

Nicollet County Board of Commissioners Meeting



May 25, 2021

Nicollet County Government Center 501 South Minnesota Avenue, St. Peter, MN 56082

Commissioners – Terry Morrow, Chair; Jack Kolars; Marie Dranttel; Denny Kemp; John Luepke

NOTICE REGARDING NICOLLET COUNTY BOARD OF COMMISSIONERS MEETING AND DRAINAGE AUTHORITY MEETING

MAY 25, 2021

9:00 A.M.

**NICOLLET COUNTY GOVERNMENT CENTER BOARD ROOM
501 SOUTH MINNESOTA AVENUE
ST. PETER, MN**

Due to the COVID-19 (coronavirus) pandemic and resulting state and federal emergency declarations and guidance about limiting unnecessary person-to-person contact, the May 25, 2021 Nicollet County Board meeting and Drainage Authority meeting will be conducted under Minnesota Statute 13D.021 – Meetings by Telephone or Other Electronic Means. County Board and Drainage Authority members will participate by telephone or other electronic means.

How members of the public can participate in the meeting:

Join Zoom Meeting

<https://us02web.zoom.us/j/83620832040?pwd=MklEeWlDamZENmRmZkdSOEJzYlMwdz09>

Meeting ID: 836 2083 2040

Passcode: 517173

Mobile

+13017158592,,83620832040#,,,,*517173# US (Washington DC)

+13126266799,,83620832040#,,,,*517173# US (Chicago)

The meeting can also be viewed at www.co.nicollet.mn.us/642/County-Board-Meeting-Videos. A copy of the meeting agenda and packet is available at www.co.nicollet.mn.us/AgendaCenter/Board-of-Commissioners-3.

Questions or comments regarding agenda items and viewing or listening to the meeting can be directed to Mandy Landkamer, Interim County Administrator, at 507-934-7204 or mandy.landkamer@co.nicollet.mn.us.

Vision Statement

Setting the standard for providing superior and efficient county government services through leadership, accountability and innovation to a growing and diverse society.

**Leadership. Efficiency. Accountability.
Innovation. Integrity.**

Mission Statement

Providing efficient services with innovation and accountability

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Commissioners – Terry Morrow, Chair; Jack Kolars; John Luepke; Marie Dranttel; Denny Kemp

9:00 a.m. Call Board of Commissioners Meeting to Order: Chair Morrow

1. Flag Pledge
2. Silence Your Cell Phones and Mute Microphones
3. Meeting Notice – MN Statute 13D.021
4. Approval of Agenda

Consent Agenda

1. [Approval of May 11, 2021 Board Minutes](#)
2. [Nicollet County Community Corrections Advisory Board Resolution/By-Laws](#)
3. [Laundry service contract with MINNCOR](#)
4. [Out of State Travel Request for DTF Agent](#)
5. [Renewal of Liquor/Tobacco License](#)
6. Approval of Bills

Public Appearances

9:05 a.m. Finance

1. [Negative Drainage System Fund Balance Transfer](#)

9:10 a.m. Public Works

1. [Consider ROW Acquisition Resolution Project SP 052-615-025](#)
2. [Consider MnDOT Detour Agreement No. 1046838](#)

9:25 a.m. Property Services

1. [May 17, 2021 Planning and Zoning Advisory Committee Meeting](#)

9:30 a.m. Administration

1. [Resolution Re-Appointing Veterans Services Officer](#)
2. [Human Resources Director Hiring Process](#)
3. [North Mankato HHS Construction Proposals](#)
4. [Critical Position Review Request](#)

9:50 a.m. County Attorney Update

Chair's Report

Commissioner Committee Reports

Commissioners Meetings & Conferences

Approve Per Diems and Expenses

Adjourn Board of Commissioners Meeting

Continued...

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- 9:55 a.m.** Call Drainage Authority Meeting to Order: Chair Morrow
Drainage Authority Agenda Items
1. Consent Agenda
 - a. [Approval of May 11, 2021 Drainage Authority Minutes](#)
 - b. [Consider ditch repair report 21001 through 21-007 and 21-009 through 21-013](#)
- Adjourn Drainage Authority Meeting

Continued...

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Notice of Scheduled Meetings

The following is a notice of scheduled meetings. Pursuant to Minnesota Statute 13D.04, this notice of meetings also serves as notice of regular and special meetings of the Nicollet County Board of Commissioners. Meetings with a quorum of Nicollet County Board of Commissioners expected to attend is noted with an asterisk (*).

NOTICE REGARDING NICOLLET COUNTY MEETINGS DURING THE COVID-19 PANDEMIC
Due to the COVID-19 (coronavirus) pandemic and resulting state and federal emergency declarations, these and future Nicollet County meetings will be conducted under Minnesota Statute 13D.021 – Meetings by Telephone or Other Electronic Means.

Questions or comments regarding any Nicollet County meeting and requests to participate in any meeting can be directed to Mandy Landkamer, Nicollet County Interim Administrator, at 507-934-7204 or mandy.landkamer@co.nicollet.mn.us.

May 25 – County Board of Commissioners Meeting, 9 a.m., Virtual Meeting*

May 25 – County Drainage Authority Meeting, 9 a.m., Virtual Meeting*

May 27 – BNCHB Executive Committee Meeting, 8:15 a.m., Virtual Meeting

June 2 – Region 9 Development Commission, Board of Directors Meeting

June 2 – SWCD Board Meeting

June 3 – Highway 169 Coalition Meeting

June 7 – Mankato Rehabilitation Center

June 8 – County Board of Commissioners Meeting, 9 a.m., Virtual Meeting*

June 8 – County Drainage Authority Meeting, 9 a.m., Virtual Meeting*

June 14 – Board of Appeals and Equalization Meeting, 7 p.m., Nicollet County Board Room, St. Peter*

June 15 – Individual Department Head Meeting with Health and Human Services, 8:15 a.m., Virtual Meeting*

June 15 – County Board Workshop, 9:30 a.m., Virtual Meeting*

June 21 – Board of Adjustment and Appeals/Planning & Zoning Advisory Commission Meeting, 7 p.m., Nicollet County Board Room, St. Peter*

June 22 – County Board of Commissioners Meeting, 9 a.m., Virtual Meeting*

June 22 – County Drainage Authority Meeting, 9 a.m., Virtual Meeting*

June 24 – BNCHB Executive Committee Meeting, 8:15 a.m., Virtual Meeting

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OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS FOR
NICOLLET COUNTY, MINNESOTA
MAY 11, 2021

The Nicollet County Board of Commissioners met in regular session on Tuesday, May 11, 2021, at 9:00 a.m. Commissioners Terry Morrow, Denny Kemp, Jack Kolars, Marie Dranttel, and John Luepke were present. Also present were Interim County Administrator Mandy Landkamer, County Attorney Michelle Zehnder Fischer and Recording Secretary Abigail Lewis.

The meeting was held via teleconference pursuant to Minnesota Statute 13D.021 due to the coronavirus pandemic. Zoom meeting technology was used to conduct the meeting. Chair Morrow, Interim County Administrator Mandy Landkamer and Recording Secretary Lewis were in attendance at the County Board Room. All others participated via Zoom. The meeting was also video recorded.

Approval of Agenda

Motion by Commissioner Luepke and seconded by Commissioner Kemp to approve the agenda with acknowledgement to the correction on the April 27, 2021 minutes. Motion carried with all voting in favor on a roll call vote.

Consent Agenda

Motion by Commissioner Kemp and seconded by Commissioner Luepke to approve the consent agenda items as follows: April 27, 2021 Board Meeting minutes, May 6, 2021 Special Board Meeting minutes, end of probation for Amanda Vortherms effective May 4, 2021, 2020, Federal Boat Equipment Grant, and approval of the Commissioner Warrants as presented for the following amounts: General Revenue Fund - \$59,381.91, Road & Bridge Fund - \$80,460.41, Human Services Fund - \$151,927.53 and acknowledge review of the Auditor's Warrants. Motion carried with all voting in favor on a roll call vote.

Public Appearances

Mary Milbrath, with Belgrade Township, brought forth a request for the Board to review a variance that was approved by the Board of Adjustment and Appeals at the April 2021 meeting. Mrs. Milbrath also commented that the appeal deadline for this is May 19, 2021.

Health and Human Services

Motion by Commissioner Dranttel and seconded by Commissioner Luepke to approve the resolution to observe May as National Mental Health Month in Nicollet County. Motion carried with all voting in favor on a roll call vote.

Director Sassenberg provided an update on the COVID-19 vaccination efforts by Public Health.

Public Works

County Engineer and Public Works Director, Seth Greenwood, provided an overview of the Highway Department's 2020 Annual Report.

A motion was made by Commissioner Kolars and seconded by Commissioner Kemp to acknowledge the receipt of the Highway Department's 2020 Annual Report. Motion carried with all voting in favor on a roll call vote.

County Engineer Greenwood provided an overview of road projects in the County.

Administration

Resolution Re-Appointing County Engineer

A motion by Commissioner Kolars and seconded by Commissioner Kemp to approve the Resolution Re-Appointing Seth Greenwood as County Engineer. Motion carried with all voting in favor on a roll call vote.

County Attorney

Acknowledged the importance of Mental Health Month and thanked the Commissioners for their support on this matter. Attorney Zehnder Fischer noted that their office is experiencing an uptick in requests for community presentations and noted a tentative save the date of October 7, 2021 for the Tall Cop Says Stop event.

Department Heads provided updates in regards to their respective departments.

Commissioner Committee Reports

The Commissioners reported on various meetings and activities including:

Chair Morrow

- Special Board Meeting

Commissioner Marie Dranttel

- Special Board Meeting
- Rush River Joint Powers Board Meeting
- David Drown Associates Interview
- Department Head Evaluations
- Union Negotiations

Commissioner Denny Kemp

- Special Board Meeting
- Education for Success Teleconference
- David Drown Associates Interview
- AMC Education and Training Committee
- MRCI Executive Board

Commissioner Jack Kolars

- Special Board Meeting
- Union Negotiations
- Toward Zero Deaths
- MAPO
- David Drown Associates Interview

Commissioner John Luepke

- Special Board Meeting
- Rush River Joint Powers Board Meeting
- David Drown Associates Interview
- Tourism Person of the Year Award New Ulm

Approve Per Diems and Expenses

Motion by Commissioner Kemp and seconded by Commissioner Luepke to approve the expenses and per diems for the meetings noted above during the Commissioner Reports and/or as submitted on approved expense reports, and authorize payment of those expenses and per diems by the Finance Office. Motion carried with all voting in favor on a roll call vote.

Adjourn

Motion by Commission Kemp and seconded by Commissioner Kolars to adjourn the meeting. Motion carried with all voting in favor on a roll call vote. The meeting adjourned at 9:49 a.m.

TERRY MORROW, CHAIR
BOARD OF COMMISSIONERS

ATTEST:

JACI KOPET
CLERK TO THE BOARD

Nicollet County Board of Commissioners

Board Meeting Agenda Item



| | |
|--|--|
| Agenda Item: | |
| Nicollet County Community Corrections Advisory Board Resolution/By-Laws | |
| Primary Originating Division/Dept.: Probation | Meeting Date: 5/25/21 |
| Contact: Rich Molitor Title: Director | Item Type: (Select One) Consent Agenda |
| Amount of Time Requested minutes | |
| Presenter: Rich Molitor Title: Director | Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No |
| County Strategy: (Select One) Collaborative Workplace - sustain the core values of our culture | |
| BACKGROUND/JUSTIFICATION: Amendments to Resolution/Bylaws - Establishment of the advisory board <div style="text-align: right;">+</div> | |
| Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None | |
| Prior Board Action Taken on this Agenda Item: <input type="radio"/> Yes <input checked="" type="radio"/> No | |
| If "yes", when? (provide year; mm/dd/yy if known) | |
| Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A | |
| ACTION REQUESTED: | |
| FISCAL IMPACT: Other (Select One) If "Other", specify | FUNDING County Dollars = Grant (Select One) |
| FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments: | Total |

NICOLLET COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD

ARTICLE I. ESTABLISHMENT

- Section 1. The Nicollet County Community Corrections (NCCC) Advisory Board is to be established by the Nicollet County Board of Commissioners as a result of the resolution passed April 14, 2020 in accordance with the provisions of the Minnesota Community Corrections Act (Chapter 401.08, Laws of Minnesota 1973).

ARTICLE II. PURPOSE

- Section 1. The purpose of the NCCC Advisory Board is to advise the County Board on matters relating to the delivery of community corrections services in Nicollet County.
- Section 2. To actively participate in the formulation of a comprehensive plan for the development and implementation of community corrections services in Nicollet County.
- Section 3. To annually make formal recommendations to the County Board concerning the comprehensive plan and its implementation during the ensuing year.

ARTICLE III. MEMBERSHIP

- Section 1. In accordance with Minnesota Statute 401.08, section 401.02 subdivision 1, the NCCC Advisory Board shall consist of at least **nine members** as appointed by the County Board, to include but not limited to the following or their designee;

A citizen representative

A county commissioner

A representative of corrections

A representative of education

A representative of ethnic minorities

A representative of the judiciary

A representative of law enforcement (3)

A representative of prosecution

A representative of social services

A representative of State Public Defenders Office

- Section 2. Members of the NCCC Advisory Board appointed by the County Board shall serve, from the date of their appointment and shall remain in office until their successors are duly appointed.
- Section 3. The NCCC Advisory Board may elect its own officers.
- Section 4. The NCCC Advisory Board may make recommendations to the County Board for the reappointment or the successor of any member who departs from the Board.
- Section 5. The NCCC Advisory Board's community members or any other member not receiving pay for their attendance at the Advisory Board meetings shall receive a per diem amount set by the Nicollet County Board of Commissioners and mileage according to the current standard mileage reimbursement rates.

ARTICLE IV. POWERS AND DUTIES

- Section 1. The NCCC Advisory Board does not have direct policy, administration or operational control over the Nicollet County Community Corrections Department. As an advisory body to the County Board; however, the community corrections department is called upon to inform the NCCC Advisory Board regarding operational activities and specific concerns or needs.
- Section 2. The NCCC Advisory Board shall actively participate in the formulation of the Comprehensive Community Corrections Act Plan for the ongoing development, implementation and operation of community corrections services in Nicollet County. The NCCC Advisory Board shall make a formal recommendation to the County Board at least annually concerning the Comprehensive Plan and its implementation during the ensuing year. The NCCC Advisory Board may review and/or recommend legislation related to correctional services and the administration of the Community Corrections Act to the County Board. The County Board may request the NCCC Advisory Board to consider issues specific to community corrections responsibilities.
- Section 3. The NCCC Advisory Board may develop and make recommendations to the County Board for the purpose of improving the quality and effectiveness of community corrections in Nicollet County.

- Section 4. The NCCC Advisory Board may develop and recommend the publication of various studies and other reports on matters relating to the provision of community corrections in Nicollet County.
- Section 5. No action of the NCCC Advisory Board shall be binding on the County Board which shall remain independently responsible for Nicollet County's participation in the Community Corrections Act.

ARTICLE V. OFFICERS

- Section 1. The NCCC Advisory Board shall elect a chair and vice-chair.
- Section 2. The chair shall preside at all meetings of the NCCC Advisory Board; and shall perform other duties and functions as may be determined by the NCCC Advisory Board.
- Section 3. The vice-chair shall preside over and act for the chair during their absence.
- Section 4. If both the chair and vice-chair are absent, the NCCC Advisory Board may elect a temporary chair to conduct its business.
- Section 5. In the event a vacancy occurs in the office of the chairperson or vice-chairperson, the NCCC Advisory Board shall hold an election to fill the vacancy.

ARTICLE VI. MEETINGS AND GOVERNING PROCEDURES

- Section 1. The NCCC Advisory Board shall meet according to a schedule as established by the NCCC Advisory Board.
- Section 2. Upon reasonable notice to all NCCC Advisory Board members, a special meeting may be called by the chair or, upon request, by any two NCCC Advisory Board members.
- Section 3. Complete and accurate minutes of each NCCC Advisory Board meeting shall be maintained and copies of said minutes distributed to each NCCC Advisory Board member prior to the next meeting.
- Section 4. *Robert's Rules of Order* shall govern the NCCC Advisory Board meetings.
- Section 5. Each NCC Advisory Board member shall be entitled to one vote and a majority of the membership at any meeting shall constitute a quorum for the transaction of all business, but less than a quorum shall have power to adjourn a meeting.
- Section 6. In the event a vacancy occurs, the County Board shall be notified and requested to appoint a new representative.

ARTICLE VII. AMENDMENTS

- Section 1. Amendments to these by-laws may be proposed by any NCCC Advisory Board member. The proposed amendment shall be submitted in writing to every member.
- Section 2. Any proposed amendments must be consistent with the purpose of the Community Corrections Act and any policies established by the County Board which regulate the county's participation in the Act.
- Section 3. Proposed amendments must be approved by the NCCC Advisory Board by a two-thirds majority vote and shall be ratified by the County Board.

Adopted by NCCC Advisory Board on _____

Advisory Board Chair _____

NCCC Advisory Board Bylaws approved by Nicollet County Board of Commissioners on:

County Board Chair

County Administrator

Nicollet County Board of Commissioners Board Meeting Agenda Item



Agenda Item:

Laundry service contract with MINNCOR

Primary Originating Division/Dept.: Sheriff's Office

Meeting Date: 05-25-21

Contact: Dave Lange

Title: Sheriff

Item Type:
(Select One) Consent Agenda

Amount of Time Requested

minutes

Presenter: David Lange

Title: Sheriff

Attachments: ☒ Yes ☐ No

County Strategy:
(Select One)

Financial Security - prudent use of taxpayer resources

BACKGROUND/JUSTIFICATION:

The Sheriff's Office has a contract in place for MINNCOR to provide Laundry service for the jail and this is a renewal of contract already in place. Only change is slight increase from \$.593 per pound to \$.62. New contract runs from July1, 2021 to June 30, 2023.

Supporting Documents: ☒ Attached

☐ In Signature Folder

☐ None

Prior Board Action Taken on this Agenda Item:

☒ Yes

☐ No

If "yes", when? (provide year; mm/dd/yy if known) 05/14/19

Approved by County Attorney's Office:

☐ Yes

☒ No

☐ N/A

ACTION REQUESTED:

County board approval of agreement with appropriate signatures of Board Chair and County Administrator

FISCAL IMPACT: Included in current budget
(Select One)

If "Other", specify

FUNDING

County Dollars =

Grant

(Select One)

FTE IMPACT: No FTE change
(Select One)

If "Increase or "Decrease" specify:

Total

Related Financial/FTE Comments:

**STATE OF MINNESOTA
INCOME CONTRACT**

This contract is between the State of Minnesota, acting through its commissioner of corrections, MINNCOR Industries, 2420 Long Lake Road, St. Paul, MN 55113 ("State"), and Nicollet County at P.O. Box 117, St. Peter, MN 56082 ("Purchaser").

Recitals

1. Under Minn. Stat. §241.27 the State is empowered to enter into income contracts.
2. The Purchaser is in need of laundry service.
3. The State represents that it is duly qualified and agrees to provide the services described in this contract.

Contract

1 Term of Contract

- 1.1 **Effective date:** July 1, 2021, or the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later.
- 1.2 **Expiration date:** June 30, 2023, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2 State's/Purchaser's Duties

- 2.1 The State will:
 - 2.1.1 Provide laundry services, including pick up and delivery services, two or three days per week depending on workload.
 - 2.1.2 All laundry carts will be sanitized prior to return.
 - 2.1.3 Marking and mending services will be available for linen and clothing. Charges for these services will be time and material.
 - 2.1.4 All Minnesota Department of Health standards will be adhered to.
 - 2.1.5 All OSHA standards and Universal Precautions will be adhered to.
- 2.2 The Purchaser will:
 - 2.2.1 Purchase and maintain their own linen inventory and transportation carts.
 - 2.2.2 Clearly mark all linens.
 - 2.2.3 All OSHA standards and Universal Precautions will be adhered to.

3 Payment

- 3.1 The Purchaser will:
 - 3.1.1 Pay the State for all services performed by the State under this contract net 30 days from the date of invoice at a rate of \$.62 per pound of soiled linen processed.
 - 3.1.2 Through out the life of this Contract, if the cost of diesel fuel reaches or exceeds \$5.00 per gallon a Fuel Surcharge will be added to Purchaser's monthly invoice. The fuel surcharge will be based on a rounded average of the National U. S. on-highway average price per gallon of diesel fuel.

4 Authorized Representatives

The State's Authorized Representative is Lisa Wojcik, CEO at 2420 Long Lake Road, St. Paul, MN 55113, Phone 651-361-7500 or her successor.

The Purchaser's Authorized Representative is Sherriff Dave Lange at 501 S. Minnesota Avenue, P.O. Box 117, St. Peter, MN 56082 Phone: 507-931-1570.

5 Amendments, Waiver, and Contract Complete

- 5.1 **Amendments.** Any amendment to this contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original contract, or their successors in office.
- 5.2 **Waiver.** If the State fails to enforce any provision of this contract, that failure does not waive the provision or its right to enforce it.
- 5.3 **Contract Complete.** This contract contains all negotiations and agreements between the State and the Purchaser. No other understanding regarding this contract, whether written or oral, may be used to bind either party.

6 Liability

Each party will be responsible for its own acts and behavior and the results thereof.

7 Government Data Practices

The Purchaser must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Purchaser or the State.

If the Purchaser receives a request to release the data referred to in this Clause, the Purchaser must immediately notify the State. The State will give the Purchaser instructions concerning the release of the data to the requesting party before the data is released.

8 Publicity

Any publicity regarding the subject matter of this contract must not be released without prior written approval from the State's Authorized Representative.

9 Audit

Under Minn. Stat. § 16C.05, subd. 5, the Purchaser's books, records, documents, and accounting procedures and practices relevant to this contract are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a total of six years.

10 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this contract. Venue for all legal proceedings out of this contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

11 Termination

Either party may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party.

12 Other Provisions

12.1 INSTITUTION DISTURBANCE. It is understood by the Purchaser that in order to perform this contract, State will be relying on the services of inmates incarcerated at a Minnesota Correctional Facility. Any disturbance at the facility may affect the release of inmates who are assigned to perform Purchaser's services under this contract. The Purchaser agrees not to hold the State responsible for any loss incurred by the Purchaser due to the unavailability of inmates for reasons beyond the control of the State or as a result of necessary security practices. In the event of such a disturbance or other lockdown, restriction of normal project operation will be minimized if possible, Purchaser will be notified immediately upon lifting of any restriction, and resumption of operations will be authorized as soon as possible.

12.2 NOTICES: Any notices provided thereunder shall be in writing and sent by first class mail, fax, or personally delivered to address shown below.

STATE : MINNCOR Industries
2420 Long Lake Road
St. Paul, MN 55113
Fax: (651)603-0119
Phone: (651)361-7500

PURCHASER: Nicollet County
P.O. Box 117
St. Peter, MN 56082
Phone: (507)934-7120

1. PURCHASER

The Purchaser certifies that the appropriate person(s) have executed the contract on behalf of the Purchaser as required by applicable articles, bylaws, resolutions, or ordinances.

| |
|-------|
| By |
| Title |
| Date |

| |
|-------|
| By |
| Title |
| Date |

2. STATE AGENCY

With delegated authority

| |
|-------|
| By |
| Title |
| Date |

3. Commissioner of Administration

As delegated to Materials Management Division

| |
|------|
| By |
| Date |

Distribution

DOC Financial Services Unit – Original (fully executed) contract

Purchaser

State's Authorized Representative

Budget Officer of Authorized Representative

Department of Administration – Materials Management Division

Nicollet County Board of Commissioners
Board Meeting Agenda Item



| | |
|---|--|
| Agenda Item: | |
| Out of State Travel Request for DTF Agent | |
| Primary Originating Division/Dept.: Sheriff's Office Contact: Dave Lange Title: Sheriff Amount of Time Requested minutes Presenter: David Lange Title: Sheriff | Meeting Date: 05-25-21 Item Type: (Select One) Consent Agenda Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No |
| County Strategy: Financial Security - prudent use of taxpayer resources (Select One) | |
| BACKGROUND/JUSTIFICATION: Drug Task Force Agent Darrin Isaacson is requesting to attend the MOCIC Training Conference in Deadwood South Dakota August 31st- September 3rd. The Drug Task Force will cover the registration and lodging expenses. Copy of the conference agenda is attached as well. | |
| Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None | |
| Prior Board Action Taken on this Agenda Item: <input type="radio"/> Yes <input checked="" type="radio"/> No If "yes", when? (provide year; mm/dd/yy if known) | |
| Approved by County Attorney's Office: <input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> N/A | |
| ACTION REQUESTED: County board approval for out of state travel | |
| FISCAL IMPACT: Included in current budget (Select One) If "Other", specify | FUNDING County Dollars = Grant (Select One) Total |
| FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments: | |

TUESDAY, AUGUST 31, 2021

| | |
|--|------------------------|
| Vendor Display Area Conference Registration Check-In MOCIC Services & Demonstration Area | 8:00 a.m. - 4:00 p.m. |
| MOCIC Executive Committee Meeting | 8:00 a.m. - 12:00 p.m. |
| MOCIC Specialized Training - Presented Tuesday Only | 12:00 p.m. - 4:00 p.m. |
| 12:00 p.m. - 1:00 p.m. RISS Services Overview | |
| 1:00 p.m. - 2:00 p.m. What's new with RISSIntel | |
| 2:00 p.m. - 3:00 p.m. Money Counter Program (MCP) | |
| 3:00 p.m. - 4:00 p.m. RISSafe Event Deconfliction | |
| State Review Committee Meeting | 2:00 p.m. - 3:00 p.m. |
| Group Event - Mount Rushmore | 4:45 p.m. - 9:45 p.m. |
| 4:45 p.m. - Dinner 5:30 p.m. - Board bus for Mount Rushmore 6:45 p.m. - Arrive at Mount Rushmore 8:00 p.m. - Lighting Ceremony 8:30 p.m. - Board bus for the Lodge | |

WEDNESDAY, SEPTEMBER 1, 2021

| | |
|--|-------------------------|
| Late Registration Check-in | 6:30 a.m. - 8:00 a.m. |
| Vendor Display Area | 7:00 a.m. - 1:00 p.m. |
| Opening Session "Transformational Leadership" | 8:00 a.m. - 11:30 a.m. |
| State Caucuses | 11:30 a.m. - 12:00 p.m. |
| Group Luncheon | 12:00 p.m. - 1:00 p.m. |
| Breakout Training Sessions | 1:00 p.m. - 5:00 p.m. |
| Hospitality Open | 5:00 p.m. - 12:00 a.m. |

THURSDAY, SEPTEMBER 2, 2021

| | |
|---|------------------------|
| General Session "International and Domestic Terrorism" | 8:00 a.m. - 11:45 a.m. |
| Group Luncheon | 12:00 p.m. - 1:00 p.m. |
| Breakout Training Sessions | 1:00 p.m. - 5:00 p.m. |
| Hospitality Open (closed during Awards Banquet) | 5:00 p.m. - 12:00 a.m. |
| Awards Banquet | 7:00 p.m. - 9:15 p.m. |

This Training Will Be POST Certified For Minnesota, Missouri And North Dakota.

Transformational Leadership

Dave Funkhouser

Chief of Police

City of Kiel Police Department (WI)

Become a dynamic leader by first becoming a leader of yourself, then developing that knowledge to transform yourself into an effective and powerful leader for your group or organization. Using a blend of personal experiences, humor, and real-life examples, Dave Funkhouser will demonstrate and lead attendees in digging deep to examine their own personal lives and feelings, with the intent of transforming their internalization process. This process will develop a steppingstone to building, reinforcing and transforming their professional, organizational and individual leadership skills.

Understanding Current Domestic and International Challenges to U.S. Homeland Security

Ghada Wahdan

Subject Matter Expert/Intelligence Analyst

Dt3Consulting/Randall County Sheriff's Office (TX)

This session will help attendees gain a better understanding to existing threats in the United States today. It will include a brief on the evolving domestic terrorism threat with a focus on Racially Motivated Violent Extremist (RMVE), anti-government violent extremist and single issue extremist ideologies, such as Incel extremism, animal and environmental extremism, anti-abortion extremism and conspiracy theory extremism. It will delve into the understanding of radical ideology that exists in the Middle East and its nexus to terrorism, current threats from the Government of Iran (GOI), Homegrown Violent Extremists (HVEs), the global influence and regional control of international terrorist groups to U.S. homeland security and the current changes evolving in the Middle East.

Lurking & Sliding into DMs: Legal Challenges for Law Enforcement Use of Social Media in Investigations

Zayid A. Saleem

Legal Advisor

Memphis Police Department (TN)

Law enforcement use of social media is rapidly evolving, and so too are the legal and constitutional challenges associated with it. This session will discuss some of the legal implications involved in establishing an agency social

media presence, monitoring social media and using intelligence sourced from social media for law enforcement purposes. The training will also focus on considerations in crafting an agency's social media policy in light of these challenges.

Leveraging Open Source Intelligence for Investigations

Robert Leazenby

Specialist Supervisor

National White Collar Crime Center (NW3C)

This session will provide an overview of how investigators identify suspect behavior based upon their digital footprints. Mobile devices and the use of traditional Internet resources provide a constant stream of user information which marketing companies aggregate. Law enforcement can leverage this information in real time to not only identify potential suspects, but to show activity and movement beneficial for successful prosecution.

Skimming and Card Cloning

Michael Burke

Senior Robbery and Crisis Management Consultant

SHAZAM

Across the country, skimmers and cloned cards are costing financial institutions millions of dollars in fraudulent transactions and re-issued cards. This can be particularly frustrating for law enforcement if they don't know how fraudsters are committing this criminal activity. This training, specifically developed for law enforcement, will cover the anatomy of a debit card and how fraudsters are stealing this information with the use of skimming devices at ATMs, Points of Sale (POS) and fuel dispensers. This session will provide images of these devices and short videos to demonstrate how skimmers work, how these devices are installed, how data is collected and how easy it is to clone a card from the collected data. A card will be cloned during the presentation.

Small Agency UAS (Drone) Program Implementation

Martin D. Sayre

SWAT Commander

Alec R. Elness

Sergeant/Patrol Team Leader

Saint Cloud Police Department (MN)

Unmanned Aerial Systems (UAS) are a tremendous resource for small and rural agencies. Drones can support departments with limited financial and personnel resources and increase the safety of both citizens and officers. This presentation will identify the special use cases for small and rural departments, as well as the unique obstacles those departments face in starting or expanding their UAS programs. Presenters will share vital first-hand experiences with UAS and answer questions regarding program planning, purchasing and implementation.

The Jayme Closs Abduction

Detective Jeffrey Nelson

Barron County Sheriff's Department (WI)

Special Agent Joseph Welsch

Wisconsin Department of Justice

Division of Criminal Investigation

On October 15, 2018, Jake Patterson abducted 13-year-old Jayme Lynn Closs from her family's home in Barron, WI, after forcing his way inside and fatally shooting her parents. Patterson took Closs and held her in captivity for 88 days until she heroically escaped.

This case study, presented by the lead investigators, will detail how they were able to co-manage the case and the successful prosecution of Patterson despite challenges and difficulties encountered during the process.

Coping with the Aftermath of Stress, Vicarious Trauma, and Trauma-Related Experiences

Dr. Olivia Johnson

Founder/Consultant

Blue Wall Institute

This session will focus on the causes of stress, vicarious trauma and other trauma-related issues suffered by those who experience trauma physically or through working cases that may include illicit photos and graphic details. Cumulative stress and vicarious trauma can and does have catastrophic impacts on the individual and everyone they come in contact with. The impacts include absenteeism, medical costs, substance use and abuse, domestic issues, decreased productivity and even suicide. This session will address overall health and wellness and will help attendees better understand how their work impacts every aspect of their personal and professional lives.

Forensic Genetic Genealogy

Attorney Stephen Kramer

Federal Bureau of Investigation

Los Angeles, CA

Special Agent Sarah Deamron

Federal Bureau of Investigation

Green Bay, WI

On April 24, 2018, Joseph James DeAngelo was arrested in one of the nation's coldest of cold cases, the Golden State Killer. DeAngelo's arrest was culmination of the pioneering effort by investigators to use forensic genetic genealogy (FGG) to identify an unknown offender. This effort reinvented DNA evidence as an investigative tool, making it one of the biggest innovations in law enforcement. In this session, learn how hundreds of previously unsolved cold cases and the identification of unknown victims has seen resolution or benefited from advances in access to DNA databases. The FGG technique can potentially identify any offender, potential subject or unidentified human remains by searching the crime scene DNA through open source DNA databases used for genealogy.

Nicollet County Board of Commissioners

Board Meeting Agenda Item



| | |
|---|--|
| Agenda Item: | |
| Renewal of Liquor/Tobacco License | |
| Primary Originating Division/Dept.: Public Services | Meeting Date: 05/25/2021 |
| Contact: Jaci Kopet Title: Public Services | Item Type: (Select One) Consent Agenda |
| Amount of Time Requested minutes | |
| Presenter: Title: | Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No |
| County Strategy: (Select One) Programs and Services - deliver value-added quality services | |
| BACKGROUND/JUSTIFICATION: Approval of Liquor License for: North Links Nicollet Conservation Club Church of St George Approval of Tobacco License for; Turbes Oil Inc/Courtland Mart FillMeUp LLC Mum's the Word/Nicollet Mart United Farmer's Co-op | |
| Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None | |
| Prior Board Action Taken on this Agenda Item: <input type="radio"/> Yes <input checked="" type="radio"/> No | |
| If "yes", when? (provide year; mm/dd/yy if known) | |
| Approved by County Attorney's Office: <input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A | |
| ACTION REQUESTED: | |
| Approval of Liquor/Tobacco Licenses | |
| FISCAL IMPACT: Other (Select One) If "Other", specify | FUNDING County Dollars = Other (Select One) |
| FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments: | Total |

**LISTING OF RETAILERS THAT SELL
LIQUOR IN NICOLLET COUNTY
JULY 1, 2021 – JUNE 30, 2022**

| <u>NAME</u> | <u>LIQUOR LICENSES</u> | <u>LICENSE FEE</u> |
|--|--|--------------------|
| North Links LLC (North Links Golf Course) 41553 520 th St North Mankato MN 56003 | On-Sale Incl Sunday-County | \$ 1,700.00 |
| Nicollet Conservation Club 46045 471 st Ln Nicollet MN 56073 | 3.2 Beer-County | \$ 100.00 |
| Church of Saint George 63105 Fort Rd PO Box 5 Lafayette, MN 56054-0005 | 3.2 Beer/1-4 Day Temp On-Sale (Sept 2021) | \$ 25.00 |

Mission Statement

*Providing efficient services with
innovation and accountability.*

**Leadership. Efficiency. Accountability.
Innovation. Integrity.**

Vision Statement

*Setting the standard for providing
superior and efficient county
government services through
leadership, accountability and
innovation to a growing and
diverse society.*



**LISTING OF RETAILERS THAT SELL TOBACCO
PRODUCTS IN NICOLLET COUNTY
JULY 1, 2021 – JUNE 30, 2022**

| <u>NAME</u> | <u>LICENSE FEE</u> |
|---|---------------------------|
| Turbes Oil Co, Inc/Courtland Mart 301 Main St. Courtland, MN 56021-2009 | \$100.00 |
| Mum's The Word, LLC/Nicollet Mart 220 Main St. Nicollet, MN 56074-2069 | \$100.00 |
| United Farmer's Co-op 40339 State Highway 15 Klossner, MN 56073 | \$100.00 |
| FillMeUp LLC 180 9 th St. Lafayette, MN 56054-7702 | \$100.00 |

Mission Statement

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government services through
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innovation to a growing and
diverse society.*

Nicollet County Board of Commissioners
Board Meeting Agenda Item



| | |
|--|--|
| Agenda Item: | |
| Negative Drainage System Fund Balance Transfer | |
| Primary Originating Division/Dept.: Contact: Heather McCormick Title: Finance Director Amount of Time Requested 5 minutes Presenter: Heather McCormick Title: Finance Director | Meeting Date: 05/25/21 Item Type: Regular Agenda <small>(Select One)</small> Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No |
| County Strategy: Financial Security - prudent use of taxpayer resources <small>(Select One)</small> | |
| BACKGROUND/JUSTIFICATION: On December 18, 2018 the Board approved a Negative Ditch Fund Balance Policy in order to comply with State Statute Section 103E.655 - Paying Drainage System Costs. Fiscal Year 2020 is now complete. The attachment identifies the negative drainage system cash balance of -\$1,621,308.57. In order to cover this negative balance, we seek approval to temporarily transfer funds from the General Fund. The advancement to be repaid plus 4% interest as the funds become available in the individual ditch funds. We are seeking approval by unanimous resolution. | |
| Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None | |
| Prior Board Action Taken on this Agenda Item: <input checked="" type="radio"/> Yes <input type="radio"/> No If "yes", when? (provide year; mm/dd/yy if known) 12/18/18, 05/28/19, 5/26/20 | |
| Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A | |
| ACTION REQUESTED: Unanimously approve Transfer from General Fund to Drainage Fund | |
| FISCAL IMPACT: Other <small>(Select One)</small> If "Other", specify | FUNDING County Dollars = Other <small>(Select One)</small> |
| FTE IMPACT: No FTE change <small>(Select One)</small> If "Increase or "Decrease" specify: Related Financial/FTE Comments: | Total |



**RESOLUTION APPROVING THE TRANSFER
OF FUNDS TO PAY FOR A NEGATIVE
DRAINAGE SYSTEM FUND BALANCE**



Whereas, MN Statute 103E.655 states the costs for a drainage project proceeding and construction must be paid from the drainage system account by drawing on the account; and

Whereas, MN Statute 103E.655 also states that if money is not available in the drainage system account on which the warrant is drawn, the board may, by unanimous resolution, transfer funds from any other drainage system account under its jurisdiction or from the county general revenue fund to the drainage system account. If the board transfers money from another account or fund to a drainage system account, the money plus interest must be reimbursed from the proceeds of the drainage system that received the transfer. The interest must be computed for the time the money is actually needed at the same rate per year charged on drainage liens and assessments; and

Whereas, the Nicollet County Ditch Fund has a negative balance as of 12/31/2020.

Whereas, Nicollet County adopted a Drainage System Fund Balance Policy on December 18, 2018.

Now, therefore, be it resolved that the Nicollet County Board of Commissioners approves the following transfer of funds from the General Fund to the Ditch Fund to cover a negative cash balance as of 12/31/2020:

| County Ditches | |
|------------------------|-------------|
| Ditch Inspector/Nathan | 538.79 |
| #3 | (2,941.28) |
| #4A | (43,746.88) |
| #8A | (5,143.85) |
| #9 Improvement | (9,121.30) |
| #11 | (10,044.89) |
| #12 | 7,169.25 |
| #12 Lateral 1 | 0.00 |
| #13A | (33,943.65) |
| #16A | 2,831.48 |
| #23 | (10,349.83) |
| #24A | 9,244.87 |
| #27 | (16,168.63) |
| #29A | 128,437.43 |
| #30A | (37,052.70) |
| #32A | (14,984.26) |
| #32A Lateral 1 B8 | 3,959.23 |
| #33A | (18,989.31) |
| #35A | (407.78) |
| #38A | (62,886.78) |
| #39 | (830.29) |
| #40A | (16,115.07) |
| #41 | (213.05) |
| #46A Improvement | (10,872.77) |
| #47A | 6,845.29 |
| #48A | (20,556.77) |
| #49 | 3,052.40 |

| | |
|-------------------------|-----------------------|
| #51A | (2,114.93) |
| #52 | (1,949.10) |
| #53A | 36,456.52 |
| #58C | 7,775.66 |
| #59A | 4,355.85 |
| #61 | 11,859.30 |
| #62A Improvement | 173,247.49 |
| #65 | (878.42) |
| #70 | 314.50 |
| #71 | (4,144.23) |
| #72 | 5,412.65 |
| #75 | 10,306.43 |
| #76A | (40,427.85) |
| #77 | (69,761.93) |
| #77 Lateral 1 B4 | 3,724.76 |
| #77 Lateral 2 | (214,106.43) |
| #77 Lateral 3 | 1,908.64 |
| #78 | 4,102.08 |
| #78 Lateral 2 B4 | (7,474.28) |
| #79 | (146,600.95) |
| #80 | 887.78 |
| #81 | 16,564.95 |
| #82 | (6,563.67) |
| #83 | (8,926.79) |
| #84 | (3,383.05) |
| #85 | (19,262.48) |
| #86A | (522,579.29) |
| #86A Lateral 1 | 0.00 |
| #87 | (3,332.26) |
| #88 | (3,861.71) |
| #90 | (223,378.25) |
| #91 | 815.61 |
| #92 | (2,561.91) |
| #94 | 1,743.93 |
| #95 | (3,764.34) |
| #96 | (7,438.76) |
| #97 | (231.15) |
| Judicial Ditches | |
| Joint JD 1A NS | (22,198.81) |
| JD 1A Lateral 2 NS | (78.10) |
| JD 6 NS | 1,421.88 |
| JD 12 NS | (383,515.83) |
| JD 13 NS | (1,159.90) |
| JD 14 NS | 1,295.73 |
| JD 15 NS | (7,554.35) |
| JD 16 NS | (3,267.87) |
| JD 1 SN | 1,550.45 |
| JD 1 Lateral 1 SN | (4,134.94) |
| JD 1 Lateral 1 3B SN | (1,425.99) |
| JD 3 SN | (1,011.87) |
| JD 5 SN | (21,314.72) |
| JD 6A SN | (6,934.85) |
| JD 6A LA SN | 1,404.75 |
| JD 14 SN | (1,295.69) |
| JD 20 SN | (5,603.08) |
| JD 7 SRN | 5,141.85 |
| JD 13 SRN | (3,753.57) |
| JD 13 LA SRN | (1,009.01) |
| JD 31 RSN | (2,308.67) |
| | |
| Total Ditches | (1,621,308.57) |

Therefore, be it further resolved, that the transfer of said funds will be done in accordance with the Nicollet County Drainage System Fund Balance Policy.

