterbilt	2017	7210PRA	ROLLOFF	73,280	Apr-20
3BPZL50X3DF179599	599	Peterbilt	2013	YBK2083	Frontload	57,000	Oct-20
3BPZL50X3DF179621	621	Peterbilt	2013	YBK4694	Side Load	57,000	Mar-20
3ALHG3DV1FDGS0630	630	Freightliner	2015	PRZ8866	ROLLOFF	73,280	Mar-20
1NPCLPOX5ED221323	323	Peterbilt	2014	2116PRA	ROLLOFF	73,280	Sep-20
3BPZX20X6EF219761	761	Peterbilt	2014	PRZ8861	Frontload	57,000	Mar-20
1FVHG5CY7GHHH7013	013	Freightliner	2016	YBP2404	Side Load	57,000	Jan-20
3BPZL00XX8F717918	918	Peterbilt	2008	YBM8079	Side Load	57,000	Aug-20
2FZHAWCY49AAD9942	942	Sterling	2010	YBD2020	ROLLOFF	63,000	Sep-20
3HCDJAPR1HL500954	954	International	2017	PAP7819	DAY CAB	80,000	Aug-20
1M2GR2GC6KM004982	982	Mack	2019	4280PRA	ROLLOFF	73,280	Jul-20
1M2TE2GC6KM001946	946	Mack	2019	YBX0706	Frontload	63,000	Feb-20
1M1AN4GY6LM015463	463	Mack	2020	PAT6635	DAY CAB	80,000	Jun-20
1M2LR2GC8KM002343	343	Mack	2019	YBW9948	Side Load	57,000	Mar-20
1FVHC5CV14HM77398	398	Freightliner	2004	YAS1023	ROLLOFF	57,000	Feb-20



2. List the municipalities and townships which will be served and indicate materials collected:

Location	MSW	C/D/I ¹	Recycling	Other (list)
Belgrade	yes	yes	<input checked="" type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial	
Bernadotte (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Brighton			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Courtland (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Granby			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Lafayette (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Lake Prairie			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
New Sweden			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Nicollet (Twp)			<input checked="" type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial	
Oshawa			<input checked="" type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial	
Ridgely			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Traverse			<input checked="" type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial	
West Newton			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Bernadotte			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Courtland			<input checked="" type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Klossner			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Lafayette			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Nicollet			<input checked="" type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial	
Norseland			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
North Mankato			<input checked="" type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial	
St. George			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
St. Peter			<input checked="" type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial	

¹Construction/Demolition/Industrial



If recycling services are offered, please indicate the materials accepted:

<input checked="" type="checkbox"/> Aluminum Cans	<input checked="" type="checkbox"/> Steel/Tin Cans	<input checked="" type="checkbox"/> Other Metal
<input checked="" type="checkbox"/> Clear Glass	<input checked="" type="checkbox"/> Brown Glass	<input checked="" type="checkbox"/> Green Glass
<input checked="" type="checkbox"/> Newsprint Paper	<input checked="" type="checkbox"/> Magazine/Catalog Paper	<input checked="" type="checkbox"/> Office Paper
<input checked="" type="checkbox"/> PET = #1 Plastic	<input checked="" type="checkbox"/> HDPE = #2 Plastic	<input checked="" type="checkbox"/> #3 - #7 Plastic
<input checked="" type="checkbox"/> Cardboard	<input checked="" type="checkbox"/> Paperboard	<input checked="" type="checkbox"/> Coated Paperboard

3. County Solid Waste Management Plan

Tri-County Solid Waste prepared a Solid Waste Management Plan for Nicollet County pursuant to Minnesota Statutes to protect the health and economic welfare of the residents and environment. All licensed haulers will be provided a copy of the plan upon request. The County urges all solid waste haulers and generators to assist the County in achieving the goals of the Plan.

4. Haulers shall provide the following information to the MPCA, which is then shared with the County:

- (a) Annual reports verifying the actual MSW disposed and the facilities where it was disposed of.
- (b) Annual reports verifying the tonnage of recyclable materials collected and the processing facilities where recyclables were delivered.

SECTION III. VOLUME OR WEIGHT BASED PRICING

Minnesota Statute 115A.93 requires that licensees must have volume or weight based pricing for the collection of MSW. This means that the price of collection increases with the volume or weight of the waste collected.

SECTION IV. WASTE DEPOSIT DISCLOSURE

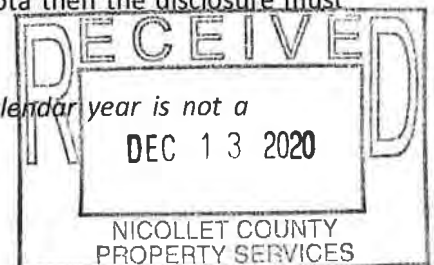
1. Minn. Stat. 115A.9302 (1995) requires that each year between January 1 and March 31, a person who collects construction debris, industrial waste, or MSW for transportation to a waste facility, must disclose to each waste generator from whom waste is collected the name and location of the disposal or processing facilities used, the type of permit held by the facility and the permit number, and the approximate waste deposited at each of the two primary facilities used. The disclosure must be made in writing at least once a year. **All written disclosures must contain the following statement:**

"You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability."

If the primary facilities identified by the hauler are not located in Minnesota then the disclosure must state:

"The landfill to which your waste may be sent during the current calendar year is not a Minnesota landfill."

2. Please enclose a copy of your Waste Deposit Disclosure with your application.



SECTION V. CERTIFICATE OF COMPLIANCE, MINNESOTA WORKERS' COMPENSATION LAW

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of MSS Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit of self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name (NOT the insurance agent): The Builders Group

Policy Number: 090001674

Dates of Coverage: 11/1/2020 to 11/1/2021

OR

Applicant is not required to have workers compensation liability coverage because:

- ☐ Applicant has no employees
- ☐ Applicant is self-insured (include permit to self-insure)
- ☐ Applicant has no employees who are covered by the workers compensation law (these include: Spouse, Parents, Children and certain farm employees)

The above information provided above is accurate and complete and a valid workers compensation policy will be kept in effect at all times as required by law for the following company.

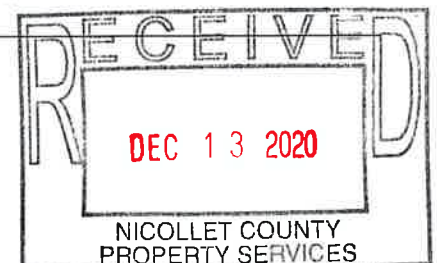
Name (Last, First, M.I.): Samuelson, Jesse, G.

Doing Business As (if different than your name): LJP Waste Solutions

Business Address: 2160 Ringhofer Dr

City, State, Zip: North Mankato, MN 56003

Business Phone: 507-385-3420



SECTION VI. INSURANCE

Please provide Nicollet County with a Certificate of Insurance for liability for current general and automotive liability policies in compliance with the County's requirements, as outlined in Nicollet County Solid Waste Ordinance Sec. 2 Subd. 6.

1. Name of Insurance Carrier: Pioneer Specialty Ins.
2. A current certificate of general liability insurance for a minimum of \$100,000/\$300,000.
3. A current certificate of automotive liability insurance for a minimum of \$50,000/\$100,000.

Please check one: ☒ Certificate of Insurance included with application
☐ Current Certificate of Insurance on file with Nicollet County

SECTION VII. BOND

Pursuant to Sec. 5 Subd. 5(c), of the Nicollet County Solid waste Ordinance, a \$3,000 performance bond shall be required prior to the issuance of any licenses to engage in collection and transportation of solid waste. The bond must name Nicollet County as the obligee.

Please check one: ☒ Bond included with application
☐ Current Bond on file with Nicollet County

SECTION VIII. FEE

Please enclose a check for \$100.00 for the license fee made payable to Nicollet County.

SECTION IX. CERTIFICATION AND SIGNATURE

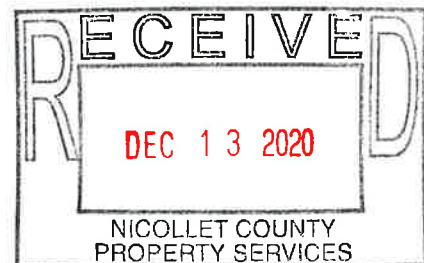
I certify that the information provided in this application is accurate and complete and I understand that any false statements or omissions of a material fact will result in the license being withheld or denied; and

I also certify that I have complied with the requirements of the Waste Deposit Disclosure Requirements (Minn. Stat. 115A.9302 (1995) for this calendar year.



Signature of applicant/licensee

Dated this 2nd day of December, 2020



COMPLETION CHECKLIST

- ☒ Completed Application – with signature and date
- ☒ Fee
- ☒ Waste Deposit Disclosure Statement
- ☒ Certification of Compliance Workers' Compensation Coverage
- ☒ Certificate of Liability Insurance (either enclosed or on-file)
- ☒ \$3,000 Performance Bond (either enclosed or on-file)

Send completed application, documentation, and payment no later than December 31, 2020 to:

Amy Clyde, Environmental Specialist
Property Services Department
Nicollet County Government Center
501 S. Minnesota Avenue
St. Peter, MN 56082
Phone: 507-934-7072
FAX Number: 507-934-0259
E-Mail: amy.clyde@co.nicollet.mn.us

FOR OFFICE USE ONLY

Application received on date: 12-13-2020

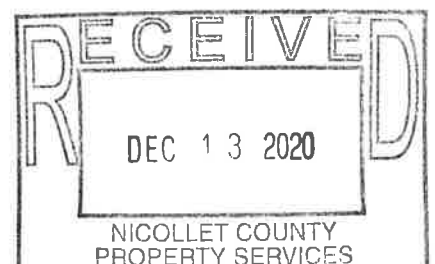
License name: LJP Enterprises Inc License number: NICOSW 2021-05

Date of issuance: 01-05-2021

The foregoing application is hereby approved this 05 day of Jan, year of 2021. Chairman of the County Board of Commissioners hereby directs the Department of Property Services to issue the license in accordance herewith.

ATTEST:

Chair, Nicollet County Board of Commissioners



LJP WASTE SOLUTIONS L.L.C.
2021 Disclosure Notice

Minnesota Statute 115A.9302, subdivision 1, requires all haulers of solid waste to disclose the final destination for disposal to their customer. Pursuant to this requirement, LJP Waste Solutions L.L.C. disposes of all waste collected at the following facilities:

Minnesota Waste Processing Company
1051 Summit Avenue
Mankato, MN. 56001
Permit #: SW452

SMC Demolition Landfill
57032 231st. Ln
Mankato, MN. 56001
Permit #: SW387

Ponderosa Landfill
20028 Gooseberry Ln.
Mankato, MN. 56001
MPCA Permit #: SW087

Prairieland Compost Facility
801 E. 5th St. North
Truman, MN. 56088
Permit #: SW357

Endres Processing
13420 Courthouse Blvd.
Rosemount, MN. 55068

French Island Generating Station
134 Buchner Pl.
La Crosse, WI 54603

Ramsey/Washington Resource
Recovery Facility
2901 Maxwell Ave.
Newport, MN. 55055
MPCA Permit #: SW286

Valley Demo & Recycling
Highway 14 East
P.O. Box 787
New Ulm, MN. 56073
Permit #: SW527

SMSC Organics Recycling Facility
1905 Mystic Lake Dr. S.
Shakopee, MN 55379
Permit #: PBR000519

LJP Enterprises of North Mankato
2160 Ringhofer Drive
North Mankato, MN 56003
Permit #: SW653

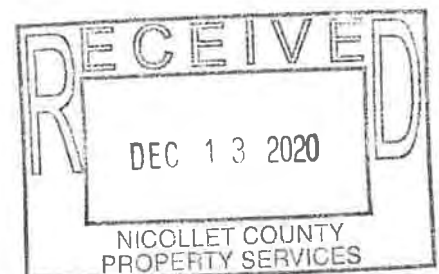
Steele County Landfill
9420 SE 64th Ave.
Blooming Prairie, MN 55917
Permit #: SW131

Rice County Sanitary Landfill
3800 E 145th St
Dundas, MN 55019
Permit #: SW123

In accordance with Minnesota Statutes, the following must be included on all disclosure statements:

“You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in most other states. Managing your waste responsibility in Minnesota may minimize your personal liability.”

As noted above all disposal facilities utilized by LJP Waste Solutions L.L.C. are located within the State of Minnesota and meet all State and Federal requirements.





NICOLLET COUNTY

PROPERTY SERVICES DEPARTMENT

LICENSE APPLICATION FOR SOLID WASTE
COLLECTION AND TRANSPORTATION



This Application is for licensing year January 1, 2021 through December 31, 2021.

Applications must be postmarked no later than December 31, 2020.

Review and Approval Process

Please print in ink or type all sections of the application. Enclose all requested attachments and return completed applications to Nicollet County, Property Services Department, 501 S. Minnesota Ave., St. Peter, MN 56082. This license application will be forwarded to the County Solid Waste Enforcement Coordinator in the Property Services Department for review. Once reviewed by the Solid Waste Enforcement Coordinator, applications will be placed on the December County Commissioner's Board Agenda for approval or denial. Upon County Board approval, a license will be prepared for the business listed on the application.

SECTION I. LICENSEE INFORMATION

Business Name: RENVILLE SIBLEY SANITATION LLC

Contact Person: BRUCE A. PRIGGE

Business Address: P.O. BOX 296 GIBBON MN 55335
(City, State) (Zip)

Other Contact Information: 507 834 6168 N/A rssbandit@gmail.com
(telephone) (FAX) (email)

Minnesota Tax I.D.#: 1772015 Federal Tax I.D.#: 27-3551042

Vehicle & Container Storage Locations: _____

SECTION II. COLLECTION AND TRANSPORTATION

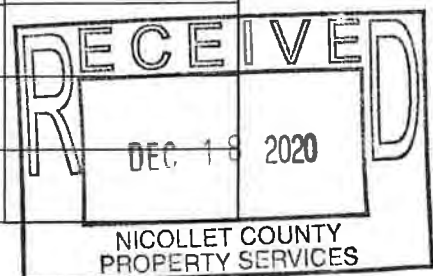
1. Please list all vehicles that will be used to haul solid waste. (Additional sheets may be used):

Vehicle Make & Model	Rated Capacity	License Plate Number	Body Type
2006 STERLING	30 YDS	YBN 8128	FRONT LOAD
2007 AMERICAN LAFRANCE	30 YDS	YBU 1492	SIDE LOAD
2006 STERLING	20 YDS	YBZ 5851	ROLL OFF
1989 FORD	20 YDS	YBG 0392	REAR LOAD
1996 MACK	30 YDS	YBG 2011	REAR LOAD
2001 STERLING	20 YDS	YBX 0204	REAR LOAD
1989 INTERNATIONAL	20 YDS	YAH 6680	ROLL OFF

2. List the municipalities and townships which will be served and indicate materials collected:

Location	MSW	C/D/I ¹	Recycling	Other (list)
Belgrade			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Bernadotte (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Brighton			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Courtland (Twp)	✓	✓	<input type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial	
Granby			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Lafayette (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Lake Prairie			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
New Sweden	✓	✓	<input checked="" type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial	
Nicollet (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Oshawa			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Ridgely			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Traverse			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
West Newton			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Bernadotte			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Courtland	✓	✓	<input type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial	
Klossner			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Lafayette	✓	✓	<input checked="" type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial	
Nicollet			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Norseland			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
North Mankato			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
St. George			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
St. Peter			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	

¹Construction/Demolition/Industrial



If recycling services are offered, please indicate the materials accepted:

<input checked="" type="checkbox"/> Aluminum Cans	<input checked="" type="checkbox"/> Steel/Tin Cans	<input type="checkbox"/> Other Metal
<input checked="" type="checkbox"/> Clear Glass	<input type="checkbox"/> Brown Glass	<input checked="" type="checkbox"/> Green Glass
<input checked="" type="checkbox"/> Newsprint Paper	<input checked="" type="checkbox"/> Magazine/Catalog Paper	<input checked="" type="checkbox"/> Office Paper
<input checked="" type="checkbox"/> PET = #1 Plastic	<input checked="" type="checkbox"/> HDPE = #2 Plastic	<input type="checkbox"/> #3 - #7 Plastic
<input checked="" type="checkbox"/> Cardboard	<input checked="" type="checkbox"/> Paperboard	<input checked="" type="checkbox"/> Coated Paperboard

3. County Solid Waste Management Plan

Tri-County Solid Waste prepared a Solid Waste Management Plan for Nicollet County pursuant to Minnesota Statutes to protect the health and economic welfare of the residents and environment. All licensed haulers will be provided a copy of the plan upon request. The County urges all solid waste haulers and generators to assist the County in achieving the goals of the Plan.

4. Haulers shall provide the following information to the MPCA, which is then shared with the County:

- (a) Annual reports verifying the actual MSW disposed and the facilities where it was disposed of.
- (b) Annual reports verifying the tonnage of recyclable materials collected and the processing facilities where recyclables were delivered.

SECTION III. VOLUME OR WEIGHT BASED PRICING

Minnesota Statute 115A.93 requires that licensees must have volume or weight based pricing for the collection of MSW. This means that the price of collection increases with the volume or weight of the waste collected.

SECTION IV. WASTE DEPOSIT DISCLOSURE

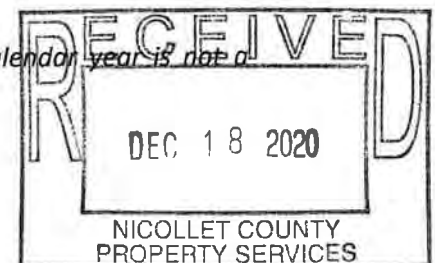
1. Minn. Stat. 115A.9302 (1995) requires that each year between January 1 and March 31, a person who collects construction debris, industrial waste, or MSW for transportation to a waste facility, must disclose to each waste generator from whom waste is collected the name and location of the disposal or processing facilities used, the type of permit held by the facility and the permit number, and the approximate waste deposited at each of the two primary facilities used. The disclosure must be made in writing at least once a year. **All written disclosures must contain the following statement:**

"You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability."

If the primary facilities identified by the hauler are not located in Minnesota then the disclosure must state:

"The landfill to which your waste may be sent during the current calendar year is not a Minnesota landfill."