Dated this 25th day of May, 2021.

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

Jaci Kopet
Clerk to the Board

Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item:

Consider ROW Acquisition Resolution Project SP 052-615-025

Primary Originating Division/Dept.: Seth Greenwood, P.E.

Meeting Date: 05/25/2021

Contact: Seth Greenwood, P.E. Title: PWD/Co. Eng.

Item Type: Regular Agenda
(Select One)

Amount of Time Requested 10 minutes

Presenter: Seth Greenwood, P.E. Title: PWD/Co. Eng.

Attachments: ☒ Yes ☐ No

County Strategy: Facilities and Space - preserve, maintain and build our assets
(Select One)

BACKGROUND/JUSTIFICATION:

The CSAH 15 reconstruction project (TH 15 to CR 51) requires the acquisition of additional permanent right-of-way and temporary construction easements. Attached are drawings that show the right-of-way and temporary easement acquisitions needed for this project. Also attached is a resolution authorizing the acquisition of right-of-way and temporary easements for this project.

Supporting Documents: ☒ Attached ☐ In Signature Folder ☐ None

Prior Board Action Taken on this Agenda Item: ☒ Yes ☐ No

If "yes", when? (provide year; mm/dd/yy if known)

Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A

ACTION REQUESTED:

Approve ROW and temporary easement acquisition resolution for Nicollet County Highway Project SP 052-615-025

FISCAL IMPACT: Other
(Select One)

If "Other", specify

FUNDING
County Dollars =

Grant
(Select One)

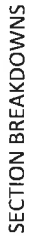
FTE IMPACT: No FTE change
(Select One)

If "Increase or "Decrease" specify:

Total

Related Financial/FTE Comments:

NICOLLET COUNTY RIGHT OF WAY PLAT NO. 30
C.S.A.H. NO. 15



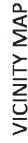
That portion of said County State Aid Highway Number 15 (CSA# 15) located in Sections 25, 26, 27, 34, 35 and 36 in Township 111 North, Range 28 West, Sections 29, 30, 31, 32, 33 and 34 in Township 111 North, Range 27 West, Sections 1, 2, 3, 11 and 12, in Township 110 North, Range 27 West and Section 7, Township 110 North, Range 26 West as shown on this plat, elected by the County of Nicollet, Department of Public Works is hereby certified to be the official plat of that portion of said County State Aid Highway within said Sections pursuant to Minnesota Statutes Chapter 160.085 and Chapter 160.14, Subdivision 1.

Janele Fowlds
Journal of the American College of Nurse-Midwives

Janele Fawlds
Monterey, California No. 10248

[illegible]

WE SELL 1000'S OF BOTTLES OF BOTTLED WATER & SODA DAILY
ON SUNDAY 2:30-5:00 PM. 1000'S OF BOTTLES OF BOTTLED WATER & SODA DAILY



C.S.A.H. NO. 15

SHEET 2 OF 15

NICOLLET COUNTY RIGHT OF WAY PLAT NO. 30

C.S.A.H. NO. 15

| PARCEL NO. | OWNER | NICOLLET COUNTY TAX ID NUMBER | LOCATION | PROPORTIONATE INTEREST IN RIGHT OF WAY (ACRES) | EXISTING RIGHT OF WAY (ACRES) | NEW RIGHT OF WAY TO BE ACQUIRED (ACRES) | TOTAL RIGHT OF WAY TO BE ACQUIRED (ACRES) |
|------------|-------------------------------------|-------------------------------|---|--|-------------------------------|---|---|
| 71 | ROBERT & SHARON L. RICHMOND (FEL) | PID 12 011 0000 & 12 011 0005 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 11, TOWNSHIP 10N, RANGE 27W | 2.50% | | 0.202 | 2.797 |
| 72 | SHARON L. RICHMOND | PID 12 011 0000 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 11, TOWNSHIP 10N, RANGE 27W | 0.777 | | 0.079 | 0.856 |
| 73 | THOMAS & KATHA L. PARRIS | PID 12 011 0000 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 11, TOWNSHIP 10N, RANGE 27W | 2.40% | | 0.427 | 4.733 |
| 74 | DOUGLAS W. WERNER & KATHA L. PARRIS | PID 12 011 0000 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 11, TOWNSHIP 10N, RANGE 27W | 2.267 | | 0.365 | 2.632 |
| 75 | HAPPYLAND FARM, LLC | PID 12 011 0000 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 11, TOWNSHIP 10N, RANGE 27W | 0.85 | | 0.021 | 0.876 |
| 76 | LOUIS THOMPSON | PID 12 011 0000 | NORTHWEST QUARTER, SECTION 11, TOWNSHIP 10N, RANGE 27W | 0.155 | | 0.084 | 0.239 |
| 77A | DOUGLAS G. WERNER & KATHA L. PARRIS | PID 12 011 0000 | NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 2.44% | | 0.693 | 4.779 |
| 77B | DOUGLAS G. WERNER & KATHA L. PARRIS | PID 12 011 0000 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.401 | | 0.081 | 0.482 |
| 78 | DOUGLAS G. WERNER & KATHA L. PARRIS | PID 12 011 0000 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 1.525 | | 0.209 | 1.735 |
| 79 | WERNER-UNDERWOOD FARM | PID 12 011 0000 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.254 | | 0.070 | 0.324 |
| 80 | CHARLES WERNER | PID 12 011 0000 | NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.441 | | 0.060 | 0.501 |
| 81 | THOMAS L. HILL | PID 12 011 0000 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.372 | | 0.046 | 0.418 |
| 82 | TOWN OF FAIRFAX | PID 12 011 0000 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.095 | | 0.038 | 0.133 |
| 83 | LOUIS D. FROM OIL & GAS INTEREST | PID 12 011 0000 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.128 | | 0.056 | 0.184 |
| 84 | FAIRFAX LUTHERAN CHURCH OF FAIRFAX | PID 12 011 0000 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.053 | | 0.021 | 0.074 |
| 85 | FAIRFAX LUTHERAN CHURCH OF FAIRFAX | PID 12 011 0000 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.040 | | 0.013 | 0.053 |
| 86 | DAVID A. MCCARTHY & KATHA L. PARRIS | PID 12 011 0000 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.083 | | 0.036 | 0.119 |
| 87 | DAVID A. MCCARTHY & KATHA L. PARRIS | PID 12 011 0000 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.041 | | 0.013 | 0.054 |
| 88 | DAVID A. MCCARTHY & KATHA L. PARRIS | PID 12 011 0000 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.077 | | 0.021 | 0.098 |
| 89 | JOHN M. MANN | PID 12 011 0000 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.104 | | 0.036 | 0.140 |
| 90 | JOHN M. MANN | PID 12 011 0000 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.089 | | 0.036 | 0.125 |
| 91 | JOHN M. MANN | PID 12 011 0000 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.089 | | 0.036 | 0.125 |

| PARCEL NO. | OWNER | NICOLLET COUNTY TAX ID NUMBER | LOCATION | PROPORTIONATE INTEREST IN RIGHT OF WAY (ACRES) | EXISTING RIGHT OF WAY (ACRES) | NEW RIGHT OF WAY TO BE ACQUIRED (ACRES) | TOTAL RIGHT OF WAY TO BE ACQUIRED (ACRES) |
|------------|-------------------------------------|-------------------------------|---|--|-------------------------------|---|---|
| 92 | DOUGLAS G. WERNER & KATHA L. PARRIS | PID 12 011 0000 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.165 | | 0.060 | 0.225 |
| 93 | DOUGLAS G. WERNER & KATHA L. PARRIS | PID 12 011 0000 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.165 | | 0.060 | 0.225 |
| 94 | DOUGLAS G. WERNER & KATHA L. PARRIS | PID 12 011 0000 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.165 | | 0.060 | 0.225 |
| 95A | DOUGLAS G. WERNER & KATHA L. PARRIS | PID 12 011 0000 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.165 | | 0.060 | 0.225 |
| 95B | DOUGLAS G. WERNER & KATHA L. PARRIS | PID 12 011 0000 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.165 | | 0.060 | 0.225 |
| 96 | DOUGLAS G. WERNER & KATHA L. PARRIS | PID 12 011 0000 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.165 | | 0.060 | 0.225 |
| 97 | DOUGLAS G. WERNER & KATHA L. PARRIS | PID 12 011 0000 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.165 | | 0.060 | 0.225 |
| 98 | DOUGLAS G. WERNER & KATHA L. PARRIS | PID 12 011 0000 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.165 | | 0.060 | 0.225 |
| 99 | DOUGLAS G. WERNER & KATHA L. PARRIS | PID 12 011 0000 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.165 | | 0.060 | 0.225 |
| 100 | DOUGLAS G. WERNER & KATHA L. PARRIS | PID 12 011 0000 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.165 | | 0.060 | 0.225 |
| 101 | DOUGLAS G. WERNER & KATHA L. PARRIS | PID 12 011 0000 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.165 | | 0.060 | 0.225 |
| 102 | DOUGLAS G. WERNER & KATHA L. PARRIS | PID 12 011 0000 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.165 | | 0.060 | 0.225 |
| 103 | DOUGLAS G. WERNER & KATHA L. PARRIS | PID 12 011 0000 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.165 | | 0.060 | 0.225 |
| 104 | DOUGLAS G. WERNER & KATHA L. PARRIS | PID 12 011 0000 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.165 | | 0.060 | 0.225 |
| 105 | DOUGLAS G. WERNER & KATHA L. PARRIS | PID 12 011 0000 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.165 | | 0.060 | 0.225 |
| 106 | DOUGLAS G. WERNER & KATHA L. PARRIS | PID 12 011 0000 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.165 | | 0.060 | 0.225 |
| 107 | DOUGLAS G. WERNER & KATHA L. PARRIS | PID 12 011 0000 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.165 | | 0.060 | 0.225 |
| 108 | DOUGLAS G. WERNER & KATHA L. PARRIS | PID 12 011 0000 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.165 | | 0.060 | 0.225 |
| 109 | DOUGLAS G. WERNER & KATHA L. PARRIS | PID 12 011 0000 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.165 | | 0.060 | 0.225 |
| 110 | DOUGLAS G. WERNER & KATHA L. PARRIS | PID 12 011 0000 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 12, TOWNSHIP 10N, RANGE 27W | 0.165 | | 0.060 | 0.225 |

NICOLLET COUNTY RIGHT OF WAY PLAT NO. 30 C.S.A.H. NO. 15

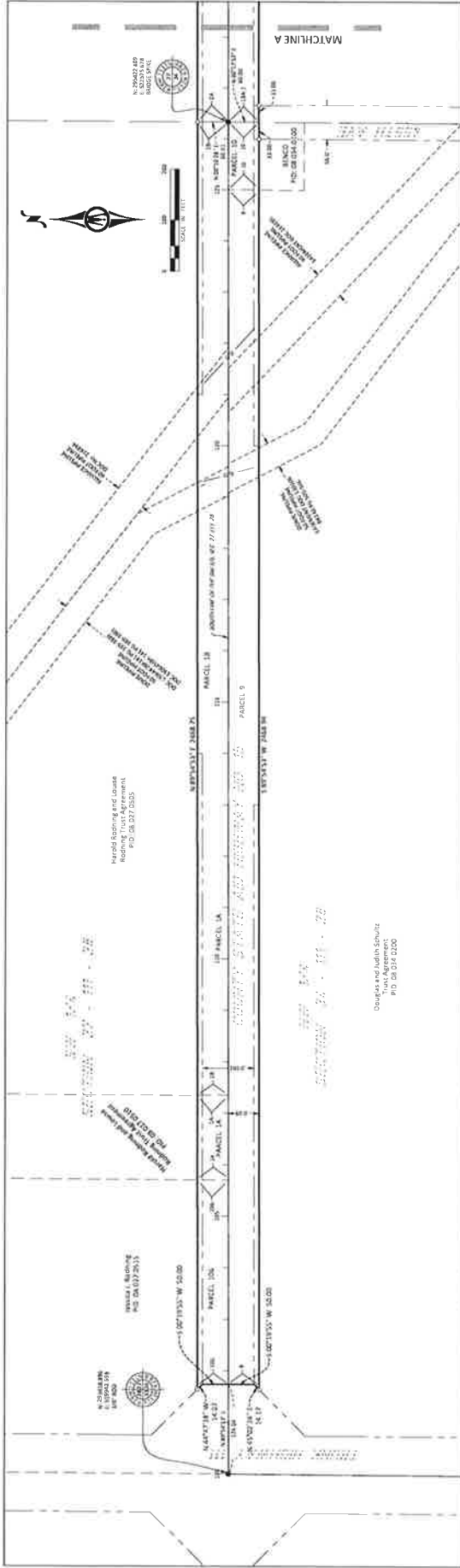
| PARCEL NO. | OWNER | NICOLLET COUNTY TAX ID NUMBER | LOCATION | PERCENTAGE EASEMENT TO BE ABANDONED (ACRES) |
|------------|---|-------------------------------|---|---|
| 25 | GRANT M. KAMPF & ANNESTAD | PID 07 023 0800 | NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 28, TOWNSHIP 111 N, RANGE 27 W | 0.063 |
| 26 | GRANT M. KAMPF & ANNESTAD | PID 07 023 0805 | SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 28, TOWNSHIP 111 N, RANGE 27 W | 0.059 |
| 27 | GRANT M. KAMPF & ANNESTAD | PID 07 023 0805 | SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 28, TOWNSHIP 111 N, RANGE 27 W | 0.056 |
| 28 | GRANT M. KAMPF & ANNESTAD | PID 07 023 0800 | SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 28, TOWNSHIP 111 N, RANGE 27 W | 0.154 |
| 33 | CLARE F. CLAMONSON LIVING TRUST & MARLINE E. CLAMONSON LIVING TRUST | PID 07 031 0700 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.055 |
| 34 | WALLARD A. & ROBIN K. HOEN | PID 07 033 0525 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.212 |
| 35 | WALLARD A. & ROBIN K. HOEN | PID 07 033 0525 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.009 |
| 36 | WALLARD A. & ROBIN K. HOEN | PID 07 033 0525 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.040 |
| 39A | LINDA WYGAARD | PID 07 033 0200 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.319 |
| 39B | LINDA WYGAARD | PID 07 033 0200 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.043 |
| 41 | MARLENE M. JOHNSON | PID 07 033 0900 | SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.046 |
| 42 | WILLIAM W. HOLZ & LORNA A. WITTEKAMP | PID 07 033 1300 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.003 |
| 43 | JEFFREY L. & CALIF D. SANDER | PID 07 033 0800 | NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.078 |
| 45 | PAUL R. & KRISTINE E. DAVIS | PID 07 033 1800 | Government Lot 2, SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.194 |
| 52 | JAMES W. SCHROEDER | PID 07 033 1800 | Government Lot 2, SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.138 |
| 53 | ARLICE E. BUSMAN | PID 07 034 0705 | Government Lot 2, SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.115 |
| 54A | CHARLES WENNER & DONALD UNDERWOOD JR. | PID 12 003 0200 | Government Lot 2, SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.003 |
| 55 | JEFFREY P. & NANCY J. MILLER | PID 12 003 0300 | Government Lot 2, SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.011 |
| 57A | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |

| PARCEL NO. | OWNER | NICOLLET COUNTY TAX ID NUMBER | LOCATION | PERCENTAGE EASEMENT TO BE ABANDONED (ACRES) |
|------------|--------------------------|-------------------------------|---|---|
| 57B | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57C | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57D | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57E | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57F | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57G | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57H | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57I | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57J | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57K | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57L | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57M | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57N | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57O | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57P | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57Q | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57R | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57S | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57T | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57U | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57V | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57W | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57X | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57Y | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |
| 57Z | THOMAS C. & LOR D. HAGER | PID 12 003 0610 | SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 111 N, RANGE 27 W | 0.058 |

OFFICIAL PLAT COPY

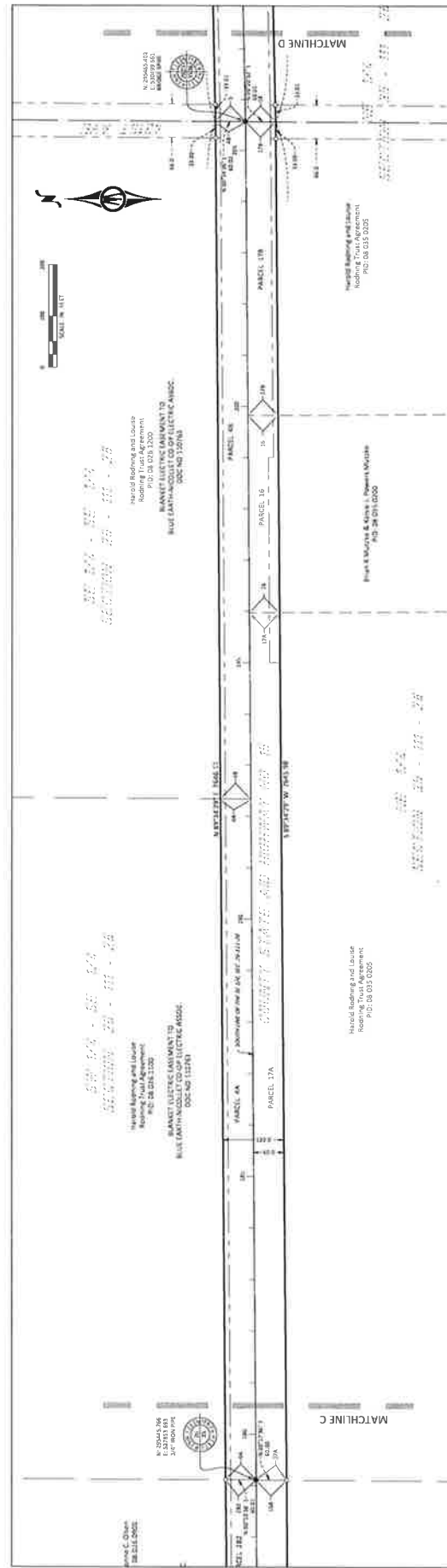
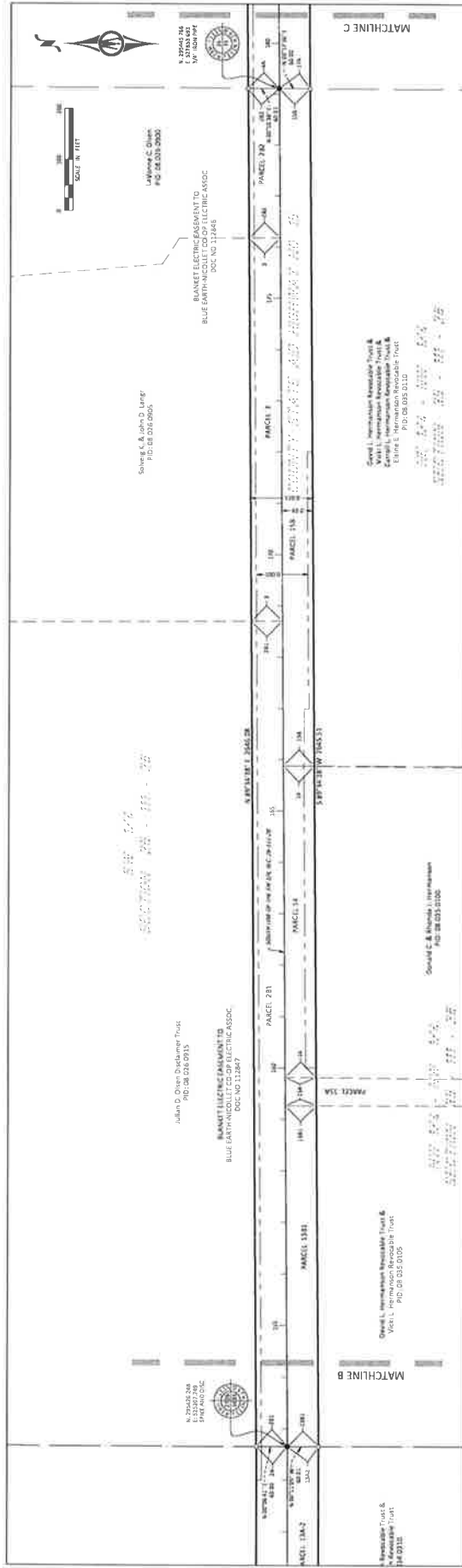
NICOLLET COUNTY RIGHT OF WAY PLAT NO. 30

C.S.A.H. NO. 15

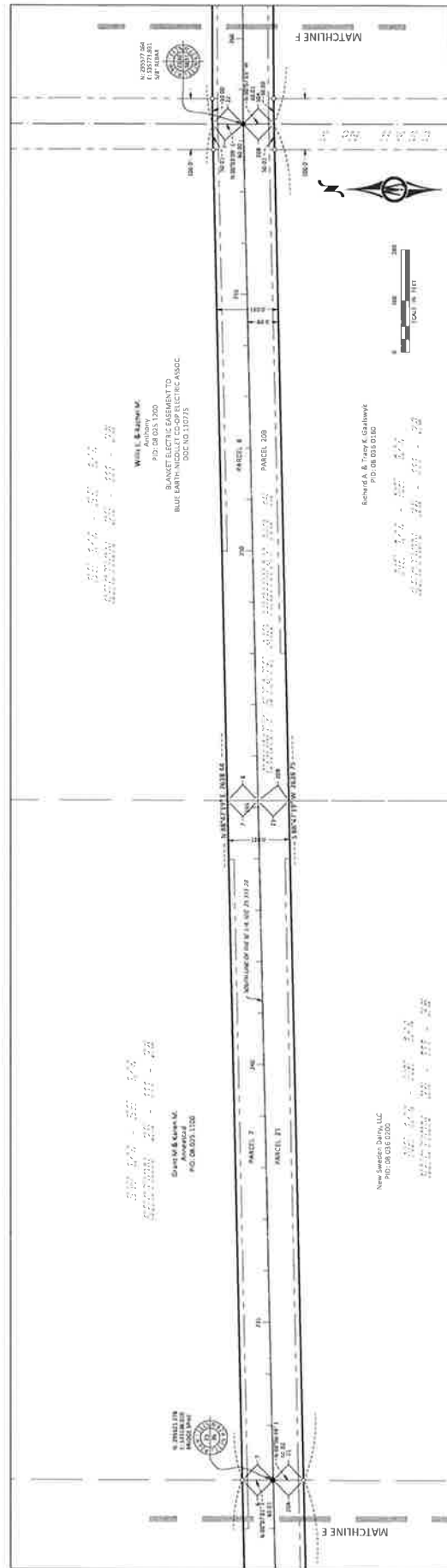


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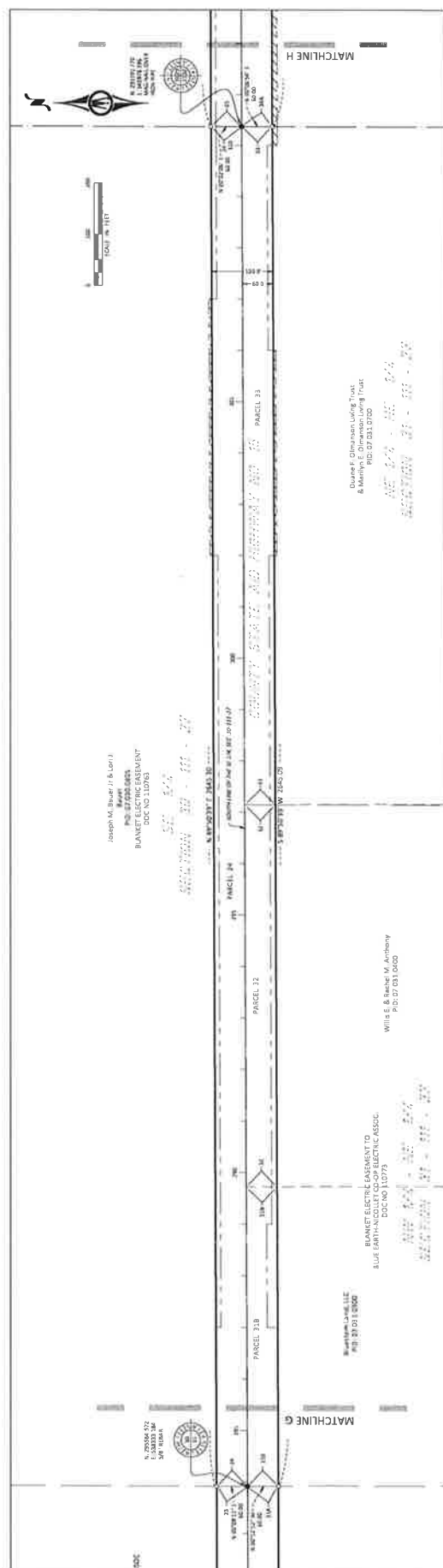
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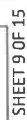
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C.S.A.H. NO. 15



NICOLLET COUNTY RIGHT OF WAY PLAT NO. 30
C.S.A.H. NO. 15

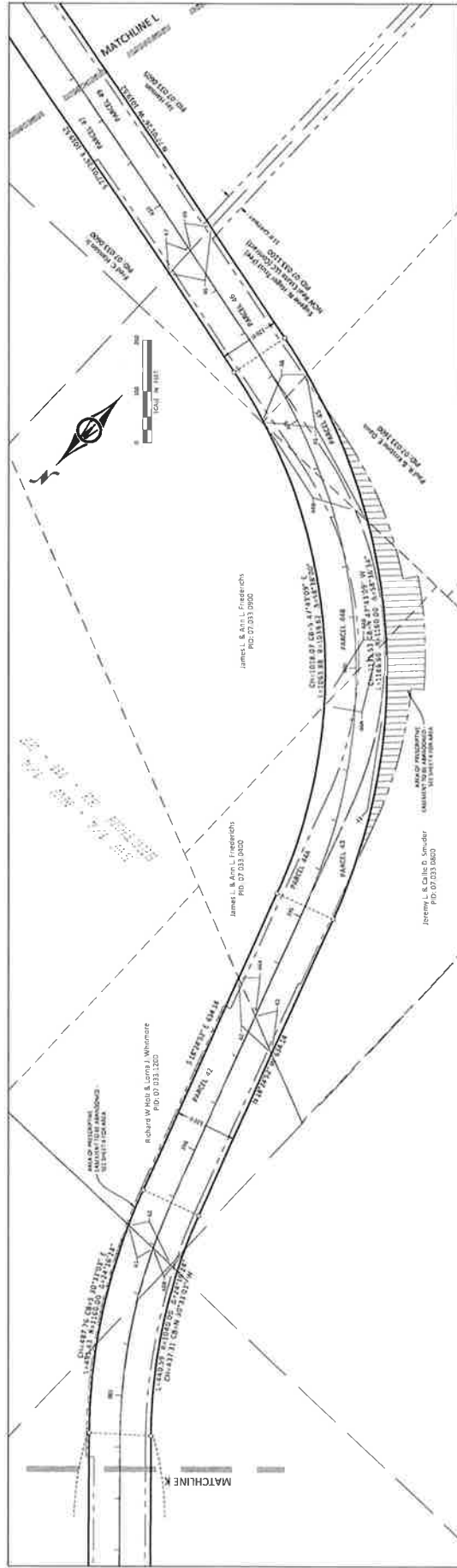
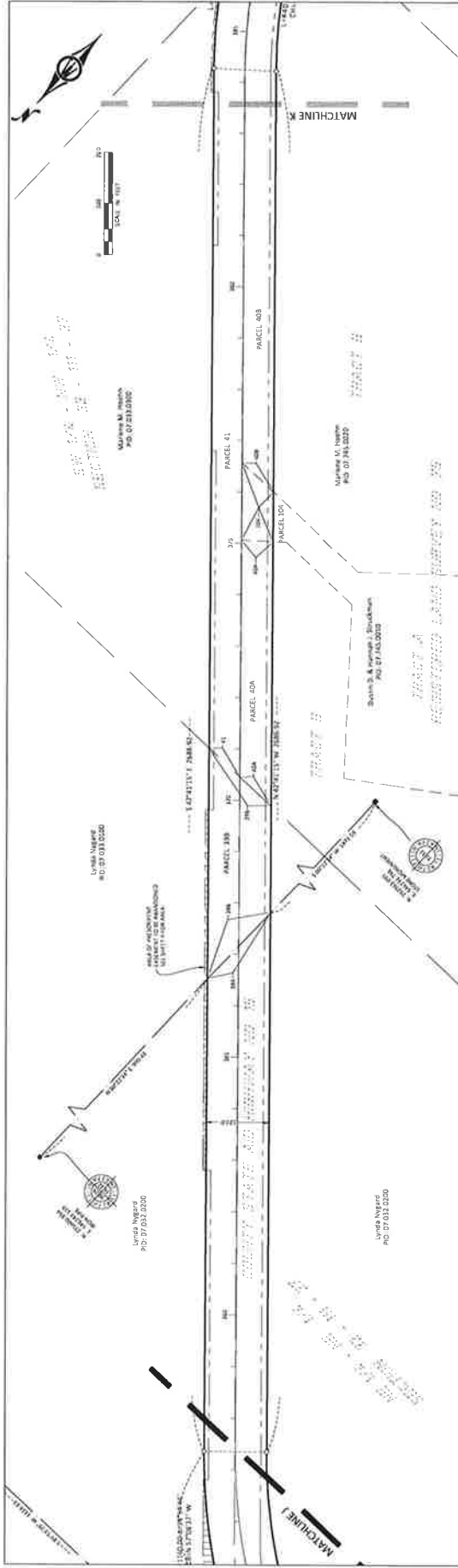


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C.S.A.H. NO. 15



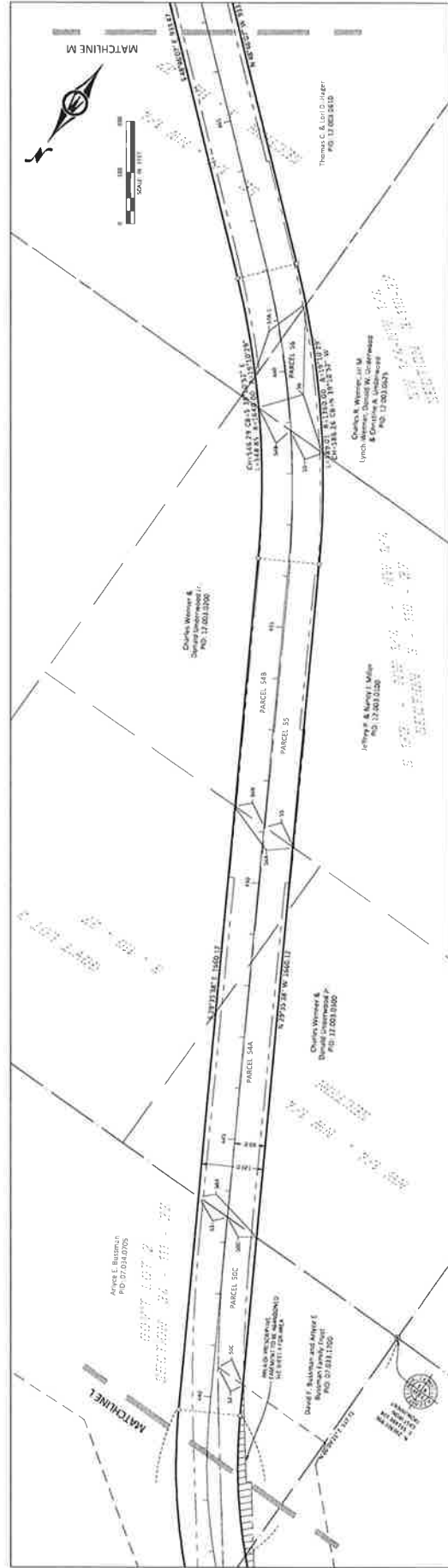
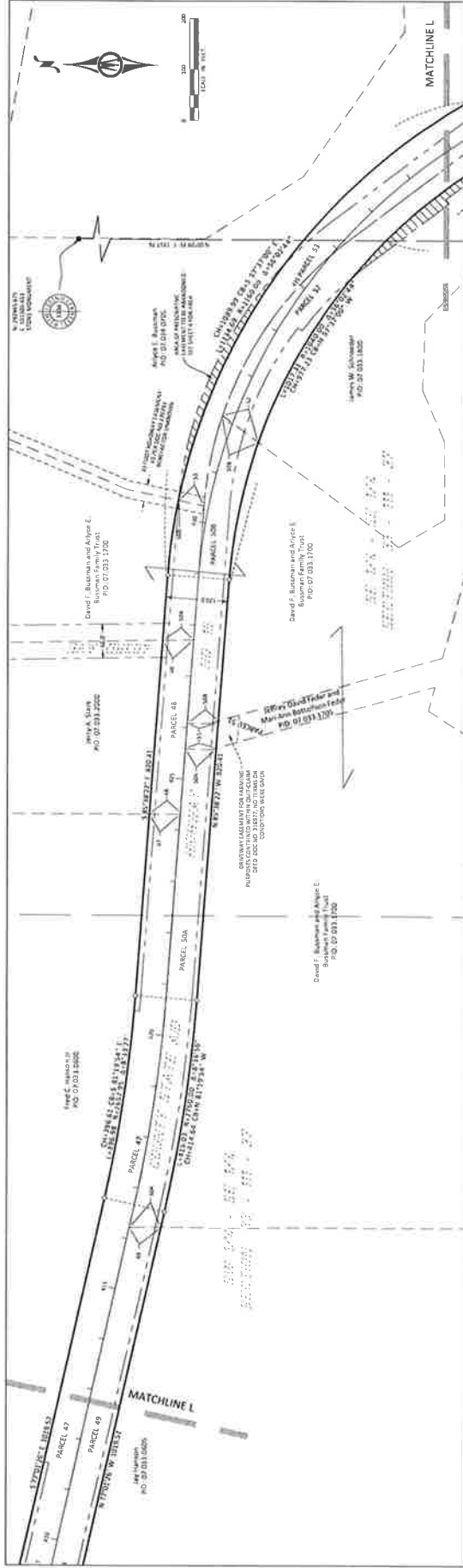
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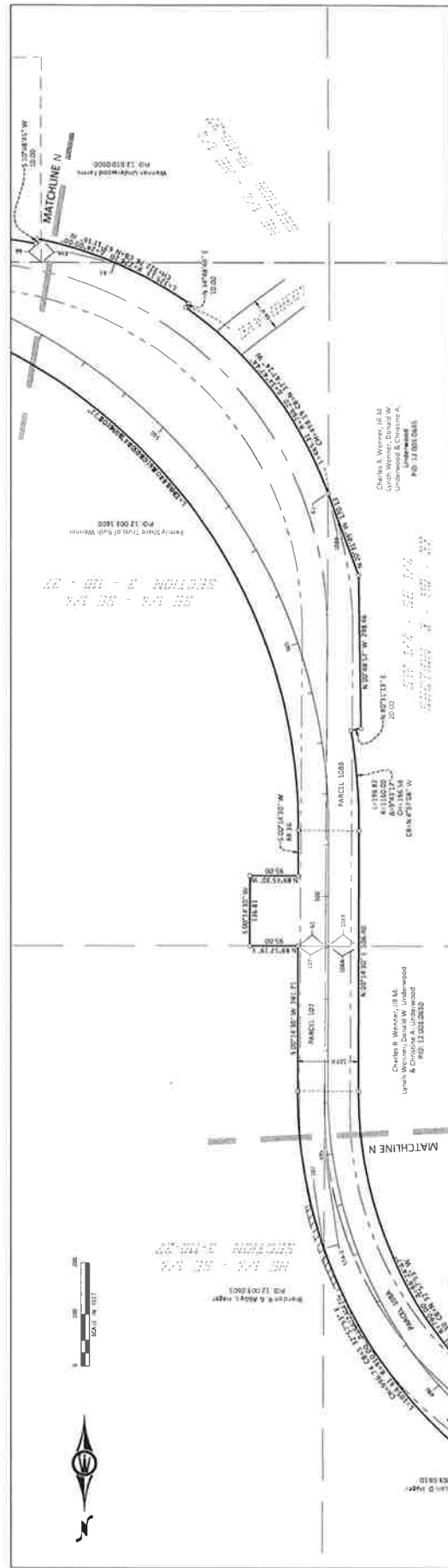
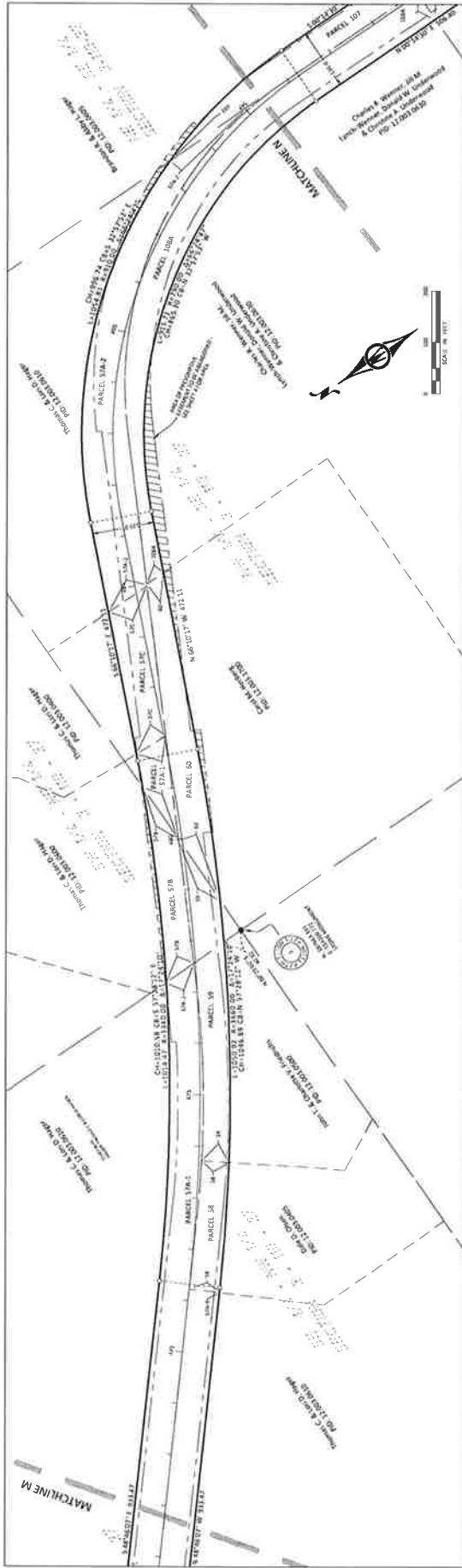
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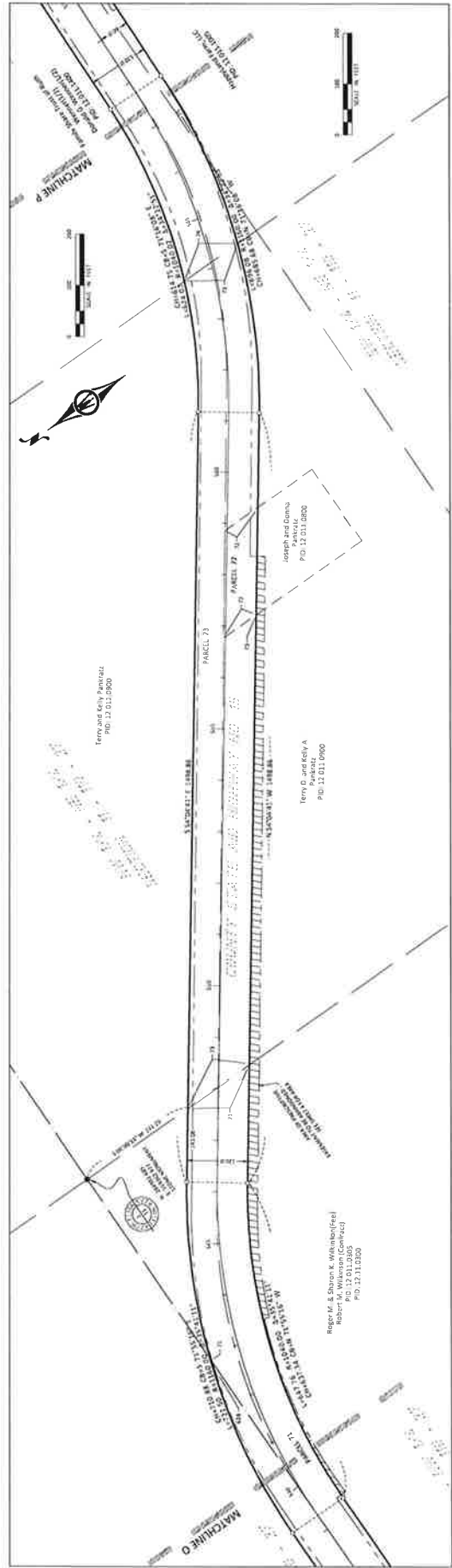
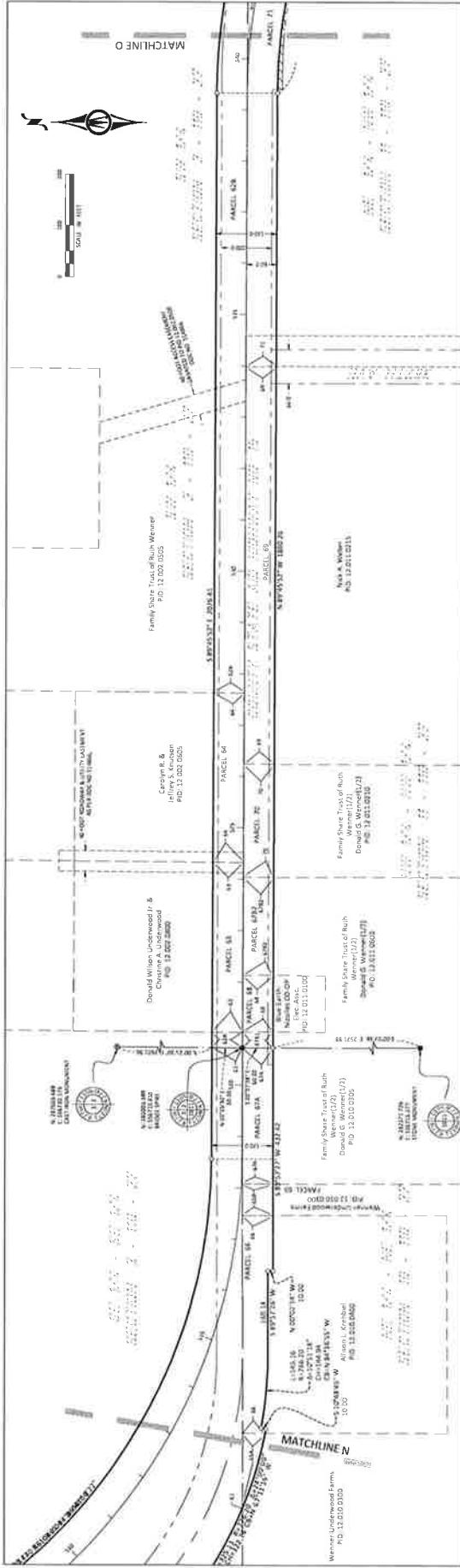
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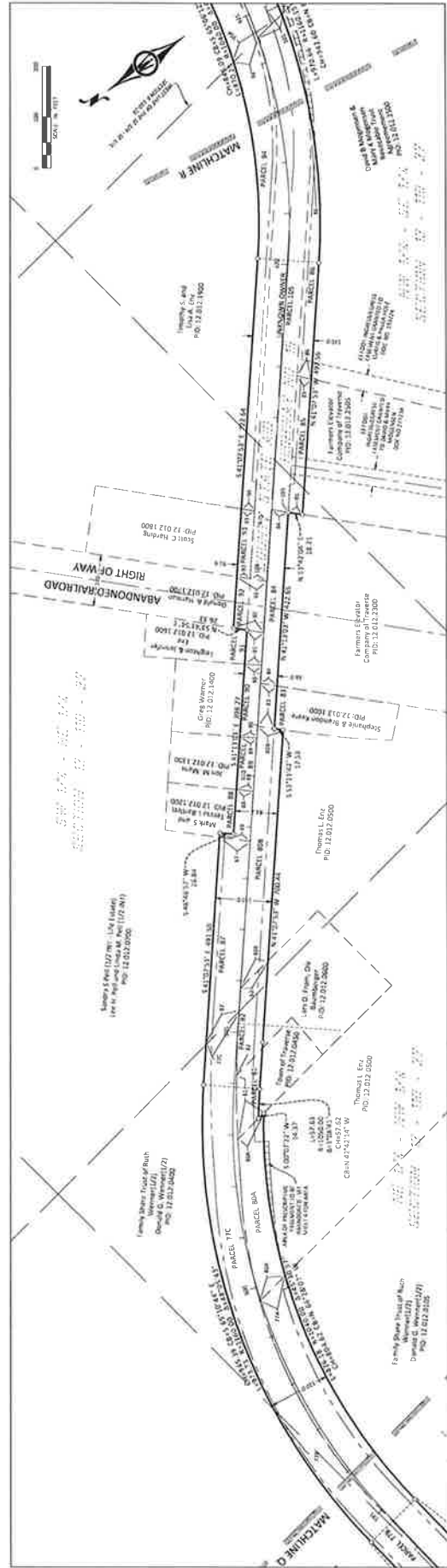
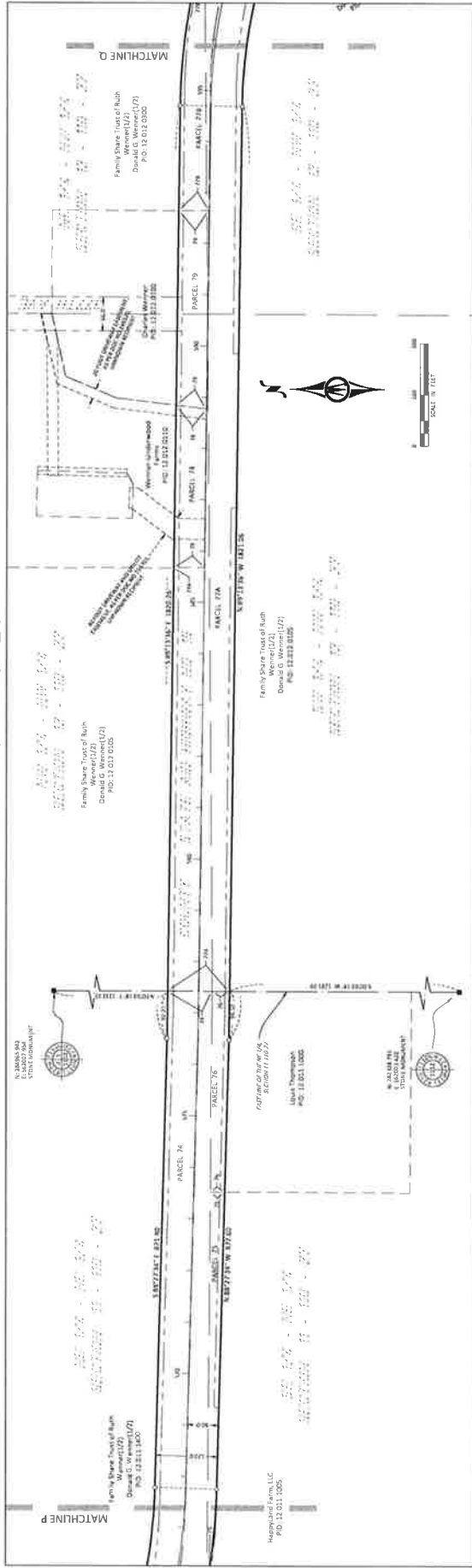
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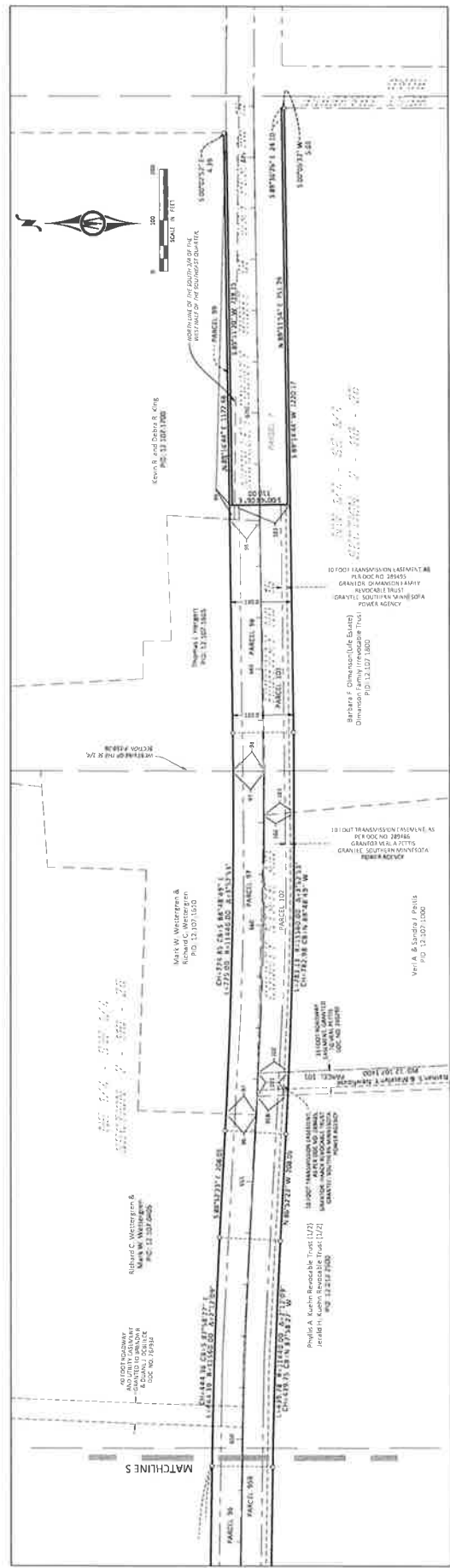