2. Please enclose a copy of your Waste Deposit Disclosure with your application.



SECTION V. CERTIFICATE OF COMPLIANCE, MINNESOTA WORKERS' COMPENSATION LAW

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of MSS Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit of self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name (NOT the insurance agent): SFM Mutual Insurance

Policy Number: 131890.201

Dates of Coverage: 12/24/2020 to 12/24/2021

OR

Applicant is not required to have workers compensation liability coverage because:

- ☐ Applicant has no employees
- ☐ Applicant is self-insured (include permit to self-insure)
- ☐ Applicant has no employees who are covered by the workers compensation law (these include: Spouse, Parents, Children and certain farm employees)

The above information provided above is accurate and complete and a valid workers compensation policy will be kept in effect at all times as required by law for the following company.

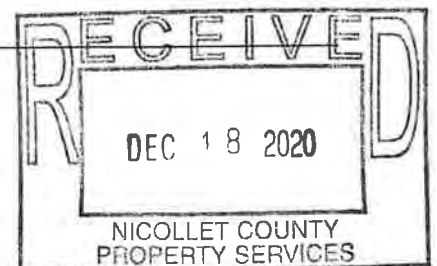
Name (Last, First, M.I.): PRIGGE, BRUCE, A

Doing Business As (if different than your name): RENUVILLE SIBLEY SANITATION LLC

Business Address: P.O. BOX 296

City, State, Zip: GIBBON, MN 55335

Business Phone: 507 834 6168



SECTION VI. INSURANCE

Please provide Nicollet County with a Certificate of Insurance for liability for current general and automotive liability policies in compliance with the County's requirements, as outlined in Nicollet County Solid Waste Ordinance Sec. 2 Subd. 6.

1. Name of Insurance Carrier: GRINNELL MUTUAL

2. A current certificate of general liability insurance for a minimum of \$100,000/\$300,000. *faxed/e-mailed by insurance agent.*

3. A current certificate of automotive liability insurance for a minimum of \$50,000/\$100,000. *faxed/e-mailed by insurance agent.*

Please check one: ☐ Certificate of Insurance included with application
☒ Current Certificate of Insurance on file with Nicollet County

SECTION VII. BOND

Pursuant to Sec. 5 Subd. 5(c), of the Nicollet County Solid waste Ordinance, a \$3,000 performance bond shall be required prior to the issuance of any licenses to engage in collection and transportation of solid waste. The bond must name Nicollet County as the obligee.

Please check one: ☐ Bond included with application
☒ Current Bond on file with Nicollet County

SECTION VIII. FEE

Please enclose a check for \$100.00 for the license fee made payable to Nicollet County.

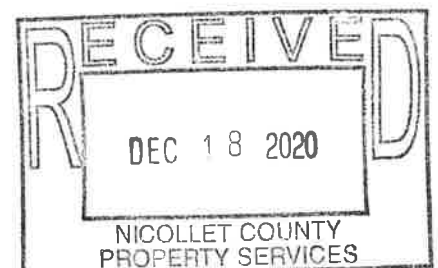
SECTION IX. CERTIFICATION AND SIGNATURE

I certify that the information provided in this application is accurate and complete and I understand that any false statements or omissions of a material fact will result in the license being withheld or denied; and

I also certify that I have complied with the requirements of the Waste Deposit Disclosure Requirements (Minn. Stat. 115A.9302 (1995) for this calendar year.

[Signature]
Signature of applicant/licensee

Dated this 15th day of December, 2020



COMPLETION CHECKLIST

- ☒ Completed Application – with signature and date
 - ☒ Fee
 - ☒ Waste Deposit Disclosure Statement
 - ☐ Certification of Compliance Workers' Compensation Coverage
 - ☐ Certificate of Liability Insurance (either enclosed or on-file)
 - ☐ \$3,000 Performance Bond (either enclosed or on-file)
- } faxed/e-mailed by insurance agent.*

Send completed application, documentation, and payment **no later than December 31, 2020** to:

Amy Clyde, Environmental Specialist
Property Services Department
Nicollet County Government Center
501 S. Minnesota Avenue
St. Peter, MN 56082
Phone: 507-934-7072
FAX Number: 507-934-0259
E-Mail: amy.clyde@co.nicollet.mn.us

FOR OFFICE USE ONLY

Application received on date: 12-18-2020

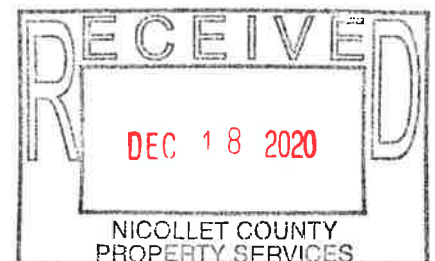
License name: Renville Sibley Sanitation License number: NICOSW 2021-06

Date of issuance: 01-05-2021

The foregoing application is hereby approved this 05 day of Jan, year of 2021. Chairman of the County Board of Commissioners hereby directs the Department of Property Services to issue the license in accordance herewith.

ATTEST:

Chair, Nicollet County Board of Commissioners



Renville Sibley Sanitation

PO Box 296
Gibbon, MN 55335
Phone: 507.834.6168

Disclosure

01/01/2021

Dear Valued Customer, The Waste Management Act requires that all haulers disclose the destination of your trash. Pursuant to Minnesota Statute 115A9302, Renville Sibley Sanitation LLC, hereby discloses that mixed municipal solid waste collected will be delivered to one of the Following facilities during the time period Jan. through Dec. If an additional facility becomes either a primary facility or an alternative facility during this period, the hauler is required to provide you with updated information within 30 days. In addition, the Minnesota Legislature requires Minnesota haulers to make the following disclosure to their customers:

You may be responsible for any liability that results from contamination at a facility Where your waste as been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability.

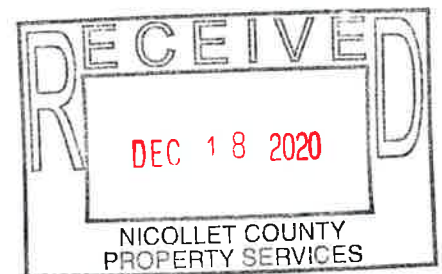
Nicollet, Mcleod, Sibley, Brown, Redwood, Renville, Blue Earth Counties.

Secondary

MN Waste Processing Center (MWPC)
1051 Summit Ave.,
Mankato, MN 56001
Permit # SW 452.

Primary

Spruce Ridge Landfill
12755 137th St.,
Glencoe, MN 55336
Permit # SW 6



WE HAVE 10, 20 & 30 YARD ROLL-OFF CONSTRUCTION DUMPSTERS



NICOLLET COUNTY

PROPERTY SERVICES DEPARTMENT

LICENSE APPLICATION FOR SOLID WASTE COLLECTION AND TRANSPORTATION

This Application is for licensing year January 1, 2021 through December 31, 2021.
Applications must be postmarked no later than December 31, 2020.

Review and Approval Process

Please print in ink or type all sections of the application. Enclose all requested attachments and return completed applications to Nicollet County, Property Services Department, 501 S. Minnesota Ave., St. Peter, MN 56082. This license application will be forwarded to the County Solid Waste Enforcement Coordinator in the Property Services Department for review. Once reviewed by the Solid Waste Enforcement Coordinator, applications will be placed on the December County Commissioner's Board Agenda for approval or denial. Upon County Board approval, a license will be prepared for the business listed on the application.

SECTION I. LICENSEE INFORMATION

Business Name: Km Enterprises DBA River View Sanitation

Contact Person: Rachel Shoen

Business Address: PO Box 338 New Ulm MN 56073
(City, State) (Zip)

Other Contact Information: 507-354-5355 507-354-5365 rachelshoen@riverviewsanitation.com
(telephone) (FAX) (email)

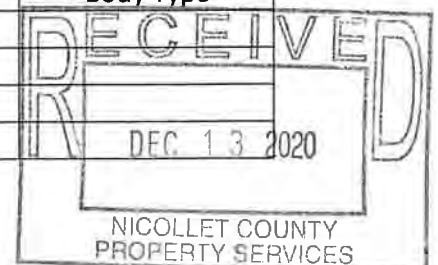
Minnesota Tax I.D.#: 3931377 Federal Tax I.D.#: 41-2500841

Vehicle & Container Storage Locations: 16188 County Road 29 - New Ulm MN

SECTION II. COLLECTION AND TRANSPORTATION

1. Please list all vehicles that will be used to haul solid waste. (Additional sheets may be used):

Vehicle Make & Model	Rated Capacity	License Plate Number	Body Type



Unit #	Year	Make/Body Type	VIN	License Plate
2	2001	Sterling / McNeilus	2FZAAMAK11AH97699	YBY5266
3	1990	Ford / Galbreath	1FDYU82A6LVA34541	YBV4824
5	1997	INTL / Leach - Box removed	1HTSCAAN4VH471287	YAP3389
7	2004	INTL / McNeilus	1HTWCAAN04J020771	YBA5174
9	2004	INTL / ShredTech MDS - 25GT	1HTMMAAN04H612828	YBH4132
10	2004	INTL / McNeilus	1HTWCAAN04J020771	YBA5174
11	2001	INTL / McNeilus	1HTSDAAN61H275830	YBY1406
25	2004	INTL / ShredTech MDS - 25GT	1HTMMAAN94H677919	YBL6887
26	2003	INTL / McNeilus	1HTWCAAN83J079128	YBY1405
43	2018	Peterbuilt Rolloff	1NPCX4EX8JD460807	YBU5863
44	2018	F550 Curbtender	1FDUF5HT3JEB82661	YBW0114
45	2019	F550 Curbtender	1FDUF5HT7KDA01679	YBW6383
46	2017	Freightliner /	3ALHCYCYXHDJG0979	YBV4827
48	2001	INTL / McNeilus	1HTSDAANX1H336516	YBU5889
49 <i>green</i>	2018	Freightliner /	1FVHCYFE7JHJH9023	YBZ5937
50	2020			
100	2018	Ford F150 Pickup - Brent's	1FTEW1E5XJKC53783	AKP495
102	2000	Ford F350	1FDWF36F0YEB56796	YBY1407
103	2001	Ford F350	1FDWF36F01EC04089	YBN9298
104	2007	Ford F350	1FDWF36P17EA64264	YBT5557
105	2002	Ford F250 Pickup - Shawn's	1FTNW21L92EC65059	BWE 938
107	2008	Ford F350 Lift Truck	1FWDF37Y08ED97323	YAZ9763
202 <i>thru 1</i>	2005	Sterling Packer	2FZHCHDC15AU15520	YBG3864
203	2007	Sterling Packer XC	2FZHCHDCX7AZ49599	YAX8637
204 <i>blue</i>	2004	Sterling Rolloff	2FZMAZCV14AM46343	YBT9660
205 <i>green</i>	2018	Freightliner / McNeilus XC Packer	1FVXF8004JHJW7254	YBV3568
T02	2009	Felling Trailer - 5th wheel	5FTDE162291032396	3655CBT

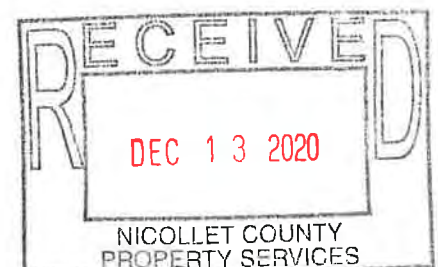
April

march
August

march

march
march

* Highlighted rows indicate trucks used for this service area

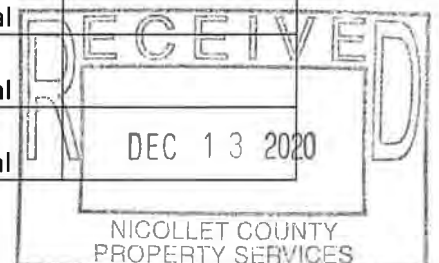


**Garbage + Demo as needed **

2. List the municipalities and townships which will be served and indicate materials collected:

Location	MSW	C/D/I ¹	Recycling	Other (list)
Belgrade			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Bernadotte (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Brighton			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Courtland (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Granby			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Lafayette (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Lake Prairie			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
New Sweden			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Nicollet (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Oshawa			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Ridgely			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Traverse			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
West Newton			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Bernadotte			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Courtland			<input type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial	
Klossner			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Lafayette			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Nicollet			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Norseland			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
North Mankato			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
St. George			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
St. Peter			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	

¹Construction/Demolition/Industrial



If recycling services are offered, please indicate the materials accepted:

<input type="checkbox"/> Aluminum Cans	<input type="checkbox"/> Steel/Tin Cans	<input type="checkbox"/> Other Metal
<input type="checkbox"/> Clear Glass	<input type="checkbox"/> Brown Glass	<input type="checkbox"/> Green Glass
<input type="checkbox"/> Newsprint Paper	<input type="checkbox"/> Magazine/Catalog Paper	<input type="checkbox"/> Office Paper
<input type="checkbox"/> PET = #1 Plastic	<input type="checkbox"/> HDPE = #2 Plastic	<input type="checkbox"/> #3 - #7 Plastic
<input type="checkbox"/> Cardboard	<input type="checkbox"/> Paperboard	<input type="checkbox"/> Coated Paperboard

Nicollet Co. Drop Boxes

3. County Solid Waste Management Plan

Tri-County Solid Waste prepared a Solid Waste Management Plan for Nicollet County pursuant to Minnesota Statutes to protect the health and economic welfare of the residents and environment. All licensed haulers will be provided a copy of the plan upon request. The County urges all solid waste haulers and generators to assist the County in achieving the goals of the Plan.

4. Haulers shall provide the following information to the MPCA, which is then shared with the County:

- (a) Annual reports verifying the actual MSW disposed and the facilities where it was disposed of.
- (b) Annual reports verifying the tonnage of recyclable materials collected and the processing facilities where recyclables were delivered.

SECTION III. VOLUME OR WEIGHT BASED PRICING

Minnesota Statute 115A.93 requires that licensees must have volume or weight based pricing for the collection of MSW. This means that the price of collection increases with the volume or weight of the waste collected.

SECTION IV. WASTE DEPOSIT DISCLOSURE

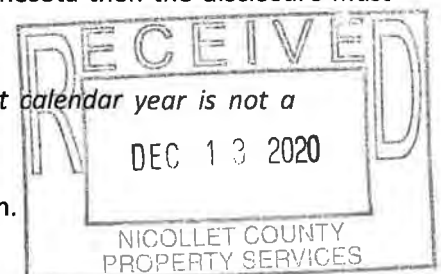
1. Minn. Stat. 115A.9302 (1995) requires that each year between January 1 and March 31, a person who collects construction debris, industrial waste, or MSW for transportation to a waste facility, must disclose to each waste generator from whom waste is collected the name and location of the disposal or processing facilities used, the type of permit held by the facility and the permit number, and the approximate waste deposited at each of the two primary facilities used. The disclosure must be made in writing at least once a year. **All written disclosures must contain the following statement:**

"You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability."

If the primary facilities identified by the hauler are not located in Minnesota then the disclosure must state:

"The landfill to which your waste may be sent during the current calendar year is not a Minnesota landfill."

2. Please enclose a copy of your Waste Deposit Disclosure with your application.



SECTION V. CERTIFICATE OF COMPLIANCE, MINNESOTA WORKERS' COMPENSATION LAW

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of MSS Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit of self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name (NOT the insurance agent):

Grinnell Mutual

Policy Number:

0000231669

Dates of Coverage:

current

to

continuous

OR

Applicant is not required to have workers compensation liability coverage because:

- ☐ Applicant has no employees
- ☐ Applicant is self-insured (include permit to self-insure)
- ☐ Applicant has no employees who are covered by the workers compensation law (these include: Spouse, Parents, Children and certain farm employees)

The above information provided above is accurate and complete and a valid workers compensation policy will be kept in effect at all times as required by law for the following company.

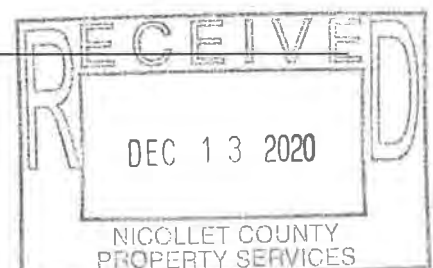
Name (Last, First, M.I.):

Doing Business As (if different than your name):

Business Address:

City, State, Zip:

Business Phone:



SECTION VI. INSURANCE

Please provide Nicollet County with a Certificate of Insurance for liability for current general and automotive liability policies in compliance with the County's requirements, as outlined in Nicollet County Solid Waste Ordinance Sec. 2 Subd. 6.

1. Name of Insurance Carrier: Grinnell Mutual
2. A current certificate of general liability insurance for a minimum of \$100,000/\$300,000.
3. A current certificate of automotive liability insurance for a minimum of \$50,000/\$100,000.

Please check one: ☒ Certificate of Insurance included with application
☒ Current Certificate of Insurance on file with Nicollet County

SECTION VII. BOND

Pursuant to Sec. 5 Subd. 5(c), of the Nicollet County Solid waste Ordinance, a \$3,000 performance bond shall be required prior to the issuance of any licenses to engage in collection and transportation of solid waste. The bond must name Nicollet County as the obligee.

Please check one: ☐ Bond included with application
☐ Current Bond on file with Nicollet County

SECTION VIII. FEE

Please enclose a check for \$100.00 for the license fee made payable to Nicollet County.

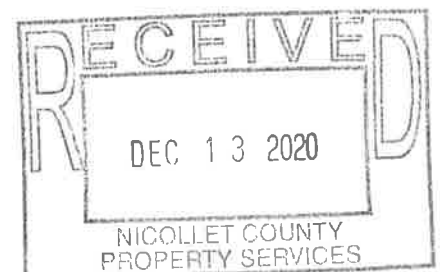
SECTION IX. CERTIFICATION AND SIGNATURE

I certify that the information provided in this application is accurate and complete and I understand that any false statements or omissions of a material fact will result in the license being withheld or denied; and

I also certify that I have complied with the requirements of the Waste Deposit Disclosure Requirements (Minn. Stat. 115A.9302 (1995) for this calendar year.

Brent K...
Signature of applicant/licensee

Dated this 8th day of December, 2020



COMPLETION CHECKLIST

- ✓ Completed Application – with signature and date
- ✓ Fee
- ✓ Waste Deposit Disclosure Statement
- ✓ Certification of Compliance Workers' Compensation Coverage
- ✓ Certificate of Liability Insurance (either enclosed or on-file)
- ✓ \$3,000 Performance Bond (either enclosed or on-file)

Send completed application, documentation, and payment no later than December 31, 2020 to:

Amy Clyde, Environmental Specialist
Property Services Department
Nicollet County Government Center
501 S. Minnesota Avenue
St. Peter, MN 56082
Phone: 507-934-7072
FAX Number: 507-934-0259
E-Mail: amy.clyde@co.nicollet.mn.us

FOR OFFICE USE ONLY

Application received on date: 12-13-2020

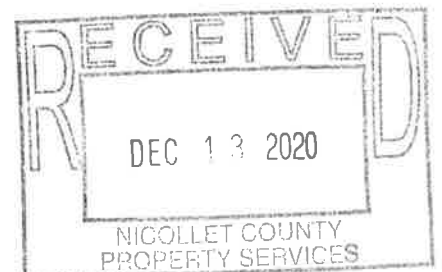
License name: RiverView Sanitation Inc License number: NICOSW 2021-07

Date of issuance: 01-05-2021

The foregoing application is hereby approved this 05 day of Jan, year of 2021. Chairman of the County Board of Commissioners hereby directs the Department of Property Services to issue the license in accordance herewith.

ATTEST:

Chair, Nicollet County Board of Commissioners





P.O. 338 * New Ulm, MN. 56073
Ph. 507-354-5355

January 1, 2021

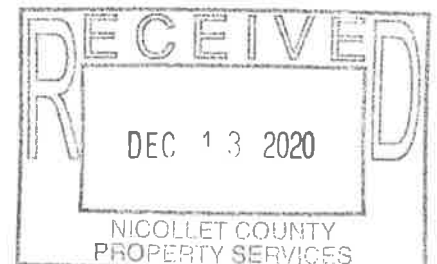
2021 ANNUAL LANDFILL USE NOTICE

As required by law, this is annual notice of the Sanitary Landfill currently used by River View Sanitation.

“You may be responsible for any liability that results from contamination at a facility where your waste is deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability.”

RETAIN THIS NOTICE FOR YOUR RECORDS

River View Sanitation





NICOLLET COUNTY

PROPERTY SERVICES DEPARTMENT

LICENSE APPLICATION FOR SOLID WASTE COLLECTION AND TRANSPORTATION

This Application is for licensing year January 1, 2021 through December 31, 2021.
Applications must be postmarked no later than **December 31, 2020**.

Review and Approval Process

Please print in ink or type all sections of the application. Enclose all requested attachments and return completed applications to Nicollet County, Property Services Department, 501 S. Minnesota Ave., St. Peter, MN 56082. This license application will be forwarded to the County Solid Waste Enforcement Coordinator in the Property Services Department for review. Once reviewed by the Solid Waste Enforcement Coordinator, applications will be placed on the December County Commissioner's Board Agenda for approval or denial. Upon County Board approval, a license will be prepared for the business listed on the application.

SECTION I. LICENSEE INFORMATION

Business Name: WASTE MANAGEMENT

Contact Person: KARYN BLOCK

Business Address: 739 BEAVER AVE MANKATO MN 56001
(City, State) (Zip)

Other Contact Information: 507.344.2221 507.388.6304 kbblock@wm.com
(telephone) (FAX) (email)

Minnesota Tax I.D.#: 3514432 Federal Tax I.D.#: 39-2698820

Vehicle & Container Storage Locations: 739 BEAVER AVE, MANKATO

SECTION II. COLLECTION AND TRANSPORTATION

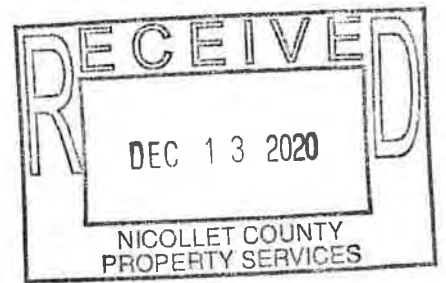
1. Please list all vehicles that will be used to haul solid waste. (Additional sheets may be used):

Vehicle Make & Model	Rated Capacity	License Plate Number	Body Type

SEE ATTACHED



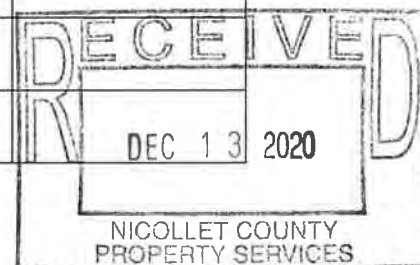
UNIT_NO	YEAR	MAKE	MODEL	LICENSE	MANUFACTURER	SERIAL_NO
101998	2003	MACK	LE613	YBW9059 - MN	MACK TRUCKS INC	1M2AC07C43M008512
102174	2005	FREIGHTLIN	CONDOR	YAT1835 - MN	FREIGHTLINER CORP	1FVMCFYX5RN66090
102740	2007	FREIGHTLIN	CONDOR	YAX5796 - MN	FREIGHTLINER CORP	1FVHCFCY37RX39355
103399	2009	AUTOCAR	WXR64	YBL9504 - MN	AUTOCAR LLC	5VCD6KF99H209087
103833	2012	MACK	LEU633	YBN3345 - MN	MACK TRUCKS INC	1M2AU14C4CM001177
104430	2014	PETERBILT	320	YBK8210 - MN	PETERBILT MOTORS CO	3BPZL20X1EF226841
104431	2014	PETERBILT	320	YBK8223 - MN	PETERBILT MOTORS CO	3BPZL20X3EF226842
106128	2016	PETERBILT	320	YBV1125 - MN	PETERBILT MOTORS CO	3BPZL20XXGF100643
106551	2020	PETERBILT	520	YBX8227 - MN	PETERBILT MOTORS CO	3BPDL20X0LF109467
210912	2012	MACK	MRU633	YBW2646 - MN	MACK TRUCKS INC	1M2AV17C8CM010098
211532	2014	AUTOCAR	ACX64	YBK8243 - MN	AUTOCAR LLC	5VCACLLE3EH216358
214992	2020	PETERBILT	520	YBX8242 - MN	PETERBILT MOTORS CO	3BPDX20X7LF109468
214993	2020	PETERBILT	520	YBX8245 -	PETERBILT MOTORS CO	3BPDX20X9LF109469
214995	2020	PETERBILT	520	YBX8244 - MN	PETERBILT MOTORS CO	3BPDX20X7LF109471
214996	2020	PETERBILT	520	YBZ5050 - MN	PETERBILT MOTORS CO	3BPDX20X9LF109472
307447	2002	MACK	MR688S	YBT4877 - MN	MACK TRUCKS INC	1M2K195C12M020195
308185	2002	MACK	MR688S	PRY7503 - MN	MACK TRUCKS INC	1M2K195C42M021194
308338	2003	MACK	MR688S	YBZ5653 - MN	MACK TRUCKS INC	1M2K195C43M022217
362912	2008	MACK	LEU613	YBA2308 - MN	MACK TRUCKS INC	1M2AU02C88M001557
411583	2007	MACK	CV713	YBL7576 - MN	MACK TRUCKS INC	1M2AG11C77M054831
414029	2014	PETERBILT	365	YBK8237 - MN	PETERBILT MOTORS CO	1NPSL20X3ED223554
416476	2019	FREIGHTLIN	M2112	YBW9754 - MN	FREIGHTLINER CORP	1FVHC5FT7KHJK2405
417391	2007	MACK	CV713		MACK TRUCKS INC	1M2AG0C07M063386
417414	2014	FREIGHTLIN	SD114	YBW9991 - MN	FREIGHTLINER CORP	1FVHG3DV3EHFU4319
417710	2015	PETERBILT	567	YBV2619 - MN	PETERBILT MOTORS CO	1NPCLP0X0FD258507
631671	2003	FREIGHTLIN	FL70	YAW7351 - MN	FREIGHTLINER CORP	1FVABTBV63DK62034
633421	2013	FREIGHTLIN	M2106	YBX8194 - MN	FREIGHTLINER CORP	1FVACWDT0DHFA2634



2. List the municipalities and townships which will be served and indicate materials collected:

Location	MSW	C/D/I ¹	Recycling	Other (list)
Belgrade	✓	✓	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Bernadotte (Twp)	✓	✓	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Brighton	✓	✓	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Courtland (Twp)	✓	✓	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Granby	✓	✓	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Lafayette (Twp)	✓	✓	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Lake Prairie	✓	✓	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
New Sweden	✓	✓	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Nicollet (Twp)	✓	✓	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Oshawa	✓	✓	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Ridgely	✓	✓	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Traverse	✓	✓	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
West Newton	✓	✓	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Bernadotte	✓	✓	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Courtland	✓	✓	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Klossner	✓	✓	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Lafayette	✓	✓	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Nicollet	✓	✓	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Norseland	✓	✓	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
North Mankato	✓	✓	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
St. George	✓	✓	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
St. Peter	✓	✓	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	

¹Construction/Demolition/Industrial



If recycling services are offered, please indicate the materials accepted:

<input type="checkbox"/> Aluminum Cans	<input type="checkbox"/> Steel/Tin Cans	<input type="checkbox"/> Other Metal
<input type="checkbox"/> Clear Glass	<input type="checkbox"/> Brown Glass	<input type="checkbox"/> Green Glass
<input type="checkbox"/> Newsprint Paper	<input type="checkbox"/> Magazine/Catalog Paper	<input type="checkbox"/> Office Paper
<input type="checkbox"/> PET = #1 Plastic	<input type="checkbox"/> HDPE = #2 Plastic	<input type="checkbox"/> #3 - #7 Plastic
<input type="checkbox"/> Cardboard	<input type="checkbox"/> Paperboard	<input type="checkbox"/> Coated Paperboard

3. County Solid Waste Management Plan

Tri-County Solid Waste prepared a Solid Waste Management Plan for Nicollet County pursuant to Minnesota Statutes to protect the health and economic welfare of the residents and environment. All licensed haulers will be provided a copy of the plan upon request. The County urges all solid waste haulers and generators to assist the County in achieving the goals of the Plan.

4. Haulers shall provide the following information to the MPCA, which is then shared with the County:

- (a) Annual reports verifying the actual MSW disposed and the facilities where it was disposed of.
- (b) Annual reports verifying the tonnage of recyclable materials collected and the processing facilities where recyclables were delivered.

SECTION III. VOLUME OR WEIGHT BASED PRICING

Minnesota Statute 115A.93 requires that licensees must have volume or weight based pricing for the collection of MSW. This means that the price of collection increases with the volume or weight of the waste collected.

SECTION IV. WASTE DEPOSIT DISCLOSURE

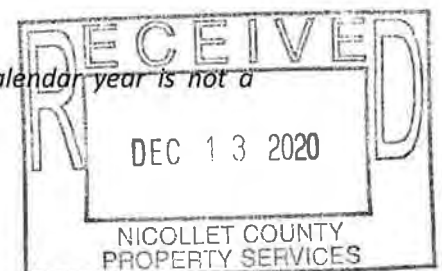
1. Minn. Stat. 115A.9302 (1995) requires that each year between January 1 and March 31, a person who collects construction debris, industrial waste, or MSW for transportation to a waste facility, must disclose to each waste generator from whom waste is collected the name and location of the disposal or processing facilities used, the type of permit held by the facility and the permit number, and the approximate waste deposited at each of the two primary facilities used. The disclosure must be made in writing at least once a year. **All written disclosures must contain the following statement:**

"You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability."

If the primary facilities identified by the hauler are not located in Minnesota then the disclosure must state:

"The landfill to which your waste may be sent during the current calendar year is not a Minnesota landfill."

2. Please enclose a copy of your Waste Deposit Disclosure with your application.



SECTION V. CERTIFICATE OF COMPLIANCE, MINNESOTA WORKERS' COMPENSATION LAW

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of MSS Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit of self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name (NOT the insurance agent): INDEMNITY INSURANCE Co OF NORTH AMERICA

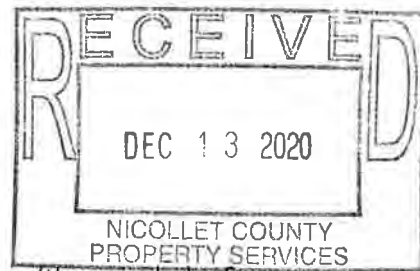
Policy Number: WLR-C66043058

Dates of Coverage: 1/1/20 to 1/1/21

OR

Applicant is not required to have workers compensation liability coverage because:

- ☐ Applicant has no employees
- ☐ Applicant is self-insured (include permit to self-insure)
- ☐ Applicant has no employees who are covered by the workers compensation law (these include: Spouse, Parents, Children and certain farm employees)



The above information provided above is accurate and complete and a valid workers compensation policy will be kept in effect at all times as required by law for the following company.

Name (Last, First, M.I.): BLOCK, KARYN L

Doing Business As (if different than your name): WASTE MANAGEMENT

Business Address: 739 BEAVER AVE

City, State, Zip: MANKATO MN 56001

Business Phone: 507. 344. 2221 or 507. 344. 2234

SECTION VI. INSURANCE

Please provide Nicollet County with a Certificate of Insurance for liability for current general and automotive liability policies in compliance with the County's requirements, as outlined in Nicollet County Solid Waste Ordinance Sec. 2 Subd. 6.

1. Name of Insurance Carrier: ACE AMERICAN INSURANCE COMPANY
2. A current certificate of general liability insurance for a minimum of \$100,000/\$300,000.
3. A current certificate of automotive liability insurance for a minimum of \$50,000/\$100,000.

Please check one: ☐ Certificate of Insurance included with application
☐ Current Certificate of Insurance on file with Nicollet County

SECTION VII. BOND

Pursuant to Sec. 5 Subd. 5(c), of the Nicollet County Solid waste Ordinance, a \$3,000 performance bond shall be required prior to the issuance of any licenses to engage in collection and transportation of solid waste. The bond must name Nicollet County as the obligee.

Please check one: ☐ Bond included with application
☐ Current Bond on file with Nicollet County

SECTION VIII. FEE

Please enclose a check for \$100.00 for the license fee made payable to Nicollet County.

SECTION IX. CERTIFICATION AND SIGNATURE

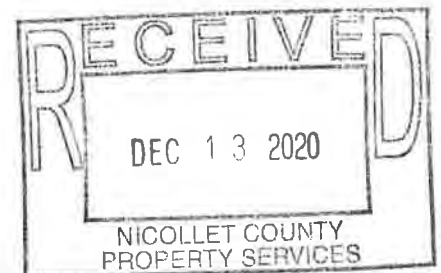
I certify that the information provided in this application is accurate and complete and I understand that any false statements or omissions of a material fact will result in the license being withheld or denied; and

I also certify that I have complied with the requirements of the Waste Deposit Disclosure Requirements (Minn. Stat. 115A.9302 (1995) for this calendar year.

Karen L. Block

Signature of applicant/licensee

Dated this 8th day of DECEMBER, 2020



COMPLETION CHECKLIST

- ☐ Completed Application – with signature and date
- ☐ Fee
- ☐ Waste Deposit Disclosure Statement
- ☐ Certification of Compliance Workers' Compensation Coverage
- ☐ Certificate of Liability Insurance (either enclosed or on-file)
- ☐ \$3,000 Performance Bond (either enclosed or on-file)

Send completed application, documentation, and payment no later than December 31, 2020 to:

Amy Clyde, Environmental Specialist
Property Services Department
Nicollet County Government Center
501 S. Minnesota Avenue
St. Peter, MN 56082
Phone: 507-934-7072
FAX Number: 507-934-0259
E-Mail: amy.clyde@co.nicollet.mn.us

FOR OFFICE USE ONLY

Application received on date: 12-13-2020

License name: Waste Management License number: NICOSW 2021-09

Date of issuance: 01-05-2021

The foregoing application is hereby approved this 05 day of Jan, year of 2021. Chairman of the County Board of Commissioners hereby directs the Department of Property Services to issue the license in accordance herewith.

ATTEST:

Chair, Nicollet County Board of Commissioners

Enroll In

AUTOMATIC PAYMENTS/PAPERLESS BILLING

Eliminate the administrative charge on your invoice by signing up for an online account with paperless billing and automatic bill pay.

Four easy online steps

1. Type www.wm.com/autopay in your browser window
2. Sign up for an online account
3. Enter your Customer ID number from your invoice
4. Add your account and sign up for both online bill pay and paperless invoicing

Follow the simple online steps above or call the Customer Service number listed on your invoice to get started.

2020 Holiday Schedule:

New Year's Day –
Wednesday, January 1, 2020
Wednesday - Friday service will be delayed by one day.

Memorial Day –
Monday, May 25, 2020
Service will be delayed by one day all week.

Independence Day –
Saturday July 4, 2020
Monday - Friday normal service.

Labor Day –
Monday, September 7, 2020
Service will be delayed by one day all week.

Thanksgiving Day –
Thursday, November 26, 2020
Thursday & Friday service will be delayed by one day.

Christmas Day –
Friday, December 25, 2020
Friday service will be delayed by one day.



Managing your waste in



Special Waste Disposal Options

Disposal Options

Waste Management of MN provides convenient waste disposal options for our customers. In Minnesota, there are many regulations to protect the environment and ensure safe, responsible disposal of waste. As a result, the following items cannot be mixed with your regular trash.

Yard Waste: Grass, leaves and brush cannot be placed with your regular trash or recycling.

Hazardous Waste: Items such as paints, pesticides, automotive fluids and poisons are hazardous waste and are not accepted.

Sharps Disposal: Waste Management now offers a convenient mail in program to dispose of used sharps. Contact us at (800) 664-1434 for more information.

Fluorescent-Bulb Recycling: Fluorescent lamps contain mercury and cannot be mixed with regular garbage. Contact us at (800) 664-1434 for more information about our convenient mail in program.

755044
Mankato



Waste Disclosure Notice

Waste Management of Minnesota only disposes of waste at facilities that are fully permitted and licensed. These facilities are fully compliant with all Local, State and Federal regulations governing financial and environmental protection.

Waste Management of Minnesota complies with specific disposal requirements found in our Service Agreements and County Waste Delivery Agreements.