OFFICIAL PLAT COPY

NICOLLET COUNTY RIGHT OF WAY PLAT NO. 30 C.S.A.H. NO. 15



NICOLLET COUNTY RIGHT OF WAY PLAT NO. 30
C.S.A.H. NO. 15



TEMPORARY EASEMENT EXHIBIT - C.S.A.H NO. 15

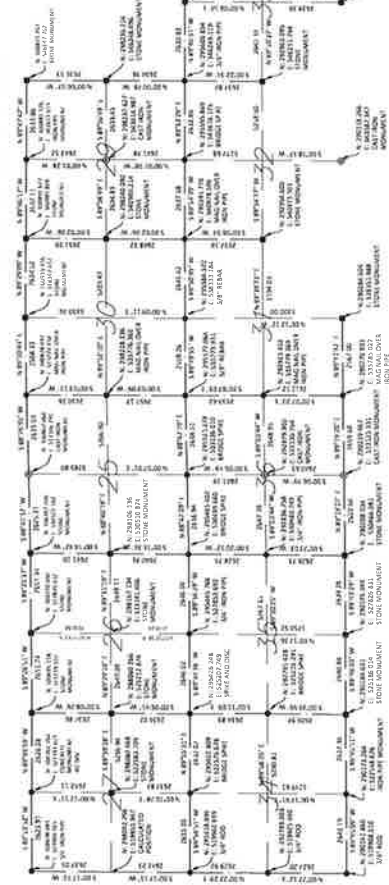
SURVEYOR'S NOTES

1. Continuation of the bearing system to the Northwest Quarter, Township 11N, Range 28W, by the North County Recorder's Office.
2. The record survey, derived on this plat, was taken from the record area provided to Bolton & McVie, Inc. by the North County Recorder's Office.
3. The location and size of the easement shown on this plat were determined based on the location of the existing easement shown on the record survey, and the location of the easement shown on the record survey.
4. The location and size of the easement shown on this plat were determined based on the location of the existing easement shown on the record survey, and the location of the easement shown on the record survey.

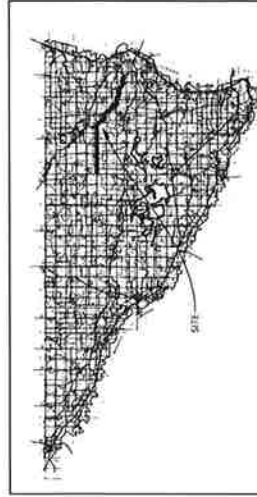
SHEET NOTES

SHEET 1 OF SECTION 18, TOWNSHIP 11N, RANGE 28W, BY THE NORTH COUNTY RECORDER'S OFFICE.

SECTION BREAKDOWNS



| PARCEL NO. | OWNER | ACQUIRED (Acres) | LOCATION | TEMPORARY EASEMENT (Acres) |
|------------|----------------------------|------------------|-------------------------------------|----------------------------|
| T.E. 1A | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1B | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1C | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1D | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1E | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1F | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1G | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1H | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1I | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1J | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1K | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1L | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1M | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1N | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1O | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1P | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1Q | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1R | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1S | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1T | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1U | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1V | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1W | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1X | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1Y | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |
| T.E. 1Z | WILSON & RACHEL M. ANTHONY | 0.002 | SECTION 18, TOWNSHIP 11N, RANGE 28W | 0.002 |



VICINITY MAP

TEMPORARY EASEMENT EXHIBIT - C.S.A.H NO. 15

[illegible][illegible][illegible]

Douglas County, Nebraska

Section 24 - T24N R10W

Highway 100

Parcel 9: 160.00 AC

Parcel 10: 160.00 AC

Parcel 11: 160.00 AC

Parcel 12: 160.00 AC

Parcel 13: 160.00 AC

Parcel 14: 160.00 AC

Parcel 15: 160.00 AC

Parcel 16: 160.00 AC

Parcel 17: 160.00 AC

Parcel 18: 160.00 AC

Parcel 19: 160.00 AC

Parcel 20: 160.00 AC

Township 24N

Range 10W

North Arrow

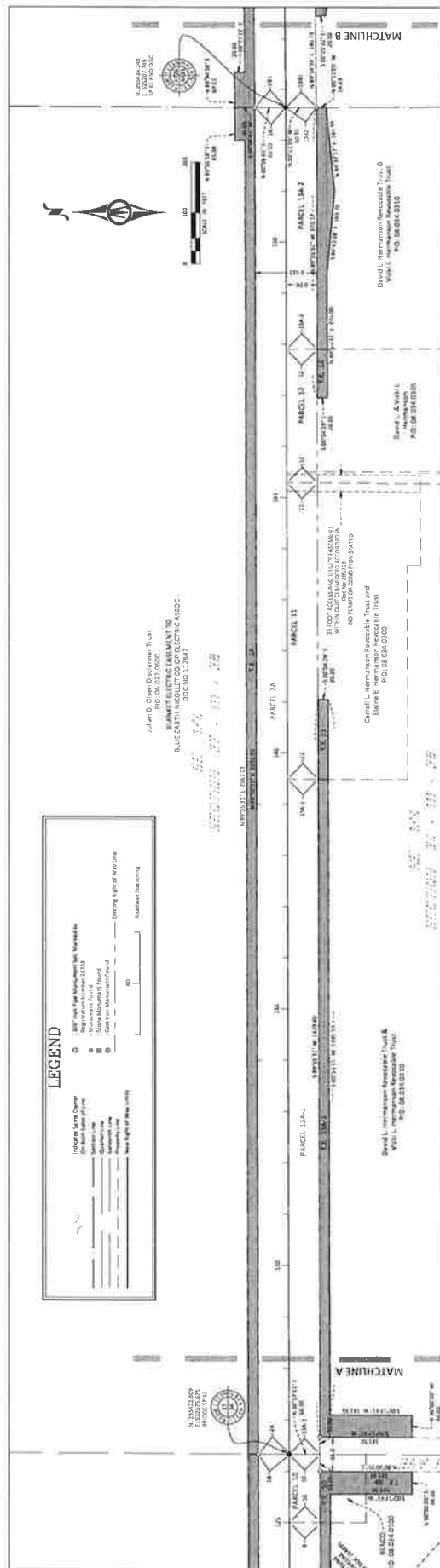
Scale Bar

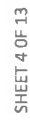
Survey Data:

- Bearing: N 89°50'00"E
- Distance: 1.0000 MI
- Area: 160.00 AC
- Perimeter: 1.0000 MI

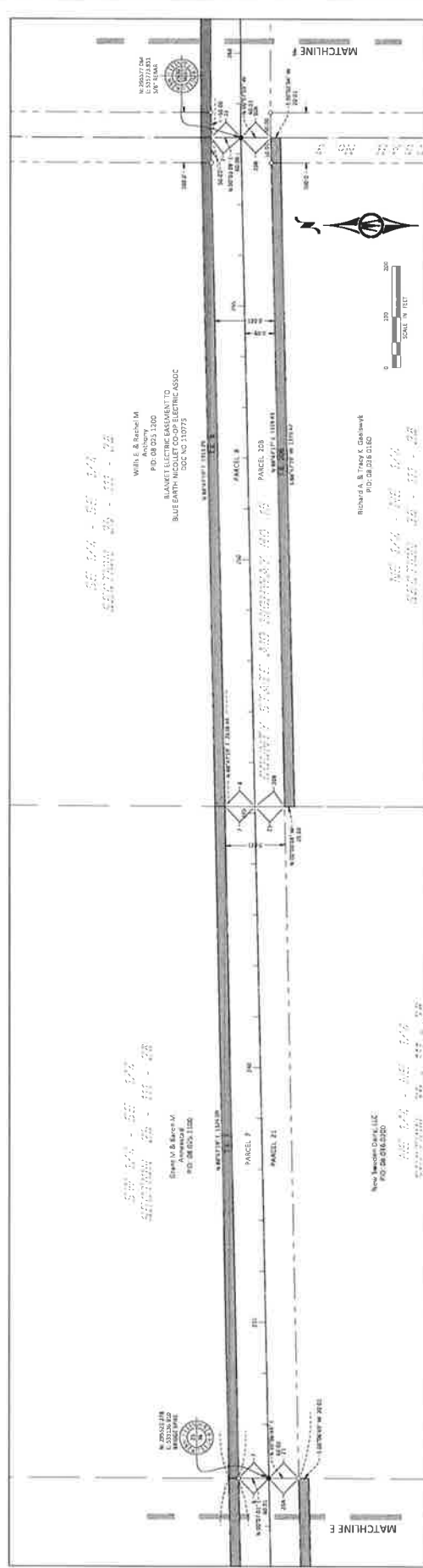
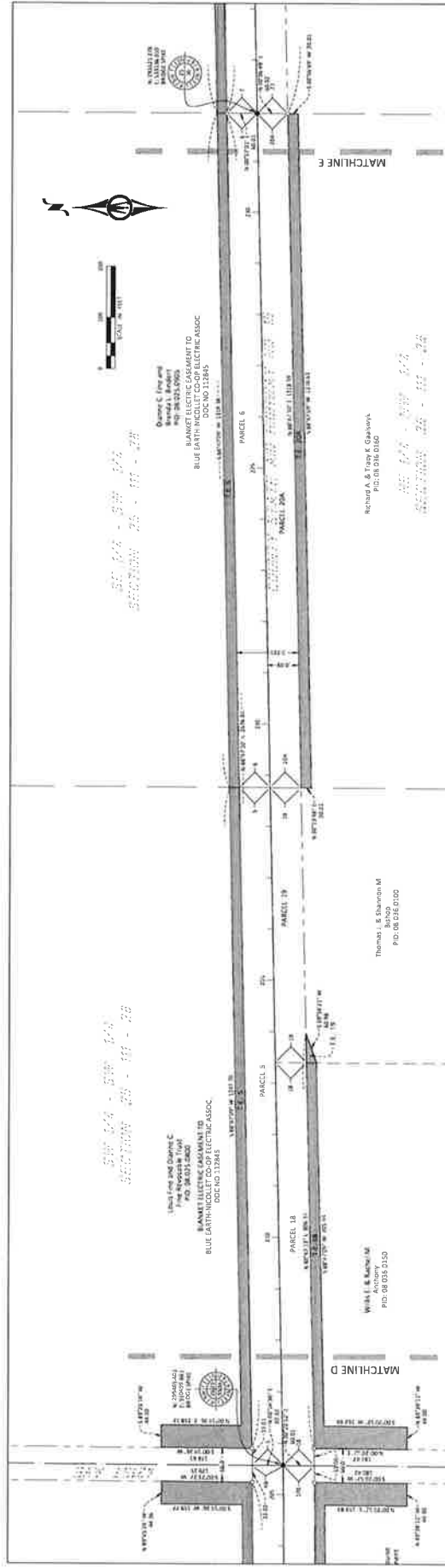
Notes:

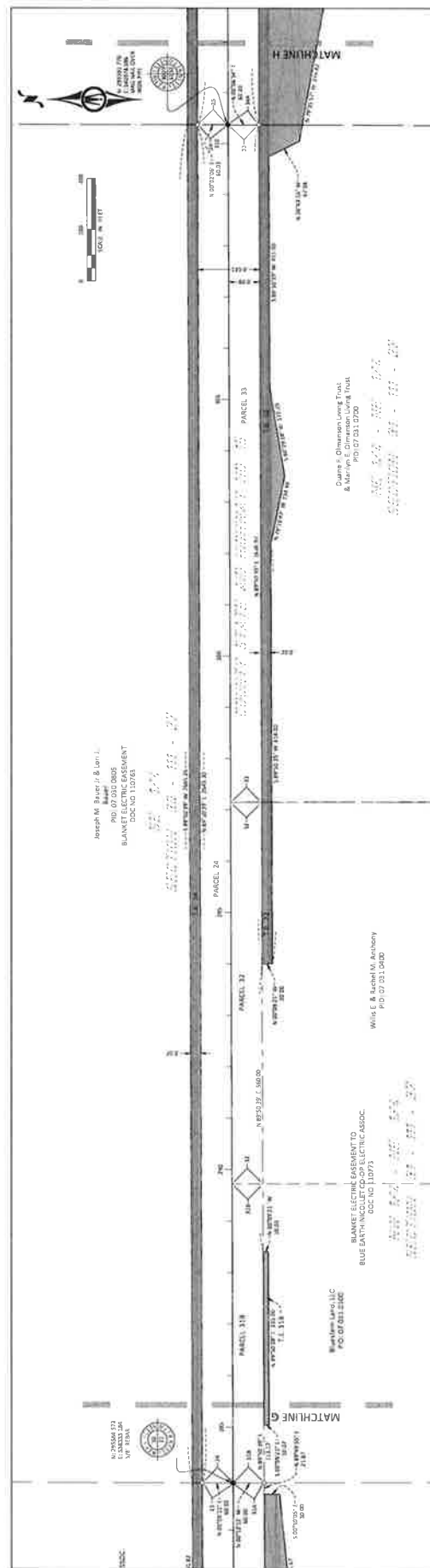
- This survey was made by [Name] on [Date]
- The area shown is subject to all existing liens and encumbrances.
- The survey was conducted in accordance with the rules and regulations of the State of Nebraska.



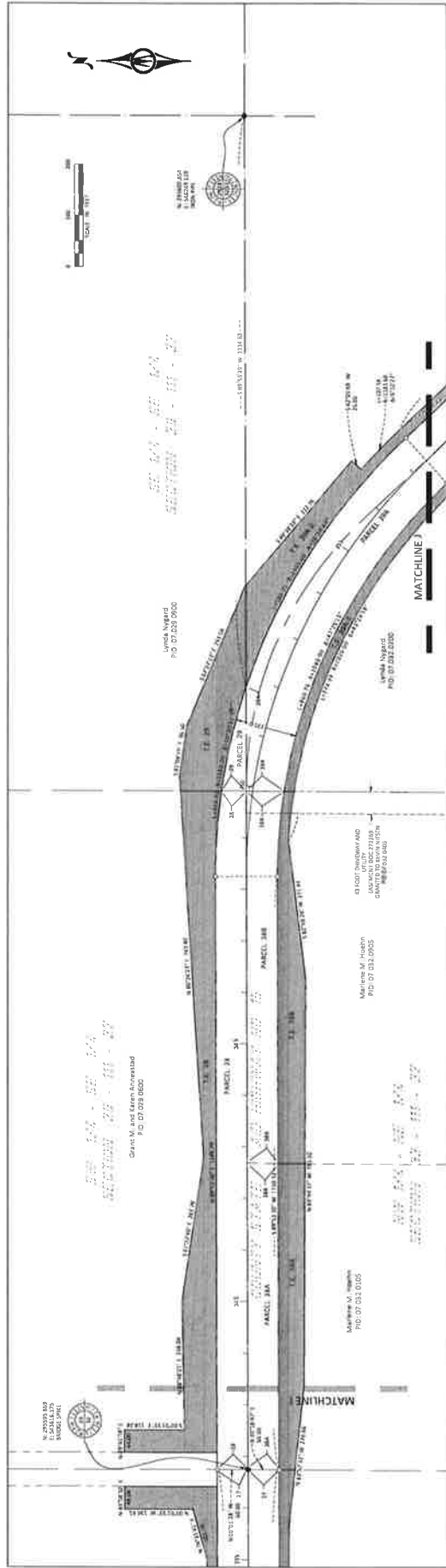
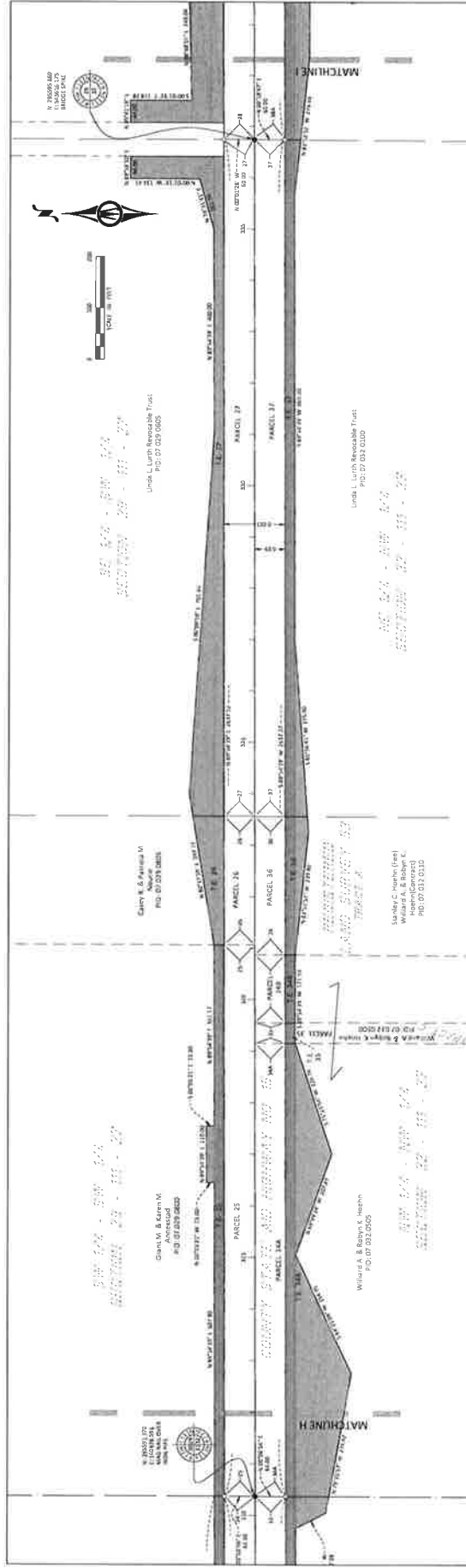


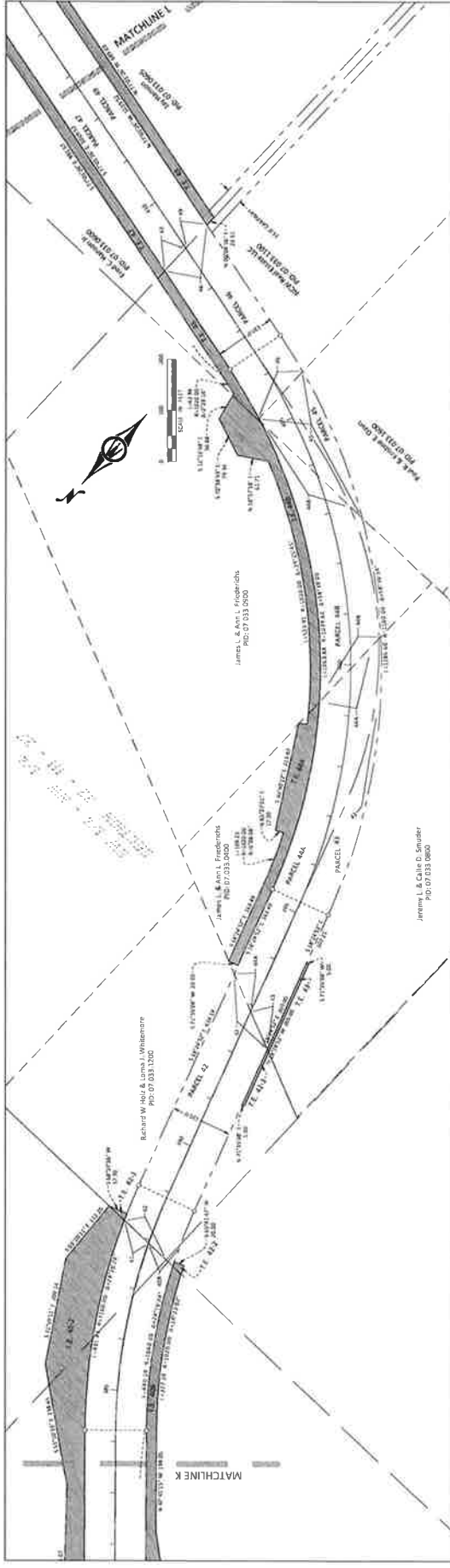
TEMPORARY EASEMENT EXHIBIT - C.S.A.H NO. 15



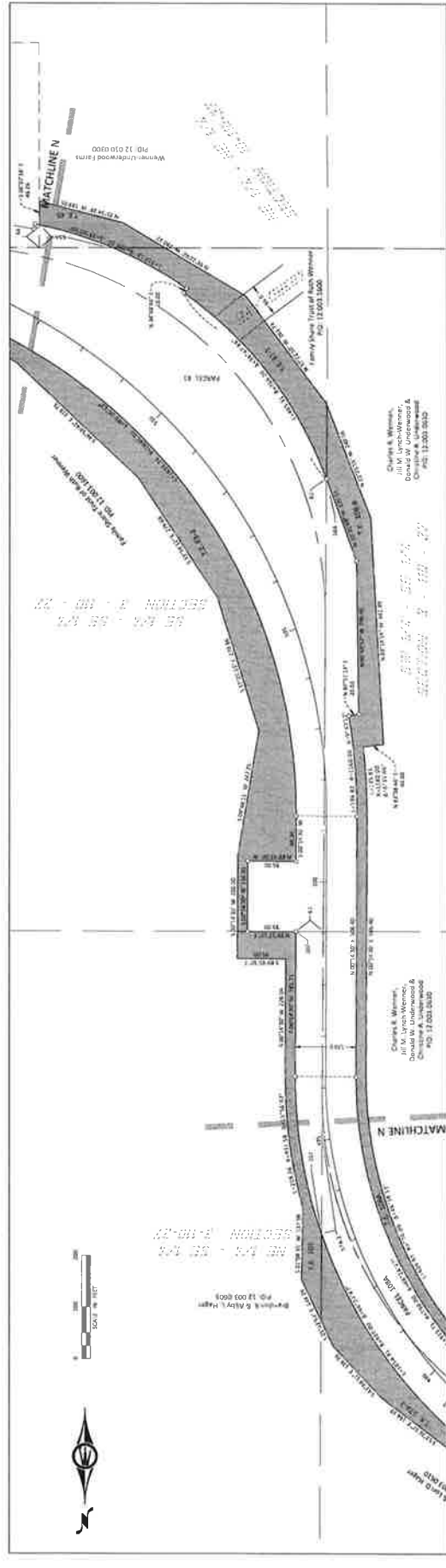
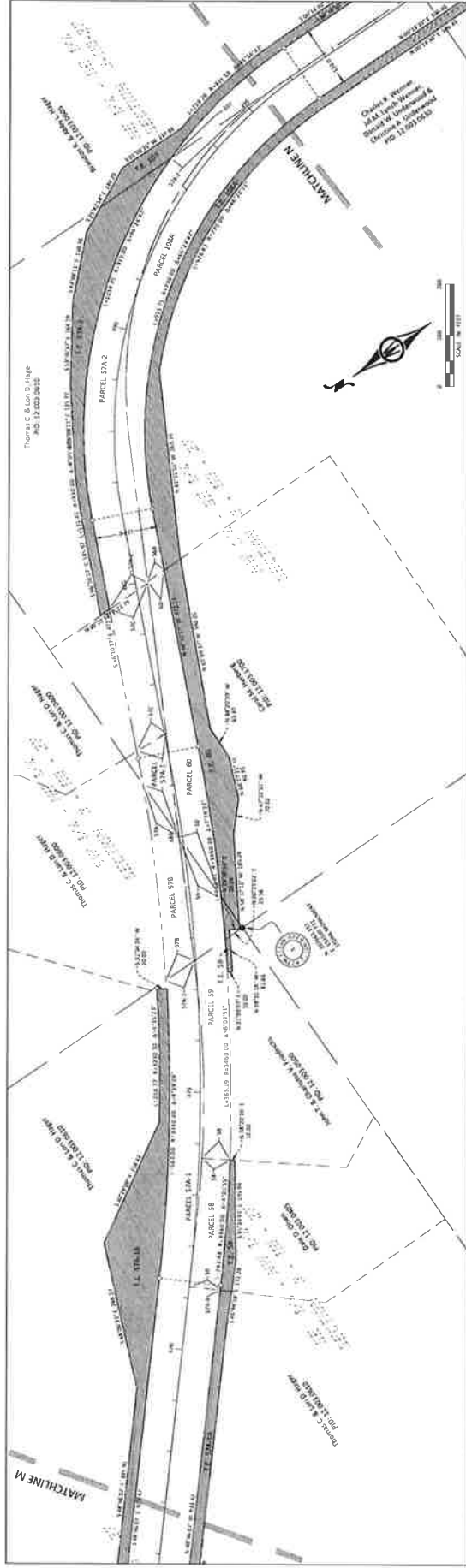


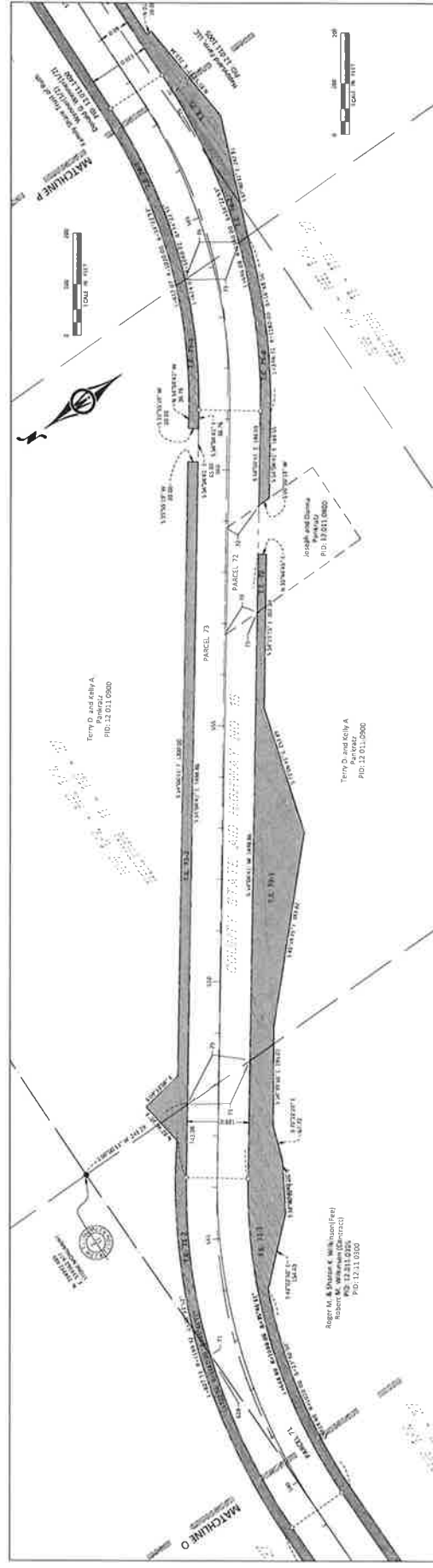
TEMPORARY EASEMENT EXHIBIT - C.S.A.H NO. 15



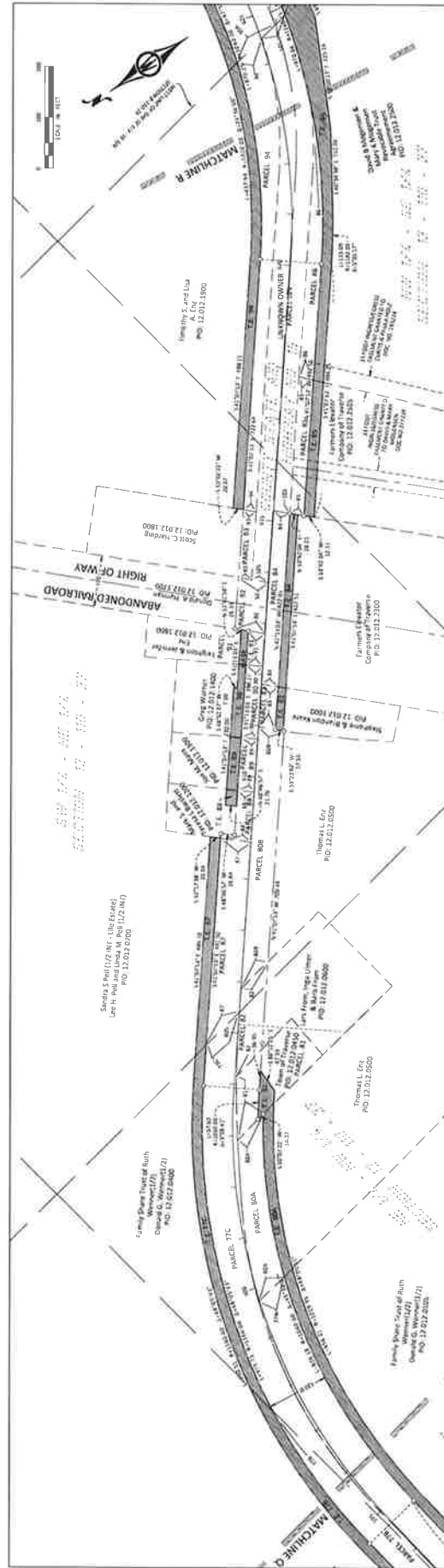
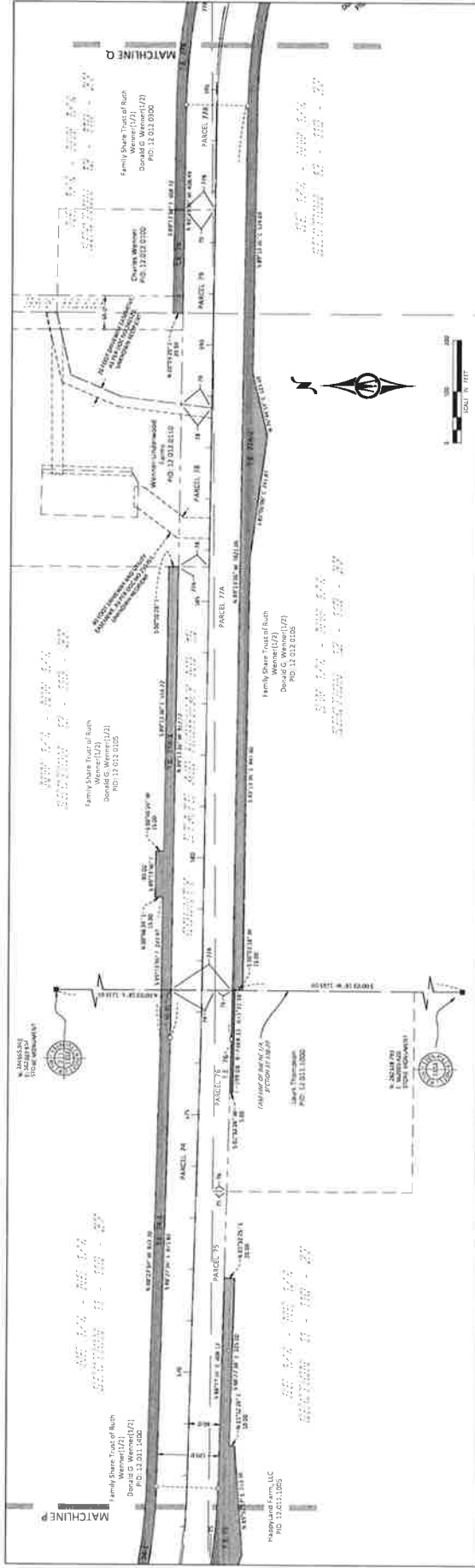


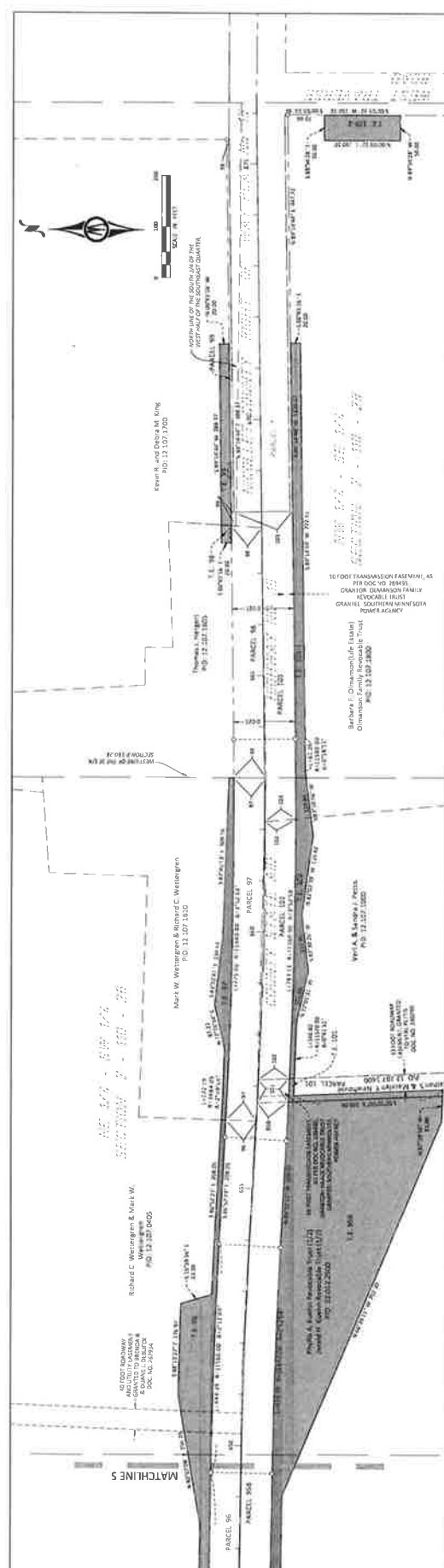
TEMPORARY EASEMENT EXHIBIT - C.S.A.H NO. 15



[illegible]

TEMPORARY EASEMENT EXHIBIT - C.S.A.H NO. 15



[illegible]



RESOLUTION AUTHORIZING ACQUISITION OF RIGHT-OF-WAY &
TEMPORARY EASEMENTS
FOR NICOLLET COUNTY HIGHWAY
PROJECT SP 052-615-025



WHEREAS, the Nicollet County Public Works Department proposes to reconstruct a segment of County State Aid Highway No. 15 from TH 15 east to County Road 51 in Nicollet County, which project is numbered SP 052-615-025 (hereinafter "Project"); and,

WHEREAS, the Project work consists of grading, base, surfacing, and drainage on said County State Aid Highway No. 15 to provide for the safety of the traveling public; and,

WHEREAS, in addition to the existing easements, certain land and interests therein are required to construct the Project; and,

WHEREAS, the land and interests therein which are needed to construct the Project are described by Nicollet County Right-of-Way Plat No. 30 and Nicollet County Right-of-Way Plat No. 30-Temporary Easements, which are attached hereto (hereinafter "New Right-of-Way"); and,

WHEREAS, the Nicollet County Board of Commissioners desires to begin construction of the Project in the Spring of 2022; and,

WHEREAS, to begin construction of the Project, the County will require title and possession of the New Right-of-Way prior to the filing of an award by the court appointed commissioners pursuant to the provisions of Minnesota Statute Chapter 117 specifically §117.042;

NOW, THEREFORE, BE IT RESOLVED that the Nicollet County Board of Commissioners hereby authorizes the county highway engineer to proceed to acquire the New Right-of-Way in accordance with Minnesota Statutes.