The disposal facilities used for the Southern Minnesota area are:

Central Disposal Landfill 21265-430 th St Lake Mills, IA 50450 95-SDP-172P	Ponderosa Landfill Rt. 1 Box 3202 Mankato, MN 56001 SW-087
Brown County Landfill Mathiowetz Enterprises 21933 County Rd 11 Sleepy Eye, MN 56085 SW-089	Dickinson County Landfill 2575 190th St Spirit Lake, IA 51360 305DP-75P
PrairieLand Compost 801 E 5th N Truman, MN 56088 SW-357	MN Waste Processing 1051 Summit Ave Mankato, MN 56001 SW-452
Valley Demo & Recycling Hwy 14 E New Ulm, MN 56073 SW-527	WM Demo Landfill 25237-755th Ave Clarks Grove, MN 56016 SW-528
SMC 1905 Third Ave Mankato, MN 56001 SW-387	Cottonwood County Landfill 43979 County Road 22 Windom, MN 56101 SW-143

Minnesota State Statute 115A.9302 requires that we provide you with the following statement verbatim:

"You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. The State of Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability. Some of the landfills to which your waste may be sent during the current calendar year are not Minnesota landfills."

ALWAYS RECYCLE:



Metal Cans

Plastic Bottles & Containers 1-5

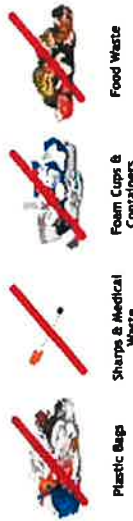
Glass Bottles & Jars



Flattened Cardboard & Paperboard

Dairy & Juice Cartons

DO NOT INCLUDE IN YOUR RECYCLING CART:



Plastic Bags

Sharps & Medical Waste

Foam Cups & Containers

Food Waste



Household Hazardous Waste

To dispose of Combustible / Hazardous Materials, you will need to contact your county's HHW Department. For your convenience, here is a directory of the facilities in your area:

Blue Earth County: 507-304-4242
Brown County: 507-233-6641
Faribault County: 507-238-3115
Jackson County: 507-847-2240
Lyon County: 507-532-8211
Martin County: 507-238-3115
Nicollet, Le Sueur, and Sibley County Residents can call: 507-237-4321

Remember to place carts 4 feet from all other objects.



RECYCLE OFTEN. RECYCLE RIGHT.SM

WHY recycle?



Plastic bottles
can turn into clothing



Aluminum cans
can turn into new ones in 60 days



Today's news
can become a new cereal box



Recycle all bottles, cans and paper



Keep items clean and dry



No plastic bags

How to recycle:

After collection, the materials are taken to a Material Recovery Facility to be sorted. To watch a video of this process, visit www.recycledoftenrecyclelight.com/newsroom

Roll-Off and Bulky Item Pick-Up

WM Roll-off Services

Waste Management has the largest inventory of Roll-Off containers serviced by the largest fleet of Roll-Off trucks in the Southern Minnesota area.

Our Roll-Off Services are designed to assist you with your construction projects or to simply clean out years of stored materials that are no longer wanted.

These containers are available on a permanent or temporary basis.

Beat the Rush! Contact Customer Service to schedule your container delivery today.

Containers are available in many sizes:

- 10 yd & 20 yd - For Small to Medium Projects
- 30 yd & 40 yd - For Large Projects



WM Bulky Item Services

Often with the new year, we clean our homes and get rid of unwanted items. We try to find local charities in need, but sometimes the items just need to be thrown out! This is where Waste Management comes in very handy, as your one-stop point of contact for all your waste needs.

Waste Management has services available to handle your:

- Old Furniture
- Mattresses & Boxsprings
- Appliances
- Electronics
- Construction Debris

Contact us today and schedule your Bulky Item Pick-Up!

Customer Service 1-888-960-0008 • wm.com



NICOLLET COUNTY

PROPERTY SERVICES DEPARTMENT

LICENSE APPLICATION FOR SOLID WASTE COLLECTION AND TRANSPORTATION

This Application is for licensing year January 1, 2021 through December 31, 2021.

Applications must be postmarked no later than December 31, 2020.

Review and Approval Process

Please print in ink or type all sections of the application. Enclose all requested attachments and return completed applications to Nicollet County, Property Services Department, 501 S. Minnesota Ave., St. Peter, MN 56082. This license application will be forwarded to the County Solid Waste Enforcement Coordinator in the Property Services Department for review. Once reviewed by the Solid Waste Enforcement Coordinator, applications will be placed on the December County Commissioner's Board Agenda for approval or denial. Upon County Board approval, a license will be prepared for the business listed on the application.

SECTION I. LICENSEE INFORMATION

Business Name: West Central Sanitation Inc.

Contact Person: Don Williamson

Business Address: PO Box 796 Willmar, MN 56201
(City, State) (Zip)

Other Contact Information: 320-235-7630 320-235-5715 donwilliamson@wcsanitation.com
(telephone) (FAX) (email)

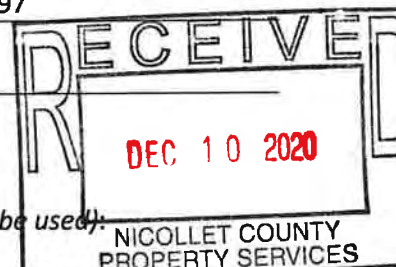
Minnesota Tax I.D.#: 4516795 Federal Tax I.D.#: 41-1433897

Vehicle & Container Storage Locations: 600 Webster Ave, N. Mankato, MN

SECTION II. COLLECTION AND TRANSPORTATION

1. Please list all vehicles that will be used to haul solid waste. (Additional sheets may be used).

Vehicle Make & Model	Rated Capacity	License Plate Number	Body Type
CS30 2015 Autocar	30	YBM4580	Automated trash
FL43 2016 Peterbilt	30	YBW5584	Frontload trash
CS32 2015 Autocar	30	YBM4582	Automated recycle



2. List the municipalities and townships which will be served and indicate materials collected:

Location	MSW	C/D/I ¹	Recycling	Other (list)
Belgrade	X		<input checked="" type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial	
Bernadotte (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Brighton			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Courtland (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Granby			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Lafayette (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Lake Prairie			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
New Sweden			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Nicollet (Twp)			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Oshawa			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Ridgely			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Traverse			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
West Newton			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Bernadotte			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Courtland			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Klossner			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Lafayette			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Nicollet			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Norseland			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
North Mankato	X		<input checked="" type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial	
St. George			<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
St. Peter	X		<input type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial	

¹Construction/Demolition/Industrial



If recycling services are offered, please indicate the materials accepted:

<input checked="" type="checkbox"/> Aluminum Cans	<input checked="" type="checkbox"/> Steel/Tin Cans	<input type="checkbox"/> Other Metal
<input checked="" type="checkbox"/> Clear Glass	<input checked="" type="checkbox"/> Brown Glass	<input checked="" type="checkbox"/> Green Glass
<input checked="" type="checkbox"/> Newsprint Paper	<input checked="" type="checkbox"/> Magazine/Catalog Paper	<input checked="" type="checkbox"/> Office Paper
<input checked="" type="checkbox"/> PET = #1 Plastic	<input checked="" type="checkbox"/> HDPE = #2 Plastic	<input checked="" type="checkbox"/> #3 - #7 Plastic
<input checked="" type="checkbox"/> Cardboard	<input checked="" type="checkbox"/> Paperboard	<input checked="" type="checkbox"/> Coated Paperboard

3. County Solid Waste Management Plan

Tri-County Solid Waste prepared a Solid Waste Management Plan for Nicollet County pursuant to Minnesota Statutes to protect the health and economic welfare of the residents and environment. All licensed haulers will be provided a copy of the plan upon request. The County urges all solid waste haulers and generators to assist the County in achieving the goals of the Plan.

4. Haulers shall provide the following information to the MPCA, which is then shared with the County:

- (a) Annual reports verifying the actual MSW disposed and the facilities where it was disposed of.
- (b) Annual reports verifying the tonnage of recyclable materials collected and the processing facilities where recyclables were delivered.

SECTION III. VOLUME OR WEIGHT BASED PRICING

Minnesota Statute 115A.93 requires that licensees must have volume or weight based pricing for the collection of MSW. This means that the price of collection increases with the volume or weight of the waste collected.

SECTION IV. WASTE DEPOSIT DISCLOSURE

1. Minn. Stat. 115A.9302 (1995) requires that each year between January 1 and March 31, a person who collects construction debris, industrial waste, or MSW for transportation to a waste facility, must disclose to each waste generator from whom waste is collected the name and location of the disposal or processing facilities used, the type of permit held by the facility and the permit number, and the approximate waste deposited at each of the two primary facilities used. The disclosure must be made in writing at least once a year. **All written disclosures must contain the following statement:**

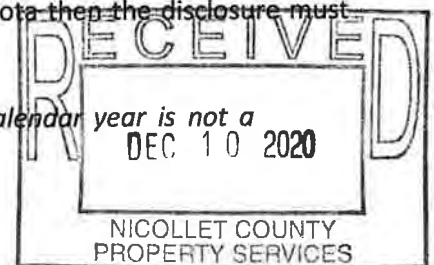
"You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability."

If the primary facilities identified by the hauler are not located in Minnesota then the disclosure must state:

"The landfill to which your waste may be sent during the current calendar year is not a Minnesota landfill."

2. Please enclose a copy of your Waste Deposit Disclosure with your application.

CITY OF NORTH MAUKATO BILLS RESIDENTS



SECTION V. CERTIFICATE OF COMPLIANCE, MINNESOTA WORKERS' COMPENSATION LAW

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of MSS Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit of self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name (NOT the insurance agent): Evanston Ins. Co.

Policy Number: 16-0000797

Dates of Coverage: 1/1/21 to 1/1/22

OR

Applicant is not required to have workers compensation liability coverage because:

- ☐ Applicant has no employees
- ☐ Applicant is self-insured (include permit to self-insure)
- ☐ Applicant has no employees who are covered by the workers compensation law (these include: Spouse, Parents, Children and certain farm employees)

The above information provided above is accurate and complete and a valid workers compensation policy will be kept in effect at all times as required by law for the following company.

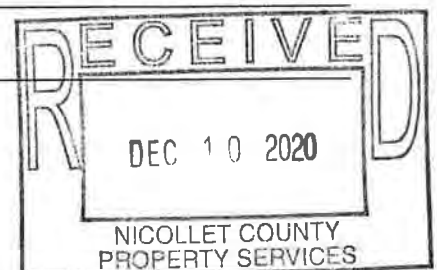
Name (Last, First, M.I.): Williamson, Donald, K.

Doing Business As (if different than your name): West Central Sanitation, Inc.

Business Address: PO Box 796

City, State, Zip: Willmar, MN 56201

Business Phone: 320-235-7630



SECTION VI. INSURANCE

Please provide Nicollet County with a Certificate of Insurance for liability for current general and automotive liability policies in compliance with the County's requirements, as outlined in Nicollet County Solid Waste Ordinance Sec. 2 Subd. 6.

1. Name of Insurance Carrier: Secura
2. A current certificate of general liability insurance for a minimum of \$100,000/\$300,000.
3. A current certificate of automotive liability insurance for a minimum of \$50,000/\$100,000.

Please check one: ☒ Certificate of Insurance included with application
☒ Current Certificate of Insurance on file with Nicollet County

SECTION VII. BOND

Pursuant to Sec. 5 Subd. 5(c), of the Nicollet County Solid waste Ordinance, a \$3,000 performance bond shall be required prior to the issuance of any licenses to engage in collection and transportation of solid waste. The bond must name Nicollet County as the obligee.

Please check one: ☐ Bond included with application
☒ Current Bond on file with Nicollet County

SECTION VIII. FEE

Please enclose a check for \$100.00 for the license fee made payable to Nicollet County.

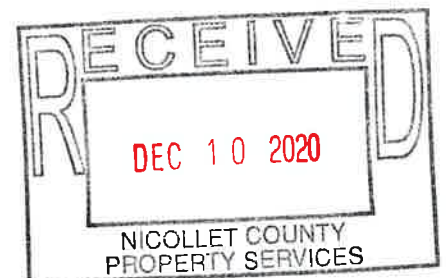
SECTION IX. CERTIFICATION AND SIGNATURE

I certify that the information provided in this application is accurate and complete and I understand that any false statements or omissions of a material fact will result in the license being withheld or denied; and

I also certify that I have complied with the requirements of the Waste Deposit Disclosure Requirements (Minn. Stat. 115A.9302 (1995) for this calendar year.

Lauren Williams President
Signature of applicant/licensee

Dated this 24 day of November, 2020



COMPLETION CHECKLIST

- ☒ Completed Application – with signature and date
- ☒ Fee
- ☒ Waste Deposit Disclosure Statement
- ☒ Certification of Compliance Workers' Compensation Coverage
- ☒ Certificate of Liability Insurance (either enclosed or on-file)
- ☒ \$3,000 Performance Bond (either enclosed or on-file)

Send completed application, documentation, and payment **no later than December 31, 2020** to:

Amy Clyde, Environmental Specialist
Property Services Department
Nicollet County Government Center
501 S. Minnesota Avenue
St. Peter, MN 56082
Phone: 507-934-7072
FAX Number: 507-934-0259
E-Mail: amy.clyde@co.nicollet.mn.us

FOR OFFICE USE ONLY

Application received on date: 12-10-2020

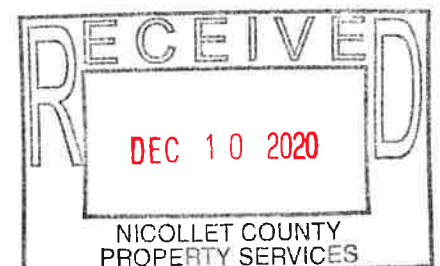
License name: West Central Sanitation License number: NICO SW 2021-08

Date of issuance: 01-05-2021

The foregoing application is hereby approved this 05 day of Jan, year of 2021. Chairman of the County Board of Commissioners hereby directs the Department of Property Services to issue the license in accordance herewith.

ATTEST:

Chair, Nicollet County Board of Commissioners



Credit Card Payment:

Please Select:

☐ **Recurring Payment**Payment will be processed on the 25th
of the month for amount due.☐ **One Time Credit Card Payment**Payment will be processed upon receipt
for amount authorized.

Card Number: _____ CVC #: _____ Exp. Date: _____ Amount Authorized: \$ _____

Last 3 digits on back of card

Billing Address: _____ Type of Card: ☐ Visa ☐ Mastercard ☐ Discover

City: _____ State: _____ Zip: _____ Signature: _____

Recurring Automatic Payment from Checking Account

- ☐ I would like my account to be paid automatically, from my checking account, for the statement balance on the due date.
Please sign below and attach a voided check to begin this payment option with your next bill.

Signature: _____ Date: _____

Has your billing or contact information changed?

New Mailing Address: _____ Effective Date: _____

City: _____ State: _____ Zip: _____ Daytime Contact #: _____

Signature: _____

The state requires we print the following: You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your liability.

We use the following disposal sites:

Alexandria Transfer Station #SW491

C & D Landfill #SW629

Kandiyohi County #SW79

Lyon County #SW23

Meeker County #SW441

MWPC Transfer Station #SW452

Nobles County Landfill #SW11

Ponderosa Sanitary Landfill #SW-87

Pope-Douglas Incinerator #SW2097-86-0T1

Renville County #SW90

RRRSWA #SW664

Spruce Ridge #SW6

St. Cloud Transfer Station #SW235

West Central Transfer #SW552

Vonco #SW580

Collection Policies

1. Carts must be available by 6:30 a.m. on your day of service. If your cart is not out in time for the driver to service West Central Sanitation will take double on your next service day.
2. Container weight not to exceed 35 pounds per 35 gallon increments.
3. We cannot accept grass, brush, leaves or household hazardous waste. This is prohibited by Minnesota law.
4. We do not accept hot ashes - must be cold. Ashes should be bagged.
5. Trash placed in carts should be bagged and tied to minimize litter. Packed carts may not empty completely.
6. If you need large or bulky items to be taken, please call our office to schedule a pick up.
7. Carts should be at least 3 feet apart and at least 3 feet from parked cars, mail boxes, fire hydrants, etc... Carts should be in a readily accessible area free from obstacles or hazards. Keep snow removed in winter.
8. If your cart becomes damaged or missing, there is a \$65 replacement fee.
9. If you are going to be gone four or more weeks, please notify the office in advance to receive credit.

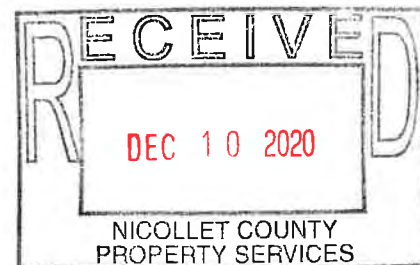
The tax line on your bill consists of one or more of the following solid waste management fees:

State: 9.75% Residential

State: 17.00% Commercial

Stearns: 8.00% Commercial

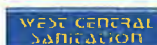
Kandiyohi: 24.00% Residential & Commercial

**Residential Holiday Service**

If your normal collection day falls on or after a holiday listed below, your pickup will be delayed by one day during that week.

Holidays: Memorial Day, 4th of July, Labor Day, Thanksgiving, Christmas Day & New Years Day

IMPORTANT NOTE: If the observed holiday falls on a Saturday or Sunday, your collection day will not be interrupted.



PO Box 796
Willmar, MN 56201

For inquiries: 320-235-7630 or 800-246-7630
Visit us on the web at: www.wcsanitation.com

Account: 12003200
Page 2 of 2

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item:		
2021 Board Meeting and Workshop Schedule		
Primary Originating Division/Dept.: Administration Contact: Ryan Krosch Title: County Administrator Amount of Time Requested minutes Presenter: Title:	Meeting Date: 01/05/2021 Item Type: Consent Agenda <small>(Select One)</small> Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No	
County Strategy: Collaborative Workplace - sustain the core values of our culture <small>(Select One)</small>		
BACKGROUND/JUSTIFICATION: MN Statute 375.07 states, "The board shall meet at the county seat for the transaction of business on the first Tuesday after the first Monday in January, and may meet on other days and at other locations within the county it prescribes as necessary for the interests of the county. ... Sessions shall be called by a majority of the board and the clerk shall give at least ten days' notice of them to each of the commissioners." Attached are the regularly scheduled County Board meetings and workshops for 2021.		
Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None		
Prior Board Action Taken on this Agenda Item: <input checked="" type="radio"/> Yes <input type="radio"/> No If "yes", when? (provide year; mm/dd/yy if known) 2020		
Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A		
ACTION REQUESTED: Approve the attached resolution setting the regularly scheduled County Board meeting and workshop schedules for 2021.		
FISCAL IMPACT: Other <small>(Select One)</small> If "Other", specify FTE IMPACT: No FTE change <small>(Select One)</small> If "Increase or "Decrease" specify: Related Financial/FTE Comments:	FUNDING County Dollars = Grant <small>(Select One)</small> Total	

2021 Board Meeting Dates

Board Meetings are at 9 a.m. Workshops are at 9:30 a.m.

January

1.5.2021 (First Tuesday)
1.19.2021 - Workshop
1.26.2021

February

2.9.2021
2.16.2021 - Workshop
2.23.2021

March

3.9.2021
3.16.2021 - Workshop
3.23.2021

April

4.13.2021
4.20.2021 - Workshop
4.27.2021

May

5.11.2021
5.18.2021 - Workshop
5.25.2021

June

6.8.2021
6.14.2021 – Board of Appeals &
Equalization Meeting 6:30 p.m.
6.15.2021 - Workshop
6.22.2021

July

7.13.2021
7.20.2021 - Workshop
7.27.2021

August

8.10.2021
8.17.2021 - Workshop
8.24.2021

September

9.14.2021
9.21.2021 - Workshop
9.28.2021

October

10.12.2021
10.19.2021 – Road Tour
10.26.2021

November

11.9.2021
11.16.2021 - Workshop
11.23.2021

December

12.2.2021 – Budget and Tax Levy
Public Comment Meeting 6:30 p.m.
12.14.2021 – (2nd Tuesday
only)



**RESOLUTION APPROVING THE REGULARLY
SCHEDULED 2021 COUNTY BOARD
MEETINGS AND WORKSHOPS**



WHEREAS, MN Statute 375.07 states, "The board shall meet at the county seat for the transaction of business on the first Tuesday after the first Monday in January, and may meet on other days and at other locations within the county it prescribes as necessary for the interests of the county. ... Sessions shall be called by a majority of the board and the clerk shall give at least ten days' notice of them to each of the commissioners"; and

WHEREAS, the Nicollet County Board of Commissioners annually schedules regular meetings to vote on items and conduct the business of the county when a quorum of commissioners are present; and

WHEREAS, the Nicollet County Board annually schedules board workshops to discuss items and gather information related to the business of the county but takes no votes or formal action at said workshops.

NOW, THEREFORE BE IT RESOLVED, The Nicollet County Board of Commissioners adopts the attached schedule of 2021 County Board meetings and workshops as presented.

BE IT FURTHER RESOLVED, said County Board meetings and workshops may be canceled or rescheduled and additional meetings and workshops may be added by a majority of the Board.

Dated: January 5, 2021

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch,
County Administrator/Clerk to the Board

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item: 2021 Gopher Bounty		
Primary Originating Division/Dept.: Administration Contact: Ryan Krosch Title: County Administrator Amount of Time Requested minutes Presenter: Ryan Krosch Title: County Administrator	Meeting Date: 01/05/2021 Item Type: (Select One) Consent Agenda Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No	
County Strategy: Programs and Services - deliver value-added quality services (Select One)		
BACKGROUND/JUSTIFICATION: Minnesota Statute requires counties that wish to pay a gopher bounty to annually set the bounty amount by resolution. Attached is a resolution setting the 2021 bounty at \$1.00/gopher (same as paid in previous years). County bounty payments are a reimbursement to townships who have already paid out a bounty. These are the bounty payments we have made in recent years: 2017 - \$194.00 2018 - \$0 2019 - \$21.00 2020 - \$0		
Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None		
Prior Board Action Taken on this Agenda Item: <input checked="" type="radio"/> Yes <input type="radio"/> No If "yes", when? (provide year; mm/dd/yy if known) January 2020		
Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A		
ACTION REQUESTED: Approve the resolution setting the 2021 gopher bounty reimbursement at \$1.00 per gopher.		
FISCAL IMPACT: Included in current budget (Select One) If "Other", specify None	FUNDING County Dollars = \$200.00 budgeted Grant (Select One) Total \$200.00 budgeted	
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:		



RESOLUTION APPROVING A GOPHER BOUNTY



WHEREAS; Minnesota State Statute 348.12 requires that County Boards adopt a resolution annually to offer a bounty for the destruction of gophers; and

WHEREAS; Nicollet County wishes to reimburse any Nicollet County township for payments made for a gopher bounty.

NOW, THEREFORE BE IT RESOLVED, by the Nicollet County Board of Commissioners that Nicollet County shall reimburse any Nicollet County township a bounty of \$1.00 per gopher paid for by a township in 2021.

Dated: January 5, 2021

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch,
County Administrator/Clerk to the Board

Nicollet County Board of Commissioners Board Meeting Agenda Item



Agenda Item: 2021 Library Contracts		
Primary Originating Division/Dept.: Administration		Meeting Date: 01/05/2021
Contact: Ryan Krosch	Title: County Administrator	Item Type: (Select One) Consent Agenda
Amount of Time Requested	minutes	
Presenter:	Title:	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
County Strategy: (Select One) Programs and Services - deliver value-added quality services		
BACKGROUND/JUSTIFICATION: Attached are the 3 library contracts for 2021. The contracts are the same as in 2020. \$10,000 - North Mankato Bookmobile \$50,044 - North Mankato Library \$50,044 - St. Peter Library		
Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None		
Prior Board Action Taken on this Agenda Item: <input type="radio"/> Yes <input checked="" type="radio"/> No		
If "yes", when? (provide year; mm/dd/yy if known)		
Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A		
ACTION REQUESTED: Approve the 2021 library contracts as presented.		
FISCAL IMPACT: Included in current budget (Select One) If "Other", specify	FUNDING County Dollars = Grant (Select One) Total	110,088 110,088
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:		

2021 Bookmobile Purchase of Services Contract Between Nicollet County and the City of North Mankato

In an effort to continue to provide bookmobile service for residents of Nicollet County, Nicollet County (County) and the City of North Mankato (City) hereby enter into this contract effective January 1, 2021.

I. DEFINITIONS

For the purposes of this contract, the following words shall have the following meanings:

Rural Resident – “Rural Resident” shall be those persons having a residence located outside the corporate limits of the Cities of North Mankato and St. Peter.

Bookmobile Services – “Bookmobile Services” shall mean mobile access to library services as defined in Minnesota Statutes 134.001, Subd. 2 and 3.

II. THE COUNTY WILL

- Provide to the City of North Mankato the total sum of \$10,000 to be paid quarterly for the provision of bookmobile services to the rural residents of Nicollet County.

III. THE CITY OF NORTH MANKATO WILL

- Provide bookmobile services to the following locations a minimum of two (2) times per month:
 - Nicollet – ½ day every other week
 - Nicollet – school stop weekly
 - Courtland – Community Center every other week
 - Courtland – school stop weekly
 - Lafayette – stop every other week

The sites listed above are considered the minimum number of stops.

- If these locations change, the City of North Mankato will notify the County.
- Agree to submit quarterly billings to the County, and the County will reimburse the City.

IV. MONITORING AND REPORTING

A. The City agrees to ensure that records relating to bookmobile services provided are maintained.

B. The City, as deemed necessary by the County, shall ensure that personnel of the County or appropriate State Agencies, including the Office of the State Auditor, have access to bookmobile services records at reasonable hours.

C. The City will furnish information regarding bookmobile services as requested by the County.

D. The City will ensure that records pertaining to bookmobile services are available for six years for audit purposes.

V. RECORDS AND INSPECTION

The City shall ensure that full and accurate records with respect to all matters covered under this Contract are maintained. Pursuant to Minnesota Statute 16B.06, Subd. 4, the County, and either the Legislature or State Auditor, as appropriate, shall have, at all proper times, the right to inspect, examine and audit the books, records, documents and accounting procedures and practices regarding the bookmobile as relevant to this Contract.

VI. PERSONNEL

The City shall ensure that all personnel required in performing the services under this Contract are provided. All personnel engaged in the work shall be fully qualified to perform the services of the Contract.

VII. INDEMNIFICATION / INSURANCE

A. Indemnification. The City shall defend and save the County harmless from any claims, demands, actions, or causes of action arising out of any willful or negligent act, or out of any negligent omission on the part of the City, its agents, assignees, or employees in performance of or with relationship to any of the work or services provided to be performed under the terms of this Contract.

B. The City, further, that in order to protect itself, as well as the County under the indemnity contract set forth above, will, at all times during the term of this Contract, ensure that appropriate automobile insurance, general liability insurance, and workers compensation insurance be in force and that such insurance have liability limits which satisfy the requirements of Minnesota Statute Chapter 466, entitled "Tort Liability of Political Subdivisions", and other applicable statutes requiring insurance coverage.

C. Under no circumstances shall a party to this Agreement be required to pay on behalf of itself, or another party, any amounts in excess of the limits of liability established in Minn. Stat. §466 applicable to any third party claim. The statutory limits of liability for some or all of the participating parties may not be added together or stacked to increase the maximum amount of liability for any third party claim.

D. That this section concerning indemnification and defense does not constitute a waiver by any party of limitations on liability provided under Minn. Stat. §466.

VIII. EQUAL EMPLOYMENT OPPORTUNITY AND COMPLIANCE WITH LAWS.

A. In fulfilling this Contract, the City will ensure that individuals are not discriminated against because of race, color, creed, religion, national origin, sex, marital status, disability, sexual orientation, age, or status with regard to public assistance.

B. The City shall at all times comply with all laws and rules which govern a public entity in the State of Minnesota.

IX. CONDITIONS OF THE PARTIES OBLIGATIONS

Any alterations, variations, modifications or waivers of provisions of this contract shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this contract.

No claim for services furnished by the City, not specifically provided for in the Contract, will be allowed by the County, nor shall the City do any work or furnish any materials not covered by this contract unless this is approved in writing by the County. Such approval shall be considered to be a modification of the Contract.

X. MISCELLANEOUS

Entire Contract – It is understood and agreed that the entire Contract of the parties is contained herein and that this Contract supercedes all oral agreements and negotiations between the parties relating to the subject matter hereof.

XI. TERM

The term of this Contract shall be from January 1, 2021 until December 31, 2021. Renewal of this Contract subsequent to this time period will be at the sole discretion of the County.

CITY OF NORTH MANKATO

Dr. Mark Dehen, Mayor

Date _____

John Harrenstein, City Administrator

Date _____

NICOLLET COUNTY

Terry Morrow, Board Chair

Date _____

Ryan Krosch, County Administrator

Date _____

2021 Library Purchase of Services Contract Between Nicollet County and the City of North Mankato

In an effort to continue to provide library service for residents of Nicollet County and the City of North Mankato (City), Nicollet County (County) and the City hereby enter this contract promoting cooperation and coordination of efforts.

I. DEFINITIONS

For purposes of this contract, the following words shall have the following meanings:

Rural Resident - Rural Resident shall be those persons having a residence located outside the corporate limits of the City of North Mankato.

Library Services: Library Services shall mean access to physical facilities and materials that provide reading, audio and computer access to information and as defined in Minnesota Statutes 134.001 Subd 2 and 3.

II. NICOLLET COUNTY WILL:

- Provide to the City of North Mankato the total sum of \$50,044 to be paid quarterly for the provision of library services to the rural areas of Nicollet County.

III. THE CITY OF NORTH MANKATO WILL:

- Provide for complete access to all services that are available to library patrons that reside within the City of North Mankato including access to any programs that may be made available for the term of this contract.
- The City will agree to submit quarterly billings to the County and the County will reimburse the City.

IV. MONITORING AND REPORTING

- A. The City agrees to maintain records relating to contractual library services provided.
- B. The City, as deemed necessary by the County shall allow the County or appropriate State Agency, including the Office of the State Auditor, access to the City's contractual library service records at reasonable hours.
- C. The City will furnish information regarding contractual library services as requested by the County.
- D. The City will maintain and make available records pertaining to contractual library services for six years for audit purposes.

V. RECORDS AND INSPECTION

The City shall maintain full and accurate records with respect to all matters covered under this Contract. Pursuant to Minn. Statute 16B.06, Subd. 4, the County, and either the Legislature or State Auditor, as appropriate, shall have, at all proper times, the right to inspect, examine and audit the books, records, documents and accounting procedures and practices of the City relevant to this Contract.

VI. PERSONNEL

The City shall secure, at its own expense, any and all personnel required in performing the services under this Contract. Any and all personnel engaged in the work shall be fully qualified to perform the services under the Contract.

VII. INDEMNIFICATION / INSURANCE

- A. Indemnification. The City shall defend and save the County harmless from any claims, demands, actions, or causes of action arising out of any willful or negligent act, or out of any negligent omission on the part of the City, its agents, assignees, or employees in performance of or with relationship to any of the work or services provided to be performed by the City under the terms of this Contract.
- B. Insurance. The City, further, that in order to protect itself, as well as the County under the indemnity contract set forth above, will, at all times during the term of this Contract, have and keep in force automobile insurance, general liability insurance, and workers' compensation insurance having liability limits which satisfy the requirements of Minn. Statute Chapter 466, entitled Tort Liability of Political Subdivisions, and other applicable statutes requiring insurance coverage.

VIII. EQUAL EMPLOYMENT OPPORTUNITY

In fulfilling this Contract, the City will not discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, disability, sexual orientation, age, or status with regard to public assistance. The City will take affirmative action to ensure that applicants are employed and that employees are treated during employment, without regard to their race, color, creed, religion, national origin, sex, marital status, disability, status with regard to public assistance, sexual orientation, or age.

IX. CONDITIONS OF THE PARTIES OBLIGATIONS

Any alterations, variations, modifications or waivers of provisions of this contract shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this contract.

No claim for services furnished by the City, not specifically provided for in the contract, will be allowed by the County, nor shall the City do any work or furnish any materials not covered by this contract unless this is approved in writing by the County. Such approval shall be considered to be a modification of the contract.

X. MISCELLANEOUS

Entire Contract - It is understood and agreed that the entire contract of the parties is contained herein and that this contract supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof.

XI. TERM

The term of this contract shall be from January 1, 2021 until December 31, 2021. Renewal of this contract subsequent to this time period will be at the sole discretion of the County.

CITY OF NORTH MANKATO

Dr. Mark Dehen, Mayor

Date: _____

John Harrenstein, City Administrator

Date: _____

NICOLLET COUNTY

Terry Morrow, Board Chair

Date: _____

Ryan Krosch, County Administrator

Date: _____

2021 Library Purchase of Services Contract Between Nicollet County and the City of St. Peter

In an effort to continue to provide library service for residents of Nicollet County and the City of Saint Peter (City), Nicollet County (County) and City hereby enter this contract promoting cooperation and coordination of efforts.

I. DEFINITIONS

For purposes of this contract, the following words shall have the following meanings:

Rural Resident - Rural Resident shall be those persons having a residence located outside the corporate limits of the City of Saint Peter.

Library Services: Library Services shall mean access to physical facilities and materials that provide reading, audio and computer access to information and as defined in Minnesota Statutes 134.001 Subd. 2 and 3.

II. NICOLLET COUNTY WILL:

Provide to the City of Saint Peter the total sum of \$50,044 to be paid quarterly for the provision of library services to the rural areas of Nicollet County.

III. THE CITY OF SAINT PETER WILL:

- Provide for complete access to all services that are available to library patrons that reside within the City of Saint Peter including access to any programs that may be made available for the term of this contract.
- The City will agree to submit quarterly billings to the County and the County will reimburse the City.

IV. MONITORING AND REPORTING

- A. The City agrees to maintain records relating to contractual library services provided.
- B. The City, as deemed necessary by the County shall allow the County or appropriate State Agency, including the Office of the State Auditor, access to the City's contractual library service records at reasonable hours.
- C. The City will furnish information regarding contractual library services as requested by the County.
- D. The City will maintain and make available records pertaining to contractual library services for six years for audit purposes.

V. RECORDS AND INSPECTION

The City shall maintain full and accurate records with respect to all matters covered under this Contract. Pursuant to Minn. Statute 16B.06, Subd. 4, the County, and either the Legislature or State Auditor, as appropriate, shall have, at all proper times, the right to inspect, examine and audit the books, records, documents and accounting procedures and practices of the City relevant to this Contract.

VI. PERSONNEL

The City shall secure, at its own expense, any and all personnel required in performing the services under this Contract. Any and all personnel engaged in the work shall be fully qualified to perform the services under the Contract.

VII. INDEMNIFICATION / INSURANCE

- A. Indemnification. The City shall defend and save the County harmless from any claims, demands, actions, or causes of action arising out of any willful or negligent act, or out of any negligent omission on the part of the City, its agents, assignees, or employees in performance of or with relationship to any of the work or services provided to be performed by the City under the terms of this Contract.
- B. Insurance. The City, further, that in order to protect itself, as well as the County under the indemnity contract set forth above, will, at all times during the term of this Contract, have and keep in force automobile insurance, general liability insurance, and workers' compensation insurance having liability limits which satisfy the requirements of Minn. Statute Chapter 466, entitled Tort Liability of Political Subdivisions, and other applicable statutes requiring insurance coverage.

VIII. EQUAL EMPLOYMENT OPPORTUNITY

In fulfilling this Contract, the City will not discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, disability, sexual orientation, age, or status with regard to public assistance. The City will take affirmative action to ensure that applicants are employed and that employees are treated during employment, without regard to their race, color, creed, religion, national origin, sex, marital status, disability, status with regard to public assistance, sexual orientation, or age.

IX. CONDITIONS OF THE PARTIES OBLIGATIONS

Any alterations, variations, modifications or waivers of provisions of this contract shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this contract.

No claim for services furnished by the City, not specifically provided for in the contract, will be allowed by the County, nor shall the City do any work or furnish any materials not covered by this contract unless this is approved in writing by the County. Such approval shall be considered to be a modification of the contract.

X. MISCELLANEOUS

Entire Contract - it is understood and agreed that the entire contract of the parties is contained herein and that this contract supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof.

XI. TERM

The term of this contract shall be from January 1, 2021 until December 31, 2021. Renewal of this contract subsequent to this time period will be at the sole discretion of the County.