BE IT FURTHER RESOLVED that the Nicollet County Board of Commissioners hereby authorize the acquisition of the New Right-of-Way that cannot be successfully acquired through negotiation by eminent domain and to take title and possession thereto prior to the filing of an award by the court-appointed commissioners, pursuant to the provisions of Minnesota Statute Chapter 117 specifically §§117.012 and 117.042.

BE IT FURTHER RESOLVED that the Nicollet County Board of Commissioners hereby requests that the Nicollet County attorney file the necessary petition therefore, and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the county of the court.

Dated this 25th day of May, 2021.

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

Jaci Kopet
Clerk to the Board

Nicollet County Board of Commissioners Board Meeting Agenda Item



| | |
|--|--|
| Agenda Item: | |
| Consider MnDOT Detour Agreement No. 1046838 | |
| Primary Originating Division/Dept.: Public Works/Highway | Meeting Date: 05/25/2021 |
| Contact: Seth Greenwood, P.E. Title: PWD/Co. Eng. | Item Type: Regular Agenda (Select One) |
| Amount of Time Requested 5 minutes | |
| Presenter: Seth Greenwood, P.E. Title: PWD/Co. Eng. | Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No |
| County Strategy: Facilities and Space - preserve, maintain and build our assets (Select One) | |
| BACKGROUND/JUSTIFICATION: <p>MnDOT is planning for bridge replacements on TH 169 from 1 mile north of TH 22 to CR 76 in 2022. MnDOT will detour traffic onto the lanes of TH 169 that are not affected by the bridge replacement project. These lanes though, can be affected by flood waters from the Minnesota River. In the event that TH 169 is flooded, MnDOT is requesting to use CSAH 20 from TH 22 to the North County Line as an alternate detour route.</p> <p>If CSAH 20 is needed as a detour route MnDOT is estimating that \$21,251.74 would be provided to Nicollet County as reimbursement for road life consumed.</p> | |
| Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None | |
| Prior Board Action Taken on this Agenda Item: <input type="radio"/> Yes <input checked="" type="radio"/> No | |
| If "yes", when? (provide year; mm/dd/yy if known) | |
| Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A | |
| ACTION REQUESTED: | |
| Approve MnDOT Detour Agreement No. 1046838 and resolution. | |
| FISCAL IMPACT: Other (Select One) If "Other", specify | FUNDING County Dollars = Grant (Select One) |
| FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: | Total |
| Related Financial/FTE Comments: | |

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
And
NICOLLET COUNTY
DETOUR AGREEMENT
For Trunk Highway No. 169 Detour**

| | | |
|------------------------------|------------------------|----------------------------|
| State Project Number (S.P.): | <u>5209-80</u> | Original Amount Encumbered |
| Trunk Highway Number (T.H.): | <u>169=005</u> | <u>\$21,251.74</u> |
| Federal Project Number: | <u>NHPP 0169 (350)</u> | |

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and Nicollet County acting through its Board of

Recitals

1. The State is about to perform grading, bituminous surfacing, Bridge No. 52017, Bridge No. 52X09 and culvert construction upon, along, and adjacent to Trunk Highway No. 169 from 1 mile north of north junction of Trunk Highway No. 22 to County Road No. 76 under State Project No. 5209-80 (T.H. 169=005); and
2. The State requires an emergency detour to carry Trunk Highway (T.H.) 169 traffic on County State Aid Highway (C.S.A.H.) No. 20 if flooding occurs during the construction on T.H. 169; and
3. The State is willing to reimburse the County for the road life consumed by the detour as hereinafter set forth; and
4. Minnesota Statutes § 471.59, subdivision 10, § 161.25, and § 161.20, subdivision 2(b), authorize the parties to enter into this Agreement.

Agreement

1. Term of Agreement

- 1.1. **Effective Date.** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. **Expiration Date.** This Agreement will expire when the State removes all detour signs, returns the temporary Trunk Highway detour to the County, and pays for the detour compensation.

2. Agreement Between the Parties

2.1. Detour.

- A. **Location.** The State will establish the T.H. 169 detour route on the following County road as detailed in the project plans or Special Provisions:
C.S.A.H. 20 for a total distance of 8.42 miles.
- B. **Modification of the Detour Route.** The State may modify the detour route or may add additional roadways to the official detour during construction. The State will request concurrence from the

County for changes to the detour route. If such change increases the States total payment amount over the maximum obligation in Article 3.2, the Agreement will be amended.

- C. **Axle Loads and Over-Dimension Loads.** The County will permit 10-ton axle loads on the detour route. Over-dimension loads will not be permitted except in cases of extreme emergency.
- D. **Traffic Control Devices.** The State may install, maintain, and remove any traffic control devices it considers necessary to properly control the detoured traffic. The State may paint roadway markings, such as the centerline, edge lines, and necessary messages.
- E. **Detour Maintenance.** The State will perform any necessary bituminous patching and ordinary maintenance on the roadway or shoulder of the County roads used for the detour, at no cost or expense to the County. Bituminous patching is defined as any work, including continuous full width overlays, less than 100 feet in length. All State expenditures beyond those required for bituminous patching and ordinary maintenance will be credited against the road life consumed reimbursement due the County.
- F. **Duration.** The State will provide the County with advance notice identifying the dates the State intends to place and remove the detour signing.

2.2. **Basis of State Cost (Road Life Consumed).** The State will reimburse the County for the road life consumed by the detour using the following methods, as set forth in the Detour Management Study Final Report dated January 1991, and updated by MnDOT's Policy on Cost Participation for Cooperative Construction Projects and Maintenance Responsibilities between MnDOT and Local Units of Government.

- A. The "Gas Tax Method" formula, multiplies the Combined Tax Factor per mile times the Average Daily Traffic ("ADT") count of vehicles diverted from the Trunk Highway times the county road length in miles times the duration of the detour in days to determine the State's cost for the road life consumed by the detour. If an ADT changes, the parties will amend the Agreement.
- B. The County may, at its option, perform an "Equivalent Overlay Method" analysis. A State-approved firm, at no cost or expense to the State, must perform the testing and analysis. The County will keep records and accounts to verify any claim it might bring against the State for additional costs using the "Equivalent Overlay Method".

3. Payment

3.1. **For Road Life Consumed.** \$21,251.74 is the State's estimated cost for the road life consumed by the detour based on the data below:

| <u>Tax Factor</u> | <u>ADT</u> | <u>Road Length (Miles)</u> | <u>Duration (Days)</u> | <u>Cost</u> |
|-------------------|------------|--------------------------------|------------------------|-------------|
| 0.00513 | 16400 | 8.42 | 30 | \$21,251.74 |

Road Life Consumed Amount: \$21,251.74

The State's total payment for the road life consumed by the detour is equal to the amount computed by using the "Gas Tax Method" formula plus any amount determined by using the "Equivalent Overlay Method" analysis that is in excess of twice the "Gas Tax Method" amount.

3.2. **Maximum Obligation.** \$45,000.00 is the maximum obligation of the State under this Agreement and must not be exceeded unless the maximum obligation is increased by execution of an amendment to this Agreement.

3.3. Conditions of Payment. The State will pay the County the State's total road life consumed payment amount after performing the following conditions.

- A. Execution of this Agreement and the County's receipt of the executed Agreement.
- B. State's encumbrance of the State's total payment amount.
- C. State's removal of all detour signs.
- D. State notifies the County of the removal of the detour signs, and the number of days the detour was in effect.
- E. State's receipt of a written request from the County for payment.

4. Release of Road Restoration Obligations

By accepting the State's road life consumed payment plan and total payment amount, the County releases the State of its obligation, under Minnesota Statutes § 161.25, to restore the county roads used as a T.H. 169 detour to as good of condition as they were before designation as temporary trunk highways.

5. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

5.1. The State's Authorized Representative will be:

Name, Title: Susan Museus, Contract Administrator (or successor)
Address: 2151 Bassett Drive, Mankato, MN 56001
Telephone: 507-304-6202
E-Mail: Susan.Museus@state.mn.us

5.2. The County's Authorized Representative will be:

Name, Title: Seth Greenwood, P.E., Public Works Director (or successor)
Address: 1700 Sunrise Drive, St. Peter, MN 56082
Telephone: 507-934-7723
E-Mail: Seth.Greenwood@co.nicollet.mn.us

6. Assignment; Amendments; Waiver; Contract Complete

- 6.1. Assignment.** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 6.2. Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 6.3. Waiver.** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 6.4. Contract Complete.** This Agreement contains all prior negotiations and agreements between the State and the County. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

7. Liability

The County and State will be responsible for their own acts and omissions, to the extent authorized by law. Minnesota Statutes § 3.736 governs the State's liability. Minnesota Statutes, Chapter 466 governs the liability of the County.

8. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the County's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

9. Government Data Practices

The County and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the County under this Agreement. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either the County or the State.

10. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

11. Termination; Suspension

11.1. *By Mutual Agreement.* This Agreement may be terminated by mutual agreement of the parties or by the State for insufficient funding as described below.

11.2. *Termination for Insufficient Funding.* The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the County. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the County will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if this Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

11.3. *Suspension.* In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities, performance, and payments authorized through this Agreement. Any work performed during a period of suspension will be considered unauthorized work and will be undertaken at the risk of non-payment.

12. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

[The remainder of this page has been intentionally left blank]

STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: _____

Date: _____

SWIFT Purchase Order: _____

NICOLLET COUNTY

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: Interim County Administrator

Date: _____

By: _____

Title: County Board Chair

Date: _____

DEPARTMENT OF TRANSPORTATION

Approved:

By: _____
(District Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

INCLUDE COPY OF THE RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

NICOLLET COUNTY

RESOLUTION

IT IS RESOLVED that Nicollet County enter into MnDOT Agreement No. 1046838 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of County State Aid Highway No. 20 as an emergency detour route if flooding of Trunk Highway No. 169 occurs during the construction to be performed upon, along, and adjacent to Trunk Highway No. 169 from 1 mile north of north junction of Trunk Highway No. 22 to County Road No. 76 under State Project No. 5209-80 (T.H. 169=005).

IT IS FURTHER RESOLVED that the Interim County Administrator and the County Board Chair are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Board of Commissioners of Nicollet County at an authorized meeting held on the 25th day of May, 2021, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this

_____ day of _____, 2021

Notary Public _____

My Commission Expires _____

(Signature)

(Type or Print Name)

(Title)



Nicollet County Board of Commissioners
Board Meeting Agenda Item



Agenda Item:

May 17, 2021 Planning & Zoning Advisory Commission Meeting

Primary Originating Division/Dept.: PPSP - Property Services

Meeting Date: 05/25/2021

Contact: Jon Hammel

Title: DZA

Item Type: Regular Agenda
(Select One)

Amount of Time Requested 5 minutes

Presenter: Jon Hammel

Title: DZA

Attachments: ☒ Yes ☐ No

County Strategy: Programs and Services - deliver value-added quality services
(Select One)

BACKGROUND/JUSTIFICATION:

1) Nick Peters / Peters Family LLLP - Establish a 650 animal unit swine feedlot with the construction of one 135' x 189' farrowing barn with a 2' deep manure storage area and one 184' x 217' gestation barn with a 9' deep manure storage area. No public comment. No public testimony.

Supporting Documents: ☐ Attached ☒ In Signature Folder ☐ None

Prior Board Action Taken on this Agenda Item: ☐ Yes ☒ No

If "yes", when? (provide year; mm/dd/yy if known)

Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A

ACTION REQUESTED:

Approval of conditional use permit and attached findings of fact.

FISCAL IMPACT: No fiscal impact
(Select One)

If "Other", specify

FUNDING
County Dollars = 0

Other
(Select One)

FTE IMPACT: No FTE change
(Select One)

If "Increase or "Decrease" specify:

Total

Related Financial/FTE Comments:



Planning & Zoning Advisory Commission

MINUTES

MAY 17, 2021

9:00 PM

NICOLLET COUNTY
GOVERNMENT CENTER

| | | | |
|--|---|--|--|
| BOARD MEMBERS | David Hermanson <input checked="" type="checkbox"/> Chair | David Wendinger <input checked="" type="checkbox"/> Vice Chair | Marie Dranttel <input checked="" type="checkbox"/> Commissioner |
| | Justin Laven <input checked="" type="checkbox"/> | Ron Regenscheid <input checked="" type="checkbox"/> | Terry Morrow <input type="checkbox"/> Commissioner, Alternate |
| ABSENT EXCUSED | David Hermanson <input type="checkbox"/> Chair | David Wendinger <input type="checkbox"/> Vice Chair | Marie Dranttel <input type="checkbox"/> Commissioner |
| | Justin Laven <input type="checkbox"/> | Ron Regenscheid <input type="checkbox"/> | Terry Morrow <input type="checkbox"/> Commissioner, Alternate |
| ABSENT | David Hermanson <input type="checkbox"/> Chair | David Wendinger <input type="checkbox"/> Vice Chair | Marie Dranttel <input type="checkbox"/> Commissioner |
| | Justin Laven <input type="checkbox"/> | Ron Regenscheid <input type="checkbox"/> | Terry Morrow <input type="checkbox"/> Commissioner, Alternate |
| STAFF PRESENT | Property and Public Services Director Mandy Landkamer <input checked="" type="checkbox"/> | | |
| | Deputy Zoning Administrator/Planner Jon Hammel <input checked="" type="checkbox"/> | | |
| | Assistant County Attorney Megan E. Gaudette Coryell <input checked="" type="checkbox"/> | | |
| | Other Staff <input type="checkbox"/> | | |
| REVIEW OF CANCELLATIONS & ADDITIONS | | None. | |
| MOTION TO APPROVE MINUTES OF APRIL 19, 2021 | | APPROVE <input checked="" type="checkbox"/> | |
| 1ST | David Hermanson <input type="checkbox"/> Chair | David Wendinger <input checked="" type="checkbox"/> Vice Chair | Marie Dranttel <input type="checkbox"/> Commissioner |
| | Justin Laven <input type="checkbox"/> | Ron Regenscheid <input type="checkbox"/> | Terry Morrow <input type="checkbox"/> Commissioner, Alternate |
| 2ND | David Hermanson <input type="checkbox"/> Chair | David Wendinger <input type="checkbox"/> Vice Chair | Marie Dranttel <input type="checkbox"/> Commissioner |
| | Justin Laven <input checked="" type="checkbox"/> | Ron Regenscheid <input type="checkbox"/> | Terry Morrow <input type="checkbox"/> Commissioner, Alternate |
| VOTE TO APPROVE MINUTES | | PASS <input checked="" type="checkbox"/> | FAIL <input type="checkbox"/> VOTE: 6-0 |
| PUBLIC APPEARANCES | | None. | |

PUBLIC HEARINGS:

APPLICANT: NICK PETERS / PETERS FAMILY LLLP

FILE: PLN21-20

DESCRIPTION: ESTABLISH A SWINE FEEDLOT

| | | | |
|---|---|--|---|
| APPLICANT COMMENT | Nick Peters was present. | | |
| PUBLIC COMMENT | None. | | |
| PUBLIC TESTIMONY | None. | | |
| PUBLIC PARTICIPATION | None. | | |
| MOTION | APPROVE WITH CONDITIONS <input checked="" type="checkbox"/> DENY <input type="checkbox"/> | | |
| 1 ST | David Hermanson <input type="checkbox"/> Chair | David Wendinger <input type="checkbox"/> Vice Chair | Marie Dranttel <input type="checkbox"/> Commissioner Terry Morrow <input type="checkbox"/> Commissioner, Alternate |
| | Justin Laven <input type="checkbox"/> | Ron Regenscheid <input type="checkbox"/> | Dave Ubel <input checked="" type="checkbox"/> |
| 2 ND | David Hermanson <input type="checkbox"/> Chair | David Wendinger <input checked="" type="checkbox"/> Vice Chair | Marie Dranttel <input type="checkbox"/> Commissioner Terry Morrow <input type="checkbox"/> Commissioner, Alternate |
| | Justin Laven <input type="checkbox"/> | Ron Regenscheid <input type="checkbox"/> | Dave Ubel <input type="checkbox"/> |
| Justin Laven recused himself from the hearing. | | | |
| COMMISSIONER DISCUSSION | | | |
| Hermanson asked why the farrowing pit was only 2 feet deep. Peters responded the design is a pull plug system. Once a month the plug will get pulled and the waste will drain into the gestation barn which has a 9-foot pit. Such systems are used for farrowing barns so the piglets do not receive a draft from the pit. | | | |
| Hermanson asked if the gestation pit has enough capacity for a year. Peters responded, yes, the gestation barn has adequate capacity. | | | |
| VOTE TO APPROVE REQUEST | | PASS <input checked="" type="checkbox"/> FAIL <input type="checkbox"/> | VOTE: 5-0 |
| MOTION TO ADOPT FINDINGS OF FACT | | | |
| 1 ST | David Hermanson <input type="checkbox"/> Chair | David Wendinger <input checked="" type="checkbox"/> Vice Chair | Marie Dranttel <input type="checkbox"/> Commissioner Terry Morrow <input type="checkbox"/> Commissioner, Alternate |
| | Justin Laven <input type="checkbox"/> | Ron Regenscheid <input type="checkbox"/> | Dave Ubel <input type="checkbox"/> |
| 2 ND | David Hermanson <input type="checkbox"/> Chair | David Wendinger <input type="checkbox"/> Vice Chair | Marie Dranttel <input type="checkbox"/> Commissioner Terry Morrow <input type="checkbox"/> Commissioner, Alternate |
| | Justin Laven <input type="checkbox"/> | Ron Regenscheid <input type="checkbox"/> | Dave Ubel <input checked="" type="checkbox"/> |
| VOTE TO ADOPT FINDINGS OF FACT | | PASS <input checked="" type="checkbox"/> FAIL <input type="checkbox"/> | VOTE: 5-0 |

OTHER:

| | | | |
|--------------------------|--|---|---|
| OLD BUSINESS | None. | | |
| OTHER BUSINESS | None. | | |
| REVIEW OF PERMITS | None. | | |
| COMMUNICATIONS | None. | | |
| MOTION TO ADJOURN | 9:14 P.M. | | |
| 1 ST | David Hermanson <input type="checkbox"/> Chair | David Wendinger <input type="checkbox"/> Vice Chair | Marie Dranttel <input type="checkbox"/> Commissioner Terry Morrow <input type="checkbox"/> Commissioner, Alternate |
| | Justin Laven <input type="checkbox"/> | Ron Regenscheid <input type="checkbox"/> | Dave Ubel <input checked="" type="checkbox"/> |

2ND

David Hermanson ☐

Chair

David Wendinger ☒

Vice Chair

Marie Dranttel ☐

Commissioner

Terry Morrow ☐

Commissioner, Alternate

Justin Laven ☐

Ron Regenscheid ☐

Dave Ubel ☐

VOTE TO ADJOURN

PASS ☒

FAIL ☐

VOTE: 6-0

DAVID HERMANSON,
CHAIR

DATE

JON HAMMEL,
DEPUTY ZONING ADMINISTRATOR /
PLANNER

DATE

DRAFT

Nicollet County Planning and Zoning Advisory Commission



May 17, 2021

**The meeting will begin following the adjournment of the
Nicollet County Board of Adjustment and Appeals Meeting**

Doors Open at 6:45 PM

County Board Room, Nicollet County Government Center, 501 South Minnesota Avenue, Saint Peter MN 56082

Due to the COVID-19 (coronavirus) pandemic and resulting state and federal emergency declarations and guidance about limiting unnecessary person-to-person contact, the Planning and Zoning Advisory Commission meetings will be conducted under Minnesota Statute 13D.021 – Meetings by Telephone or Other Electronic Means. Some members may participate by telephone or other electronic means.

Due to the current health pandemic, only a limited number of persons will be allowed in the meeting room at one time. Persons in attendance must maintain proper social distancing at all times while in the building.

Copies of the meeting agenda and packet are available on the Nicollet County website at:
<https://mn-nicolletcounty.civicplus.com/AgendaCenter>

Questions or comments regarding the meeting can be directed to Mandy Landkamer, Property Services Director, at 507-934-7074, or mandy.landkamer@co.nicollet.mn.us.

1. Call to Order
2. Roll Call
3. Review of Cancellations and Additions
4. Approval of Minutes: *April 19, 2021*
5. **PUBLIC HEARING PLN 21-20**
Applicant: Nick Peters
Owner: Peters Family LLLP
Request: Establish a swine feedlot
Location: Southwest 1/4 of the Northwest 1/4 of Section 32-110-27 in Oshawa Township
Parcel Number: 10.132.0200
6. Review Permits
7. Old Business
8. Other Business
9. Communications: *County Board meets May 25, 2021*
10. Adjourn

Mission Statement

Providing efficient services
with innovation and
accountability.

Leadership. Efficiency. Accountability.
Innovation. Integrity.

www.co.nicollet.mn.us

Vision Statement

Setting the standard for providing superior
and efficient county government services
through leadership, accountability and
innovation to a growing and diverse society.



Planning & Zoning Advisory Commission

MINUTES

APRIL 19, 2021

8:29 PM

NICOLLET COUNTY
GOVERNMENT CENTER

| | | | |
|--|---|---|--|
| BOARD MEMBERS | David Hermanson <input checked="" type="checkbox"/> Chair | David Wendinger <input checked="" type="checkbox"/> Vice Chair | Marie Dranttel <input checked="" type="checkbox"/> Commissioner |
| | | | Terry Morrow <input type="checkbox"/> Commissioner, Alternate |
| | Justin Laven <input checked="" type="checkbox"/> | Ron Regenscheid <input checked="" type="checkbox"/> | Dave Ubel <input checked="" type="checkbox"/> |
| ABSENT EXCUSED | David Hermanson <input type="checkbox"/> Chair | David Wendinger <input type="checkbox"/> Vice Chair | Marie Dranttel <input type="checkbox"/> Commissioner |
| | | | Terry Morrow <input type="checkbox"/> Commissioner, Alternate |
| | Justin Laven <input type="checkbox"/> | Ron Regenscheid <input type="checkbox"/> | Dave Ubel <input type="checkbox"/> |
| ABSENT | David Hermanson <input type="checkbox"/> Chair | David Wendinger <input type="checkbox"/> Vice Chair | Marie Dranttel <input type="checkbox"/> Commissioner |
| | | | Terry Morrow <input type="checkbox"/> Commissioner, Alternate |
| | Justin Laven <input type="checkbox"/> | Ron Regenscheid <input type="checkbox"/> | Dave Ubel <input type="checkbox"/> |
| STAFF PRESENT | Property and Public Services Director Mandy Landkamer <input checked="" type="checkbox"/> | | |
| | Deputy Zoning Administrator/Planner Jon Hammel <input checked="" type="checkbox"/> | | |
| | Assistant County Attorney Megan E. Gaudette Coryell <input checked="" type="checkbox"/> | | |
| | Other Staff <input type="checkbox"/> | | |
| REVIEW OF CANCELLATIONS & ADDITIONS | | None. | |
| MOTION TO APPROVE MINUTES OF JANUARY 25, 2021 | | APPROVE <input checked="" type="checkbox"/> | APPROVE WITH REVISIONS <input type="checkbox"/> |
| 1ST | David Hermanson <input type="checkbox"/> Chair | David Wendinger <input checked="" type="checkbox"/> Vice Chair | Marie Dranttel <input type="checkbox"/> Commissioner |
| | | | Terry Morrow <input type="checkbox"/> Commissioner, Alternate |
| | Justin Laven <input type="checkbox"/> | Ron Regenscheid <input type="checkbox"/> | Dave Ubel <input type="checkbox"/> |
| 2ND | David Hermanson <input type="checkbox"/> Chair | David Wendinger <input type="checkbox"/> Vice Chair | Marie Dranttel <input type="checkbox"/> Commissioner |
| | | | Terry Morrow <input type="checkbox"/> Commissioner, Alternate |
| | Justin Laven <input type="checkbox"/> | Ron Regenscheid <input type="checkbox"/> | Dave Ubel <input checked="" type="checkbox"/> |
| VOTE TO APPROVE MINUTES | | PASS <input checked="" type="checkbox"/> | FAIL <input type="checkbox"/> VOTE: 6-0 |
| PUBLIC APPEARANCES | None. | | |

PUBLIC HEARINGS:

APPLICANT: LINCOLN LANGHORST/JACLYN LANGHORST REVOCABLE TRUST

FILE: PLN21-13

DESCRIPTION: REGISTERED LAND SURVEY NO. 77

| | | | |
|--------------------------------|--|--|--|
| APPLICANT COMMENT | Lincoln Langhorst was present. He explained the request was part of a land exchange with a neighboring property owner. | | |
| PUBLIC COMMENT | Chris Krohn called to inquire about the proposal. He did not object to the request. | | |
| PUBLIC TESTIMONY | None. | | |
| PUBLIC PARTICIPATION | None. | | |
| MOTION | APPROVE WITH CONDITIONS <input checked="" type="checkbox"/> | | DENY <input type="checkbox"/> |
| 1 ST | David Hermanson <input type="checkbox"/> Chair | David Wendinger <input type="checkbox"/> Vice Chair | Marie Dranttel <input type="checkbox"/> Commissioner |
| | Justin Laven <input type="checkbox"/> | Ron Regenscheid <input type="checkbox"/> | Terry Morrow <input type="checkbox"/> Commissioner, Alternate |
| 2 ND | David Hermanson <input type="checkbox"/> Chair | David Wendinger <input checked="" type="checkbox"/> Vice Chair | Marie Dranttel <input type="checkbox"/> Commissioner |
| | Justin Laven <input type="checkbox"/> | Ron Regenscheid <input type="checkbox"/> | Terry Morrow <input type="checkbox"/> Commissioner, Alternate |
| COMMISSIONER DISCUSSION | None. | | |
| VOTE TO APPROVE REQUEST | PASS <input checked="" type="checkbox"/> | FAIL <input type="checkbox"/> | VOTE: 6-0 |

APPLICANT: LJ FARMS, LLC

FILE: PLN21-07

DESCRIPTION: MODIFY AN EXISTING CATTLE FEEDLOT INTO A SWINE FEEDLOT

| | | | |
|---|---|--|--|
| APPLICANT COMMENT | Lincoln Langhorst was present. He stated the conditions were acceptable. | | |
| PUBLIC COMMENT | Chris Krohn called to inquire about the proposal. He did not object to the request. | | |
| PUBLIC TESTIMONY | None. | | |
| PUBLIC PARTICIPATION | None. | | |
| MOTION | APPROVE WITH CONDITIONS <input checked="" type="checkbox"/> | | DENY <input type="checkbox"/> |
| 1 ST | David Hermanson <input type="checkbox"/> Chair | David Wendinger <input checked="" type="checkbox"/> Vice Chair | Marie Dranttel <input type="checkbox"/> Commissioner |
| | Justin Laven <input type="checkbox"/> | Ron Regenscheid <input type="checkbox"/> | Terry Morrow <input type="checkbox"/> Commissioner, Alternate |
| 2 ND | David Hermanson <input type="checkbox"/> Chair | David Wendinger <input type="checkbox"/> Vice Chair | Marie Dranttel <input type="checkbox"/> Commissioner |
| | Justin Laven <input type="checkbox"/> | Ron Regenscheid <input type="checkbox"/> | Terry Morrow <input type="checkbox"/> Commissioner, Alternate |
| COMMISSIONER DISCUSSION | Regenscheid asked about manure storage capacity. Langhorst responded the facility will have one year capacity. For safety purposes they would spread manure twice a year. | | |
| VOTE TO APPROVE REQUEST | PASS <input checked="" type="checkbox"/> | FAIL <input type="checkbox"/> | VOTE: 6-0 |
| MOTION TO ADOPT FINDINGS OF FACT | | | |

| | | | |
|-----------------|--|---|--|
| 1 ST | David Hermanson <input type="checkbox"/> Chair | David Wendinger <input type="checkbox"/> Vice Chair | Marie Dranttel <input type="checkbox"/> Commissioner |
| | Justin Laven <input type="checkbox"/> | Ron Regenscheid <input checked="" type="checkbox"/> | Terry Morrow <input type="checkbox"/> Commissioner, Alternate |
| 2 ND | David Hermanson <input type="checkbox"/> Chair | David Wendinger <input type="checkbox"/> Vice Chair | Marie Dranttel <input checked="" type="checkbox"/> Commissioner |
| | Justin Laven <input type="checkbox"/> | Ron Regenscheid <input type="checkbox"/> | Terry Morrow <input type="checkbox"/> Commissioner, Alternate |

VOTE TO ADOPT FINDINGS OF FACT

PASS ☒FAIL ☐

VOTE: 6-0

APPLICANT: MARK AND JULIE FRANKAMP**FILE: PLN21-10****DESCRIPTION: AFTER-THE-FACT CONDITIONAL USE PERMIT FOR A LEVEL 2 HOME OCCUPATION****APPLICANT COMMENT** Paul Tanis was present representing the applicant. He had no comment.**PUBLIC COMMENT** None.**PUBLIC TESTIMONY** None.**PUBLIC PARTICIPATION** None.**MOTION**APPROVE WITH CONDITIONS ☐DENY ☐1STDavid Hermanson ☐
ChairDavid Wendinger ☐
Vice ChairMarie Dranttel ☐ **Commissioner**Terry Morrow ☐ **Commissioner, Alternate**Justin Laven ☒Ron Regenscheid ☐Dave Ubel ☐2NDDavid Hermanson ☐
ChairDavid Wendinger ☐
Vice ChairMarie Dranttel ☐ **Commissioner**Terry Morrow ☐ **Commissioner, Alternate**Justin Laven ☐Ron Regenscheid ☒Dave Ubel ☐**COMMISSIONER DISCUSSION**

None.

VOTE TO APPROVE REQUESTPASS ☒FAIL ☐

VOTE: 6-0

MOTION TO ADOPT FINDINGS OF FACT1STDavid Hermanson ☐
ChairDavid Wendinger ☐
Vice ChairMarie Dranttel ☐ **Commissioner**Terry Morrow ☐ **Commissioner, Alternate**Justin Laven ☒Ron Regenscheid ☐Dave Ubel ☐2NDDavid Hermanson ☐
ChairDavid Wendinger ☒
Vice ChairMarie Dranttel ☐ **Commissioner**Terry Morrow ☐ **Commissioner, Alternate**Justin Laven ☐Ron Regenscheid ☐Dave Ubel ☐**VOTE TO ADOPT FINDINGS OF FACT**PASS ☒FAIL ☐

VOTE: 6-0

APPLICANT: WILLIS WALTER**FILE: PLN21-01****DESCRIPTION: THREE-YEAR REVIEW OF A MINERAL EXTRACTION PERMIT TO MINE, CRUSH, AND STOCKPILE GRAVEL****APPLICANT COMMENT** Willis Walter was present. He had no comment.**PUBLIC COMMENT** None.**PUBLIC TESTIMONY** None.**PUBLIC PARTICIPATION** None.**MOTION**APPROVE WITH CONDITIONS ☒DENY ☐1STDavid Hermanson ☐
ChairDavid Wendinger ☐
Vice ChairMarie Dranttel ☐ **Commissioner**Terry Morrow ☐ **Commissioner, Alternate**Justin Laven ☐Ron Regenscheid ☐Dave Ubel ☒2NDDavid Hermanson ☐
ChairDavid Wendinger ☐
Vice ChairMarie Dranttel ☐ **Commissioner**Terry Morrow ☐ **Commissioner, Alternate**Justin Laven ☒Ron Regenscheid ☐Dave Ubel ☐**COMMISSIONER DISCUSSION**

Commissioner Dranttel recused herself from the hearing.

VOTE TO APPROVE REQUEST

PASS ☒FAIL ☐

VOTE: 6-0

MOTION TO ADOPT FINDINGS OF FACT

1STDavid Hermanson ☐
ChairDavid Wendinger ☐
Vice ChairMarie Dranttel ☐ **Commissioner**Terry Morrow ☐ **Commissioner, Alternate**Justin Laven ☐Ron Regenscheid ☒Dave Ubel ☐2NDDavid Hermanson ☐
ChairDavid Wendinger ☐
Vice ChairMarie Dranttel ☐ **Commissioner**Terry Morrow ☐ **Commissioner, Alternate**Justin Laven ☐Ron Regenscheid ☐Dave Ubel ☒

VOTE TO ADOPT FINDINGS OF FACT

PASS ☒FAIL ☐

VOTE: 6-0

APPLICANT: W. LORENTZ & SONS CONSTRUCTION, INC.**FILE: PLN21-12****DESCRIPTION: MINERAL EXTRACTION PERMIT TO MINE, CRUSH, STOCKPILE, PROCESS, RECYCLE, AND WASH GRAVEL****APPLICANT COMMENT**

Andrew and Nicholas Lorentz were present representing the applicant.

PUBLIC COMMENT

Kenneth Drill called and objected to the request.

PUBLIC TESTIMONY

Darin Drill testified on behalf of Kenneth Drill. He said that as far as he knows there is no existing access easement for the proposed mine.

PUBLIC PARTICIPATION

None.

MOTIONAPPROVE WITH CONDITIONS ☒DENY ☐1STDavid Hermanson ☐
ChairDavid Wendinger ☐
Vice ChairMarie Dranttel ☐ **Commissioner**Terry Morrow ☐ **Commissioner, Alternate**Justin Laven ☒Ron Regenscheid ☐Dave Ubel ☐2NDDavid Hermanson ☐
ChairDavid Wendinger ☐
Vice ChairMarie Dranttel ☐ **Commissioner**Terry Morrow ☐ **Commissioner, Alternate**Justin Laven ☐Ron Regenscheid ☐Dave Ubel ☒**COMMISSIONER DISCUSSION**

Wendinger asked what would happen if the adjacent pit operator mined into the existing driveway. Nicholas Lorentz replied the landowner has an existing prescriptive easement to access the proposed mine. Wendinger asked if the easement was recorded. Lorentz said it was not. He stated the driveway would not be allowed to be removed because of the prescriptive easement. Landkamer noted condition 13 would address issues regarding access. Wendinger asked if access could come from CR25. Lorentz said it would be easier to access the site from CR25. Landkamer stated the road authority would have to approve any access to CR25. Lorentz noted he had discussed access from CR25 with the County Engineer but they had not reached an agreement. Laven stated he supported condition 13 requiring access verification. Landkamer stated the condition would allow the request to move forward and allow the parties to resolve access or look for an alternate access prior to issuance of the conditional use permit. Laven stated he met individually with the landowner on the property. Wendinger stated he too had visited the property.

VOTE TO APPROVE REQUEST

PASS ☒FAIL ☐

VOTE: 6-0

MOTION TO ADOPT FINDINGS OF FACT

1STDavid Hermanson ☐
ChairDavid Wendinger ☐
Vice ChairMarie Dranttel ☐ **Commissioner**Terry Morrow ☐ **Commissioner, Alternate**Justin Laven ☐Ron Regenscheid ☒Dave Ubel ☐2NDDavid Hermanson ☐
ChairDavid Wendinger ☐
Vice ChairMarie Dranttel ☒ **Commissioner**Terry Morrow ☐ **Commissioner, Alternate**Justin Laven ☐Ron Regenscheid ☐Dave Ubel ☐

VOTE TO ADOPT FINDINGS OF FACT

PASS ☒FAIL ☐

VOTE: 6-0

APPLICANT: FOREST-LAWN HOLSTEINS, INC.**FILE:** PLN21-15**DESCRIPTION:** MODIFY AN EXISTING CATTLE FEEDLOT**APPLICANT COMMENT**

Paul and Ashley Swenson were present. Mr. Swenson stated their existing facility is overcrowded and they do not have enough manure storage capacity. The proposal would alleviate both of these issues.

PUBLIC COMMENT

None.

PUBLIC TESTIMONY

None.

PUBLIC PARTICIPATION

None.

MOTIONAPPROVE WITH CONDITIONS ☐DENY ☐1STDavid Hermanson ☐
ChairDavid Wendinger ☐
Vice ChairMarie Dranttel ☐ **Commissioner**Terry Morrow ☐ **Commissioner, Alternate**Justin Laven ☒Ron Regenscheid ☐Dave Ubel ☐2NDDavid Hermanson ☐
ChairDavid Wendinger ☐
Vice ChairMarie Dranttel ☐ **Commissioner**Terry Morrow ☐ **Commissioner, Alternate**Justin Laven ☐Ron Regenscheid ☐Dave Ubel ☒**COMMISSIONER DISCUSSION**

Chair Hermanson recused himself from the hearing.

VOTE TO APPROVE REQUESTPASS ☒FAIL ☐

VOTE: 6-0

MOTION TO ADOPT FINDINGS OF FACT1STDavid Hermanson ☐
ChairDavid Wendinger ☐
Vice ChairMarie Dranttel ☒ **Commissioner**Terry Morrow ☐ **Commissioner, Alternate**Justin Laven ☐Ron Regenscheid ☐Dave Ubel ☐2NDDavid Hermanson ☐
ChairDavid Wendinger ☐
Vice ChairMarie Dranttel ☐ **Commissioner**Terry Morrow ☐ **Commissioner, Alternate**Justin Laven ☐Ron Regenscheid ☒Dave Ubel ☐**VOTE TO ADOPT FINDINGS OF FACT**PASS ☒FAIL ☐

VOTE: 6-0

APPLICANT: JOHN AND VALERIE RIEKE**FILE:** PLN21-16**DESCRIPTION:** MODIFY AN EXISTING SWINE FEEDLOT**APPLICANT COMMENT**

John and Valerie Rieke were present and had no comment.

PUBLIC COMMENT

None.

PUBLIC TESTIMONY

None.

PUBLIC PARTICIPATION

None.

MOTIONAPPROVE WITH CONDITIONS ☐DENY ☐1STDavid Hermanson ☐
ChairDavid Wendinger ☒
Vice ChairMarie Dranttel ☐ **Commissioner**Terry Morrow ☐ **Commissioner, Alternate**Justin Laven ☐Ron Regenscheid ☐Dave Ubel ☐2NDDavid Hermanson ☐
ChairDavid Wendinger ☐
Vice ChairMarie Dranttel ☐ **Commissioner**Terry Morrow ☐ **Commissioner, Alternate**Justin Laven ☒Ron Regenscheid ☐Dave Ubel ☐

COMMISSIONER DISCUSSION

None.

VOTE TO APPROVE REQUESTPASS ☒FAIL ☐

VOTE: 6-0

MOTION TO ADOPT FINDINGS OF FACT**1ST**David Hermanson ☐
ChairDavid Wendinger ☒
Vice ChairMarie Dranttel ☐ **Commissioner**Terry Morrow ☐ **Commissioner, Alternate**Justin Laven ☐Ron Regenscheid ☐Dave Ubel ☐**2ND**David Hermanson ☐
ChairDavid Wendinger ☐
Vice ChairMarie Dranttel ☒ **Commissioner**Terry Morrow ☐ **Commissioner, Alternate**Justin Laven ☐Ron Regenscheid ☐Dave Ubel ☐**VOTE TO ADOPT FINDINGS OF FACT**PASS ☒FAIL ☐

VOTE: 6-0

OTHER:**OLD BUSINESS**

None.

OTHER BUSINESS

Laven asked if there was a way to have an alternative meeting date scheduled in case weather prohibited meeting on the original date – as was the case in March of 2020. Landkamer noted there were scheduling and noticing concerns with designating alternative dates. The bylaws would also need to be amended. In the past several years there have been only two instances where meetings had to be postponed due to weather.