CITY OF SAINT PETER

Charles Zieman, Mayor

Date: _____

Todd Prafke, City Administrator

Date: _____

NICOLLET COUNTY

Terry Morrow, Nicollet County Board Chair

Date: _____

Ryan Krosch, County Administrator

Date: _____

Nicollet County Board of Commissioners

Board Meeting Agenda Item



Agenda Item: Publication of Transportation Project Advertisements for Bids on the Nicollet County Website		
Primary Originating Division/Dept.: Administration		Meeting Date: 01/05/2021
Contact: Ryan Krosch	Title: County Administrator	Item Type: (Select One) Consent Agenda
Amount of Time Requested	minutes	
Presenter:	Title:	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
County Strategy: (Select One) Financial Security - prudent use of taxpayer resources		
BACKGROUND/JUSTIFICATION: <p>M.S. 331A.12 states at the meeting of the governing body of a political subdivision at which the governing body designates its official newspaper for the year, the governing body may designate in the same manner publication of transportation project advertisements for bids be published on the Nicollet County Website instead of in the official newspaper.</p>		
Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None		
Prior Board Action Taken on this Agenda Item: <input checked="" type="radio"/> Yes <input type="radio"/> No		
If "yes", when? (provide year; mm/dd/yy if known) January 2020		
Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A		
ACTION REQUESTED: <p>Approve the attached resolution that authorizes using the Nicollet County Website www.co.nicollet.mn.us as the method of advertising for transportation project bids.</p>		
FISCAL IMPACT: Other (Select One) If "Other", specify		FUNDING County Dollars = Grant (Select One)
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify:		Total
Related Financial/FTE Comments:		
Approval saves tax levy dollars by allowing publication on our website instead of in a newspaper.		



RESOLUTION APPROVING PUBLICATION OF TRANSPORTATION PROJECT BIDS ON THE NICOLLET COUNTY WEBSITE



WHEREAS, M.S. 331A.12 states at the meeting of the governing body of a political subdivision at which the governing body designates its official newspaper for the year, the governing body may designate in the same manner publication of transportation projects on the political subdivision's website. Publication on the web site may be used in place of or in addition to any other required form of publication. Each year after designating publication on the website for transportation projects, the political subdivision must publish, in a qualified newspaper in the jurisdiction and on the website, notice that the political subdivision will publish advertisements for bids on its website.

THEREFORE, BE IT RESOLVED, the Nicollet County Board of Commissioners approves the Nicollet County Public Works Department to use the Nicollet County website www.co.nicollet.mn.us as the method of advertising for transportation project bids.

THEREFORE, BE IT FUTHER RESOLVED, in accordance with M.S. 331A.12, notice will be published in a qualified newspaper and on the County website that advertisements for bids for transportation projects will be published on the Nicollet County website.

Dated: January 5, 2021

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch,
County Administrator/Clerk to the Board

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item:

Resolution Approving the Official Newspaper for Publications in 2021

Primary Originating Division/Dept.: Administration

Meeting Date: 01/05/2021

Contact: Ryan Krosch

Title: County Administrator

Item Type:
(Select One) Consent Agenda

Amount of Time Requested

minutes

Presenter:

Title:

Attachments: ☒ Yes ☐ No

County Strategy:
(Select One)

Financial Security - prudent use of taxpayer resources

BACKGROUND/JUSTIFICATION:

Bids were requested in December 2018 from the St. Peter Herald and Lafayette Ledger for our official newspaper publications for calendar years 2019-2021. Statute allows us to bid for up to three years. Action requested:

- Approve the St. Peter Herald as the official legal paper for Nicollet County in 2021 at a rate of \$4.50 per column inch for all Nicollet County legal publications and notices including, but not limited to, delinquent tax list, meeting minutes/synopsis, tax forfeited land sales, county financial statement, and hearing/meeting/bid notices.
- Approve the Lafayette Ledger as the official legal paper for legal publications and notices when a second publication is required or desired in the Ledger's general area of circulation at a rate of \$7.00 per column inch for 2021.

Supporting Documents: ☒ Attached ☐ In Signature Folder ☐ None

Prior Board Action Taken on this Agenda Item: ☒ Yes ☐ No

If "yes", when? (provide year; mm/dd/yy if known) January 2019

Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A

ACTION REQUESTED:

Approve the resolution approving the St. Peter Herald as the official newspaper for publications and the Lafayette Ledger as an official newspaper when second publications are ☒

FISCAL IMPACT: Included in current budget
(Select One)

FUNDING
County Dollars = \$20,000

If "Other", specify

Grant
(Select One)

FTE IMPACT: No FTE change
(Select One)

Total \$20,000

If "Increase or "Decrease" specify:

Related Financial/FTE Comments:



RESOLUTION APPROVING THE
OFFICIAL NEWSPAPER USED FOR PUBLICATIONS



WHEREAS, Minnesota Statute 375.12 states a county board shall have the official proceedings of its sessions published in a qualified newspaper of general circulation in the county. The publication shall be let annually by contract to the lowest bidder, at the first regular session of the board in January each year; and

WHEREAS, Minnesota Statute 331A.03 requires public notices of a political subdivision be published in a qualified newspaper as described in M.S. 331A.02; and

WHEREAS, M.S. 331A.04 states the priority for selecting a qualified newspaper; and

WHEREAS, M.S. 331A.06 states a political subdivision may enter into multiyear contracts with a qualified newspaper for publication of the political subdivision's public notices. No multiyear contract may be for a term longer than three years; and

WHEREAS, three-year publication bids were requested in December 2018 for 2019-2021 from the St. Peter Herald and Lafayette Ledger; and

WHEREAS, on January 8, 2019 the Nicollet County Board approved the St. Peter Herald as the official legal paper and the Lafayette Ledger as the secondary legal paper for 2019-2021.

NOW, THEREFORE BE IT RESOLVED, by the Nicollet County Board of Commissioners to:

- Approve the St. Peter Herald as the official legal paper for Nicollet County in 2021 at rate of \$4.50 per column inch for all Nicollet County legal publications and notices including, but not limited to, delinquent tax list, meeting minutes/synopsis, tax forfeited land sales, county financial statement, and hearing/meeting/bid notices.
- Approve the Lafayette Ledger as the official legal paper for legal publications and notices when a second publication is required or desired in the Ledger's general area of circulation at a rate of \$7.00 per column inch for 2021.

Dated: January 5, 2021

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch,
County Administrator/Clerk to the Board

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item:	
Resolution to delegate EFT Authority	
Primary Originating Division/Dept.: Finance	Meeting Date: 01/05/21
Contact: Heather McCormick Title: Finance Director	Item Type: Consent Agenda (Select One)
Amount of Time Requested minutes	
Presenter: Heather McCormick Title: Finance Director	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
County Strategy: Financial Security - prudent use of taxpayer resources (Select One)	
BACKGROUND/JUSTIFICATION: In accordance with an update in Statute §471.38 subd. 3a, this resolution is to approve delegation of Electronic Funds Transfers. This County Board will approve delegation authority annually in January.	
Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None	
Prior Board Action Taken on this Agenda Item: <input checked="" type="radio"/> Yes <input type="radio"/> No	
If "yes", when? (provide year; mm/dd/yy if known) 01/07/20	
Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
ACTION REQUESTED:	
Approval of the EFT Delegation Authority resolution	
FISCAL IMPACT: Other (Select One) If "Other", specify	FUNDING County Dollars = Other (Select One)
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:	Total



RESOLUTION TO DELEGATE AUTHORITY FOR ELECTRONIC FUNDS TRANSFERS



WHEREAS, Minnesota Statute 471.38 allows for the use of electronic fund transfer as means of making various payments; and

WHEREAS, Electronic funds transfer is the process of value exchange via mechanical means without the use of checks, drafts, or similar negotiable instruments; and

WHEREAS, a local government may make an electronic funds transfer for the following:

- 1) for a claim for a payment from an imprest payroll bank account or investment of excess money;
- 2) for a payment of tax or aid anticipation certificates;
- 3) for a payment of contributions to pension or retirement fund;
- 4) for vendor payments; and
- 5) for payment of bond principal, bond interest and a fiscal agent service charge from the debt redemption fund.

WHEREAS, the County Board shall annually delegate the authority to make electronic funds transfers to the County's chief financial officer or their designee.

NOW THEREFORE, BE IT RESOLVED, that the Nicollet County Board delegates the authority to make electronic funds transfers to Heather McCormick, Nicollet County Finance Director and her designees.

NOW THEREFORE BE IT FURTHER RESOLVED, that the county finance director will:

- 1) provide copy of this resolution to the disbursing bank;
- 2) provide a list of all transactions made by electronic fund transfer to the county board as its next regularly scheduled meeting.

Dated this 5th day of January, 2021.

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch
County Administrator and Clerk to the Board

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item:		
Legal Services Contract for CHIPS Cases		
Primary Originating Division/Dept.: Administration		Meeting Date: 01/05/2021
Contact: Ryan Krosch	Title: County Administrator	Item Type: Consent Agenda (Select One)
Amount of Time Requested	minutes	
Presenter:	Title:	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
County Strategy: Collaborative Workplace - sustain the core values of our culture (Select One)		
BACKGROUND/JUSTIFICATION: <p>Nicollet County is required to provide legal services for the parents of children in need of protective services (CHIPS).</p> <p>The action requested is to approve contracts with Attorneys Lisa Chesley, Elizabeth Weinandt and Chris Grean. All three of these attorneys provided service for the county in 2020. Ms. Weinandt and Ms. Chesley would be compensated \$2,000 a month and Mr. Grean would be paid on an hourly basis at \$90.00/hr. for conflict cases. Compensation for all three is the same as the 2020 contracts.</p>		
Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None		
Prior Board Action Taken on this Agenda Item: <input type="radio"/> Yes <input checked="" type="radio"/> No		
If "yes", when? (provide year; mm/dd/yy if known)		
Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A		
ACTION REQUESTED: <p>Approve the legal services contracts for CHIPS cases with Lisa Chesley, Elizabeth Weinandt and Chris Grean as presented.</p>		
FISCAL IMPACT: Included in current budget (Select One) If "Other", specify	FUNDING County Dollars = Grant (Select One) Total	\$55,000 \$55,000
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:		

NICOLLET COUNTY
LEGAL SERVICES CONTRACT

This agreement made and entered into the 1st day of January, 2021, by and between the County of Nicollet, a Minnesota Municipal Subdivision, hereinafter referred to as the "County," and Elizabeth Weinandt ("Independent Contractor," an attorney licensed to practice in the State of Minnesota) hereinafter referred to as "Attorney."

Pursuant to various decisions of the Supreme Court of the United States and the Supreme Court of the State of Minnesota, the Court is obligated to provide counsel to persons/parents whose children are petitioned into court as children in need of protection or services and for persons/parents against whom a permanency action has been filed (hereinafter collectively "CHIPS"), when such persons are found by the courts to be without funds to retain private counsel. To provide an orderly and efficient method of delivery of legal services to those qualified, the County engages the Attorney upon the terms and conditions set forth herein.

The Attorney hired by the County shall be paid on a monthly basis in the amount of \$2,000.00 per month.

During the periods covered herein, the Attorney shall be obligated to furnish to persons found eligible for their services by the Courts of Nicollet County all legal services incident to the matter giving rise to the appointment of Attorney counsel. The Attorney acknowledges that he currently meets and shall continue to meet during the duration of this contract the requirements of Minn. Stat. § 260C.163, Subd. 3(i).

The Attorney acknowledges that non-emergent CHIPS cases are heard on Tuesday afternoons and agrees to be available to handle these cases on Tuesday afternoon (or such other day if this regularly scheduled day is changed by the Court) and to cooperate in the scheduling of matters on other such days as necessary. The Court Administrator shall be responsible for the general administration of Attorneys and other administrative matters.

The contract can be terminated by either party upon sixty (60) days written notice to the other party with or without cause. Provided, the contract can be terminated immediately in the event the State resumes funding for the appointment of counsel for parents in CHIPS cases.

The County sets no specific time, place, or manner for the fulfillment of duties performed herein, that being in the sole discretion of the Attorney as an independent contractor.

This Agreement does not make the Attorney the employee, agent, partner, joint venture or legal representative of the County for any purpose whatsoever. The Attorney is not granted any right or authority to assume or create any obligation, responsibility, express or implied, on behalf of or in the name of the County.

The Attorney and the County agree that the County shall not be liable for any other term insurance, PERA, unemployment insurance, worker's compensation, or any other benefits which are afforded to employees of Nicollet County.

Attorney agrees to defend and indemnify and hold the County, its officers, commissioners, directors, agents and employees harmless from any and all liability (statutory or otherwise), claims, suits, damages, judgments, costs or expenses, including reasonable attorney's fees, witness fees and disbursements incurred in the defense thereof, in connection with injury to, damage to, or death of any person arising out of the performance of this agreement, to the extent such liability, claims, suits, damages, judgments, costs or expenses result directly or indirectly from or are caused by any negligent, willful, unlawful or wrongful act and/or omission of the Attorney in the performance of this Agreement. This section is not as to third parties, a waiver of any defense or immunity otherwise available to the County and Attorney in defending any action on behalf of the County, and the County shall be entitled to assert in any action every defense or immunity that the County should assert on its own behalf. Attorney further agrees to maintain Legal Malpractice Insurance in place for the duration of this Agreement.

Unless otherwise terminated in writing as provided for herein, this contract will terminate on December 31, 2021.

IN WITNESS WHEREOF, the parties have executed this agreement this 14th day of December, 2020.

INDEPENDENT CONTRACTOR

BY: Elizabeth L. Weinandt
Attorney at Law

Approved as to Form:


Michelle M. Zehnder Fischer
Nicollet County Attorney

COUNTY OF NICOLLET

Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch
Nicollet County Administrator

NICOLLET COUNTY
LEGAL SERVICES CONTRACT

This agreement made and entered into the 1st day of January, 2021, by and between the County of Nicollet, a Minnesota Municipal Subdivision, hereinafter referred to as the "County," and Lisa Chesley ("Independent Contractor," an attorney licensed to practice in the State of Minnesota) hereinafter referred to as "Attorney."

Pursuant to various decisions of the Supreme Court of the United States and the Supreme Court of the State of Minnesota, the Court is obligated to provide counsel to persons/parents whose children are petitioned into court as children in need of protection or services and for persons/parents against whom a permanency action has been filed (hereinafter collectively "CHIPS"), when such persons are found by the courts to be without funds to retain private counsel. To provide an orderly and efficient method of delivery of legal services to those qualified, the County engages the Attorney upon the terms and conditions set forth herein.

The Attorney hired by the County shall be paid on a monthly basis in the amount of \$2,000.00 per month. By the 10th of every month, the Attorney shall submit to Nicollet County Court Administration a list of families with whom the Attorney has worked.

During the periods covered herein, the Attorney shall be obligated to furnish to persons found eligible for their services by the Courts of Nicollet County all legal services incident to the matter giving rise to the appointment of Attorney counsel. The Attorney acknowledges that he currently meets and shall continue to meet during the duration of this contract the requirements of Minn. Stat. § 260C.163, Subd. 3(i).

The Attorney acknowledges that non-emergent CHIPS cases are heard on Tuesday afternoons and agrees to be available to handle these cases on Tuesday afternoon (or such other day if this regularly scheduled day is changed by the Court) and to cooperate in the scheduling of matters on other such days as necessary. The Court Administrator shall be responsible for the general administration of Attorneys and other administrative matters.

The contract can be terminated by either party upon sixty (60) days written notice to the other party with or without cause. Provided, the contract can be terminated immediately in the event the State resumes funding for the appointment of counsel for parents in CHIPS cases.

The County sets no specific time, place, or manner for the fulfillment of duties performed herein, that being in the sole discretion of the Attorney as an independent contractor.

This Agreement does not make the Attorney the employee, agent, partner, joint venture or legal representative of the County for any purpose whatsoever. The Attorney is not granted any right or authority to assume or create any obligation, responsibility, express or implied, on behalf of or in the name of the County.

The Attorney and the County agree that the County shall not be liable for any other term insurance, PERA, unemployment insurance, worker's compensation, or any other benefits which are afforded to employees of Nicollet County.

Attorney agrees to defend and indemnify and hold the County, its officers, commissioners, directors, agents and employees harmless from any and all liability (statutory or otherwise), claims, suits, damages, judgments, costs or expenses, including reasonable attorney's fees, witness fees and disbursements incurred in the defense thereof, in connection with injury to, damage to, or death of any person arising out of the performance of this agreement, to the extent such liability, claims, suits, damages, judgments, costs or expenses result directly or indirectly from or are caused by any negligent, willful, unlawful or wrongful act and/or omission of the Attorney in the performance of this Agreement. This section is not as to third parties, a waiver of any defense or immunity otherwise available to the County and Attorney in defending any action on behalf of the County, and the County shall be entitled to assert in any action every defense or immunity that the County should assert on its own behalf. Attorney further agrees to maintain Legal Malpractice Insurance in place for the duration of this Agreement.

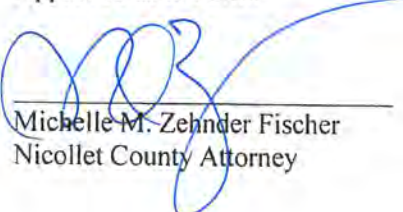
Unless otherwise terminated in writing as provided for herein, this contract will terminate on December 31, 2021.

IN WITNESS WHEREOF, the parties have executed this agreement this 1st day of December, 2020.

INDEPENDENT CONTRACTOR

BY: Lisa M. Chesley
Attorney at Law

Approved as to Form:


Michelle M. Zehnder Fischer
Nicollet County Attorney

COUNTY OF NICOLLET

Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch
Nicollet County Administrator

NICOLLET COUNTY
LEGAL SERVICES CONTRACT

This agreement made and entered into the 1st day of January, 2021, by and between the County of Nicollet, a Minnesota Municipal Subdivision, hereinafter referred to as the "County," and Chris Grean ("Independent Contractor," an attorney licensed to practice in the State of Minnesota) hereinafter referred to as "Attorney."

Pursuant to various decisions of the Supreme Court of the United States and the Supreme Court of the State of Minnesota, the Court is obligated to provide counsel to persons/parents whose children are petitioned into court as children in need of protection or services and for persons/parents against whom a permanency action has been filed (hereinafter collectively "CHIPS"), when such persons are found by the courts to be without funds to retain private counsel. To provide an orderly and efficient method of delivery of legal services to those qualified, the County engages the Attorney upon the terms and conditions set forth herein.

The Attorney hired by the County shall be paid on an hourly basis in the amount of \$90.00 per hour. By the 10th of every month, the Attorney shall submit to Nicollet County Court Administration a report detailing the services provided under this contract.

During the periods covered herein, the Attorney shall be obligated to furnish to persons found eligible for their services by the Courts of Nicollet County all legal services incident to the matter giving rise to the appointment of Attorney counsel. The Attorney acknowledges that he currently meets and shall continue to meet during the duration of this contract the requirements of Minn. Stat. § 260C.163, Subd. 3(i).

The Attorney acknowledges that non-emergent CHIPS cases are heard on Tuesday afternoons and agrees to be available to handle these cases on Tuesday afternoon (or such other day if this regularly scheduled day is changed by the Court) and to cooperate in the scheduling of matters on other such days as necessary. The Court Administrator shall be responsible for the general administration of Attorneys and other administrative matters.

The contract can be terminated by either party upon sixty (60) days written notice to the other party with or without cause. Provided, the contract can be terminated immediately in the event the State resumes funding for the appointment of counsel for parents in CHIPS cases.

The County sets no specific time, place, or manner for the fulfillment of duties performed herein, that being in the sole discretion of the Attorney as an independent contractor.

This Agreement does not make the Attorney the employee, agent, partner, joint venture or legal representative of the County for any purpose whatsoever. The Attorney is not granted any right or authority to assume or create any obligation, responsibility, express or implied, on behalf of or in the name of the County.

The Attorney and the County agree that the County shall not be liable for any other term insurance, PERA, unemployment insurance, worker's compensation, or any other benefits which are afforded to employees of Nicollet County.

Attorney agrees to defend and indemnify and hold the County, its officers, commissioners, directors, agents and employees harmless from any and all liability (statutory or otherwise), claims, suits, damages, judgments, costs or expenses, including reasonable attorney's fees, witness fees and disbursements incurred in the defense thereof, in connection with injury to, damage to, or death of any person arising out of the performance of this agreement, to the extent such liability, claims, suits, damages, judgments, costs or expenses result directly or indirectly from or are caused by any negligent, willful, unlawful or wrongful act and/or omission of the Attorney in the performance of this Agreement. This section is not as to third parties, a waiver of any defense or immunity otherwise available to the County and Attorney in defending any action on behalf of the County, and the County shall be entitled to assert in any action every defense or immunity that the County should assert on its own behalf. Attorney further agrees to maintain Legal Malpractice Insurance in place for the duration of this Agreement.

Unless otherwise terminated in writing as provided for herein, this contract will terminate on December 31, 2021.

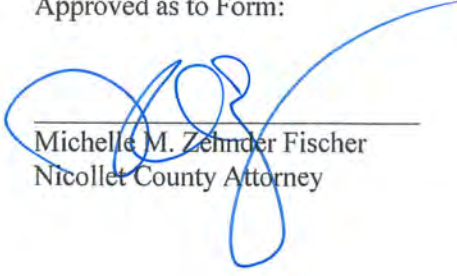
IN WITNESS WHEREOF, the parties have executed this agreement this 11 day of Dec, 2020.

INDEPENDENT CONTRACTOR

BY: 

Attorney at Law

Approved as to Form:


Michelle M. Zehnder Fischer
Nicollet County Attorney

COUNTY OF NICOLLET

Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch
Nicollet County Administrator

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item: End of Probations	
Primary Originating Division/Dept.: Human Resources	Meeting Date: 01/05/2021
Contact: Jamie Haefner Title: Human Res. Dir.	Item Type: Consent Agenda (Select One)
Amount of Time Requested minutes	
Presenter: Jamie Haefner Title: Human Res. Dir.	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
County Strategy: (Select One) Facilities and Space - preserve, maintain and build our assets	
BACKGROUND/JUSTIFICATION: Health and Human Services Director Cassie Sassenberg has requested the end of probation for Jennifer Seeley, Public Health Nurse, effective January 6, 2021.	
Supporting Documents: <input type="radio"/> Attached <input checked="" type="radio"/> In Signature Folder <input type="radio"/> None	
Prior Board Action Taken on this Agenda Item: <input checked="" type="radio"/> Yes <input type="radio"/> No	
If "yes", when? (provide year; mm/dd/yy if known)	
Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
ACTION REQUESTED: Grant end of probationary status	
FISCAL IMPACT: Other (Select One) If "Other", specify	FUNDING County Dollars = Grant (Select One)
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify:	Total
Related Financial/FTE Comments:	

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item: COVID-19 Update	
Primary Originating Division/Dept.: Health and Human Services	Meeting Date: 01/05/2021
Contact: Cassandra Sassenberg Title: HHS Director	Item Type: Regular Agenda (Select One)
Amount of Time Requested 10 minutes	
Presenter: C. Sassenberg Title: HHS Director	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
County Strategy: Programs and Services - deliver value-added quality services (Select One)	
BACKGROUND/JUSTIFICATION: HHS Director will provide an update on the response of Health and Human Services to the COVID-19 pandemic.	
Supporting Documents: <input type="radio"/> Attached <input type="radio"/> In Signature Folder <input checked="" type="radio"/> None	
Prior Board Action Taken on this Agenda Item: <input type="radio"/> Yes <input checked="" type="radio"/> No If "yes", when? (provide year; mm/dd/yy if known)	
Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
ACTION REQUESTED:	
FISCAL IMPACT: Other (Select One) If "Other", specify	FUNDING County Dollars = Other (Select One)
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:	Total

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item: FFCRA Extension for 2021 +						
Primary Originating Division/Dept.: Human Resources Contact: Jamie Haefner Title: HR Director Amount of Time Requested 10 minutes Presenter: Jamie Haefner Title: HR Director	Meeting Date: 1/5/2021 Item Type: (Select One) Regular Agenda Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No					
County Strategy: (Select One) Programs and Services - deliver value-added quality services						
BACKGROUND/JUSTIFICATION: On March 18th, the United States Senate passed the Families First Coronavirus Response Act that includes provisions for employer provided emergency paid sick leave and expansion to the FMLA. These leave policies expired on December 31, 2020 and the current federal administration has made no move to extend them into 2021. Therefore, we are recommending that at a county level we take action to extend these leave benefits to March 31, 2021 for those staff that still have time available to them.						
Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None						
Prior Board Action Taken on this Agenda Item: <input type="radio"/> Yes <input checked="" type="radio"/> No If "yes", when? (provide year; mm/dd/yy if known)						
Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A						
ACTION REQUESTED: Please approve the attached resolution extending FFCRA into 2021.						
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> FISCAL IMPACT: No fiscal impact (Select One) If "Other", specify </td> <td style="width: 50%; vertical-align: top;"> FUNDING County Dollars = Grant (Select One) Total </td> </tr> <tr> <td colspan="2" style="padding-top: 10px;"> FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments: </td> </tr> </table>			FISCAL IMPACT: No fiscal impact (Select One) If "Other", specify	FUNDING County Dollars = Grant (Select One) Total	FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:	
FISCAL IMPACT: No fiscal impact (Select One) If "Other", specify	FUNDING County Dollars = Grant (Select One) Total					
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:						



RESOLUTION EXTENDING THE FAMILIES FIRST
CORONAVIRUS RESPONSE ACT BENEFITS



WHEREAS, the Federal Families First Coronavirus Response Act ("Act") went into effect on April 2, 2020 in response to the COVID-19 pandemic; and

WHEREAS, the Act includes provisions for employer provided emergency paid sick leave and expansion to the Family Medical Leave Act for employees that are unable to work or telework due to COVID-19; and

WHEREAS, the Act expired on December 31, 2020; and

WHEREAS, the Act has not been extended past December 31, 2020 by the Federal Government; and

WHEREAS, COVID-19 continues to create a need for employee time off in 2021; and

WHEREAS, the Nicollet County Board continues to be committed to supporting the well-being of its staff and their families during this pandemic.

NOW, THEREFORE, BE IT RESOLVED, the Nicollet County Board of Commissioners approves extending the benefits of the Act to March 31, 2021.

BE IT FURTHER RESOLVED; should the Act be extended or modified by the Federal Government, Nicollet County shall follow said extension and modifications.

Dated this 5th day of January, 2021.

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch
County Administrator and Clerk to the Board

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item: Comprehensive Plan Adoption Resolution	
Primary Originating Division/Dept.: PPSP - Property Services	Meeting Date: 01/05/2021
Contact: Mandy Landkamer Title: PPSP Director	Item Type: Regular Agenda (Select One)
Amount of Time Requested 5 minutes	
Presenter: Mandy Landkamer Title: PPSP Director	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
County Strategy: Programs and Services - deliver value-added quality services (Select One)	
BACKGROUND/JUSTIFICATION: The attached resolution is for your consideration concerning the adoption of the comprehensive plan and the effective date.	
Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None	
Prior Board Action Taken on this Agenda Item: <input checked="" type="radio"/> Yes <input type="radio"/> No	
If "yes", when? (provide year; mm/dd/yy if known) 11/24/2020	
Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
ACTION REQUESTED: Approval of the Comprehensive Plan adoption resolution.	
FISCAL IMPACT: No fiscal impact (Select One) If "Other", specify	FUNDING County Dollars = 0 Other (Select One)
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:	Total

A RESOLUTION FOR THE ADOPTION OF THE NICOLLET COUNTY COMPREHENSIVE PLAN

THE COUNTY BOARD OF NICOLLET COUNTY ORDAINS:

WHEREAS, Minnesota Statutes Section 394.21 grants a county the authority to carry out planning and zoning activities; and

WHEREAS, Minnesota Statutes Section 394.23 grants a county board the authority to prepare and adopt by ordinance a comprehensive plan which is the basis for official controls; and

WHEREAS, the original Nicollet County Comprehensive Plan was adopted in 1985;

WHEREAS, in 2018, the Nicollet County Board of Commissioners (Board) authorized the review and update of the 1985 Comprehensive Plan; and

WHEREAS, the 2040 Comprehensive Plan reflects a community planning process conducted in the years 2018 through 2020, involving elected officials, appointed officials, city staff, community organizations, the public at large, developers, and other stakeholders; and

WHEREAS, pursuant to the requirements of Minnesota Statutes Sections 394.26 and 375.51, following a public hearing on November 16, 2020 during the Planning and Zoning Advisory Commission (Commission) meeting, the Commission unanimously recommended approval for adoption of the proposed 2040 Comprehensive Plan; and

WHEREAS, pursuant to the requirements of Minnesota Statutes Sections 394.26 and 375.51, following a public hearing on November 24, 2020, during the Board meeting, the Board recommended approval of the proposed 2040 Comprehensive Plan following publication in the St. Peter Herald, the official paper; and

WHEREAS, the legal notice stating the adoption of the 2040 Comprehensive Plan occurred in the December 3, 2020 edition of the St. Peter Herald; and

NOW, THEREFORE, BE IT RESOLVED that based upon the hearing record, the Nicollet County 2040 Comprehensive Plan is adopted and is effective as of the date of this resolution.

Dated: January 5, 2021

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch, County Administrator
Clerk to the Board

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item:		
Consider Amendment #2 to MnDOT Agreement 1034758		
Primary Originating Division/Dept.: Public Works-Highway Contact: Seth Greenwood, P.E. Title: PWD/Co. Eng. Amount of Time Requested 5 minutes Presenter: Seth Greenwood, P.E. Title: PWD/Co. Eng.	Meeting Date: 01/05/2021 Item Type: Regular Agenda (Select One)	
		Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
County Strategy: Facilities and Space - preserve, maintain and build our assets (Select One)		
BACKGROUND/JUSTIFICATION: MNDOT Agreement 1034758 is for preliminary engineering cost reimbursement for the CSAH 14 slide issue. Preliminary Engineering services with SRF and Gale-Tec are complete. Final preliminary engineering fees exceeded the authorized fee amount in Amendment #1 which now requires an additional amendment to be approved. Approval of this additional amendment will allow the County to receive 100% reimbursement from Federal and State disaster funds. Amendment #2 amount is \$6,208.95.		
Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None		
Prior Board Action Taken on this Agenda Item: <input checked="" type="radio"/> Yes <input type="radio"/> No If "yes", when? (provide year; mm/dd/yy if known)		
Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A		
ACTION REQUESTED: Approve Amendment #1 to MnDOT Agreement 1034758 and attached resolution.		
FISCAL IMPACT: Other (Select One) If "Other", specify Fed & State Disaster	+	FUNDING County Dollars = Federal \$6,208.95 (Select One) Total \$6,208.95
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments: \$6,208.95 will be reimbursed 80%Fed/20%State		

AMENDMENT # 2 TO MnDOT CONTRACT #: 1034758.

Contract Start Date:	<u>7/29/2019</u>	Original Contract Amount:	<u>\$ 160,000.00</u>
Orig. Contract Exp. Date:	<u>7/29/2024</u>	Prev. Amendment(s) Total:	<u>\$ 35,970.84</u>
Amended Exp. Date	<u>N/A</u>	Current Amendment Amount:	<u>\$ 6,208.95</u>
		Current Contract Total	<u>\$ 202,179.79</u>

Project Identification :	<u>Preliminary Engineering</u>		
State Project (SP):	<u>052-614-011</u>	Route Name	<u>CSAH 14</u>
Federal Project #	<u>ER MN19(400)</u>		

This amendment is by and between the State of Minnesota, through its Commissioner of Transportation ("State") and Nicollet County ("Local Government").

Recitals

The State has a contract with the Local Government identified as MnDOT Contract No. 1034758 ("Original Contract") to act as Agent of the Local Government for the receipt and disbursement of federal funds. This agreement provides for payment of federal funds for Preliminary Engineering for the project which needs to be upgraded with Emergency Relief funds.

The contract is being amended due to the increase in costs from the estimated amount in the prior agreement. This contract is being amended to better reflect the actual cost of the work that needs to be completed.

The State and the Local Government are willing to amend the Original Contract as stated below.

Contract Amendment

In this Amendment deleted contract terms will be ~~struck-out~~ and the added contract terms will be underlined.

REVISION 1. Article 6. "**Payment**" is amended as follows:

6.1 The estimated cost of the Preliminary Engineering is ~~\$195,970.84~~ \$202,179.79.

6.1.1. It is anticipated that 80% (up to ~~\$156,776.67~~ \$161,743.83) of the cost of the Preliminary Engineering is to be paid from federal funds made available by the FHWA, and that the remaining 20% shall be paid by the Local Government. The Local Government will pay any part of the cost or expense of the work that the FHWA does not pay.

REVISION 2. Article 6. "**Payment**" is amended as follows:

6.1.6. For costs expected to exceed ~~\$195,970.84~~ \$202,179.79, the Local Government must request the preparation and execution of a supplement to this agreement, prior to incurring such costs.

The terms of the Original Contract are expressly reaffirmed and are incorporated by reference. Except as amended herein, the terms and conditions of the Original Contract and all previous amendments remain in full force and effect.

NICOLLET COUNTY

Nicollet County certifies that the appropriate person(s) have executed the Amendment on behalf of Nicollet County as required by applicable articles, bylaws or resolutions.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Individual certifies that the applicable provisions of Minnesota Statutes §16C.08 subdivisions 2 and 3 are reaffirmed

By: _____

Title: State Aid Engineer

Date: _____

OFFICE OF FINANCIAL MANAGEMENT – GRANT UNIT

By: _____

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____

Date: _____



RESOLUTION



BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Nicollet County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Nicollet County Board Chair and the Nicollet County Administrator are hereby authorized and directed for and on behalf of Nicollet County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1034758 Amendment No. 2", a copy of which said agreement was before the Nicollet County Board and which is made a part hereof by reference.

CERTIFICATION

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by the Nicollet County Board at a duly authorized meeting thereof held on the 26th day of November, 2019, as shown by the minutes of said meeting in my possession.

Ryan Krosch
County Administrator and Clerk to the Board

Subscribed and sworn to before me this 5th day of January, 2021.

Notary Public _____

My Commission Expires _____

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item:

Resolution Establishing the 2021 Committee and Board Assignments and Meetings that +

Primary Originating Division/Dept.: Administration

Meeting Date: 01/05/2021

Contact: Ryan Krosch

Title: County Administrator

Item Type: Regular Agenda
(Select One)

Amount of Time Requested 20 minutes

Presenter:

Title:

Attachments: ☒ Yes ☐ No

County Strategy:
(Select One)

Programs and Services - deliver value-added quality services

BACKGROUND/JUSTIFICATION:

Attached is a proposed list of committee and board assignments for 2021 and a resolution establishing how per diems are paid. Each committee assignment will be discussed at the meeting to determine if any changes are needed to this proposed list.

Supporting Documents: ☒ Attached ☐ In Signature Folder ☐ None

Prior Board Action Taken on this Agenda Item: ☒ Yes ☐ No

If "yes", when? (provide year; mm/dd/yy if known) January 2020

Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A

ACTION REQUESTED:

Approve the resolution establishing the 2021 Committee and Board assignments and meetings that qualify for a per diem payment. +

FISCAL IMPACT: Included in current budget
(Select One)

If "Other", specify

FUNDING
County Dollars =

Grant
(Select One)

FTE IMPACT: No FTE change
(Select One)

If "Increase or "Decrease" specify:

Total

Related Financial/FTE Comments:



RESOLUTION ESTABLISHING THE 2021 COMMITTEE AND
BOARD ASSIGNMENTS AND MEETINGS THAT
QUALIFY FOR A PER DIEM PAYMENT



Whereas, pursuant to MN Statute 375.055, the Nicollet County Board has established a per diem payment for service by individual county commissioners on any board, committee, or commission of county government including committees of the board, or for the performance of services by individual county commissioners when required by law; and

Whereas, pursuant to MN Statute 375.06, county commissioners may be paid a per diem in addition to their salary for each day necessarily occupied in the discharge of their official duties while acting on any committee under the direction of the board; and

Whereas, pursuant to a MN Attorney General Opinion, a county commissioner may only collect one per diem for each calendar day spent performing official duties; and

Whereas, pursuant to a MN State Auditor Opinion, when a board, committee, commission, joint powers or other entity provides a per diem, a commissioner may not collect another per diem from the county; and

Whereas, Nicollet County employees and the Nicollet County elected Sheriff and Attorney are not eligible for per diems; and

Whereas, certain citizen appointed members to a board, committee, or commission may be paid a per diem as approved by the County Board or as provided for by MN Statute; and

Whereas, duties approved for a per diem payment must be reported back to the applicable board, committee or commission in order to receive the payment; and

Whereas, the MN State Auditor does not consider social events as work qualifying for per diem payments; and

Whereas, the MN State Auditor's statement of position regarding per diem payments states commissioners cannot claim a per diem payment whenever they meet with a constituent or group unless it is done under the authorization of the county board to meet with a single person or group to obtain information for a matter under consideration by the county board.