REVIEW OF PERMITS

The permits for the month of March were reviewed.

COMMUNICATIONS

None.

MOTION TO ADJOURN

10:18 P.M.

1STDavid Hermanson ☐
ChairDavid Wendinger ☒
Vice ChairMarie Dranttel ☐ **Commissioner**Terry Morrow ☐ **Commissioner, Alternate**Justin Laven ☐Ron Regenscheid ☐Dave Ubel ☐**2ND**David Hermanson ☐
ChairDavid Wendinger ☐
Vice ChairMarie Dranttel ☐ **Commissioner**Terry Morrow ☐ **Commissioner, Alternate**Justin Laven ☐Ron Regenscheid ☐Dave Ubel ☒**VOTE TO ADJOURN**PASS ☒FAIL ☐

VOTE: 6-0

**DAVID HERMANSON,
CHAIR****DATE****JON HAMMEL,
DEPUTY ZONING
ADMINISTRATOR/
PLANNER****DATE**



CONDITIONAL USE PERMIT

ESTABLISH A SWINE FEEDLOT

**NICK PETERS /
PETERS FAMILY, LLLP**

PLN21-20

NICOLLET COUNTY PLANNING & ZONING ADVISORY COMMISSION

| | |
|-------------------------|--|
| SUBJECT: | PLN21-20, Conditional Use Permit |
| APPLICANT: | Nick Peters |
| LANDOWNER: | Peters Family, LLLP |
| LOCATION: | Southwest 1/4 of the Northwest 1/4 of Section 32-110-27 in Oshawa Township |
| PARCEL NO: | 10.132.0200 |
| EXISTING ZONING: | Agricultural Preservation |
| HEARING DATE: | May 17, 2021 |

REQUEST

The applicant proposes to establish a swine feedlot with the construction of two total confinement barns measuring: 135' x 189' (25,515 square feet) and 184' x 217' (39,928 square feet). The 135' x 189' structure would be a farrowing barn. The 184' x 217' structure would be a gestation barn. The barns will have concrete underfloor liquid manure storage areas measuring: 135' x 189' x 2' (281,000 gallons) and 184' x 217' x 9' (2,256,000 gallons). The proposal also includes the construction of a connecting hallway, a load out, an office, and a compost building.

Proposed Feedlot Components

| Size | Structure Type | Animal Type | Number of Animals |
|------------------|--------------------------------|---------------------|-------------------|
| 135' x 189' | Total confinement barn | Swine over 300 lbs. | 473 |
| 135' x 189' x 2' | Underfloor manure storage area | | |
| 184' x 217' | Total confinement barn | Swine over 300 lbs. | 1,152 |
| 184' x 217' x 9' | Underfloor manure storage area | | |

The proposed facility would consist of 1,625 swine weighing over 300 pounds. The total number of animal units would be 650.

| Animal Type | Proposed # of Animals and Animal Units | |
|---------------------|--|------------|
| | Number | A.U. |
| Swine over 300 lbs. | 1,625 | 650 |
| TOTAL | 1,625 | 650 |

Existing Land Use:

The existing land use is agricultural. The property does not contain any existing structures. The property contains 40 acres of land and is zoned Agricultural Preservation.

Surrounding Land Use:

The surrounding land use is predominantly agricultural.

Access:

The proposed facility is located along 417th Avenue. The road authority is Oshawa Township. Prior to issuance of this conditional use permit the applicant must provide verification of access approval from the road authority.

Dead Animal Disposal:

The applicant's method of disposal is to compost.

Manure Management Plan:

A Manure Management Plan has been submitted in accordance with Minnesota Rules Section 7020.2225. The applicant has 873 spreading acres available. Only 93 spreading acres are required per year.

Manure Handling:

The manure from the total confinement barn will be stored in the below barn concrete pits. The manure will be emptied in the fall and will be transported and incorporated in accordance with Minnesota Pollution Control Agency rules.

Setbacks:

The proposal exceeds the County's requirements for development in the Agricultural Preservation zoning district. The proposed setbacks are as follows:

| Minimum Setbacks | | |
|---|-----------|-----------|
| Type | Required | Proposed |
| Front Yard (E) | 35' | 550' |
| Side Yard (N) | 20' | 780' |
| Side Yard (S) | 20' | 70' |
| Rear Yard (W) | 20' | 490' |
| OFFSET Odor Modeling 93% to non-associated dwelling (S) | 1,997' | 2,710' |
| OFFSET Odor Modeling 99% to City of Nicollet (SW) | 1.9 miles | 3.6 miles |
| Ditch (N) | 100' | 175' |

Sewage Treatment:

The office will have restroom and showering facilities. A sewage treatment design for the office will be required prior to issuance of a zoning permit for the proposed feedlot.

MINNESOTA POLLUTION CONTROL AGENCY STANDARDS

The project does not meet the large concentrated animal feeding operation (CAFO) animal number threshold nor the animal unit threshold for issuance of a state issued feedlot permit. The federal threshold is 2,500 or more swine weighing 55 pounds or more. The state threshold is 1,000 animal units or more. The proposal is for 1,625 swine weighing more than 300 pounds, which is equivalent to 650 animal units. It does not meet the aforementioned thresholds. The applicant intends to apply for a Construction Short Form Permit through Nicollet County.

NEIGHBOR NOTIFICATION

Property owners were notified of the request per the standards of Section 505 of the Zoning Ordinance and Minnesota State Statute 394.26.

CONDITIONAL USE PERMIT CRITERIA

1. Given the nature of the land, the requested use is compatible with the general welfare, public health and safety.

True, because:

- The proposed facility meets the applicable standards of Sections 505, 602, and 715 of the Zoning Ordinance for feedlots in the Agricultural Preservation zoning district.
- The size and design of the barn appears to be typical of feedlot developments within the county.
- The proposal appears to meet the applicable Minnesota Pollution Control Agency standards for swine feedlots.

2. The requested use will not create an unreasonably excessive burden on the existing roads or utilities.

True, because:

- The size and function of the proposed facility is not unreasonable for the surrounding infrastructure.
- It appears the existing public infrastructure is suited for agricultural development.
- Oshawa Township was noticed of the request, but did not provide comment.

3. The requested use is compatible with the surrounding area and will not significantly depreciate nearby properties.

True, because:

- The location is within an agricultural area.
- The proposal meets the required OFFSET setback from neighboring dwellings.

- 4. The structure and the use shall have an appearance that will not have an unreasonably adverse effect on nearby properties.**

True, because:

- The land use in the area is agricultural in nature.
- The barn sizes and function appear to be typical of feedlot development within the county.
- The proposal meets all applicable setbacks, including the front, side, and rear yard and OFFSET setbacks.

- 5. The requested use is consistent with the Nicollet County Land Use Ordinances.**

True, because:

- The requested use meets the applicable setbacks, standards, and requirements found in Sections 602 and 715 of the Zoning Ordinance for feedlots in the Agricultural Preservation zoning district.
- The request meets the standards of Section 505 of the Zoning Ordinance, pertaining to the approval and issuance of conditional use permits.

- 6. The requested use is not in conflict with the Nicollet County Comprehensive Plan.**

True, because:

- The plan notes the importance of agriculture to the county and to the local economy.
- The proposal is for an agricultural use within an existing agricultural area.

- 7. The requested use will not create an unreasonably adverse effect because of noise, odor, glare, or general unsightliness, for nearby property owners.**

True, because:

- The barns will be of a size and function that is typical for a swine feedlot.
- The proposal meets the required OFFSET setback.
- The applicable state standards for manure handling and manure management will be met.

- 8. The requested use is reasonably related to the existing land use and environment.**

True, because:

- The surrounding land use is agricultural.
- The site is located in an existing farm landscape.

9. There are no apparent unreasonable health risks posed to neighbors or the public in general.

True, because:

- The site meets the required OFFSET setback to nearby non-associated residences.
- The proposal will meet the applicable state standards for manure handling and management.
- The facility will follow Board of Animal Health regulations for the disposal of dead animals.

10. The requested use will/will not have an adverse effect upon public health, safety and welfare due to the following other factors:

Will Not – True, because:

- The request is proposed to meet the standards for feedlots in the Agricultural Preservation zone, with no apparent adverse effects to the public health, safety, and welfare.

RECOMMENDATIONS

If approved, staff recommends the following conditions be attached to the conditional use permit:

1. The applicant undertakes the project according to the plans and specifications submitted to the county with the application.
2. The zoning permit is invalid if the holder has not substantially completed the building within the period of time allowed on the zoning permit connected with this conditional use permit.
3. The conditional use permit will be periodically reviewed by the county to ensure compliance with the permit and permit conditions.
4. The county may enter onto the premises at reasonable times and in a reasonable manner to ensure the permit holder is in compliance with the conditions and all other applicable statutes, rules, and ordinances.
5. The applicant must provide, maintain, and follow an approved manure management plan under the guidelines set forth in Minnesota Rules Chapter 7020.2225.
6. Manure that is in liquid or slurry form is to be injected or spread and incorporated within 24 hours of spreading.

7. Manure when transported by truck/spreader to fields off site must be covered or in a leak proof tank to avoid any potential manure spills on public roads.
8. If required, the applicant must obtain a Department of Natural Resources Division of Waters' Water Appropriations Permit.
9. Dead animals must be disposed of in accordance with the Board of Animal Health regulations.
10. The applicant must notify Property Services at least three days prior to start of construction, including any related earth work.
11. If required, a Construction Stormwater permit must be obtained prior to start of construction.
12. Before construction begins, the applicants must have the appropriate county feedlot and zoning permits in hand.
13. The approved feedlot permit application, conditional use permit, and supporting information will remain on file with Property Services.
14. The applicants must maintain the described and necessary technology to meet the 93% and 99% OFFSET Annoyance Free Odor Rating.
15. Any solid waste associated with the construction of the proposed structures must meet all applicable regulations for the disposal of solid waste, including the Nicollet County Solid Waste Ordinance and Minnesota Pollution Control Agency Rules.
16. The applicant must submit access approval from the Road Authority prior to issuance of this conditional use permit.
17. Prior to the issuance of a zoning permit for the feedlot facility, a sewage treatment system design, prepared by a septic system designer licensed in the State of Minnesota, must be submitted and approved by Property Services.

Parcel No: 10.132.0200
Map No: 1332100002

Applicant: Nick Peters
Landowner: Peters Family, LLLP

PLN21-20

- ATTACHMENT A Application**
- ATTACHMENT B Criteria for Conditional Use Permit**
- ATTACHMENT C Location Map**
- ATTACHMENT D Aerial**
- ATTACHMENT E Neighbor Notification List**
- ATTACHMENT F OFFSET Model**
- ATTACHMENT G Documents Submitted by Applicant**
- G.1 Site Plan
- G.2 MPCA Permit Application
- G.3 Engineering Plans



PROPERTY SERVICES DIVISION
501 SOUTH MINNESOTA AVENUE, SAINT PETER MN 56082
507-934-7070

PLANNING & ZONING ADVISORY COMMISSION
APPLICATION

Total Fees: \$446.00

Map#: 1332100002
Parcel#: 101320200
Permit#: PLN21-00020
Date: April 23, 2021

Applicant: NICK PETERS, PETERS FAMILY LLLP, 41129 STATE HIGHWAY 99, NICOLLET MN 56074-0077
Phone:
Owner: PETERS FAMILY LLLP, 41129 STATE HIGHWAY 99, NICOLLET MN 56074-0077
Property Address: 0,
Abbreviated Legal Description: SW 1/4 OF NW 1/4 ACRES 40.00
Township: Oshawa Township

Record Type: Conditional Use

Category: Feedlot

Project Description: Establish a swine feedlot with the construction of two total confinement barns measuring 135' x 189' with a 135' x 189' x 2' underfloor manure storage area, and 184' x 217' with a 184' x 217' x 9' underfloor manure storage area. Project includes a connecting hallway and office area. The total number of animal units is 650. Ref: 505, 602, 715.

Planning Commission Hearing Date: 05/17/2021

Board of Commissioners Date: 05/25/2021



APPLICANT SIGNATURE

4/23/2021
DATE

ATTACHMENT A
Application



NICOLLET COUNTY PLANNING AND ZONING ADVISORY COMMISSION **CRITERIA FOR GRANTING A CONDITIONAL USE PERMIT**

Name of Applicant: Nick Peters
Property Owner: Peters Family, LLLP
Use Requested: Establish a swine feedlot

Date: May 17, 2021
File #: PLN21-20

FINDINGS OF FACT

Authority for issuance of conditional use permits is derived from Minnesota State Statute §394.301 and Nicollet County Zoning Ordinance, Section 505. The conditional use must maintain the health, safety, morals, and general welfare of the community.

1. Given the nature of the land, the requested use is compatible with the general welfare, public health and safety.

| | YES | NO | ABSTAINED | ABSENT | <u>WHY:</u> Size and design of barn is typical for feedlots in county. |
|-----------------|--------------------------|--------------------------|-------------------------------------|--------------------------|--|
| David Hermanson | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| David Wendinger | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Justin Laven | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Marie Dranttel | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Ron Regenscheid | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Dave Ubel | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

2. The requested use will not create an unreasonably excessive burden on the existing roads or utilities.

| | YES | NO | ABSTAINED | ABSENT | <u>WHY:</u> public infrastructure is suited for ag dev. |
|-----------------|--------------------------|--------------------------|-------------------------------------|--------------------------|---|
| David Hermanson | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| David Wendinger | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Justin Laven | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Marie Dranttel | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Ron Regenscheid | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Dave Ubel | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

3. The requested use is compatible with the surrounding area and will not significantly depreciate nearby properties.

| | YES | NO | ABSTAINED | ABSENT | <u>WHY:</u> meets GASET setback ag use in ag district |
|-----------------|--------------------------|--------------------------|-------------------------------------|--------------------------|---|
| David Hermanson | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| David Wendinger | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Justin Laven | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Marie Dranttel | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Ron Regenscheid | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Dave Ubel | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

4. The structure and the use shall have an appearance that will not have an unreasonably adverse effect on nearby properties.

| | YES | NO | ABSTAINED | ABSENT |
|-----------------|--------------------------|--------------------------|-------------------------------------|--------------------------|
| David Hermanson | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| David Wendinger | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Justin Laven | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Marie Dranttel | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ron Regenscheid | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dave Ubel | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

WHY: land use is ag in nature, meets all setbacks, typical feedlot in co.

5. The requested use is consistent with the Nicollet County Land Use Ordinances.

| | YES | NO | ABSTAINED | ABSENT |
|-----------------|--------------------------|--------------------------|-------------------------------------|--------------------------|
| David Hermanson | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| David Wendinger | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Justin Laven | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Marie Dranttel | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ron Regenscheid | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dave Ubel | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

WHY: meets setback standards and requirements of the zoning ordinance

6. The requested use is not in conflict with the Nicollet County Comprehensive Plan.

| | YES | NO | ABSTAINED | ABSENT |
|-----------------|--------------------------|--------------------------|-------------------------------------|--------------------------|
| David Hermanson | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| David Wendinger | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Justin Laven | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Marie Dranttel | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ron Regenscheid | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dave Ubel | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

WHY: plan notes importance of ag within the county and local economy.

7. The requested use will not create an unreasonably adverse effect because of noise, odor, glare, or general unsightliness, for nearby property owners.

| | YES | NO | ABSTAINED | ABSENT |
|-----------------|--------------------------|--------------------------|-------------------------------------|--------------------------|
| David Hermanson | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| David Wendinger | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Justin Laven | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Marie Dranttel | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ron Regenscheid | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dave Ubel | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

WHY: will meet state standards for manure handling and management.

8. The requested use is reasonably related to the existing land use and environment.

| | YES | NO | ABSTAINED | ABSENT | WHY: Surrounding land use and landscape is ag. |
|-----------------|--------------------------|--------------------------|-------------------------------------|--------------------------|--|
| David Hermanson | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| David Wendinger | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Justin Laven | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Marie Dranttel | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Ron Regenscheid | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Dave Ubel | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

9. There are no apparent unreasonable health risks posed to neighbors or the public in general.

| | YES | NO | ABSTAINED | ABSENT | WHY: meets all standards for manure handling and disposal of dead animals. |
|-----------------|--------------------------|--------------------------|-------------------------------------|--------------------------|--|
| David Hermanson | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| David Wendinger | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Justin Laven | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Marie Dranttel | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Ron Regenscheid | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Dave Ubel | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

10. The requested use will will not (Circle One) have an adverse effect upon public health, safety and welfare due to the following other factors:

| | YES | NO | ABSTAINED | ABSENT | WHY: meets all standards for the ag zone. |
|-----------------|--------------------------|--------------------------|-------------------------------------|--------------------------|---|
| David Hermanson | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| David Wendinger | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Justin Laven | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Marie Dranttel | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Ron Regenscheid | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Dave Ubel | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

SPECIAL CONDITIONS ARE LISTED ON THE RECORDED CONDITIONAL USE PERMIT AND IN THE RECORD

THE NICOLLET COUNTY PLANNING AND ZONING ADVISORY COMMISSION:

(☒ APPROVES) (☐ DENIES)

THE REQUESTED CONDITIONAL USE PERMIT

This decision is based on:

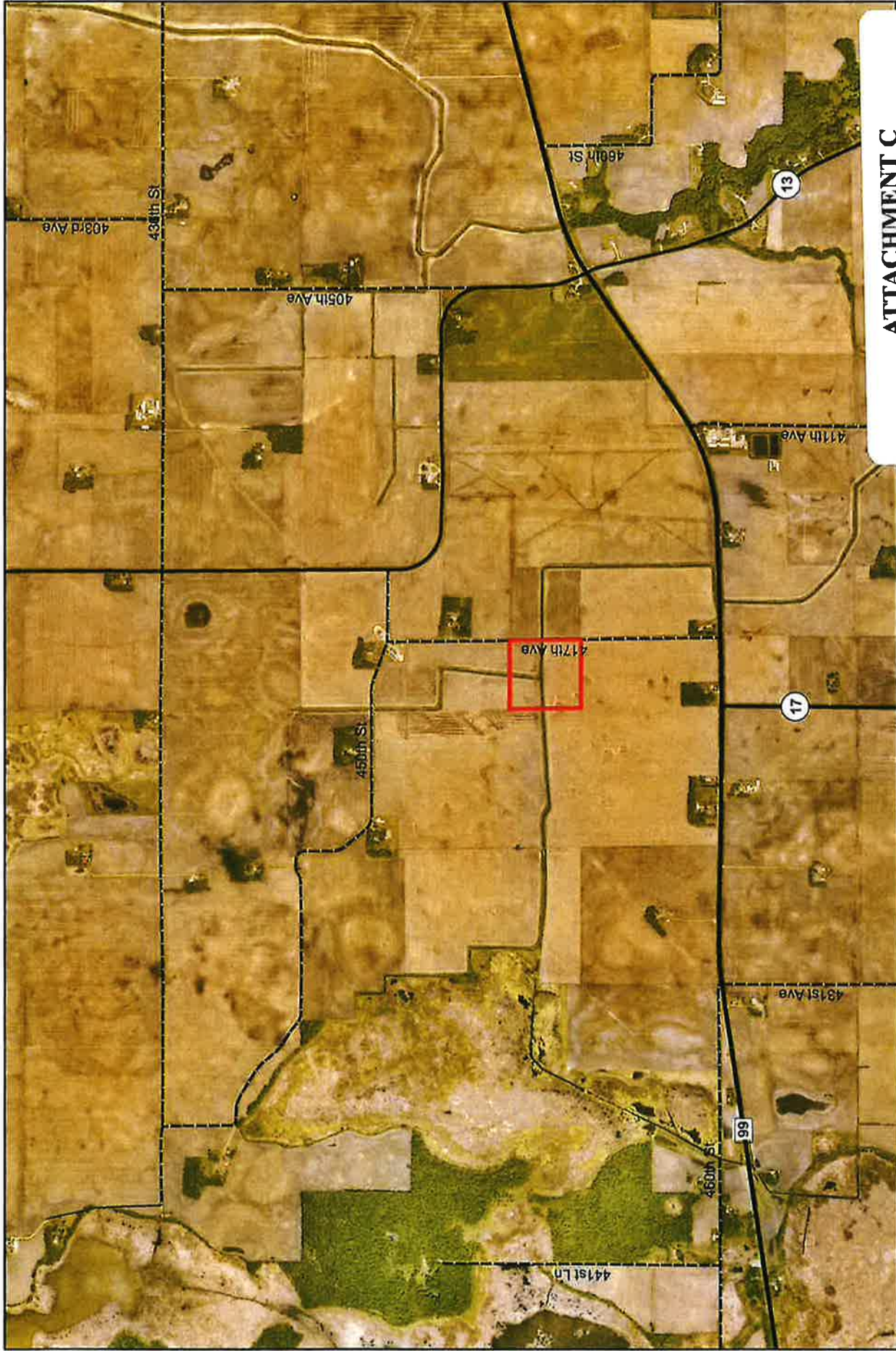
- ☒ Application
- ☒ Staff Report
- ☒ Pictures
- ☒ Information received at public hearing

Viewed by Members of Board:

- ☐ Hermanson
- ☐ Wendinger
- ☐ Laven
- ☐ Dranttel
- ☐ Regenscheid
- ☐ Ubel

Facts supporting the answer to each question above are hereby certified as the Findings of the Nicollet County Planning and Zoning Advisory Commission.

Date: _____ Chair: _____

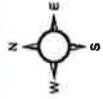


ATTACHMENT C

Location Map

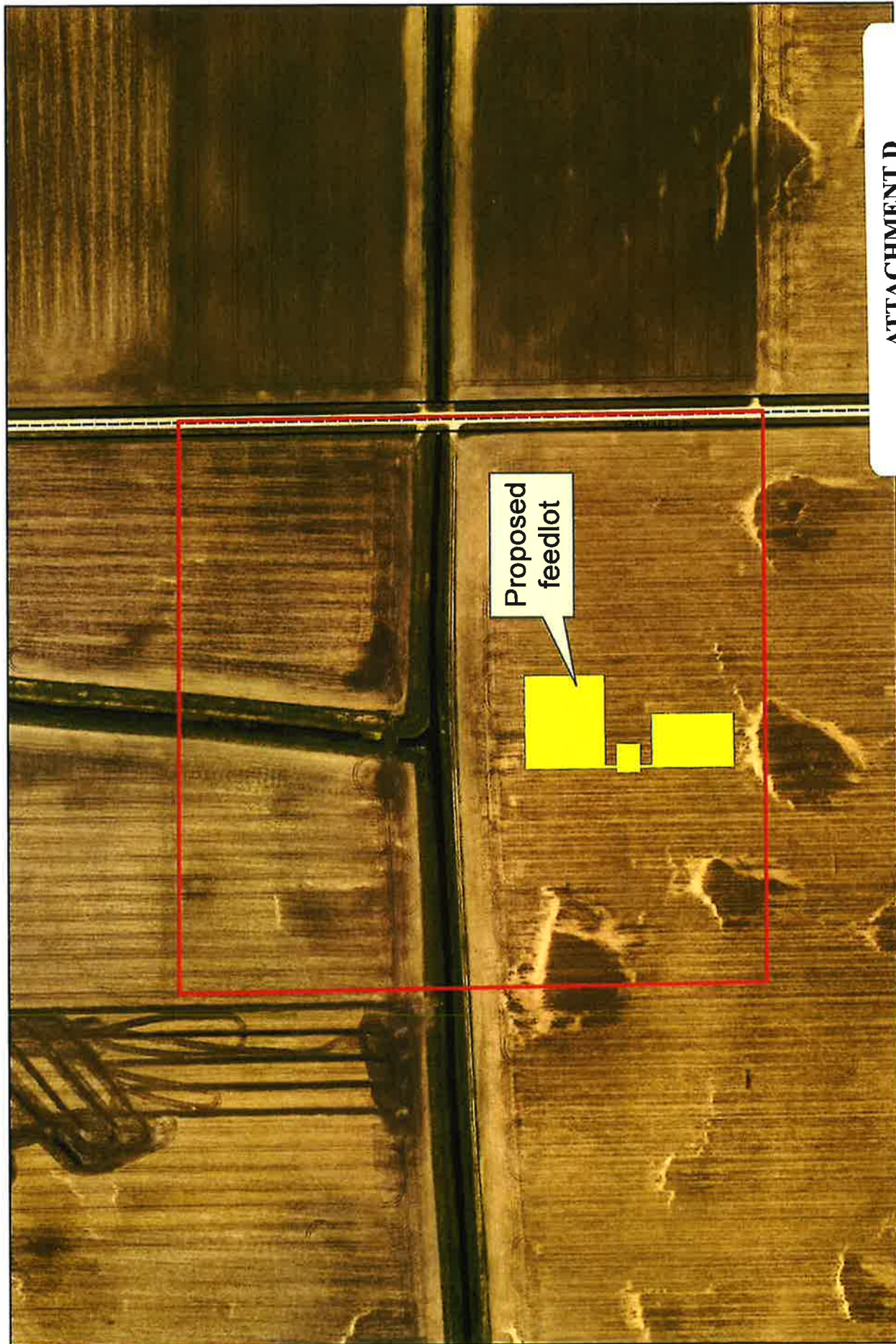
Name: _____

Date: _____



Disclaimer: The information herein is intended to be a true representation of available records. However, there is no guarantee to the user as to the accuracy, suitability, or reliability of this data for any purpose. The Property Services Division of Nicollet County assumes no responsibility for actual or consequential damage incurred as a result of any user's reliance on this data.

1:30,000 1 inch = 2,500 feet
0 1,200 2,400 Feet

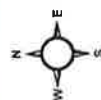


ATTACHMENT D

Aerial

Name: _____

Date: _____



0 150 300 Feet

Disclaimer: The information herein is intended to be a true representation of available records. However, there is no guarantee to the user as to the accuracy, suitability, or reliability of this data for any purpose. The Property Services Division of Nicollet County assumes no responsibility for actual or consequential damage incurred as a result of any user's reliance on this data.

1:3,600 1 inch = 300 feet

JEREMY & KARI ARNDT
42472 STATE HIGHWAY 99
NICOLLET MN 56074

DOUGLAS EDWARDS
41654 STATE HIGHWAY 99
SAINT PETER MN 56082

FARMERS ELEVATOR COMPANY
37491 COUNTY ROAD 15
SAINT PETER MN 56082

TIM HULKE
42022 STATE HIGHWAY 99
SAINT PETER MN 56082

CHARLES & KELLY MANS
41607 470TH ST
NORTH MANKATO MN 56003

MARTENS FAMILY TRUST & T MARTENS
& S COLLINS & S BUSER
44007 478TH ST
NICOLLET MN 56074

TASHINA OACHS
42380 STATE HIGHWAY 99
NICOLLET MN 56074-4334

PETERS FAMILY LLLP
41129 STATE HIGHWAY 99
SAINT PETER MN 56082

NICHOLAS & EMILY PETERS
45047 417TH AVE
SAINT PETER MN 56082

JEREMY POLLOCK
41800 450TH ST
SAINT PETER MN 56082

CLIFFORD WENNER
44891 COUNTY ROAD 13
SAINT PETER MN 56082

GARY WENNER
44891 COUNTY ROAD 13
SAINT PETER MN 56082

OSHAWA TOWNSHIP
36601 450TH LN
SAINT PETER MN 56082

ATTACHMENT E
Neighbor Notification List

Odor From Feedlots Setback Estimation Tool (OFFSET)

2/19/2021
Peters Family Farm Inc.
TBD
13-32-100-002
Proposed Swine 650 AU

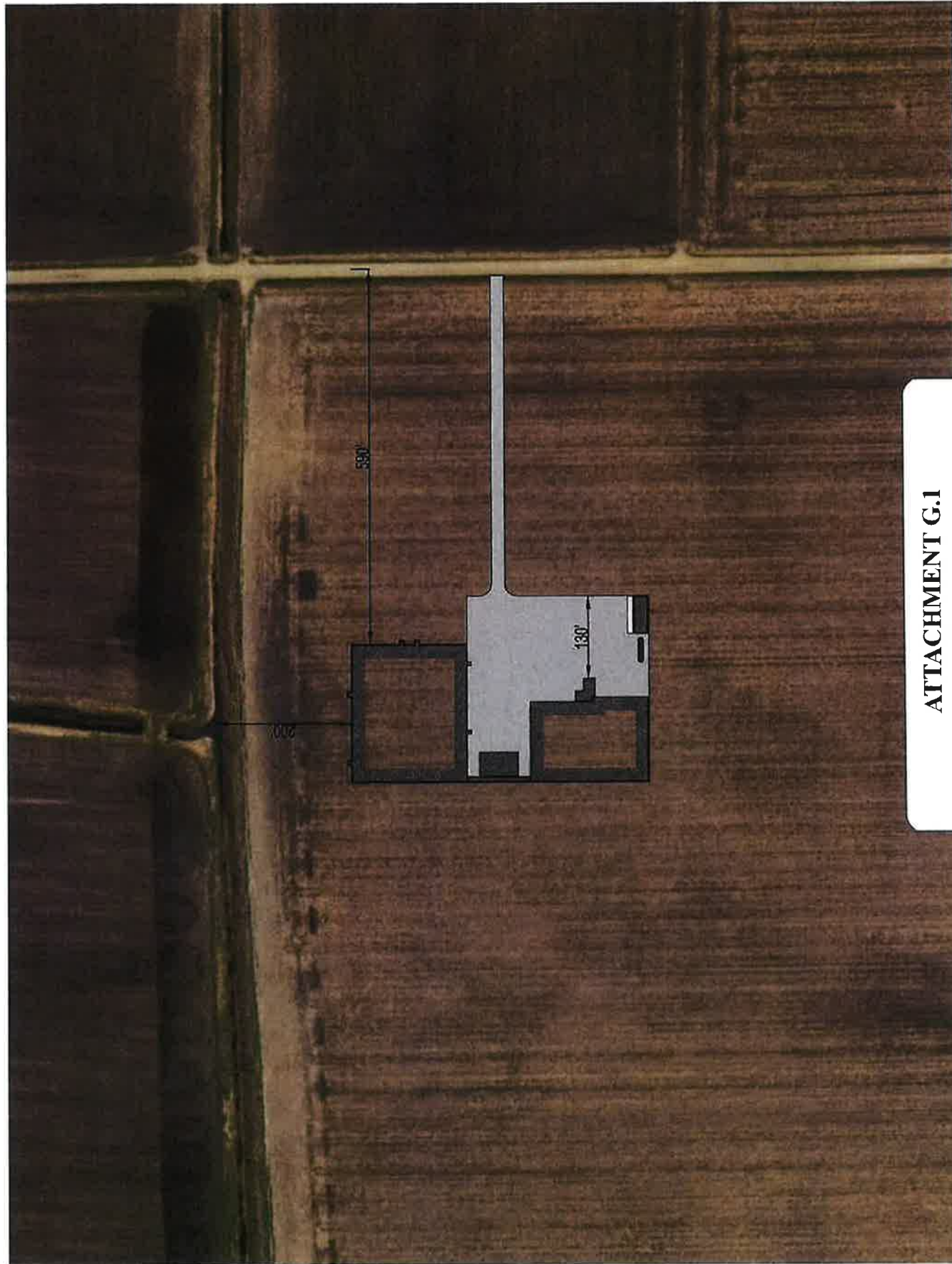
| Source | width (ft) | length (ft) | # of source | Odor emission # | Odor control factor | Odor emission factor |
|--|------------|-------------|-------------|-----------------|---------------------|----------------------|
| Source 1 Barn #1- Swine Farrow Pull Plug | 125 | 189 | 1 | 14 | 1 | 33.08 |
| Source 2 Barn #2 - Swine Gestation Deep Pit | 184 | 214 | 1 | 50 | 1 | 196.88 |
| Source 3 | | | | | | |
| Source 4 | | | | | | |
| Source 5 | | | | | | |
| Total odor emission factor | | | | | | 229.96 |

Distance to nearest non accessory dwelling:

| |
|---------------------|
| 3435' to ne |
| 3940' to n |
| 4015' to nw |
| 4180' to ne |
| 2710' to s |
| 2790' to se |
| 3450' to sw |
| 3845' to se |
| 18,800' to Nicollet |

| Annoyance free level | Setbacks (feet) | Setbacks (mile) |
|----------------------|-----------------|-----------------|
| 99% | 10159.65 | 1.92 |
| 98% | 6194.14 | 1.17 |
| 97% | 3964.47 | 0.75 |
| 96% | 3066.15 | 0.58 |
| 94% | 2196.85 | 0.42 |
| 93% | 1996.65 | 0.38 |
| 91% | 1608.01 | 0.30 |

Note: Frequencies 99%, 98%, 97%, 95%, 93% are equivalent to 7, 14, 22, 36, 50 hrs. /mo, respectively



ATTACHMENT G.1
Site Plan



520 Lafayette Road North
St. Paul, MN 55155-4194

Animal feedlot or manure storage area permit application

CSF and Interim Permit Program

Doc Type: Permit Application

Applicability: Use this form to obtain, modify, or extend the term of a construction short form (CSF) or interim permit.
Keep a copy of this application form and all submittals for your records.

After completing and signing this form, submit it and any required enclosures as instructed below:

For facilities located in a delegated county, send the signed form and any enclosures to the County Feedlot Officer (CFO).
All other facilities must submit this form and any enclosures to the Minnesota Pollution Control Agency (MPCA) as follows:

- Scan and email the signed form and any enclosures to FeedlotSubmittal.pca@state.mn.us.
- If submission via email is not possible, you can mail the signed form and any enclosures to:

Attn: Feedlot Master File Staff
Minnesota Pollution Control Agency
18 Wood Lake Drive SE
Rochester, MN 55904

I. Permit type and reason for application

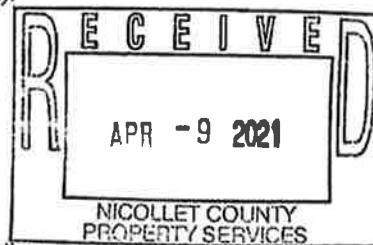
Feedlot Registration Number: TBD

Please indicate which type of feedlot permit you are applying for (choose only one):

- ☒ Construction Short Form ☐ Interim (correcting a pollution hazard)

Please indicate the reason for the permit application (choose only one):

- ☒ New Permit
(No existing CSF or interim permit)
☐ Permit Modification
(Changes to sites with an existing CSF or interim permit)
☐ Permit Extension - Current CSF or Interim Permit number: _____
(Work not completed prior to permit expiration)



Indicate below the reason(s) the work may not be completed prior to permit expiration

Estimated amount of time required to complete the work: _____ ☐ days ☐ months

Note: The length of the extension is limited to 24 months for CSF permits and 90 days for interim permits

A permit extension request only requires completion of pages 1 and 6 of this application form (the remaining pages can be left blank).

Note: When the notice to neighbors and property owners is applicable (page 6) the content of the notice must include the date the original permit was issued and the new proposed completion date as well as the normally required information.

II. Owner's name(s) and address(es) - (All partners of a Limited Liability Partnership (LLP) must be listed.)

Primary owner - Will be used as the mailing address

Name: Peters Family Farm Inc.
Address: 41129 State Hwy 99
City: St Peter State: MN
Phone: 507-381-5256 Zip: 56082
Email: petersfamilyfarm1@gmail.com

Additional owner - attach additional sheets as necessary

Name: _____
Address: _____
City: _____ State: _____
Phone: _____ Zip: _____
Email: _____

Note: The term owner includes all persons having possession, control, or title to an animal feedlot or manure storage area (including lessees or renters). All owners must be listed. Attach to this application the names, addresses, and phone numbers of all additional owners.

III. Facility name and site address

Site Name: Peters Family Farm Inc.
☐ Facility is a MN Ag Water Quality Certified Farm (MAWQCP)
Complete if facility address is different than the primary owner address:
Street: 45647 Ave <TBD 7
City: St Peter State: MN
Phone: 507-381-5256 Zip: 56082

Contact person for day-to-day activities

Name: Nick Peters
Street: 41129 State Hwy 99
City: St Peter State: MN
Phone: 507-381-5256 Zip: 56082
Cell phone: _____
Email: petersfamilyfarm1@gmail.com
(General letters/notices may be sent by email where one is indicated.)

ATTACHMENT G.2
MPCA Permit Application

IV. Facility location

County: Nicollet

Township name: Oshawa

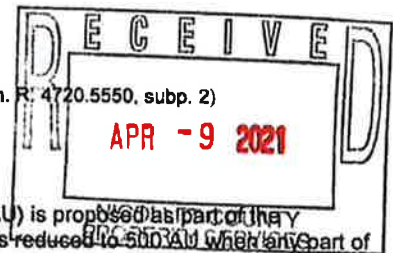
| Township (26 - 71 or 101 - 168) | Range (1 - 51) | Section (1 - 36) | ¼ Section (160 acre) (NW, NE, SW, SE) | ¼ of ¼ Section (40 acre) (NW, NE, SW, SE) |
|------------------------------------|-------------------|---------------------|--|--|
| T 109 N | R 27 W | 32 | SW ¼ of the NW ¼ | |

NW

SW

V. Sensitive features

- Is any part of the facility within 1,000 feet of any type of surface waters or tile intake? ☒ Yes ☐ No
If Yes, select all types below
☐ Lake ☐ River ☐ Stream (Perennial or Intermittent) ☒ Tile Intake
☐ Pond ☐ Creek ☒ Ditch ☐ Wetland ☐ Calcareous Fen ☐ Unknown
- Is any part of the facility located within 300 feet of a river/stream? ☐ Yes ☒ No
- Is any part of the facility located within a delineated flood plain (100 year flood)? ☐ Yes ☒ No
- Is any part of the facility located within designated shoreland? ☐ Yes ☒ No
- Is any part of the facility located within 1,000 feet of a karst feature? ☐ Yes ☒ No
(sinkholes, caves, disappearing springs, resurgent springs, karst windows, dry valleys, or blind valleys)
If Yes, complete a. and b. below:
 - Are there 4 or more sinkholes within 1,000 feet? ☐ Yes ☒ No
 - Is any part of the facility within 300 feet of a known sinkhole? ☐ Yes ☒ No
- Is any part of the facility located within 1,000 feet of the following types of wells? ☐ Yes ☒ No
If Yes, select the applicable well type below:
 - ☐ a community water supply well
 - ☐ a well serving a public school as defined under Minn. Stat. § 120A.05
 - ☐ a well serving a private school excluding home school sites
 - ☐ a well serving a licensed child care center where the well is vulnerable (Minn. R. 4720.5550, subp. 2)



VI. Environmental Review (complete when construction or expansion is proposed)

Mandatory environmental review is required when the addition of 1,000 or more animal units (AU) is proposed as part of the construction/expansion at any facility. The threshold when environmental review is mandatory is reduced to 500 AU when any part of the facility is located within a "sensitive area". The facility is within a sensitive area when any of the following apply.

- Any part of the facility is within a delineated floodplain (yes to question 3 above)
- Any part of the facility is within designated shoreland (yes to question 4 above)
- Any part of the facility is within 1,000 feet of a karst feature (yes to question 5 above)
- Any part of the facility is within a vulnerable drinking water supply management area
- Any part of the facility is within a federal, state, or local wild and scenic river district
- Any part of the facility is located within the Minnesota River Project Riverbend area or the Mississippi headwaters area

Additionally mandatory environmental review is required for "Phased actions". Phased actions are defined under Minnesota law (Minn. R. ch. 4410) as two or more projects located in the same geographic area and constructed sequentially within three years of each other by the same proposer. When this is the case, the animal units from all projects are combined to determine if environmental review is required. The following will assist the MPCA to evaluate if your project qualifies as a "phased action".

Do you have ownership interest in another livestock operation that was constructed/expanded within the past three years or are you substantially certain you will be constructing/expanding another livestock operation within the next three years?

☐ Yes ☒ No

If Yes, how far away (straight-line distance) is it located from the project proposed in this application? _____ miles

There are also rule provisions to require completion of the environmental review process in the event of a citizen petition or upon the discretion of the MPCA. Please see the MPCA fact sheet entitled "When is Environmental Review Required for Feedlots" (available on the MPCA website at <https://www.pca.state.mn.us/quick-links/environmental-review> and/or Minn. R. 4410 for further details.

VII. Animal numbers and animal unit (AU) calculation

Complete the table below to identify the maximum number of animals housed at that facility. All animal numbers and animal sizes used to complete this table should reflect the animal holding capacity of the facility even if the facility does not currently house or propose to house that number of animals. At no time is the number of animals at the facility allowed to exceed the capacity provided below without first obtaining a permit or permit modification.