Now, therefore, be it resolved, regularly scheduled County Board meetings, regularly scheduled Drainage Authority meetings held in conjunction with regularly scheduled County Board meetings and committee meetings held immediately prior to and immediately after regularly scheduled County Board meetings are not eligible for a per diem payment.

Now, therefore, be it also resolved, that the Nicollet County Board of Commissioners approves the attached list of 2021 committee and board assignments and meetings that qualify for a per diem payment from Nicollet County unless stated otherwise therein or the per diem is paid by another board or committee.

Dated this 5th day of January, 2021.

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

Ryan Krosch
County Administrator and Clerk to the Board

**NICOLLET COUNTY
2021 COMMITTEE AND
BOARD ASSIGNMENTS AND MEETINGS THAT
QUALIFY FOR A PER DIEM PAYMENT**

AMC DELEGATES (All AMC functions)

Jack Kolars
Denny Kemp
Terry Morrow
John Luepke
Marie Dranttel
Jamie Haefner
Ryan Krosch
Seth Greenwood

AMC POLICY COMMITTEES

Environmental & Natural Resources
General Government
Health and Human Services
Public Safety
Transportation

Marie Dranttel
John Luepke
Terry Morrow
Denny Kemp
Jack Kolars

**ADOLESCENT CHEMICAL WELLNESS
ADVOCATES COALITION**

Alternate

Terry Morrow
Denny Kemp

**BOARD OF ADJUSTMENTS & APPEALS
(Variances)**

(Citizen appointees paid per diem)

3-year term (12/31/23)
3-year term (12/31/22)
3-year term (12/31/22)
3-year term (12/31/19)
3-year term (12/31/21)

Dave Ubel (new)
Ron Ragenscheid
Dave Hermanson
Justin Laven
David Wendinger

**BOARD OF APPEAL AND EQUALIZATION
(No per diem per statute)**

Jack Kolars
Denny Kemp
Terry Morrow
Marie Dranttel
John Luepke
Jaci Kopet or Designee

BROADBAND COMMITTEE

Alternate

Denny Kemp
Marie Dranttel
Terry Morrow

**BROWN/NICOLLET COMMUNITY HEALTH
BOARD**

Denny Kemp
Jack Kolars
Terry Morrow
Marie Dranttel
John Luepke

BUDGET COMMITTEE

(Commissioners serve 2 consecutive years
on a rotating schedule)

Terry Morrow
Marie Dranttel
Heather McCormick
Ryan Krosch

BUILDING COMMITTEE

Jack Kolars
Terry Morrow
Ryan Krosch
Cody Johnson
Jamie Haefner
Dayle Moore

CANVASS BOARD
(No per diem per statue)

Terry Morrow
Jack Kolars

COUNTY BOARD
(Per Diem for special and emergency meetings and Truth-in-Taxation Meeting only)

Denny Kemp
Jack Kolars
Terry Morrow
Marie Dranttel
John Luepke

COUNTY BOARD TRAININGS & EDUCATION
(safety training, leadership, county programs, drainage, etc.)

Denny Kemp
Jack Kolars
Terry Morrow
Marie Dranttel
John Luepke

COUNTY BOARD WORKSHOPS

Denny Kemp
Jack Kolars
Terry Morrow
Marie Dranttel
John Luepke

CRIMINAL JUSTICE COMMITTEE

	Ryan Krosch
	David Lange
	Joel Polzin
	Richard Molitor
	Judge Allison Krehbiel
	Judge Todd Westphal
Co-Chair	Michelle Zehnder Fischer
	Cassie Sassenberg
	John Luepke
Co-Chair	Jack Kolars
	Terry Morrow
	Marie Dranttel
	Denny Kemp
	Jamie Haefner
	Carol Weikle
N. Mankato Police	Ross Gullickson
St. Peter Attorney	James Brandt
St. Peter Police	Matt Peters
State DOC	Sara Eischens
Gustavus College	Carol Brewer
CADA	Jason Mack
Public Defender	Scott Cutcher

DRAINAGE AUTHORITY
(Per diem for meetings not in conjunction with
regular county board
meetings & informational meetings)

Denny Kemp

Jack Kolars
Terry Morrow
Marie Dranttel
John Luepke

**DRAINAGE AUTHORITY COMMITTEE/
JOINT DRAINAGE BOARDS**

Marie Dranttel
John Luepke
Seth Greenwood
Nate Henry
Jaci Kopet
Michelle Zehnder Fischer
Terry Morrow

Alternate

DRUG COURT

Denny Kemp

EMS JOINT POWERS BOARD

Denny Kemp
Jack Kolars

Alternate

ENVISION 2040

Jack Kolars
Ryan Krosch

EXTENSION
(Citizen appointees paid per diem)

Board Chair
Vice Chair
Jaci Kopet or Designee
Amy Pehrson
Brett Annexstad
Spencer Schott
Neal Anderson
Elizabeth Fluegge
Joyce Halvorson
Makayla Moline

Youth Rep.

**HEALTH INSURANCE PORTABILITY AND
ACCOUNTABILITY ACT (HIPAA)**

Jamie Haefner
Cassie Sassenberg
Co. Atty's Office Designee
Dayle Moore

HIGHWAY 14 PARTNERSHIP COMMITTEE

Jack Kolars
John Luepke
Ryan Krosch
Seth Greenwood
Denny Kemp

Alternate

HIGHWAY 14 TASK FORCE COMMITTEE

Seth Greenwood
Marie Dranttel

HIGHWAY 169 COALITION

Alternate

Denny Kemp
Marie Dranttel
Seth Greenwood

**HISTORICAL PRESERVATION ORDINANCE
COMMITTEE**

Tom Hagen
Mike McCarty
Ben Leonard

IMMTRACK (IMMUNIZATION TRACKING)

Alternate

Jack Kolars
Denny Kemp

INSURANCE COMMITTEE

Denny Kemp
Terry Morrow
Ryan Krosch
Jamie Haefner
Heather McCormick

**INTERGOVERNMENTAL YOUTH ASSET
COLLABORATIVE**

Denny Kemp

**JOINT AIRPORT ZONING BOARD FOR LE
SUEUR MUNICIPAL AIRPORT**

Jon Hammel
Mandy Landkamer

LEGISLATIVE COMMITTEE
(Includes all meetings attended to
gather or provide information related
to State and Federal legislation that
could have an impact on Nicollet County)

Denny Kemp
Terry Morrow
John Luepke
Marie Dranttel
Jack Kolars

**LOCAL MENTAL HEALTH ADVISORY
COUNCIL**

Denny Kemp

**LOCAL WATER MANAGEMENT TASK FORCE
CITIZEN MEMBERS:**

Lafayette Resident
Watershed Tech. Adv. Comm.
Nicollet SWCD Board Supervisor
Nicollet SWCD Board
Area Business Representative
Area Resident
Area Resident

Al Fox
Al Fox
John Kral
Robby Gieseke
Marty Schott
Jason Kuester
Will Anthony

EX-OFFICIO MEMBERS:

Commissioner
Commissioner - Alternate

John Luepke
Marie Dranttel

**LOWER MN RIVER WEST COMMITTEE - ONE
WATER ONE PLAN**

Alternate

Marie Dranttel
John Luepke

MANKATO AREA PLANNING ORGANIZATION

Technical Committee Seth Greenwood
Mandy Landkamer
Policy Committee Jack Kolars

MANKATO REHABILITATION CENTER		Denny Kemp
MINN. COUNTIES INTERGOVERNMENTAL TRUST	Delegate Alternate Alternate	Heather McCormick Terry Morrow Ryan Krosch
MINN. VALLEY ACTION COUNCIL		Jack Kolars
MINNESOTA TRANSPORTATION ALLIANCE		Denny Kemp Jack Kolars Terry Morrow Marie Dranttel John Luepke Seth Greenwood
NACO		Jack Kolars Terry Morrow Denny Kemp John Luepke Marie Dranttel
NICOLLET COUNTY LAW LIBRARY		Marie Dranttel
NICOLLET COUNTY/ST. PETER LIAISON COMMITTEE	Alternate	Marie Dranttel Terry Morrow Ryan Krosch Jack Kolars
NICOLLET COUNTY/NORTH MANKATO LIAISON COMMITTEE	Alternate	Denny Kemp Jack Kolars Ryan Krosch John Luepke
NICOLLET COUNTY TOWNSHIP ASSOCIATION		Jack Kolars Terry Morrow Denny Kemp John Luepke Marie Dranttel
NOXIOUS WEED APPEALS COMMITTEE	Commissioner Alternate	John Luepke Fred Kienlen Marvin Krohn Ronald Giefer
PARK COMMITTEE		Denny Kemp John Luepke Ryan Krosch

PERSONNEL COMMITTEE

Marie Dranttel
Jack Kolars
Ryan Krosch
Jamie Haefner
John Luepke

Alternate

PLANNING & ZONING ADVISORY COMMITTEE
(Citizens paid per diem)

Commissioner
3-Year Term (12/31/22)
3-Year Term (12/31/19)
3-Year Term (12/31/21)
3-Year Term
3-Year Term (12/31/23)
3-Year Term (12/31/22)
Commissioner Alt.

Marie Dranttel
Ron Regenscheid
Justin Laven
David Wendinger
Vacant
Dave Ubel (new)
Dave Hermanson
Terry Morrow

RECYCLING COMMITTEE

Alternate

Terry Morrow
Marie Dranttel

REGION NINE DEVELOPMENT COMMISSION

Marie Dranttel

**REGIONAL ECONOMIC DEVELOPMENT
ALLIANCE (REDA/GREATER MANKATO
GROWTH)**

Ryan Krosch
Jack Kolars

RURAL MINNESOTA ENERGY BOARD

Alternate

John Luepke
Jack Kolars

**RUSH RIVER CLEAN WATER PARTNERSHIP
BOARD**

Marie Dranttel
John Luepke

SAFETY & SECURITY COMMITTEE

Safety Coordinator

Jamie Haefner
Staff Members

**ST. PETER FAMILY SERVICES
COLLABORATIVE JOINT POWERS BOARD**

Denny Kemp

**ST. PETER REGIONAL TREATMENT CENTER
LIAISON COMMITTEE**

Terry Morrow

SHIP COMMITTEE

Alternate

Denny Kemp
John Luepke

**SOIL & WATER CONSERVATION DISTRICT
MEETING LIAISON**

John Luepke

**SOUTH CENTRAL MINNESOTA MULTI
COUNTY HRA BOARD**
(Citizen appointee paid per diem)

Denny Kemp
David Anderson

**SOUTH CENTRAL MINNESOTA REGIONAL
EMERGENCY COMMUNICATIONS BOARD**

Alternate

Denny Kemp
Jack Kolars

SOUTH CENTRAL TRANSIT BOARD

Alternate

Marie Dranttel
John Luepke

SOUTH CENTRAL WORK FORCE COUNCIL

Alternate

Denny Kemp
Jack Kolars

**SOUTHEAST MINNESOTA HOMELAND
SECURITY/
EMERGENCY MANAGEMENT JOINT POWERS
AGREEMENT**

Justin Block

Board Chair

**SOUTHERN MINNESOTA TOURISM
ASSOCIATION
(Appointee eligible for per diem)**

Jessica Becker -
Historical Society

TRAVERSE DES SIOUX REGIONAL LIBRARY

Alternate

Jack Kolars
Denny Kemp

**TRI-COUNTY SOLID WASTE JOINT POWERS
BOARD**

Marie Dranttel
Terry Morrow

TRUE TRANSIT ADVISORY COMMITTEE

Alternate

Marie Dranttel
John Luepke

Nicollet County Board of Commissioners Board Meeting Agenda Item



Agenda Item:

Nicollet County Relief Grant Program

Primary Originating Division/Dept.: Administration

Meeting Date: 01/05/2021

Contact: Ryan Krosch

Title: County Administrator

Item Type: Regular Agenda
(Select One)

Amount of Time Requested 20 minutes

Presenter: Ryan Krosch

Title: County Administrator

Attachments: ☐ Yes ☒ No

County Strategy: Financial Security - prudent use of taxpayer resources
(Select One)

BACKGROUND/JUSTIFICATION:

The Minnesota Legislature and Governor have passed legislation authorizing funding to Minnesota counties for relief grants to local businesses and nonprofits impacted by an executive order related to the COVID-19 pandemic. Nicollet County's allocation is \$660,861.28.

Information on a relief grant program for businesses and nonprofits in Nicollet County will be presented at the meeting.

Supporting Documents: ☐ Attached ☐ In Signature Folder ☒ None

Prior Board Action Taken on this Agenda Item: ☐ Yes ☒ No

If "yes", when? (provide year; mm/dd/yy if known)

Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A

ACTION REQUESTED:

Establish a relief grant program for businesses and nonprofits in Nicollet County.

FISCAL IMPACT: Included in current budget
(Select One)

If "Other", specify None

FUNDING
County Dollars =

State \$660,861.28
(Select One)

FTE IMPACT: No FTE change
(Select One)

If "Increase or "Decrease" specify:

Total \$660,861.28

Related Financial/FTE Comments:

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item:		
Assessor Clerical Error Corrections and Abatements		
Primary Originating Division/Dept.: Property Assessment	Meeting Date: 1/5/2021	
Contact: Lorna Sandvik Title: County Assessor	Item Type: Regular Agenda (Select One)	
Amount of Time Requested None minutes		
Presenter: Title:	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No	
County Strategy: Programs and Services - deliver value-added quality services (Select One)		
BACKGROUND/JUSTIFICATION: <p>Per the Nicollet County Abatement Policy, a list of abatements granted for taxes payable in 2020 is attached for the Board's information.</p> <p>There were no clerical error corrections for the 2020 assessment for taxes payable in 2021.</p>		
Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None		
Prior Board Action Taken on this Agenda Item: <input type="radio"/> Yes <input checked="" type="radio"/> No		
If "yes", when? (provide year; mm/dd/yy if known)		
Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A		
ACTION REQUESTED: None		
FISCAL IMPACT: NOT in current budget (Select One) If "Other", specify	FUNDING County Dollars = \$3,092 Other (Select One)	
FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments:	Total	

ANNUAL COUNTY BOARD ABATEMENT/CLERICAL ERROR REPORT

ABATEMENTS - 2019 PAY 2020

Parcel #	Owner	Error Corrected	Refund Amount
18.808.0510	Eugene & Corrine Wesely	Homestead Reinstated	\$208
19.503.1640	Gollo Hernandez	Exclusion Processed	\$2,772
14.551.0090	Rhon & Sandra Stuckert	Homestead Processed	\$112

CLERICAL ERROR CORRECTIONS - 2020 PAY 2021

Parcel #	Owner	Error Corrected	Original EMV	Corrected EMV
None				

OFFICIAL PROCEEDINGS OF THE NICOLLET
COUNTY DRAINAGE AUTHORITY
DECEMBER 15, 2020

The Nicollet County Drainage Authority met in regular session on Tuesday, December 15, 2020 at 10:35 a.m. with Chair John Luepke presiding. Commissioners Marie Dranttel, Terry Morrow, Jack Kolars, Denny Kemp and John Luepke were present. Also present were County Administrator Ryan Krosch, Recording Secretary Sarah Frahm and County Attorney Michelle Zehnder Fischer.

The meeting was held via teleconference pursuant to Minnesota Statute 13D.021 due to the coronavirus pandemic. Zoom meeting technology was used to conduct the meeting. Chair Luepke, Administrator Krosch and Recording Secretary Frahm were in attendance at the County Board Room. All other commissioners, staff and public participated via Zoom. The meeting was also video recorded.

Approval of Agenda

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve the agenda with the following addition: 2021 Legal Services Agreement with Rinke Noonan. Motion carried with all voting in favor on a roll call vote.

Consent Agenda

Motion by Commissioner Morrow and seconded by Commissioner Kemp to approve the consent agenda items as follows: approval of the November 24, 2020 Drainage Authority minutes and approval of Ditch Repair Reports 20-033 through 20-048. Motion carried with all voting in favor on a roll call vote.

2021 Legal Services Agreement with Rinke Noonan

Public Services Manager, Jaci Kopet, appeared before the Board to request approval of the 2021 Legal Services Agreement with Rinke Noonan. Director Kopet is recommending to continue with Option 1, which is the \$200.00 monthly retainer fee. The County Attorney has also reviewed the agreement and recommends approval for Option 1.

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the 2021 Legal Services Agreement with Rinke Noonan. Motion carried with all voting in favor on a roll call vote.

Closed Meeting

County Ditch 62A Improvement Project

At 10:40 a.m. Chair Luepke moved to a closed session of the Drainage Authority, as permitted under Minnesota Statute §13D.05, Subdivision 3(b), to discuss potential litigation regarding the improvement project on Nicollet County Ditch 62A. Individuals attending the closed meeting were: Commissioners Denny Kemp, Marie Dranttel, Terry Morrow, Jack Kolars and John Luepke; County Attorney Michelle Zehnder Fischer; County Administrator Ryan Krosch, County Engineer Seth Greenwood; Ditch Inspector Nate Henry, Public Services Manager Jaci Kopet and Attorney Roger Justin.

The regular Drainage Authority meeting reconvened at 11:23 a.m.

County Ditch 62A ISG Invoices

Attorney Roger Justin spoke regarding outstanding invoices from ISG related to the County Ditch 62A improvement project. There were cost overruns on the estimates of ISG's fees for this project. He recommended a motion be made to pay ISG in the amount of \$51,935.99. Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the payment to ISG in the amount of \$51,935.99 for invoices related to the County Ditch 62A improvement project. Motion carried with all voting in favor on a roll call vote.

Motion by Commissioner Kemp and seconded by Commissioner Luepke to adjourn the meeting. The meeting adjourned at 11:27 a.m.

JOHN LUEPKE, CHAIR
BOARD OF COMMISSIONERS

ATTEST:

RYAN KROSCH
CLERK TO THE BOARD