Current Capacity - List the current head count capacity for each animal type in column 3 below. For sites with a permit, this should match the currently permitted number of animals. Next, multiply the AU Factor in column 2 by the number of animals listed in column 3 to get the *Current AU Capacity* for each animal type (column 4). Finally, add together all AU's in column 4 to get a total at the bottom of the chart. *If this application is for a brand-new feedlot site leave columns 3 and 4 blank. (ie. bare piece of ground)*

Final Capacity - List the final head count capacity for each animal type in column 5 below. This number should include current animals plus or minus any expansion or reduction in each animal type. This should reflect the maximum AU capacity requested with this permit application. Next, multiply the AU Factor in column 2 by the number of animals listed in column 5 to get the *Final AU Capacity* for each animal type (column 6). Finally, add together all AU's in column 6 to get a total at the bottom of the chart.

| 1. Animal type | 2. Animal unit factor | Current facility capacity | | Final facility capacity (Current +/- Changes) | |
|--|--------------------------|---------------------------|--|--|--|
| | | 3. Head count | 4. Animal units = column 2 x column 3 | 5. Head count | 6. Animal units = column 2 x column 5 |
| A. Dairy cattle | | | | | |
| Mature cow (milked or dry) over 1,000 lbs. | 1.4 | | | | |
| Mature cow (milked or dry) under 1,000 lbs. | 1.0 | | | | |
| Heifer | 0.7 | | | | |
| Calf | 0.2 | | | | |
| B. Veal | | | | | |
| Veal | 0.2 | | | | |
| C. Beef cattle | | | | | |
| Slaughter steer/heifer, stock cow, or bull | 1.0 | | | | |
| Feeder cattle (stocker or backgrounding), heifer | 0.7 | | | | |
| Cow and calf pair | 1.2 | | | | |
| Calf (weaned) | 0.2 | | | | |
| D. Swine | | | | | |
| Over 300 lbs. | 0.4 | | | 1625 | 650 |
| Between 55 and 300 lbs. | 0.3 | | | | |
| Under 55 lbs. | 0.05 | | | | |
| E. Horses | | | | | |
| Horse | 1.0 | | | | |
| F. Sheep | | | | | |
| Sheep or Lamb | 0.1 | | | | |
| G. Chickens with a liquid manure system | | | | | |
| Layer Hens or Broilers | 0.033 | | | | |
| H. Chickens with a dry manure system | | | | | |
| Broilers over 5 lbs. | 0.005 | | | | |
| Broilers under 5 lbs. | 0.003 | | | | |
| Layer Hens over 5 lbs. | 0.005 | | | | |
| Layer Hens under 5 lbs. | 0.003 | | | | |
| I. Turkeys | | | | | |
| Over 5 lbs. | 0.018 | | | | |
| Under 5 lbs. | 0.005 | | | | |
| J. Ducks | | | | | |
| Duck (with a liquid manure handling system) | 0.01 | | | | |
| Duck (with a dry manure handling system) | 0.01 | | | | |
| K. Animals not listed in A to J (AU factor in column 2 = average weight of the animal type divided by 1,000 lbs.) | | | | | |
| Animal type: | | | | | |
| Total animal unit capacity | | | Current AU capacity | | Final AU capacity |
| Add all numbers in column 4 for Current AU total | | | | | 650 |
| Add all numbers in column 6 for Final AU total | | | | | |

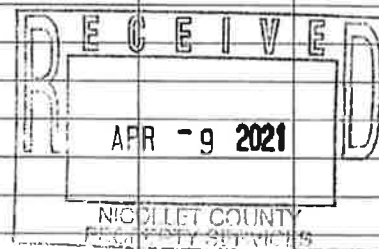
VIII. Animal holding areas

Complete the table below for all your animal holding areas.

If you have more than six animal holding areas on your site, continue your list on an additional copy of this page.

| Animal holding area ID | List each animal holding area in a separate column | | | | | |
|--|---|---|--|--|--|--|
| Facility Site Sketch ID (i.e., #1, A, Barn 1) | | | | | | |
| Status: (check one box only) | <input checked="" type="checkbox"/> Proposed | <input checked="" type="checkbox"/> Proposed | <input type="checkbox"/> Proposed | <input type="checkbox"/> Proposed | <input type="checkbox"/> Proposed | <input type="checkbox"/> Proposed |
| Proposed - not permitted previously | <input type="checkbox"/> Approved | <input type="checkbox"/> Approved | <input type="checkbox"/> Approved | <input type="checkbox"/> Approved | <input type="checkbox"/> Approved | <input type="checkbox"/> Approved |
| Approved - permitted but not yet operational | <input type="checkbox"/> Existing | <input type="checkbox"/> Existing | <input type="checkbox"/> Existing | <input type="checkbox"/> Existing | <input type="checkbox"/> Existing | <input type="checkbox"/> Existing |
| Existing - current operational component | <input type="checkbox"/> Modifying | <input type="checkbox"/> Modifying | <input type="checkbox"/> Modifying | <input type="checkbox"/> Modifying | <input type="checkbox"/> Modifying | <input type="checkbox"/> Modifying |
| Modifying - change to a permitted component | <input type="checkbox"/> Eliminating | <input type="checkbox"/> Eliminating | <input type="checkbox"/> Eliminating | <input type="checkbox"/> Eliminating | <input type="checkbox"/> Eliminating | <input type="checkbox"/> Eliminating |
| Distance to nearest well (ft.) | | | | | | |
| Pasture Access | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Type of animal holding areas (indicate dimensions and floor type) | Write approximate dimensions in feet in the space below (width x length or area with units for irregular shapes) | | | | | |
| Total confinement barn (slatted floor) | 134' 4" x 189' | 184' x 217' | | | | |
| Total confinement barn (solid floor) | | | | | | |
| Partial confinement barn | | | | | | |
| Open lot with runoff controls | | | | | | |
| Open lot without runoff controls | | | | | | |
| Animal Holding Area Floor Type (check all that apply) | <input checked="" type="checkbox"/> Concrete <input type="checkbox"/> Asphalt <input type="checkbox"/> Soil <input type="checkbox"/> Other | <input checked="" type="checkbox"/> Concrete <input type="checkbox"/> Asphalt <input type="checkbox"/> Soil <input type="checkbox"/> Other | <input type="checkbox"/> Concrete <input type="checkbox"/> Asphalt <input type="checkbox"/> Soil <input type="checkbox"/> Other | <input type="checkbox"/> Concrete <input type="checkbox"/> Asphalt <input type="checkbox"/> Soil <input type="checkbox"/> Other | <input type="checkbox"/> Concrete <input type="checkbox"/> Asphalt <input type="checkbox"/> Soil <input type="checkbox"/> Other | <input type="checkbox"/> Concrete <input type="checkbox"/> Asphalt <input type="checkbox"/> Soil <input type="checkbox"/> Other |

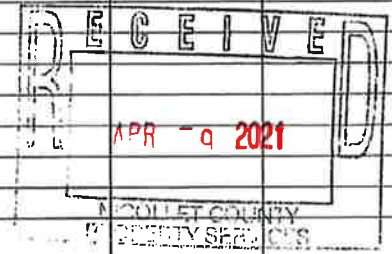
| Animal numbers | Indicate the maximum capacity (number of animals) of each animal holding area | | | | | |
|--|---|------|--|--|--|--|
| The total number of all animals listed should match the final animal numbers listed on page 3. | | | | | | |
| Mature dairy cows (over 1,000 lbs.) | | | | | | |
| Mature dairy cows (under 1,000 lbs.) | | | | | | |
| Dairy heifers | | | | | | |
| Dairy calves | | | | | | |
| Veal | | | | | | |
| Slaughter steer/heifer, stock cow or bull | | | | | | |
| Feeder cattle-stocker/background/heifer | | | | | | |
| Cow and calf pair | | | | | | |
| Beef calves (weaned) | | | | | | |
| Swine over 300 lbs. | 473 | 1152 | | | | |
| Swine between 55 and 300 lbs. | | | | | | |
| Swine under 55 lbs. | | | | | | |
| Horses | | | | | | |
| Sheep or lamb | | | | | | |
| All chickens with liquid manure system | | | | | | |
| Broiler chickens over 5 lbs. - dry system | | | | | | |
| Broiler chickens under 5 lbs. - dry system | | | | | | |
| Laying hens over 5 lbs. - dry system | | | | | | |
| Laying hens under 5 lbs. - dry system | | | | | | |
| Turkeys - over 5 lbs. | | | | | | |
| Turkeys - under 5 lbs. | | | | | | |
| Ducks | | | | | | |
| Other: | | | | | | |



IX. Manure handling, feed storage, and dead animal areas

Complete the table below for your manure storage, feed/silage storage areas and dead animal disposal areas on your site. If you have more than six manure storage, feed/silage storage, and dead animal management areas on your site, continue your list on an additional copy of this page.

| Manure, feed, or dead animal areas | | List each manure handling, feed storage, and dead animal area in a separate column | | | | | |
|--|--|--|--|--|--|--|--|
| Facility Site Sketch ID (i.e., #1, A, Basin 1) | | | | | | | |
| Status: (check one box only) | <input checked="" type="checkbox"/> Proposed | <input checked="" type="checkbox"/> Proposed | <input type="checkbox"/> Proposed | <input type="checkbox"/> Proposed | <input type="checkbox"/> Proposed | <input type="checkbox"/> Proposed | <input type="checkbox"/> Proposed |
| Proposed - not permitted previously | <input type="checkbox"/> Approved | <input type="checkbox"/> Approved | <input type="checkbox"/> Approved | <input type="checkbox"/> Approved | <input type="checkbox"/> Approved | <input type="checkbox"/> Approved | <input type="checkbox"/> Approved |
| Approved - permitted but not yet operational | <input type="checkbox"/> Existing | <input type="checkbox"/> Existing | <input type="checkbox"/> Existing | <input type="checkbox"/> Existing | <input type="checkbox"/> Existing | <input type="checkbox"/> Existing | <input type="checkbox"/> Existing |
| Existing - current operational component | <input type="checkbox"/> Modifying | <input type="checkbox"/> Modifying | <input type="checkbox"/> Modifying | <input type="checkbox"/> Modifying | <input type="checkbox"/> Modifying | <input type="checkbox"/> Modifying | <input type="checkbox"/> Modifying |
| Modifying - change to a permitted component | <input type="checkbox"/> Eliminating | <input type="checkbox"/> Eliminating | <input type="checkbox"/> Eliminating | <input type="checkbox"/> Eliminating | <input type="checkbox"/> Eliminating | <input type="checkbox"/> Eliminating | <input type="checkbox"/> Eliminating |
| Distance to nearest well (ft.) | | | | | | | |
| Type of liquid manure or process wastewater storage/treatment areas (indicate dimensions) | | Write approximate top dimensions in feet in the space below (width x length x depth or volume with units for irregular shapes) | | | | | |
| Earthen or GCL lined basin | 134' x 127' x 1.99' x 2' | 127' x 127' x 1.99' x 2' | | | | | |
| Below barn concrete tank | 281,000 gal | 27,256,000 gal | | | | | |
| In-ground concrete tank/basin (outdoor) | | 2,256,000 | | | | | |
| Above-ground concrete tank | | | | | | | |
| Synthetic lined (HDPE, EPDM, etc.) basin | | | | | | | |
| Steel tank (i.e., slurry-store) | | | | | | | |
| Composite lined (2 liner types) basin/tank | | | | | | | |
| Vegetated Infiltration Area | | | | | | | |
| Other (describe): | | | | | | | |
| Type of solid manure, feed storage, and dead animal areas (indicate dimensions and floor type) | | Write approximate dimensions in feet in the space below (width x length or area with units for irregular shapes) | | | | | |
| Permanent Stockpile | NO | | | | | | |
| Dead Animal Management Area | 24x60 | | | | | | |
| Covered Feed Storage Area | bulk bins | | | | | | |
| Uncovered Feed Storage Area | NO | | | | | | |
| Sweet Corn Silage Storage | | | | | | | |
| Storage Pad Area | NO | | | | | | |
| Tonnage on site at any one time | | | | | | | |
| Other (describe): | | | | | | | |
| Stockpile, Feed Storage, or Mortality Area Floor/Liner Type (check all that apply) | <input type="checkbox"/> Concrete <input type="checkbox"/> Asphalt <input type="checkbox"/> Soil <input type="checkbox"/> Other | <input type="checkbox"/> Concrete <input type="checkbox"/> Asphalt <input type="checkbox"/> Soil <input type="checkbox"/> Other | <input type="checkbox"/> Concrete <input type="checkbox"/> Asphalt <input type="checkbox"/> Soil <input type="checkbox"/> Other | <input type="checkbox"/> Concrete <input type="checkbox"/> Asphalt <input type="checkbox"/> Soil <input type="checkbox"/> Other | <input type="checkbox"/> Concrete <input type="checkbox"/> Asphalt <input type="checkbox"/> Soil <input type="checkbox"/> Other | <input type="checkbox"/> Concrete <input type="checkbox"/> Asphalt <input type="checkbox"/> Soil <input type="checkbox"/> Other | <input type="checkbox"/> Concrete <input type="checkbox"/> Asphalt <input type="checkbox"/> Soil <input type="checkbox"/> Other |



X. Changes to groundwater monitoring plan (complete only if applicable)

If groundwater monitoring is required at the facility, this application can request changes to the MPCA-approved groundwater monitoring plan. In order to request changes to the groundwater monitoring plan, please indicate the type of change requested.

- ☐ Elimination of monitoring
 ☐ Change to sampling frequency
☐ Change to sample testing protocol
 ☐ Other

When a change is requested, please include with this permit application documentation from a qualified professional that provides a technical analysis and justification for the requested changes.

XI. Non-delegated county public meeting minutes (complete only if applicable)

A county which has not accepted delegation of the feedlot program must hold a public meeting prior to issuance of a feedlot permit by the MPCA for an animal feedlot with a capacity of 300 or more animal units.

Date meeting has occurred or is scheduled to occur: _____

Verification of public meeting.

A copy of the meeting minutes must be provided to the MPCA for verification of completion prior to permit issuance.

XII. 500 or more AU: Notice to residents and property owners within 5,000 feet

When required. A notice is required in *either* of the following situations:

- **Construction of a new** feedlot, or manure storage area, which will have a capacity of 500 AU or more.
- **Expansion of an existing** feedlot, or manure storage area, which currently has, or will have upon completion of the expansion, a capacity of 500 AU or more.

Notice methods. The owner shall not less than 20 business days before the anticipated issuance date of the permit, provide notice to each resident and each owner of real property within 5,000 feet of the perimeter of the proposed facility. This notice *must* include, at a minimum, the information provided in Minn. R. 7020.2000, subp.4.

An example notice can be found in the factsheet *Permit Notification Requirements – Feedlots with more than 500 Animal Units* available on the MPCA website <https://www.pca.state.mn.us/sites/default/files/wq-f3-09.pdf>.

Verification of notice. The MPCA must verify that this notice has been completed prior to permit issuance. Documentation that this notice has been completed can be provided with the permit application (preferred) or submitted at a later date, prior to permit issuance.

When the notice has been completed prior to this application

Please include with this application one of the following to provide verification that the required notice has been completed:

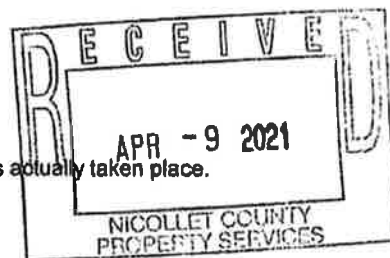
- An affidavit of publication from a newspaper of general circulation used to provide this notification.
- A list of all parties, with their location, that were notified by certified mail and copies of all signed mail return receipts.
- A list of all parties, with their location, that were personally visited with a date and signature from each party and certification signed by a notary public indicating in detail what was discussed.

When the notice has not been completed prior to this application

Please include with this permit application both of the following:

- A copy of the content of the notification
- Date notification is scheduled to occur: _____

Note: The permit cannot be issued prior to receiving verification that the notice has actually taken place.
This verification must be one of the three items listed above.



XIII. Certifications and signature

Notification to local officials

The Applicant certifies that, if the application includes construction of a new facility or expansion of an existing facility, all local zoning authorities have been notified in accordance with Minn. R. 7020.2000 subp. 5.

Construction Stormwater (CSW) Requirements

The Applicant certifies that, if construction will disturb 5 or more acres, they have made a separate application for a CSW permit. For construction activities that disturb at least 1 acre but less than 5 acres, the Applicant certifies to comply with the requirements of the current CSW NPDES general permit (Minn. R. 7090.2020 provides permit coverage even though no application has been made).

Need for NPDES or SDS permit

If the MPCA determines that a NPDES or SDS permit is required, the Applicant certifies that this application will serve as an application for a NPDES or SDS permit, as appropriate. The Applicant agrees to submit additional information, as requested by the MPCA, in order to complete the NPDES or SDS permit application process including payment of the applicable permit application fee.

Applicant Signature

I hereby certify that the design, construction, and operation of the facility will be in accordance with this application and plans, specifications, reports, and related communications approved by the MPCA, and in accordance with applicable permit conditions or regulations/standards of the MPCA. I also certify under penalty of law that this document and all attachments were prepared under my direction or supervision and the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

The person that signs this application must be one of the following:

- A. For a corporation, a principal executive officer of at least the level of vice president
- B. For a partnership, a general partner
- C. For a sole proprietorship, the proprietor

Print name: Nick Petrus

Print official title: Owner

Office phone: _____

Cell phone: 507-381-5256

Signature: [Handwritten Signature]

Date: 4/9/2021

To sign up for electronic communications including the MPCA feedlot newsletters, please go to the MPCA website at <https://public.govdelivery.com/accounts/MNP/CA/subscriber/new>.

Required enclosures (Permit applications submitted without all required enclosures are incomplete.)

All forms are available on the CSF & Interim permits page of the MPCA feedlot program website at:
<https://www.pca.state.mn.us/feedlots>

- ☐ A. A site sketch/aerial photograph indicating the location of the existing and proposed facility components.
- ☒ B. A Manure/Nutrient Management Plan (MMP) – The following are optional forms to assist with MMP development:

When **all** manure is transferred to another entity for utilization, complete a MMP using the form:

MMP requirements when ownership of manure is transferred.

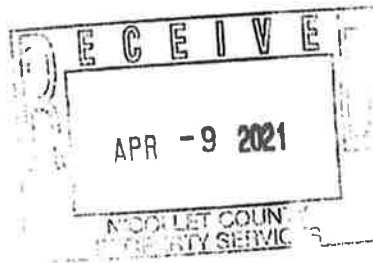
When **any** portion of manure is applied to land owned, rented, or leased by the applicant(s), or applied to other land where nutrient application decisions are made by the applicant(s), complete a MMP using the spreadsheet form:

MPCA Manure Management Planner.

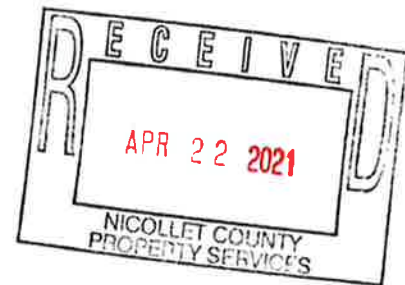
Notes: The MMP requirements when ownership of manure is transferred form is incorporated into the spreadsheet to account for instances when only some of the manure is transferred.

A hand-entry version of the MPCA Manure Management Planner.

- ☐ C. Plans and Specifications for construction, modification, or expansion of any liquid manure storage area.
- ☒ D. **Conditional** - Environmental Assessment Worksheet (EAW) Fee
- When the project requires environmental review and is located in a county that has not accepted delegation of the county feedlot program, there is a fee of \$4,650 for processing of an Environmental Assessment Worksheet (EAW) that must be included with this permit application. (Check payable to: Minnesota Pollution Control Agency)
- ☒ E. **Optional** – Verification of the notifications required in part XII of this application. If not submitted with the application, the MPCA must receive the verification prior to permit issuance. It is strongly recommended that the applicable verifications be included with the permit application.



w/ checklist



ATTACHMENT G.3
Engineering Plans

Peters Family Farm, Inc.

NW 1/4 Section 32, T110N, R27W

Oshawa 'W' Township, Nicollet County

Date: April 2021

Project No.: 21-25103



Architecture
Engineering
Planning
Surveying

OWNER:
Peters Family Farm, Inc.
41129 St. Hwy 99
St. Peter, MN 56082
Petersfamilyfarm1@gmail.com

FROM:
ISG - Mankato
115 East Hickory Street, Suite 300
Mankato, MN 56001
Contact: Matt Hudson
Phone: 507-317-2526
Email: matt.hudson@isginc.com

APRIL 21, 2021

Peters Family Farm, Inc.
Nick Peters
41129 State Highway 99
St. Peter MN 56082
Petersfamilyfarm1@gmail.com

ISG

RE: Soil Borings for Peters Family Farm Sow Site - St. Peter

Dear Mr. Peters:

On April 5, 2021, ISG was present during excavation of 4 observation pits and recorded the soil profiles. A backhoe was used to excavate the 4 test holes. After recording the soil profiles, the holes were backfilled and compacted by placing the soil in the holes to provide the original soil profile.

The seasonal high water table was at 31". The water table will be controlled by using a 4" perforated drain tile installed to gravity-drain to an existing farm tile of sufficient depth. This tile will prevent any ground water intrusion and damage to the concrete pit walls.

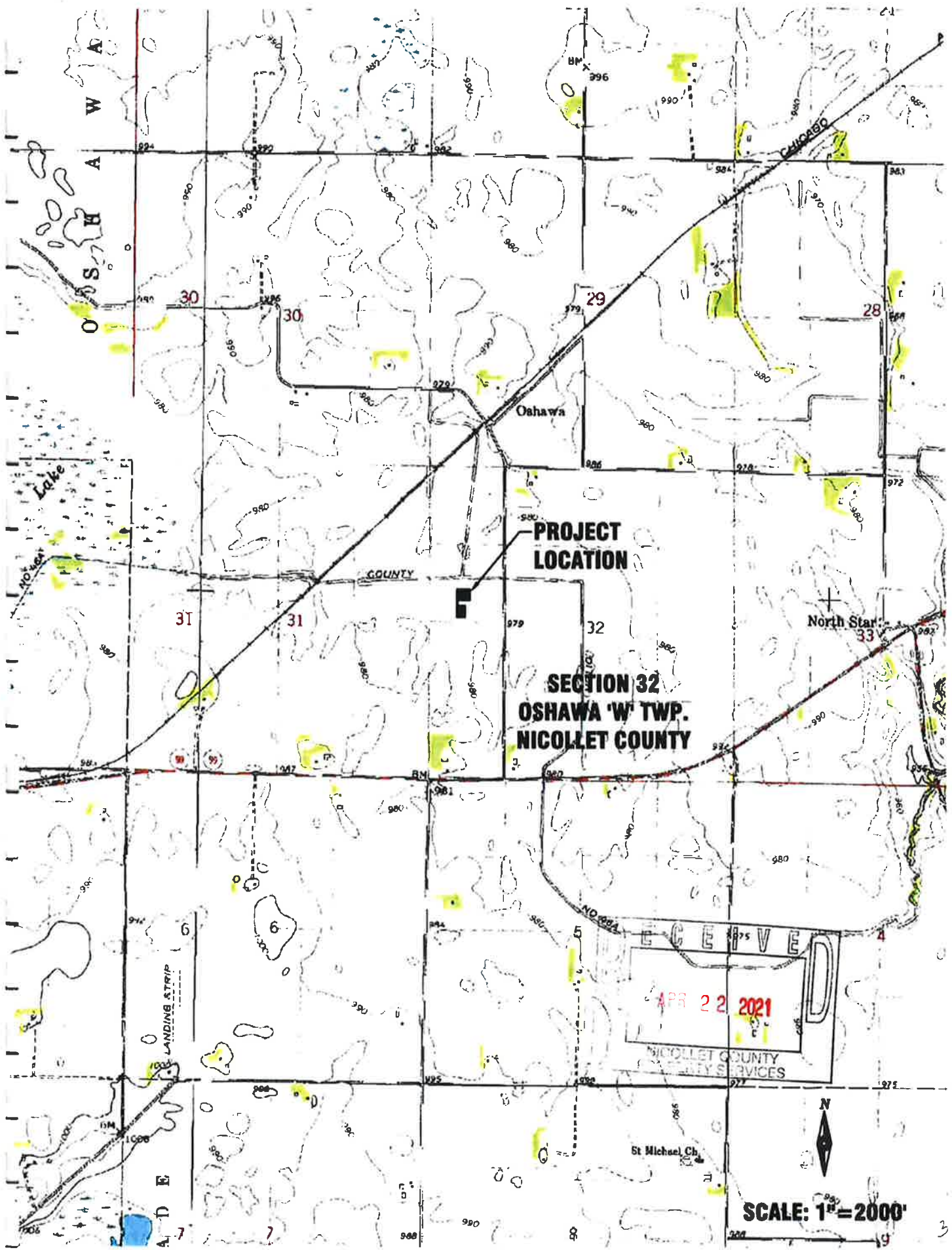
We have reviewed the concrete pit design along with the soils report and find the soils to be acceptable for this project.

If you have any questions, please call.

Sincerely,

Jason E. Hoehn, PE
Principal and Practice Group Leader
Jason.Hoehn@ISGInc.com





**PROJECT
LOCATION**

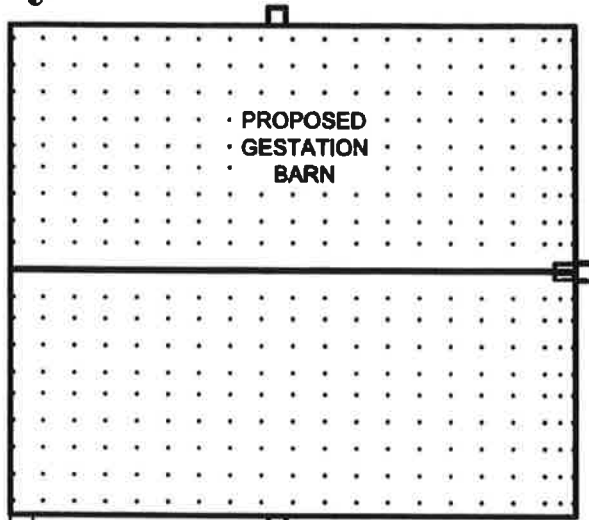
**SECTION 32
OSHAWA 'W' TWP.
NICOLLET COUNTY**

APR 22 2021

NICOLLET COUNTY
SAFETY SERVICES

SCALE: 1"=2000'

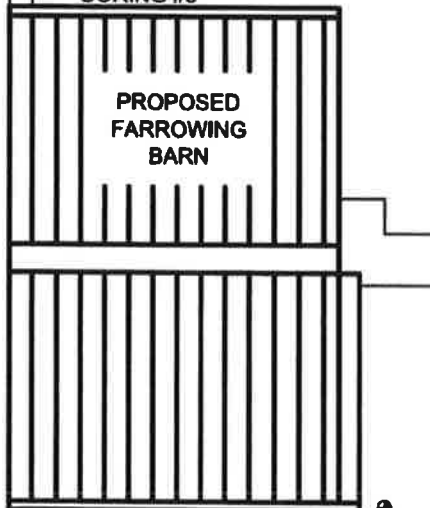
SOIL
BORING #1



PROPOSED
GESTATION
BARN

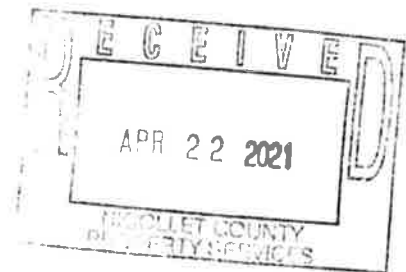
SOIL
BORING #2

SOIL
BORING #3



PROPOSED
FARROWING
BARN

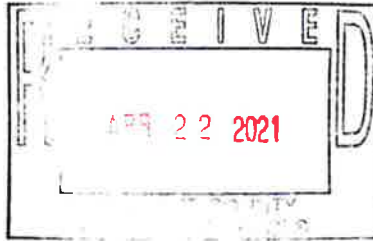
SOIL
BORING #4



SOIL PROFILE LOCATIONS

PETERS FAMILY FARM, INC.
SECTION 32, OSHAWA 'W' TWP., NICOLLET COUNTY
PROJECT NO. 21-25103

SOIL BORING REPORT



Test No: 1

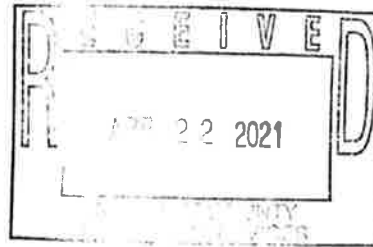
Project Name: Peters Family Farm, Inc.
ISG Project Number: 21-25103
Location: NW 1/4 Section 32
Township: Oshawa 'W', T110N, R27W
County: Nicollet
Description: Gestation Barn

Date: 4/5/2021
Temp: 84 Deg.
Conditions: Sunny, Windy
Inspector: Matt Hudson

| Assum. Elev. | Depth | USCS Symbol | Description of Materials | WL | SH | Notes |
|--------------|-------|-------------|--------------------------|----|----|------------------------------|
| 979.00' | +39" | | | | | Proposed Slat Elevation |
| 975.75' | 0" | | | | | Existing Grade |
| 974.58' | -14" | 10yr 2/1 | Top Soil | | | |
| 973.75' | -24" | 10yr 3/1 | Clay Loam | | | |
| | | 10yr 6/1 | Clay Loam | | | |
| 973.08' | -32" | | | ≡ | | Seasonal High Water Table |
| | | 10yr 6/1 | Silty Clay Loam | | | |
| | | 10yr 5/8 | w/ Mottling | | | |
| 970.00' | -69" | | | | | Proposed Pit Floor Elevation |
| 968.75' | -84" | | | ≡ | | Water at Time of Testing |
| 964.58' | -134" | | | | | End of Soil Boring |

| | | | | |
|-------------------------------|------------------------|-----------------------------------|-----------------------|-------------------------------|
| Nearest Body of Water: | Location: North | Type: County Ditch No. 46A | Distance: 200' | Approx. Elev.: 967.50' |
|-------------------------------|------------------------|-----------------------------------|-----------------------|-------------------------------|

SOIL BORING REPORT



Test No: 2

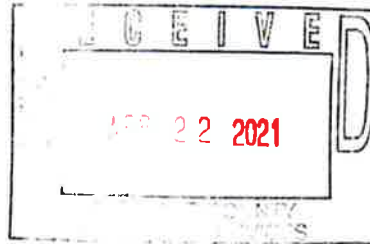
Project Name: Peters Family Farm, Inc.
ISG Project Number: 21-25103
Location: NW 1/4 Section 32
Township: Oshawa 'W', T110N, R27W
County: Nicollet
Description: Gestation Barn

Date: 4/5/2021
Temp: 84 Deg.
Conditions: Sunny, Windy
Inspector: Matt Hudson

| Assum. Elev. | Depth | USCS Symbol | Description of Materials | WL | SH | Notes |
|-----------------|-------|----------------------|--------------------------|-----|----|------------------------------|
| 979.00' | +14" | | | | | Proposed Slat Elevation |
| 977.83' | 0" | | | | | Existing Grade |
| | | 10yr 2/1 | Top Soil | | | |
| 976.00' | -22" | | | | | |
| 975.25' | -31" | 10yr 3/1 | Clay Loam | | | |
| | | 10yr 6/1 | Clay Loam | | | |
| 973.83' | -48" | | | === | | Seasonal High Water Table |
| | | 10yr 6/1 10yr 5/8 | Clay Loam w/ mottling | | | |
| 971.83' | -72" | | | === | | Water at Time of Testing |
| 970.00' | -94" | | | | | Proposed Pit Floor Elevation |
| 964.50' | -160" | | | | | End of Soil Boring |

| | | | | |
|-----------------------------------|---------------------------|--------------------------------------|--------------------------|----------------------------------|
| Nearest Body of Water: | Location: North | Type: County Ditch No. 46A | Distance: 401' | Approx. Elev.: 967.50' |
|-----------------------------------|---------------------------|--------------------------------------|--------------------------|----------------------------------|

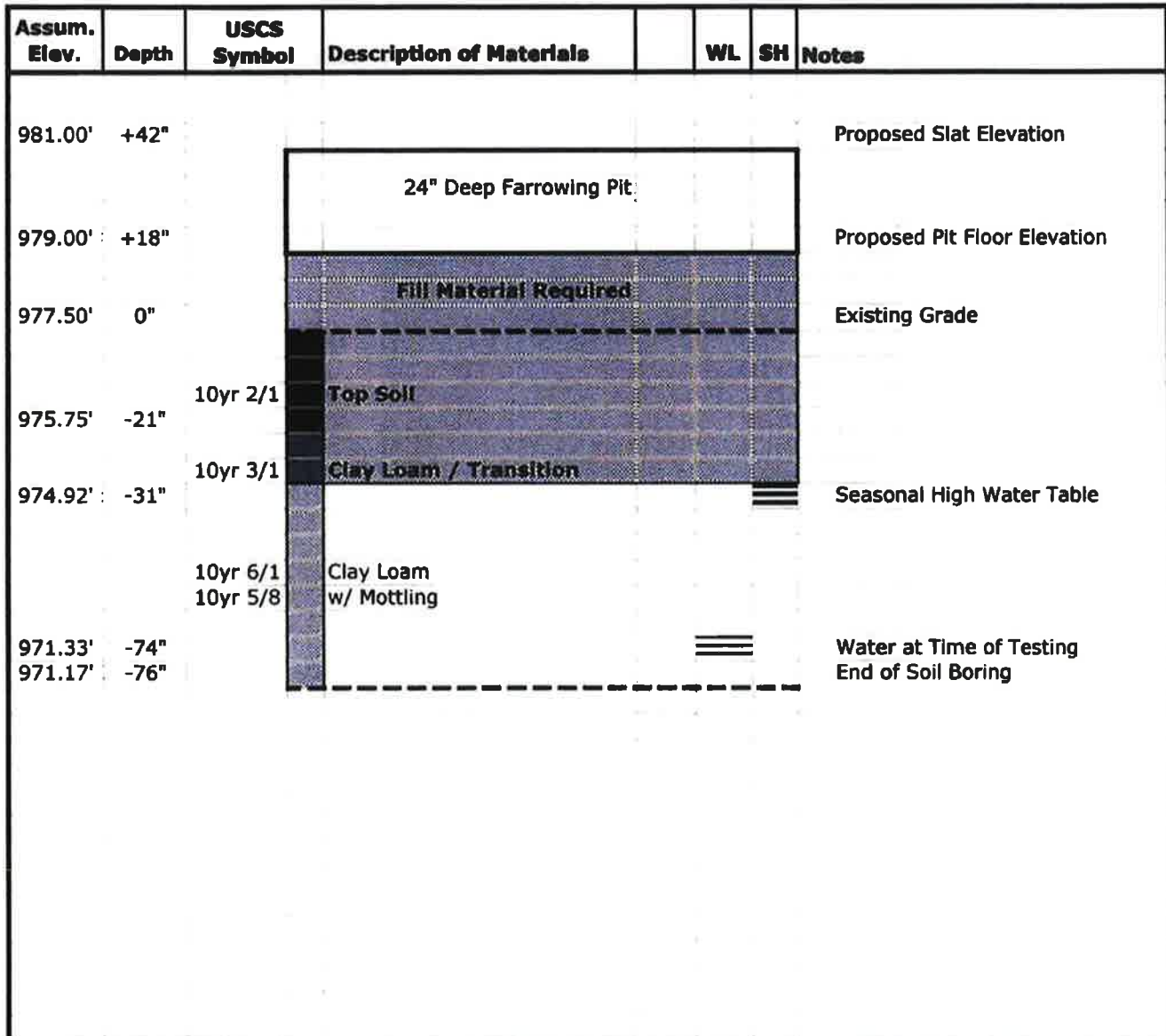
SOIL BORING REPORT



Test No: 3

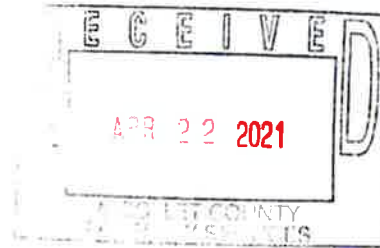
Project Name: Peters Family Farm, Inc.
ISG Project Number: 21-25103
Location: NW 1/4 Section 32
Township: Oshawa 'W', T110N, R27W
County: Nicollet
Description: Farrowing Barn

Date: 4/5/2021
Temp: 84 Deg.
Conditions: Sunny, Windy
Inspector: Matt Hudson



| | | | | |
|-------------------------------|------------------------|-----------------------------------|-----------------------|-------------------------------|
| Nearest Body of Water: | Location: North | Type: County Ditch No. 46A | Distance: 502' | Approx. Elev.: 967.50' |
|-------------------------------|------------------------|-----------------------------------|-----------------------|-------------------------------|

SOIL BORING REPORT



Test No: 4

Project Name: Peters Family Farm, Inc.
ISG Project Number: 21-25103
Location: NW 1/4 Section 32
Township: Oshawa 'W', T110N, R27W
County: Nicollet
Description: Sow Site

Date: 4/5/2021
Temp: 84 Deg.
Conditions: Sunny, Windy
Inspector: Matt Hudson

| Assum. Elev. | Depth | USCS Symbol | Description of Materials | WL | SH | Notes |
|--------------|-------|----------------------|--------------------------|----|----|------------------------------|
| 981.00' | +52" | | | | | Proposed Slat Elevation |
| | | | 24" Deep Farrowing Pit | | | |
| 979.00' | +28" | | | | | Proposed Pit Floor Elevation |
| | | | Fill Material Required | | | |
| 976.67' | 0" | | | | | Existing Grade |
| | | 10yr 2/1 | Top Soil | | | |
| 975.17' | -18" | | | | | |
| | | 10yr 3/1 | Clay Loam / Transition | | | |
| 973.67' | -36" | | | | | Seasonal High Water Table |
| | | 10yr 6/1 10yr 5/8 | Clay Loam w/ Mottling | | | |
| 970.00' | -80" | | | | | Water at Time of Testing |
| 969.58' | -85" | | | | | End of Soil Boring |

| | | | | |
|-------------------------------|------------------------|-----------------------------------|-----------------------|-------------------------------|
| Nearest Body of Water: | Location: North | Type: County Ditch No. 46A | Distance: 682' | Approx. Elev.: 967.50' |
|-------------------------------|------------------------|-----------------------------------|-----------------------|-------------------------------|

CONCRETE LINED STORAGE STRUCTURE

A Concrete lined manure structure is a fabricated structure for the temporary storage of animal or other organic wastes to conserve nutrients, prevent pollution and protect the environment. The following guidelines are provided for your use in operating and maintaining your structure:

- A.** Animal manure shall be handled and utilized as specified in the Manure Management plan.
- B.** Poisonous, noxious or explosive gases produced in the tank must be controlled by ventilation. Evacuate the building if practical during agitation.
- C.** Regular inspection should be made of the structure and its surroundings for leaks, deterioration of grills, slats, covers, and ladders. Deteriorating items should be replaced to avoid future accidents.
- D.** Concrete should be checked for large cracks, which could expose the reinforcing steel to corrosive elements. Joints should be inspected for unusual openings.
- E.** Concrete surfaces should be checked for erosion, scaling and exposed reinforcing steel.
- F.** If any concrete deterioration is evident, call your local MPCA office. Depending on the damage, an engineer may be needed to evaluate the pit and propose a solution.
- G.** Regular inspections should be made of the perimeter tile, shut off valves, and inspection risers to ensure proper operations of the system.

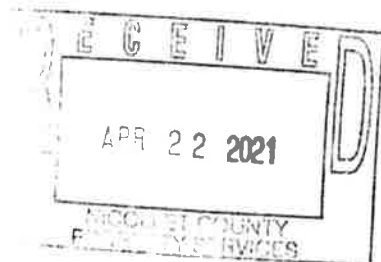


PRE-CONSTRUCTION MEETING

A pre-construction meeting is a meeting that involves the owner, the contractor, the design engineer, the inspector and the MPCA or the County feedlot officer. The object of the meeting is to ensure that the structure is built to comply with the rules of the MPCA and the designed plans. Any questions or comments can be discussed at this meeting. Any changes to the plans or specifications must be submitted to the Engineer and the MPCA / County prior to the start of construction.

The project schedule, proper notifications, contact information for contractors, owners, MPCA and County Feedlot Officer, and any sub-contractor information will be discussed at this meeting.

The Pre-construction meeting shall be scheduled at least one week before construction is to begin on the structure. This will be determined mainly by when the contractor can begin work and the owner and engineer's agreement to the timing of the meeting. A time of day and location for the meeting shall be agreed upon by the contractor, owner, design engineer and inspector. The owner shall be responsible for contacting all of the above and scheduling the meeting.



INSPECTION PLAN

An owner constructing a liquid manure storage area, except for concrete lined manure storage areas with a capacity of 20,000 gallons or less, shall have plans designed by a licensed engineer and inspections completed during the construction process which comply with the following:

- A.** The inspector must be one or more of the following:
 - 1. A professional engineer licensed in the State of Minnesota or a person working under the Professional Engineer's direct supervision;
 - 2. A qualified Natural Resources Conservation Services Staff Person; or
 - 3. If the manure storage area has a concrete liner, an American Concrete Institute or Minnesota Department of Transportation concrete field testing technician grade/level I certified and concrete field inspector level II certified.
- B.** The General Contractor / Owner is required to call the inspector a minimum of 48 hours prior to beginning excavation and 24 hours prior to placing concrete. Contact will be kept with the inspector throughout the project until the concrete lined storage area is complete.
- C.** The General Contractor / Owner is required to call the MPCA / County Feedlot Officer 3 days before any construction activity begins.
- D.** The General Contractor / Owner is required to call the MPCA / County Feedlot Officer 3 days before the perimeter pit walls are backfilled. A final inspection by the MPCA / County Feedlot Officer is required prior to backfill.
- E.** During construction of each manure storage area the inspector shall record observations related to conformance to the design plans and specifications and construction standards of the following:
 - 1. Subgrade conditions prior to liner placement including soil texture, strength and moisture content, and presence of any frozen soils;
 - 2. Location and proper functioning of the perimeter drainage tile system, if required, and inspection/monitoring access;



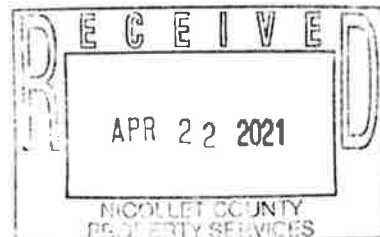
3. For all concrete-lined manure storage areas:
 - a. Reinforcing steel size, grade, spacing, cover, and that steel is free of loose rust, oil, or other debris;
 - b. Handling, placement, consolidation, and finishing of concrete;
 - c. Curing and protection of concrete after placement, including hot and cold weather protective measures;
 - d. Location, forming, and surface preparation of construction, contraction, and expansion joints;
 - e. Placement of flexible waterstop materials in joints; and
 - f. Application of surface applied or injected crack and joint sealant materials;
4. Repair of construction defects; and
5. Conformance to the liner penetration prohibitions

F. Concrete Testing:

1. A test of concrete shall include all of the following: Cylinders, Slump, Air Content and Temperature. A test shall be taken once every 100 cubic yards of concrete placed and at least one test every day 10 or more cubic yards of concrete are placed. Additional testing is required to represent new mixes and different concrete suppliers.
2. Three (3) concrete cylinders shall be taken for each 100 cubic yards of concrete placed but not less than three 3 test cylinders each day that 10 or more cubic yards are placed. Keep one of each three cylinders on the job site and allow to field cure. Within two days, deliver two of the three cylinders to a licensed testing laboratory to be cured and tested at seven 7 days and 28 days. Additional testing and cylinders are required to represent new mixes and different concrete suppliers.
3. Concrete Rebound Hammer tests may be taken after the pit is complete and at least 7 days after the concrete to be tested was poured. Concrete shall be tested according to ASTM C 805.

G. The owner shall ensure that the following information is submitted to the Design Engineer for incorporation into the construction report.

1. The name and qualifications of the inspector;
2. The name of the Concrete Contractor.





**Minnesota Pollution
Control Agency**

520 Lafayette Road North
St. Paul, MN 55155-4194

Liquid Manure Storage Area Construction Inspection Form

Feedlot Program

Doc Type: Inspection

Applicability: This form must be utilized to document construction of a liquid manure storage area (LMSA). Both the required inspector and the contractor that installed the LMSA liner must contribute information to this form. This form must be provided to the design engineer to incorporate into the final construction report. All instances of construction of a LMSA must utilize this form except for LMSAs that are concrete-lined with a capacity of 20,000 gallons or less or for those that qualify for the exemption of Minn. R. 7020.2100, subp 1. item D or E.

Return this completed form to the design engineer: The owner must submit a construction report to the Minnesota Pollution Control Agency (MPCA) or county feedlot pollution control officer within 60 days of the completion of any new or modified manure storage area. The report must be prepared and signed by the design engineer and must contain an assessment of whether the completed manure storage area conforms to the design plans and specifications submitted to the commissioner or county feedlot pollution control officer.

I. Facility Information

Name of owner(s): _____

Legal name of facility: _____

Permit number _____

Location: _____
County _____ Township _____

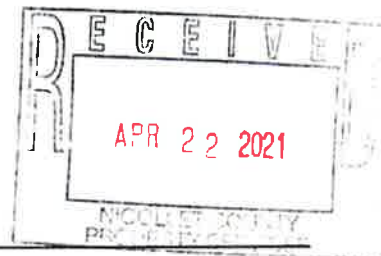
Sect. _____ ¼ Sec. _____ ½ of ¼ _____

II. Inspector's Information *(inspector must complete Parts 3 to 6 of this form)*

Name of inspector: _____

Phone: _____

Company/Agency: _____



Inspector qualifications (check all that apply):

☐ Professional engineer licensed in the state of Minnesota.

License No.: _____

☐ Person working under the direct supervision of a professional engineer.

Engineer's name: _____

MN license no.: _____

☐ Natural Resources Conservation Services staff.

☐ American Concrete Institute (ACI) or Minnesota Department of Transportation (MNDOT) concrete field testing technician Grade/Level I certified and concrete field inspector Level II certified.

Note: For concrete-lined structures only.

List certificate no.: _____

III. Notifications

A. Did the owner notify the **design engineer** a minimum of three business days *prior to commencement of construction*?

☐ Yes ☐ No

Date notification given: _____

(mm/dd/yyyy)

B. Did the owner notify the **MPCA or county feedlot officer** a minimum of three business days *prior to commencement of construction*?

☐ Yes ☐ No

Date notification given: _____

(mm/dd/yyyy)

C. Did the owner notify the **MPCA or county feedlot officer** within three business days *following completion of the manure storage area liner*?

☐ Yes ☐ No

Date notification given: _____

(mm/dd/yyyy)

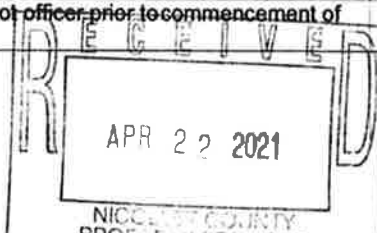
1. If a concrete-lined structure, did the owner complete the notice before the vertical walls of the concrete structure were backfilled?

☐ Yes ☐ No ☐ N/A

IV. Inspection Checklist and Observations

This section (A-H, below) must be completed by the inspector listed in Part II. The liner contractor does not need to complete this section. Attach additional sheets for comments as needed.

| | Yes | No | N/A |
|---|--------------------------|--------------------------|--------------------------|
| A. Were subgrade conditions adequate for liner placement, including soil texture, strength, and moisture content, and no frozen soils were present? | <input type="checkbox"/> | <input type="checkbox"/> | |
| Comments: | | | |
| B. Was a perimeter drain tile system specified in the design plans? | <input type="checkbox"/> | <input type="checkbox"/> | |
| If yes, answer Questions 1 to 4. If no, go to Question C. | | | |
| 1. If concrete-lined, is drainage tile located a horizontal distance of at least 1 ft. outside the footing of a concrete-lined structure (unless incorporated into the form material)? | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2. Is a dedicated drain tile system in place for each manure storage area? | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3. Is a dedicated tile riser, manhole, or other access (i.e. daylight) that allows collection of tile-water samples in place and functioning for each dedicated tile system? | <input type="checkbox"/> | <input type="checkbox"/> | |
| Comments: | | | |
| C. Concrete-lined LMSAs only - Did you verify that the following items (1-7 below) were in conformance with the design engineer's plans and specifications: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 1. Reinforcing steel size, grade, spacing, cover, and that steel was free of loose rust, oil, or other debris? | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2. Concrete quality for air entrainment, temperature, and strength? (include test results with photocopy of laboratory results for strength) | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3. Handling, placement, consolidation, and finishing of concrete? | <input type="checkbox"/> | <input type="checkbox"/> | |
| 4. Curing and protection of concrete after placement, including hot and cold weather protective measures? | <input type="checkbox"/> | <input type="checkbox"/> | |
| 5. Location, forming, and preparation of construction and contraction/expansion joints? | <input type="checkbox"/> | <input type="checkbox"/> | |
| 6. Specified product, placement, and installation of flexible waterstop materials in joints? | <input type="checkbox"/> | <input type="checkbox"/> | |
| 7. Specified product and installation of surface applied or injected crack and joint sealant materials? | <input type="checkbox"/> | <input type="checkbox"/> | |
| Comments: | | | |
| D. Were there any construction defects that needed repair? | <input type="checkbox"/> | <input type="checkbox"/> | |
| If yes, describe: | | | |
| E. Were any water supply systems, fuel lines, electrical conduit, or other equipment not solely functioning as part of the manure handling or transfer system installed to penetrate the liner of the liquid storage structure? | <input type="checkbox"/> | <input type="checkbox"/> | |
| F. Was testing completed according to the methods and frequencies specified in the design engineer's quality assurance and quality control plan? (results should be forwarded to the engineer) | <input type="checkbox"/> | <input type="checkbox"/> | |
| G. Were any engineering changes or modifications made related to the liner specifications, structure location, depth, or separation distance to bedrock? | <input type="checkbox"/> | <input type="checkbox"/> | |
| If yes, complete 1 and 2 below: | | | |
| 1. Describe the changes: | | | |
| 2. Were these changes approved by the MPCA or county feedlot officer prior to commencement of construction of the change? | <input type="checkbox"/> | <input type="checkbox"/> | |
| H. Other comments: | | | |



V. Inspector's Certification

I hereby certify that I am the inspector listed in Part II of this form. I hereby certify that the construction of the facilities referenced in this form were completed in accordance with all plans, specifications, reports, permit application submittals, and related communications approved by the MPCA or delegated county feedlot officer. By my signature below, I represent that the information submitted in this form is, to the best of my knowledge and belief, true, accurate, and complete.

Signature of Inspector: _____

Date: _____

VI. Contractor's Information and Certification

Contact name: _____

Phone: _____

Liner Contractor Company: _____

Indicate type of liner installed: ☐ Earthen ☐ Concrete ☐ Steel Tank ☐ HDPE, LLDPE, or EPDM ☐ GCL (bentonite)
(Check all that apply) ☐ Other: _____

I hereby certify that I represent the liner contractor and further certify that the construction of the liner indicated above, was completed in accordance with the design plans and specifications and construction standards.

Signature of Contractor: _____

Date: _____

Second Liner Contractor (If used)

Contact name: _____

Phone: _____

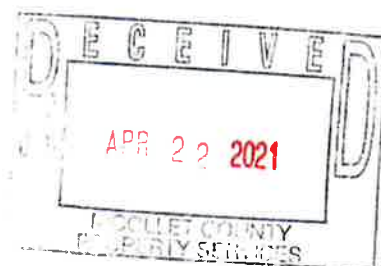
Liner Contractor Company: _____

Indicate type of liner installed: ☐ Earthen ☐ Concrete ☐ Steel Tank ☐ HDPE, LLDPE, or EPDM ☐ GCL (bentonite)
(Check all that apply) ☐ Other: _____

I hereby certify that I represent the liner contractor and further certify that the construction of the liner indicated above, was completed in accordance with the design plans and specifications and construction standards.

Signature of Contractor: _____

Date: _____



OPERATION AND MAINTENANCE PLAN

A plan for operation, inspections, and maintenance of the manure storage area should be created to ensure the quality of the existing pit.

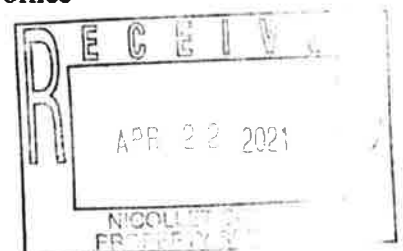
A. Pit Inspections & Maintenance:

1. Routine inspections should be made of the structure and its surroundings for leaks, deterioration of grills, slats, covers, and ladders.
 - a. Monitor the frequency of manure removal from the storage structure and note any significant fluctuations (an increase or decrease) in time between successive manure removal events.
 - b. Control the level of the liquid manure inside such that the maximum operating depth is not exceeded.
 - c. Records shall be kept explaining the type of defects, location, and repair methods. If any leaking is detected, contact your local MPCA office.
 - d. Prior to initial manure loading, consult with the design engineer to determine the need for protecting the foundation and floor slab from freezing temperatures. It may be advisable to add water to the structure to prevent frost damage. It may also be advisable to obtain, and have analyzed, a perimeter tile water sample prior to the addition of manure to the structure.

B. Perimeter Tile Inspections:

1. Routine inspections of the perimeter tile outlets and inspection manholes should be done to ensure proper operations of the tile system. Follow your MPCA / County Livestock Permit requirements for the frequency of tile inspections and testing.
 - a. The tile should be inspected for traces of manure, high flows in a dry period, broken tile, and anything else unusual.
 - b. Records should be kept on the dates the tile was inspected, methods of inspection, and what was observed. If manure is observed in the tile, contact your local MPCA office immediately.

End of Operation and Maintenance Plan



STRUCTURAL NOTES

A. General:

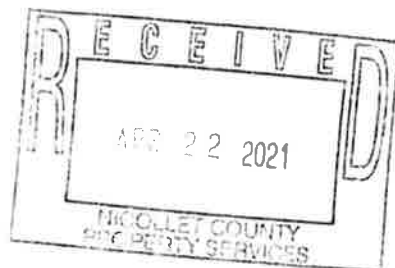
1. Notes and details on the structural drawings take precedence over these structural notes.
2. The contractor shall verify all dimensions, elevations, and site conditions before starting work. The engineer shall be notified of any changes.
3. In no case shall dimensions be scaled from plans, sections, or details on the structural drawings.
4. All materials and workmanship shall conform to the requirements of the following codes:
 - a. International Building Code (IBC)
 - b. Minnesota State Building Code
 - c. American Concrete Institute (ACI)
 - d. Concrete Reinforcing Steel Institute (CRSI)
Manual of Standard Practice

B. Drain Tile:

1. The drain tile shall be heavy-duty perforated polyethylene tubing 4" diameter.
2. The tile shall be covered with a washed aggregate, up to the top of the footing elevation, as shown on the plans.
2. Connect the drain tile to an existing farm tile if available, discharge to surface drainage, or drain to a sump and pump to surface.

C. Temporary Bracing and Backfill:

1. Provide temporary lateral support for all walls where grade varies on the two sides until the permanent structural support system is in place.
3. Backfill only after the floor slats or solid floor has been installed.



D. Footings and Foundations:

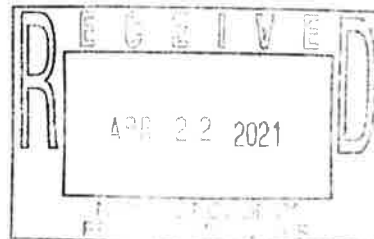
1. Soil bearing design value: 2500 PSF (Assumed) on virgin soil or compacted fill for footings.
2. Protect foundation excavations from frost. Do not place concrete on frozen ground.
3. Foundation excavation shall be kept free of loose material and standing water.
4. Anchor bolts shall be $\frac{1}{2}$ " diameter with 7" embedment and 2 $\frac{3}{4}$ " projection.

E. Reinforced Concrete:

1. Concrete shall have a minimum 28-day compressive strength of $F'c = 4000$ psi.
2. Water cement ratio shall be 0.45 maximum.
3. Cement shall conform to ASTM C150, Type I.
4. Coarse aggregate shall be $\frac{3}{4}$ " Max.
5. Ready-mix concrete shall be mixed and delivered in accordance with ASTM C94.
6. Slump shall be a maximum of 6".
7. Air Content shall be between 4%-6%.
8. Concrete work shall conform to all the requirements of ACI 301.
9. Admixtures may be used with prior approval of the engineer for the purpose of increasing the workability but not to reduce the specified minimum cement content. Calcium chloride shall not be used.

F. Reinforcing Steel:

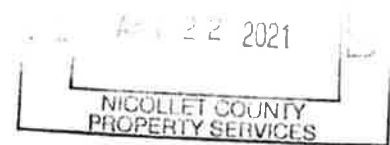
1. Bar reinforcement shall be ASTM A615, Grade 40 or 60.
2. Minimum lap splice or reinforcing bar, based on ACI 318, Class B, shall be as follows unless noted otherwise:
 - a. #3 Bars - 15"
 - b. #4 Bars - 20"
 - c. #5 Bars - 24"
 - d. #6 Bars - 30"
 - e. #7 Bars - 36"
 - f. #8 Bars - 42"



3. Reinforcing steel shall be provided with the following minimum cover unless noted otherwise:
 - a. Concrete placed against earth – 3"
 - b. Formed concrete exposed to earth or weather:
 - 1) #6 Bars through #8 Bars – 2"
 - 2) #5 Bars and smaller – 1 ½"
 - 3) Stirrups & Ties – 1 ½"
4. All reinforcing steel, anchor bolts, dowels, and inserts shall be secured in position with wire positioners, or equal, before placing concrete.
5. Dowels between footings and walls shall be the same grade, size, and spacing as vertical wall reinforcement.
6. All lap splices shall be tied at 3 locations.

G. Tolerances and Quality Control:

1. Column finish elevations shall be + or – ¼" from design elevation.
2. Wall alignment (horizontal) shall deviate no more than ¼" in 10 feet and no more than ¾" over the full length of the wall.
3. Wall bearing ledge elevations shall be + or – ¼" from design from design elevation in 10 feet and no more than ½" over the full length of the wall.
4. Overall foundation length and width dimensions and diagonal dimensions should be within ½" of plan dimensions.
5. Minor honeycombing shall be repaired on the same day that the forms are removed. Major honeycombing (greater than 1 ½" deep) shall be inspected by the engineer and repaired or removed at his direction.
6. Cracks which may extend through the concrete liner must be cleaned and sealed with MasterSeal NP1 Polyurethane Sealant, or approved equal. Larger cracks or defects may need an inspection by the engineer to determine the proper repair.
7. Test Cylinders: Take three (3) test cylinders for each 100 cubic yards of concrete placed but not less than three (3) test cylinders each day that 10 or more cubic yards are placed. Keep one of each three cylinders on the job and allow to field cure. Deliver two of the three cylinders to a licensed testing laboratory to be cured and tested at 7 days and 28 days.



H. Electrical Ground:

1. Install reinforcing bars as shown on the drawing. Verify Electrical Ground requirements with Electrical Contractor. Notify electrical inspector for inspection prior to placing concrete.

I. Cold Weather Concrete:

1. When, for more than 3 successive days, the mean daily temperature drops below 40 degrees Fahrenheit, the contractor shall place and protect the concrete in accordance with ACI 306.

J. Hot Weather Concreting:

1. When it is likely that temperatures between 75 degrees Fahrenheit and 100 degrees Fahrenheit will be approached or exceeded; that low relative humidity is present, or wind velocity will exceed 10 mph, the contractor shall place and protect the concrete in accordance with Chapter 4 & 5 of ACI 305.

K. Waterstops:

1. Waterstop can be 3/8" x 3/4" Bentonite/Butyl rubber, Equal to waterstop - RX, Ultrastop, Swellstop or a 4" ribbed with center bulb PVC Waterstop, Equal to Vinylex RCB -4316. Waterstops shall be placed in all construction joints on the floor and in the perimeter walls. Location and number of construction joints are to be determined by the contractor.

L. Fibermesh:

1. Fibermesh fibers shall be added to the concrete mix at a minimum rate of 2.0 pounds per cubic yard of concrete. The fibermesh shall be fibrillated polypropylene Olefin fibers, 3/4" in length.



CAST-IN-PLACE CONCRETE

This section includes specifications for formwork, reinforcement, accessories, cast-in-place concrete, finishing and curing.

A. Quality Assurance:

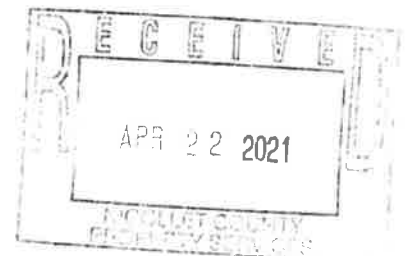
1. Construct and erect concrete formwork in accordance with ACI301
2. Perform concrete reinforcing work in accordance with ACI Manual of Practice
3. Perform cast-in-place concrete work in accordance with ACI318

B. Form Materials and Accessories:

1. Plywood: sound undamaged sheets with clean true edges
2. Lumber: grade as required
3. Prefabricated Steel Type: matched, tight fitting, stiffened to support weight of concrete
4. Pan Type: Steel of size and profile required
5. Tubular Column Type: Round, spirally wound laminated materials, inside surface treated with release agent, of size required
6. Form Ties: Snap-off, metal type of adjustable length
7. Form Release Agent: Colorless mineral oil which will not stain concrete or impair natural bonding characteristics of coating intended for use on concrete

C. Reinforcement Materials:

1. Reinforcing Steel: ASTM A615; deformed billet steel bars, plain finish.
2. Cement: ASTM C150, Normal-Type I Portland type.
3. Water: Clean and not detrimental to concrete.



4. Chairs, Bolsters, Bar Supports, Spacers: Sized and shaped for support of reinforcing.
5. Fabricate concrete reinforcing in accordance with ACI 318 and CRSI.

D. Compounds, Hardeners and Sealer:

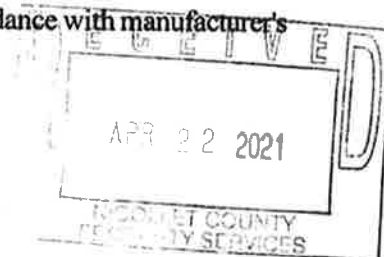
1. Curing Compound: ASTM C309, Type 1, Class B type by:
Master Kure by Master Builders Technologies
Super Pliocure by Euclid Chemical Company
Dress and Seal #30 by L & M Construction Chemicals
2. Absorptive Mats: ASTM C171, Burlap-Polyethylene.

E. Concrete Mix:

1. Mix and deliver concrete in accordance with ASTM C94, Alternative 2.
2. Provide concrete of the following specifications:
3. Compressive strength 4000 psi 28 day (floors, walls, piers, and footings).
4. Slump shall be a maximum of 6 inches, 9" with the use of superplasticizers. Testing should follow ASTM C 143.
5. Maximum water/cement ratio: 0.45.
6. Concrete shall be placed according to ASTM C 94 on normal temperature days with an Air Content of 4.0% to 6.0%. Samples shall be obtained and tested in accordance with ASTM C 172.
7. Concrete temperature shall be tested according to ASTM C 1064. Concrete temperature during normal daytime temperatures shall be below 90 Deg. F.

F. Formwork Erection:

1. Erect formwork, shoring and bracing to achieve design requirements.
2. Camber slabs and framing to achieve ACI 301 tolerances.
3. Provide bracing to ensure stability of formwork.
4. Apply form release agent to formwork in accordance with manufacturer's



instructions, prior to placing for accessories and reinforcement.

5. Clean forms as erection proceeds, to remove foreign matter.

G. Inserts, Embedded Components and Openings:

1. Provide formed openings where required for work to be embedded in and passing through concrete members.
2. Coordinate work of other sections in forming and setting openings, slots, recesses, chases, sleeves, bolts, anchors, and other inserts.
3. Install concrete accessories straight, level, and plumb.
4. Install waterstops where shown on the plan and at all pit penetrations and cold joints.

H. Reinforcement Placement:

1. Place reinforcement, supported and secured against displacement.
2. Ensure reinforcing is clean, free of loose scale, dirt, or other foreign coatings.

I. Placing Concrete:

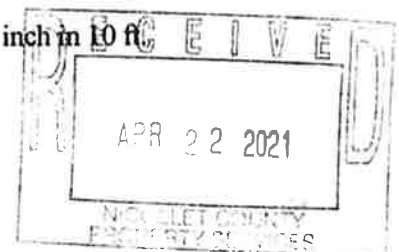
1. Place concrete continuously between predetermined expansion, control and construction joints. Screed floors, slabs-on-grade and concrete toppings level.

J. Form Removal:

1. Do not remove forms or bracing until concrete has gained sufficient strength to carry its own weight and imposed loads. Remove formwork progressively and in accordance with code requirements.

K. Finishing:

1. Uniformly spread, screed, and float concrete.
2. Maintain surface flatness, with maximum variation of 1/4 inch in 10 ft.



L. Curing:

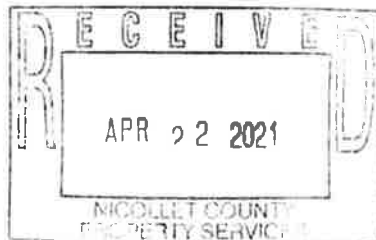
1. Immediately after placement, protect concrete from premature drying.
2. Maintain concrete with minimal moisture loss at relatively constant temperature for period necessary for hydration of cement and hardening of concrete.

M. Concrete Testing:

1. A test of concrete shall include all of the following: Cylinders, Slump, Air Content and Temperature. Each test shall be taken once every 100 cubic yards of concrete placed and at least one test every day 10 or more cubic yards of concrete are placed. Additional testing is required to represent new mixes and different concrete suppliers.
2. Concrete cylinders:
 - a. Take three 3 test cylinders for 100 cubic yards of concrete placed but not less than three 3 test cylinders each day that 10 or more cubic yards are placed. Keep one of each three cylinders on the job site and allow to field cure. Within two days, deliver two of the three cylinders to a licensed testing laboratory to be cured and tested at seven 7 days and 28 days. Additional testing is required to represent new mixes and different concrete suppliers.
3. Concrete Rebound Hammer:
 - a. Rebound hammer tests may be taken after the pit is complete and at least 7 days after the last concrete was poured. Concrete shall be tested according to ASTM C 805.

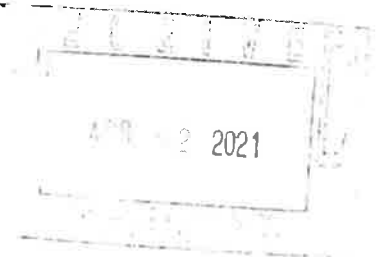
N. Defective Concrete:

1. Modify or replace concrete not conforming to required lines, details, elevations or strength as directed by Engineer.
2. Cracks which may extend through the concrete liner must be cleaned and sealed with MasterSeal NP1 Polyurethane Sealant, or approved equal. Larger cracks or defects may need an inspection by the Engineer to determine the proper repair.
3. Honeycombing shall be patched with a sand/grout mix or commercial patching products such as TK-Complete Concrete Patch, Meadow-Patch 5 or approved equal.

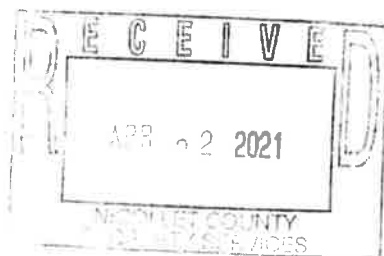


COLD WEATHER CONCRETING

- A. Cold weather is defined as a period when for more than 3 successive days the mean daily temperature drops below 40°F. When temperatures above 50°F occur during more than half of any 24-hour period, the concrete should no longer be regarded as winter concrete. Cold weather concrete shall be placed, cured, and protected according to ACI 306 COLD WEATHER CONCRETING and these abbreviated specifications taken from ACI 306 COLD WEATHER CONCRETING.
- B. Plans to protect fresh concrete from freezing and to maintain temperatures above the designated minimum for the required time after placing should be made in advance of expected freezing temperatures. Preparation for cold weather concreting consists primarily in insuring that all surfaces to be in contact with newly placed concrete are at a temperature that cannot cause early freezing or seriously delay proper curing (hardening) of the concrete. Originally, the temperature of these contact surfaces, including sub-grade materials, need not be higher than a few degrees above freezing.
- C. In moderately cold weather, when heavy frost or freezing is forecast at the job site, all unformed concrete surfaces should be protected from freezing for at least 24-hrs after it is placed.
- D. During colder weather when mean daily temperatures are generally below 40°F, concrete shall be placed at a temperature not lower than:
1. 60°F when temperature is above 30°F.
 2. 65°F when temperature is 0°F to 30°F.
 3. 70°F when temperature is below 0°F.
 4. Maintain the placed concrete at a minimum temperature of 55°F for that time period indicated in E. below.
 5. Concrete should be placed at or near the lowest allowable temperature and not more than 10°F above the temperatures indicated above.



- E. **Air entrained concrete (5% to 7%) shall be used for cold weather concrete.** Footings and pit floor slabs shall be maintained at a minimum temperature of 55°F for 2 days following placement. Walls shall be maintained at a minimum temperature of 55°F for 3 days following placement.
- F. Heated enclosures, if used, must be strong, windproof, and weatherproof. Heating units should be vented and not permitted to heat or dry the concrete locally.
- G. Generally, the outline below should be followed:
1. Never place concrete on frozen ground or on snow or ice.
 2. Supply the concrete mix at a temperature in accordance with D. above but not less than 55°F.
 3. After placement of the concrete mix, keep the concrete at a temperature of 55°F for 2 days (floors and footings) and 3 days (walls) by the use of insulated blankets, straw, or the use of properly applied heat. Leave forms in-place during these days.
 4. Be particularly concerned with thin concrete, edges, and openings that will be exposed to wind or drafts.
 5. Have the necessary insulating material on site before placement of concrete when cold weather is likely to occur.



HOT WEATHER CONCRETING

Hot Weather is defined as any combination of high air temperature, low relative humidity, and wind velocity tending to impair the quality of fresh or hardened concrete or otherwise resulting in abnormal properties. When any of these conditions are present, the contractor shall place and protect the concrete in accordance with Chapter 4 of ACI 305 as described below:

4.1 General

4.1.1 The requirements for good results in hot weather concrete placing and curing is no different than in other seasons. The same necessities exist:

- a. That concrete be handled and transported with a minimum of segregation and slump loss.
- b. That concrete is placed where it is to remain.
- c. That the concrete be placed in layers shallow enough to assure vibration well into the layer below.
- d. That joints be made on sound, clean concrete.
- e. That finishing operations and their timing be guided only by the readiness of the concrete for them, and nothing else.
- f. That curing be conducted in such a manner that at no time during the prescribed period will the concrete lack ample moisture and temperature control, so that hydration continues to develop the full potential of strength and durability of the concrete.

4.2 Preparations for placing and curing

4.2.1 Preparations for placing and curing in hot weather include recognition at the start of work that certain abnormal conditions will exist which will require some items of preparation that cannot readily be provided the last minute before concrete is placed. If concrete temperatures as placed are expected to be abnormally high, preparation must be made to transport, place, consolidate, and finish the concrete at the fastest possible rate.

4.2.1.1 This means, first, delivery of concrete to the job must be scheduled so it will be placed promptly on arrival, particularly the first batch. Many concrete operations get off to a bad start because concrete was ordered before the job was ready and slump control was lost at this most critical time.

4.2.1.2 Equipment for placing the concrete must have adequate capacity to perform its functions efficiently so there will be no delays at distant portions of the work. There should be ample vibration equipment and manpower to consolidate the concrete quickly after placement and to maintain the rate of

placement in difficult areas. All equipment should be in first class operating condition. Breakdowns or delays that stop or slow the placement can seriously affect the quality of the work. Cold joints may be apparent when forms are removed; vibration failure can cause obvious lack of consolidation.

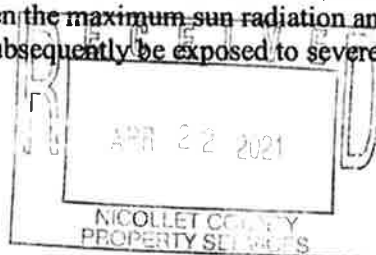
4.2.1.3 Due to more rapid slump loss in hot weather, the strain on vibrating equipment will be greater. Accordingly, provision should be made for an ample number of standby vibrators, at least one standby for each three vibrators in use. A concrete placing operation is in serious trouble, especially in hot weather, when vibration equipment fails and the standby equipment is inadequate. If possible, arrangements should be made in advance to secure another crane or pump quickly, in event of an equipment breakdown.

4.2.2 When there is to be flatwork on grade, early planning may make it feasible to plan a temporary windbreak or provide shade. In any event, the job should be equipped with ample water supply hose. The subgrade should be moist but free of standing water and soft spots at the time of concreting. Fogging can be used to cool and moisten surrounding air to prevent excessive evaporation from flatwork during finishing. Fog nozzles for this use should produce a fog blanket and they should not be confused with the common garden hose nozzles, which produce an excessive washing spray.

4.2.3 Preparation for placing includes proper location and preparation of construction joints. In hot weather, due to faster setting and hardening of the concrete, the timing of clean up by various methods, such as green cutting or surface retardant application, becomes more critical. Preparation must be made for prompt and adequate attention to these matters at the right time.

4.2.4 Work plans should include preparation to limit the temperature of concrete as placed. As the selected limiting temperature, usually but not always between 75 F (24C) and 100 F (38C) is approached and exceeded, it is increasingly likely that the unfavorable effects of high temperature will occur.

4.2.4.1 Whatever temperature limitation is considered worthwhile can be maintained to best advantage if mixers, belts, pump lines, and chutes are shaded. Where they cannot be shaded, they will absorb appreciably less heat from the sun if painted white and kept white. Pump lines and other surfaces can be kept appreciably cooler by covering them with damp burlap, kept damp with soil soaker hose. When daytime temperature and drying conditions may be critical, scheduling concrete placement to begin in the late afternoon will materially improve placing conditions. On massive slabs and pavements this has been found to result in much less thermal shrinkage and cracking. Concrete placed during the early morning may attain an undesirably high temperature, particularly during the middle of the day, when the maximum sun radiation and heat of hydration occur. Such concrete could subsequently be exposed to severe thermal stress on cooling.



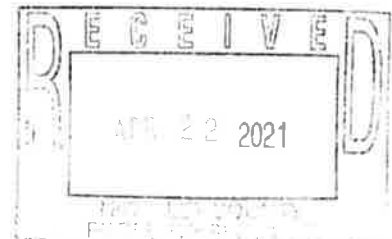
4.2.5 Finally, preparation for placing concrete in hot weather includes the special provisions necessary for its hot proper protection and curing, since hot weather causes rapid drying. To avoid serious damage and cracking, facilities must be ready to protect promptly all exposed surfaces from drying. Water curing is much to be preferred for most concrete work, but it is recognized that prompt application of white-pigmented curing compound (ASTM C309) Type 2, is more practical for curing vast areas of flatwork on subgrade. Other alternatives for curing are described in ACI 308. Water curing must be continuous and the continuity of water curing is best assured if provision is made for covering all exposed surfaces, vertical, horizontal, and otherwise, with saturated material (burlap, cotton mats, old carpets, etc.) kept wet with soil soaker hose. This material should be kept in direct contact with the concrete surface at all times. Alternate cycles of wetting and drying promote the development of pattern cracking, and should be avoided. Curing water should not be much colder than the concrete because of temperature change stresses, which could be introduced with resultant cracking.

4.3 Placement and Finishing

4.3.1 Speed-up of placement and finishing materially reduces hot weather difficulties. Delays increase slump loss and invite the addition of water to offset it. Each operation in concrete finishing should be carried out promptly when the concrete is ready for it. It is necessary to make sure that concrete is not placed in the forms faster than it can be properly consolidated by men and equipment, or be properly finished by the men at hand. If the placing rate is not coordinated with available men and equipment, a job will soon be marked with cold joints, poor consolidation, and irregular surface finishes.

4.3.2 Regardless of the thickness of layers of concrete as placed under normal temperatures, each layer may have to be shallower in hot weather to assure coverage of the previous layer while it will still respond readily to vibration. The interval between monolithic wall and deck placements (to let the wall concrete develop its settlement shrinkage) becomes very short in hot weather, especially with warm concrete.

4.3.3 In placing beam and deck concrete, it is necessary in hot weather to keep the operation confined to a small area and to proceed on a front having a minimum amount of exposed surface to which concrete is to be added. A fog nozzle should be used generously to cool the air, to cool the forms and steel immediately ahead, and to lessen rapid evaporation from the concrete surface before and after each finishing operation. Excessive fog spraying (that which would wash the fresh concrete surface or cause water to stand on the surface during floating or troweling) must be avoided.



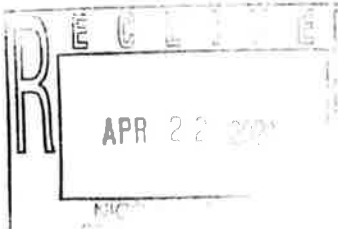
4.3.3.1 Without such fog spray between the finishing operations in hot weather, particularly if it is windy and humidity is low, water may be evaporated from the surface faster than it will rise naturally to the surface. This will create a growing tension in the surface, which often causes irregular, plastic-shrinkage cracking. Careful use of the fog spray previously mentioned, spreading and removing polyethylene sheeting between finishing operations, or application of monomolecular films after the strike-off, are recommended. Sometimes in relatively massive placement, revibration prior to floating will prevent the development of plastic-shrinkage cracking. When such cracking occurs prior to the final set, the cracks can be closed by striking the surface on each side of the crack with a float. It serves no lasting purpose to merely trowel slurry over them.

4.3.4 In summary, for best assurance of good results with concrete placing in hot weather, the initial concrete placement temperature should be limited to preferably between 75F (24C) and 100F (38C) as discussed in Sections 2.2.2 and 4.2.4. Every effort should be made to keep the concrete temperature uniform. All necessary precautions should be taken to see that concrete is promptly placed on arrival at the job and immediately vibrated after placement. Flatwork should be protected from excessive drying during finishing operations, and each operation should be performed without delay as soon as the concrete is ready for it. Under extreme conditions of high ambient temperature, exposure to direct rays of the sun, low relative humidity, and wind – perhaps aggravated by a slow rate of placement due to complexity of the structure in size and shape – careful and complete adherence to the foregoing practices may not produce the degree of quality desired for the work. Under such circumstances, it has been found worthwhile to restrict concrete placement to late afternoon or evening.

4.4 Curing and Protection

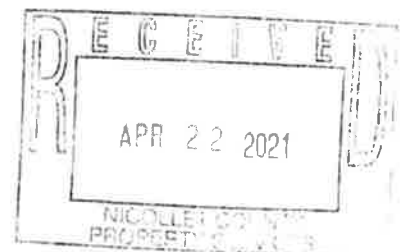
4.4.1 Curing and protection have been largely covered under Section 4.2. It should be emphasized that in hot weather there is great need for continuous curing, preferably by water. The need is greatest during the first few hours, and in fact throughout the first day after concrete is placed. All surfaces should be protected from drying, even intermittently, as this contributes to development of pattern cracking.

4.4.2 For water containment structures absorptive wood forms remaining in place should not be considered as a satisfactory means of curing in hot, drying weather. Forms should be covered and kept moist. The forms should be loosened, as soon as this can be done without damage to the concrete, and provisions made for the curing water to run down inside them. During form removal, care should be taken to provide wet cover to newly exposed surfaces to avoid exposure to hot sun and wind. Form tie cone holes can be filled and any necessary repairs made by uncovering a small portion at a time as necessary to carry on this work. These repairs should be completed in the first few days after stripping, so the repairs and



cone hole fillings can cure with the surrounding concrete. At the end of the prescribed curing period (7 days minimum; 10 is better), the coverage should be left in place without wetting for several (4 days suggested), so that the concrete surface will dry slowly and be less subject to surface shrinkage cracking. The effects of drying are further minimized by closing such structures as tunnels and pipelines against drafts and free circulation of drying air.

4.4.3 In summary, providing proper temperature and moisture conditions for curing of concrete are much more critical and important in hot weather than under normal temperatures. It is, therefore, of first importance that curing be promptly commenced, ample in coverage, and continued without interruption.



PETERS FAMILY FARM SOW SITE



VICINITY MAP
SCALE: 1"=1000'

PROJECT CONTACTS

OWNERS

PETERS FAMILY FARM, INC.
4103 ST. MICHAEL ST.
ST. MICHAEL, MN 55086
PH: (763) 261-1234

DESIGN ENGINEER

111 EAST HOBART STREET
MINNEAPOLIS, MN 55403
MATT ANDERSON 612-317-1234

SHEET INDEX

TITLE SHEET

- T1 SHEET INDEX, CONTACT INFORMATION, AERIAL PHOTO - SITE LOCATION MAP AND SITE LAYOUT
- T2 LIQUID MANURE STORAGE AREA SPECIFICATIONS AND SITE LAYOUT

STRUCTURAL PLANS

- S1 GESTATION BARN - FOOTINGS & FOUNDATION PLAN
- S2 GESTATION BARN - DETAILS
- S3 GESTATION BARN - DETAILS
- S4 GESTATION BARN - DETAILS
- S5 Farrowing Barn - Footings & Foundation Plan
- S6 Farrowing Barn - Pull Plug Layout
- S7 Farrowing Barn - Details
- S8 Farrowing Barn - Details
- S9 Farrowing Barn - Details

ISG

111 East Hobart Street
Minneapolis, MN 55403
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www.isginc.com

PROJECT
PETERS FAMILY FARM, INC.
SOW SITE
4103 ST. MICHAEL ST.
ST. MICHAEL, MN 55086
COLUMBIA TWP., NICOLLET CO., MN



CONSTRUCTION NOTIFICATIONS

3 DAY PRE CONSTRUCTION NOTIFICATION

☐ NICOLLET COUNTY
DENNA BERN
507-834-7873

THE OWNER SHALL NOTIFY THE
APPLICABLE AGENCIES 3 DAYS BEFORE
ANY POST CONSTRUCTION ACTS
DATE OF NOTIFICATION

3 DAY POST CONSTRUCTION NOTIFICATION

☐ THE OWNER SHALL NOTIFY THE
APPLICABLE AGENCIES 3 DAYS
FOLLOWING COMPLETION OF
CONSTRUCTION, BEFORE BACKFILL
DATE OF NOTIFICATION

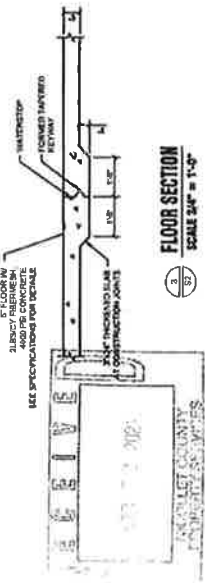
CONSTRUCTION INSPECTIONS

☐ NOTIFY 48 HOURS PRIOR
TO ALL CONSTRUCTION
INSPECTIONS
507-317-3326

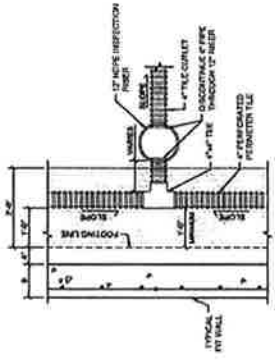
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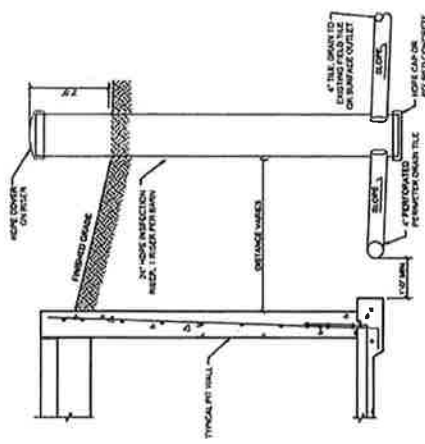
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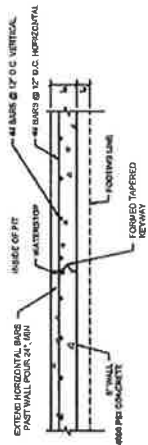
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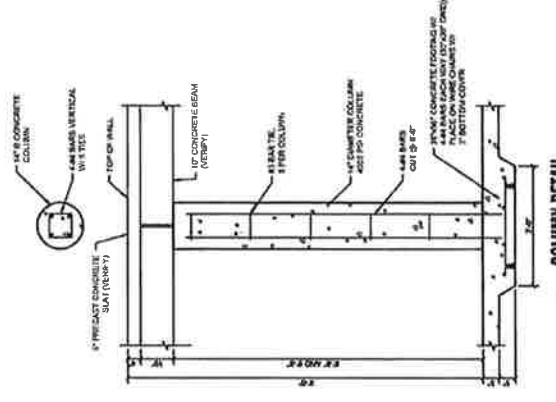
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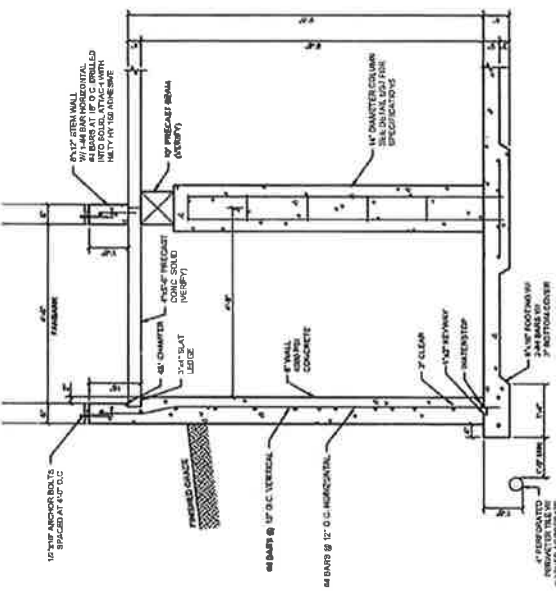
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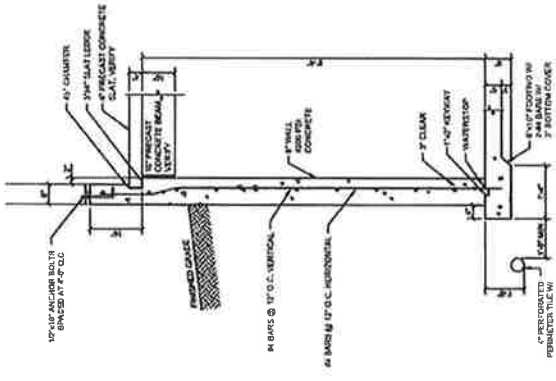
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SIDEWALL DETAIL
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ENDWALL DETAIL
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**PETERS FAMILY
FARM, INC.
SOW SITE**

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PETER, MN 55052
CITY OF PETER, MN 55052
CITY OF PETER, MN 55052

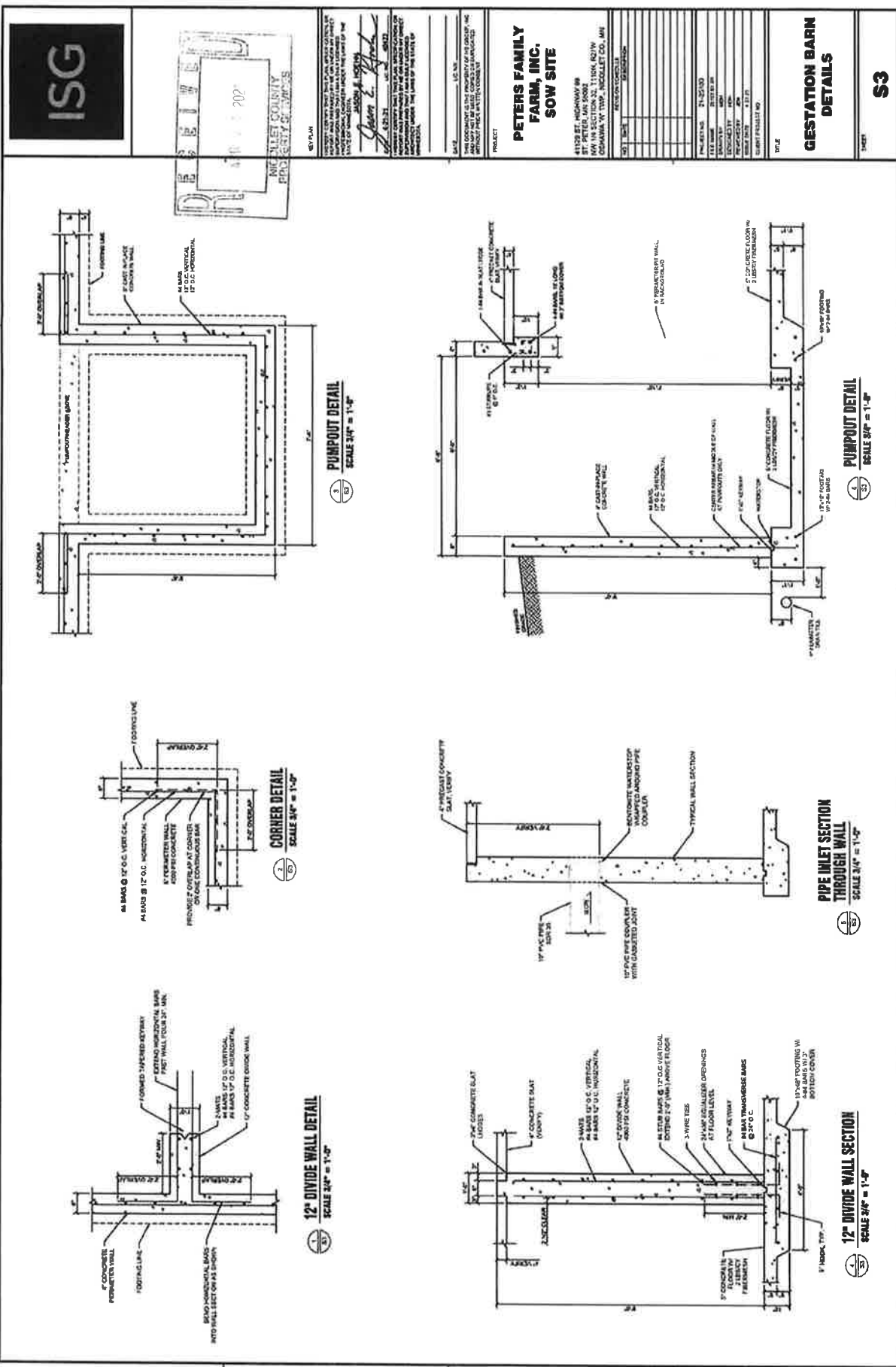
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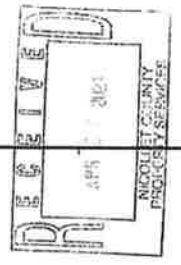
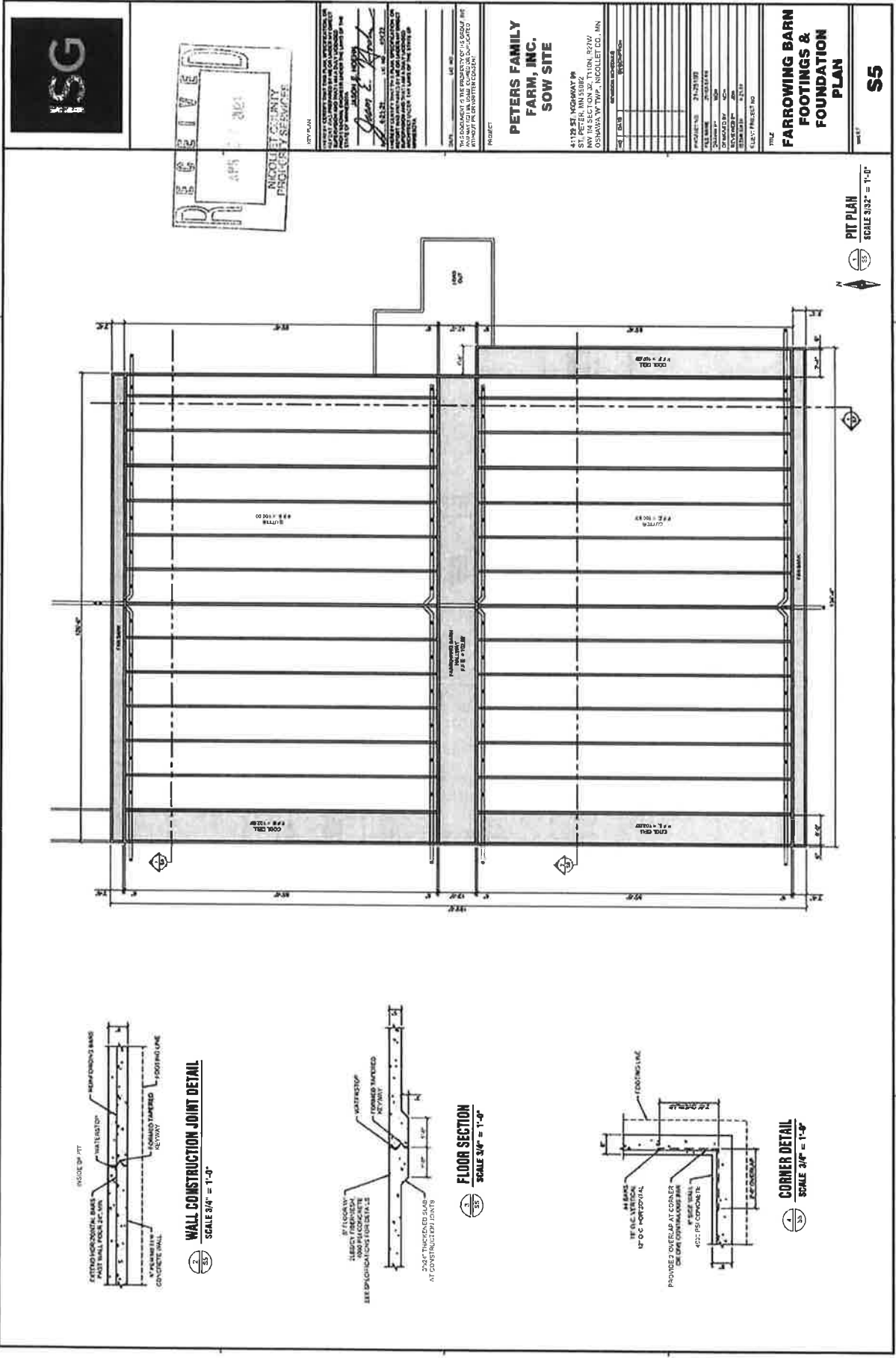
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**GESTATION BARN
DETAILS**

S2

SHEET



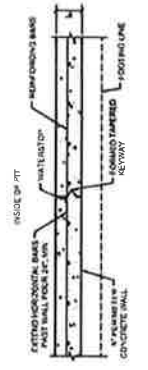


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SOW SITE
SUBMITTER: PETERS FAMILY FARM, INC.
DATE: 10/15/2024
DRAWN BY: J. H. H. H.
CHECKED BY: J. H. H. H.
APPROVED BY: J. H. H. H.
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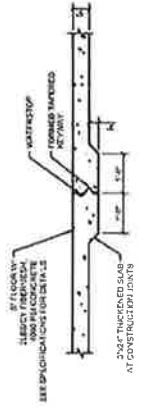
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**FARROWING BARN
FOUNDATIONS &
FOUNDATION
PLAN**

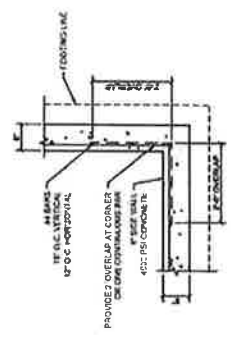
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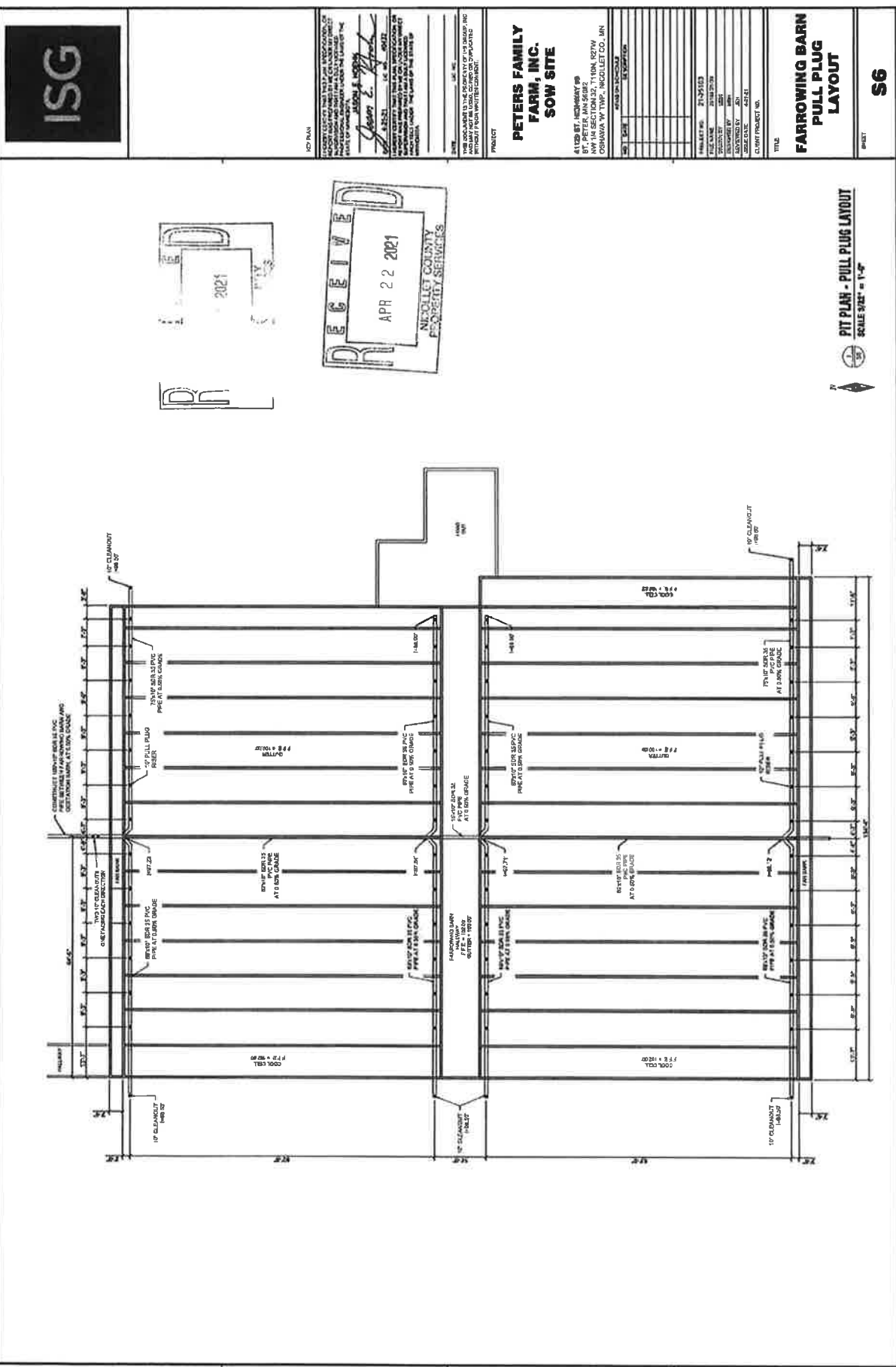
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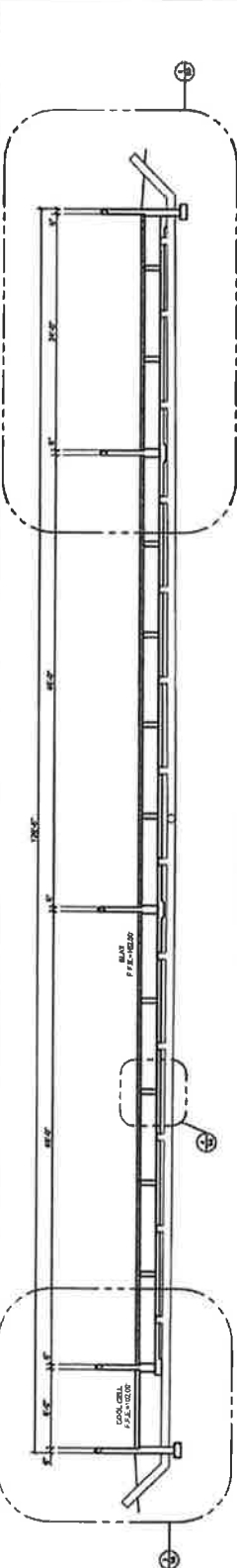


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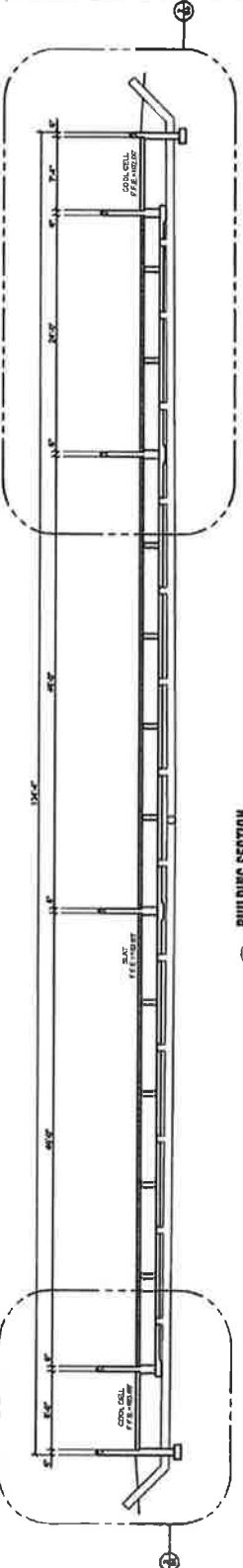


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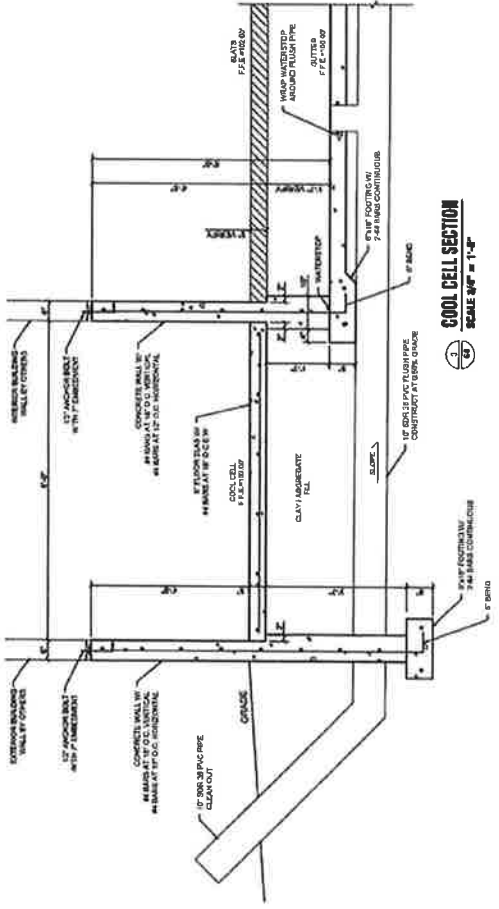
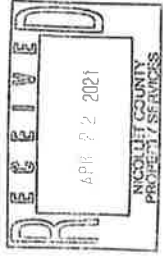




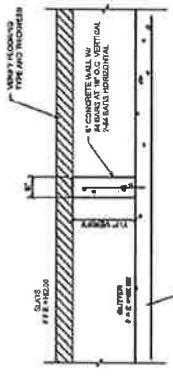
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3 COOL CELL SECTION
SCALE 3/8" = 1'-0"



4 TYPICAL WALL SECTION
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PROJECT: PETERS FAMILY FARM, INC. SOW SITE

41209 ST. HIGHWAY #6
ST. PETER, MN 56083
NW 1/4 SECTION 31, T14N, R27W
COUNTY OF ST. CLOUD, MN

| | | |
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| NO. | DATE | DESCRIPTION |
| 1 | 10/20/2020 | ISSUED FOR PERMIT |
| 2 | 03/23/21 | REVISED |

| | |
|-------------|--------------------------|
| PROJECT NO. | 21-0203 |
| DATE | 03/23/21 |
| DESIGNED BY | WJH |
| CHECKED BY | WJH |
| SCALE | AS SHOWN |
| CLIENT | PETERS FAMILY FARM, INC. |

TITLE: FARROWING BARN DETAILS

S8



KEY PLAN

I HEREBY CERTIFY THAT THE PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A duly LICENSED SURVEYOR UNDER THE LAWS OF THE STATE OF

MISSISSIPPI

DATE 6-23-21 LC NO. 49072

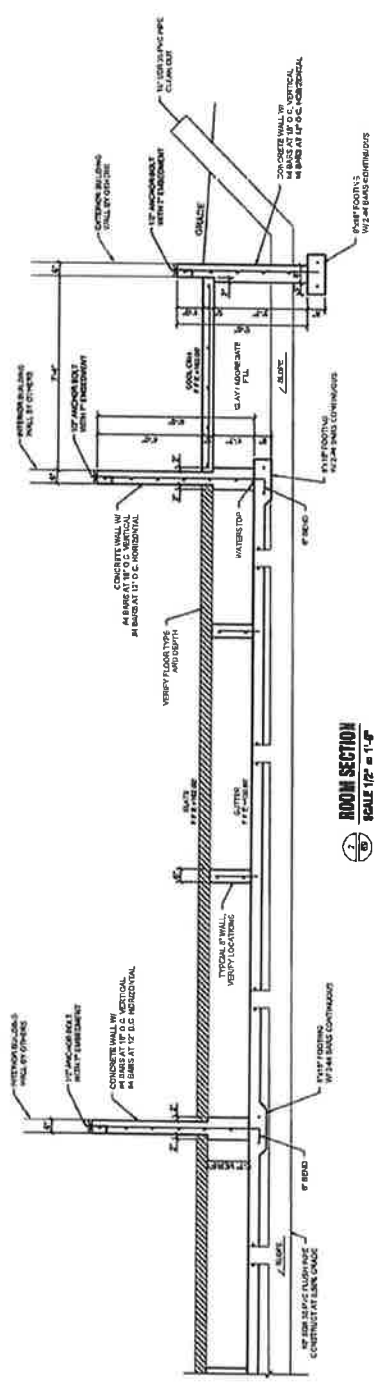
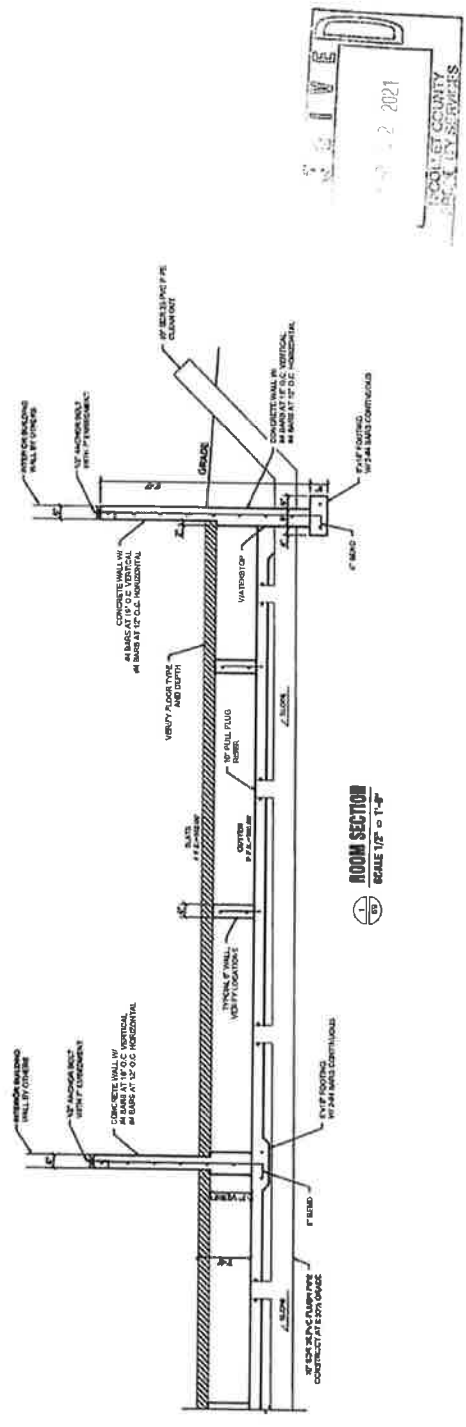
James E. Smith

**PETERS FAMILY
FARM, INC.
SOW SITE**

41129 ST. HIGHWAY 88
ST. PETER, MN 56002
NW 1/4 SECTION 27, T114N, R27W
OSHAWA W TWP., NICOLLET CO., MN

FARROWING BARN DETAILS

55





Permit Report - April 2021

| RECORD ID | RECORD TYPE | DESCRIPTION | ADDRESS | OWNER NAME |
|-----------------------------|----------------------------|--|--|--|
| BLD21-00050 | SSTS Permit | Replacement septic system for a 5 bedroom house. New Septic Tank, New Pump Tank and Alteration to existing mound redoing the rock bed and expanding the system to 5 bedrooms | 47302 391ST LN ST PETER, MN 56082 | LARSON JEREMY & JANEL LARSON |
| BLD21-00051 | Structure Permit | Construct a grain bin. Contractor is Whitcomb Brothers. Capacity is 60,000. Diameter is 48". | 43338 470TH ST NICOLLET, MN 56074 | RUDENICK JORDAN RONALD |
| BLD21-00052 | SSTS Compliance Inspection | Compliance inspection from property transfer. Connected to field tile | 58628 350TH ST LAFAYETTE, MN 56054 | MESSERLI STEVEN J & SAMANTHA JO MESSERLI |
| BLD21-00053 | Structure Permit | Construct a replacement 5-bedroom single family dwelling (1,701 sf) with a basement, porch (162 sf), and attached garage (1,320 sf). Original dwelling destroyed by fire. Total footprint is 3,189 sf. Septic design submitted. Contractor is Krohn Construction, license number BC721903. | 47302 391ST LN ST PETER, MN 56082 | LARSON JEREMY & JANEL LARSON |
| BLD21-00054 | Structure Permit | Construct a 54' x 160' (8,640 sf) cattle barn. Total AU is 291. (AU < 300, no conditional use permit required.) Contractor is Agri-Engineering Buildings. | 37007 641ST AVE GIBBON, MN 55335 | FORST GLENN & JACQUELYN FORST |
| BLD21-00055 | SSTS Compliance Inspection | Compliance inspection for property transfer | 63053 FORT RD NEW ULM, MN 56073 | BRUNNER ARLINE M |
| BLD21-00056 | SSTS Compliance Inspection | Compliance inspection for property transfer | 50032 OLD RIVER BLUFF RD N MANKATO, MN 56003 | SABA BARBARA JEAN |
| BLD21-00057 | Structure Permit | Construct 24' x 40' (960 sf) a replacement shed with a 14' x 32' (448 sf) lean-to. Total footprint of 1,408 sf. Will have electrical. No plumbing. No insulation. Using existing cement pad. Contractor is Merlin Benson BC002941. | 53253 430TH ST COURTLAND, MN 56021 | BENSON ERIC W & LINDSAY K BENSON |
| BLD21-00058 | SSTS Compliance Inspection | System abandoned - connected to city | 589 FOREST HEIGHTS DR N MANKATO, MN 56003 | FRYDENDALL MERRILL J & KAREN L FRYDENDALL |
| BLD21-00059 | SSTS Permit | Replacement septic system. New Soil Treatment Area and New Tanks for a 4 bedroom house. Interior remodel to move laundry to main floor making 1 bedroom on the main and 3 upstairs. | 48552 471ST AVE NICOLLET, MN 56074 | KETTNER LYLE |
| BLD21-00060 | Structure Permit | Construct a 48' x 52' (2,496 sf) shop and a 54' x 72' (3,888 sf) storage shed. Total footprint of 6,384 sf. Shop will be heated with concrete floor. Storage portion to be cold storage with gravel floor. 16' walls. Cleary Building Corp. #20076522 | 58104 392ND LN NEW ULM, MN 56073 | BERANEK CRAIG W & SHARI LUCILLE BERANEK |
| BLD21-00061 | SSTS Permit | Replacement septic system for a 5 bedroom house. New septic tank, new pump tank, rebuilt 3 bedroom sized mound controlled for flow with a time dose panel. Max flow per day of 315 gallons per day. | 42111 KERNS DR N MANKATO, MN 56003 | DALLUGE TIMOTHY J & ELIZABETH JEAN DALLUGE |
| BLD21-00062 | SSTS Compliance Inspection | Compliance inspection 2013 system - Compliant | 51133 405TH AVE N MANKATO, MN 56003 | HERRLEY JOHN M & LEANN M HERRLEY |
| BLD21-00063 | SSTS Compliance Inspection | Compliance inspection for deck permit in shoreland | 42433 KERNS DR N MANKATO, MN 56003 | SCHUMANN MATT & JENNA SCHUMANN |
| BLD21-00064 | SSTS Permit | Replacement system for a 4 bedroom house. Remodeling plans received. New Septic Tank and New Pump Tank. New Mound drainfield soil treatment area | 45996 350TH ST GAYLORD, MN 55334 | RODNING ELNA J |
| BLD21-00065 | Structure Permit | Construct a 20' x 20' (400 sf) deck to the east side of the dwelling. Compliance inspection submitted. | 50044 COUNTY ROAD 15 NICOLLET, MN 56074 | SESEKE JEFFREY |
| BLD21-00066 | SSTS Permit | Cluster system for two houses: 40750 441st and 40754 441st, and a shop bathroom. Combined 7 bedrooms. New 2000 gallon septic tank and new 1000 pump tank. Time dose a 600 gpd mound design soil treatment area. | 40750 441ST AVE NICOLLET, MN 56074 | COMPART DEAN M |
| BLD21-00066 | SSTS Permit | Cluster system for two houses: 40750 441st and 40754 441st, and a shop bathroom. Combined 7 bedrooms. New 2000 gallon septic tank and new 1000 pump tank. Time dose a 600 gpd mound design soil treatment area. | 40750 441ST AVE NICOLLET, MN 56074 | COMPARTS BOAR STORE INC |
| BLD21-00066 | SSTS Permit | Cluster system for two houses: 40750 441st and 40754 441st, and a shop bathroom. Combined 7 bedrooms. New 2000 gallon septic tank and new 1000 pump tank. Time dose a 600 gpd mound design soil treatment area. | 40750 441ST AVE NICOLLET, MN 56074 | COMPART DEAN M |
| BLD21-00066 | SSTS Permit | Cluster system for two houses: 40750 441st and 40754 441st, and a shop bathroom. Combined 7 bedrooms. New 2000 gallon septic tank and new 1000 pump tank. Time dose a 600 gpd mound design soil treatment area. | 40750 441ST AVE NICOLLET, MN 56074 | COMPARTS BOAR STORE INC |
| BLD21-00066 | SSTS Permit | Cluster system for two houses: 40750 441st and 40754 441st, and a shop bathroom. Combined 7 bedrooms. New 2000 gallon septic tank and new 1000 pump tank. Time dose a 600 gpd mound design soil treatment area. | 40754 441ST AVE NICOLLET, MN 56074 | COMPART DEAN M |
| BLD21-00066 | SSTS Permit | Cluster system for two houses: 40750 441st and 40754 441st, and a shop bathroom. Combined 7 bedrooms. New 2000 gallon septic tank and new 1000 pump tank. Time dose a 600 gpd mound design soil treatment area. | 40754 441ST AVE NICOLLET, MN 56074 | COMPARTS BOAR STORE INC |
| BLD21-00066 | SSTS Permit | Cluster system for two houses: 40750 441st and 40754 441st, and a shop bathroom. Combined 7 bedrooms. New 2000 gallon septic tank and new 1000 pump tank. Time dose a 600 gpd mound design soil treatment area. | 40754 441ST AVE NICOLLET, MN 56074 | COMPART DEAN M |

| | | | | |
|-----------------------------|----------------------------|---|--|--|
| BLD21-00066 | SSTS Permit | Cluster system for two houses: 40750 441st and 40754 441st, and a shop bathroom. Combined 7 bedrooms. New 2000 gallon septic tank and new 1000 pump tank. Time dose a 600 gpd mound design soil treatment area. | 40754 441ST AVE NICOLLET, MN 56074 | COMPARTS BOAR STORE INC |
| BLD21-00067 | SSTS Permit | Replacement septic system for a 3 bedroom house. New Septic Tank New Pump tank and a new mound soil treatment area with 2 feet of sand. | 45344 400TH ST NICOLLET, MN 56074 | COMPARTS BOAR STORE INC |
| BLD21-00068 | Structure Permit | Construct a 54' x 80' (4,320 sf) storage shed. Gravel floor, not insulated. Will have electrical and water service. Contractors are Wenck Construction and Puhman Lumber. Floodplain elevation determined and flagged by Bolton and Menk. Structure to be constructed above floodplain elevation of 823.75 feet. See attached survey. | 72055 COUNTY RD 21 FAIRFAX, MN 55332 | MERKEL DANIEL R & ANDREA MERKEL |
| BLD21-00069 | Structure Permit | Construct a replacement deck. New deck will have a total footprint of 662 sf. Includes an 16' x 16' upper deck portion and a 12' x 32' lower deck portion. To be built by applicant. Bluff setback verified by staff. Compliance inspection for Shoreland submitted. | 42433 KERNS DR N MANKATO, MN 56003 | SCHUMANN MATT & JENNA SCHUMANN |
| BLD21-00070 | Renewable Energy Permit | Construct a large, one-megawatt solar energy system on up to eight acres of land. See PLN19-17 for details. Construction cost estimated at \$2,000,000. | 0 | REINGSTORF UNTERNEHMEN LLC |
| BLD21-00071 | SSTS Permit | Septic holding tank for new office/control room bathroom. Pumping contract with Seales Well Drilling | 47947 370TH ST NICOLLET, MN 56074 | GIESEKE ROBBY B |
| BLD21-00072 | SSTS Permit | Holding tank for replacement hunting shack. | 43439 507TH LN NEW ULM, MN 56073 | NELSON POINT WILDLIFE ASSOCIATION INC |
| BLD21-00074 | Structure Permit | Construct an 24' x 40' (960 sf) office and two grain bins. Bins will have a diameter of 21' and a capacity of 14,000 bu. Contractor is UFC. | 0 | GIESEKE ROBBY B |
| BLD21-00075 | SSTS Compliance Inspection | Compliance inspection for zoning permit. 4 bedroom house. | 50044 COUNTY ROAD 15 NICOLLET, MN 56074 | GIESEKE JEFFREY |
| BLD21-00076 | SSTS Permit | Replacement septic system for a 3 bedroom house. | 36821 COUNTY ROAD 20 ST PETER, MN 56082 | WILLIART RICHARD H & LINDA L |
| BLD21-00077 | Structure Permit | Construct a grain bin on property. Diameter of 30 feet. 16,800 bu capacity. Contractor is Fairfax Ag. | 51846 COUNTY ROAD 21 COURTLAND, MN 56021 | ZIMMERMAN DALE & DAVID & LANCE ZIMMERMAN |
| BLD21-00078 | Structure Permit | Essential services. Construct a substation on up to two acres of land. See PLN21-08 for details. | 0 | OLSEN LAVONNE |
| BLD21-00079 | SSTS Compliance Inspection | Compliance inspection for Zoning Permit | 38310 490TH ST ST PETER, MN 56082 | CULLEN DEAN R & LORI D CULLEN |
| BLD21-00081 | SSTS Compliance Inspection | Compliance inspection for house addition. 2 offices and a family room. Not designed as bedrooms | 45646 COUNTY ROAD 13 ST PETER, MN 56082 | KENNEDY CULLEN & AMANDA KENNEDY |
| BLD21-00082 | Structure Permit | Construct a 40' x 60' (2,400 sf) storage shed. Concrete floor. Insulated. Will have electrical and plumbing. Contractor is Les Wendinger. | 51961 COUNTY ROAD 15 NEW ULM, MN 56073 | HAAS JEFF M |
| BLD21-00083 | Structure Permit | Construct a 957 sf home addition. Addition to include two offices, a living room, and a bathroom. Compliance inspection submitted. Contractor is Mankato Family Homes, BC751775. | 45646 COUNTY ROAD 13 ST PETER, MN 56082 | KENNEDY CULLEN & AMANDA KENNEDY |
| BLD21-00084 | Structure Permit | Construct a 16' x 38' addition to dwelling. Main floor addition to include three bedrooms and a bathroom. Basement floor addition to be a recreational room. Contractor is Messner Builders. BC224496. | 45996 350TH ST GAYLORD, MN 55334 | RODNING ELNA J |
| BLD21-00085 | SSTS Permit | Septic system of a new house on a new parcel | 34161 425th AVE LeSueur, MN 56058 | BRANDT BRIAN J |
| BLD21-00086 | SSTS Compliance Inspection | Compliance inspection for Property Transfer | 56936 BROOKVIEW LN NEW ULM, MN 56073 | WENDINGER MARVIN E |
| FDL21-00001 | Feedlot Construction | Glenn Forst - Expand feedlot numbers from 176.3 au to 291 au with the construction of a 54' x 160' cattle barn. | 37007 641ST AVE GIBBON, MN 55335 | FORST GLENN & JACQUELYN FORST |
| FDL21-00002 | Feedlot Construction | Dalry feedlot construction. 64' x 92' total confinement barn and 150' x 300' x 18' earthen basin. No increase in animal units. | 45612 380TH ST NICOLLET, MN 56074 | SWENSON PAUL H & CYNTHIA L SWENSON |

Nicollet County Board of Commissioners
Board Meeting Agenda Item



| | | |
|--|--|---|
| Agenda Item: | | |
| Resolution Re-appointing Veterans Service Officer | | |
| Primary Originating Division/Dept.: Administration | Meeting Date: 05/25/2021 | |
| Contact: Mandy Landkamer Title: Interim County Admin | Item Type: Regular Agenda (Select One) | |
| Amount of Time Requested 5 minutes | | |
| Presenter: Mandy Landkamer Title: Interim County Admin | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No | |
| County Strategy: Programs and Services - deliver value-added quality services (Select One) | | |
| BACKGROUND/JUSTIFICATION: <p>Minnesota Statute 197.60 requires reappointment every (4) four years.</p> <p>Veterans Services Officer Nathan Tish's original term ran from October 31, 2016 to October 30, 2020 and was automatically renewed for a term of October 31, 2020 to October 30, 2024. In my opinion, Veterans Services Officer Nathan Tish's job performance meets or exceeds expectations for the position. As a result, I believe proper documentation in the form of resolution should be formally approved for his current term.</p> | | |
| Supporting Documents: <input type="radio"/> Attached <input type="radio"/> In Signature Folder <input checked="" type="radio"/> None | | |
| Prior Board Action Taken on this Agenda Item: <input type="radio"/> Yes <input checked="" type="radio"/> No | | |
| If "yes", when? (provide year; mm/dd/yy if known) | | |
| Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A | | |
| ACTION REQUESTED: Approval of Resolution Re-Appointing Veterans Services Officer | | |
| FISCAL IMPACT: Included in current budget (Select One) If "Other", specify | | FUNDING County Dollars = Other (Select One) |
| FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments: | | Total |



RESOLUTION RE-APPOINTING VETERANS SERVICE OFFICER



WHEREAS, Minnesota Statute 197.60 states that counties shall appoint a veterans service officer; and

WHEREAS, Minnesota Statute 197.601 states that a county veterans service officer shall be a resident of Minnesota, a citizen of the United States and a veteran as defined by Minnesota Statute 197.447; and

WHEREAS, on October 25, 2016, the Nicollet County Board of Commissioners appointed Mr. Nathan Tish to the position of Nicollet County Veterans Service Officer, and

WHEREAS, as allowed for in Minnesota Statutes 197.60, Subdivision 2, the Board of Commissioners made Mr. Tish's current appointment for a period of four (4) years, from October 31, 2016 through October 30, 2020, and

WHEREAS, Minnesota Statutes 163.07, Subdivision 2 states that "All reappointments shall be for a term of four years", and

WHEREAS, Mr. Tish's annual performance evaluations have all met or exceeded expectation ratings.

NOW, THEREFORE BE IT RESOLVED that on May 25, 2021, the Nicollet County Board of Commissioners does hereby take official action to re-appoint Mr. Nathan Tish to a four (4) year term as Nicollet County Veterans Service Officer effective October 31, 2020 through October 30, 2024.

Dated this 25th day of May, 2021.

Terry Morrow, Chair
Nicollet County Board of Commissioners

ATTEST:

Jaci Kopet
Clerk to the Board

Nicollet County Board of Commissioners
Board Meeting Agenda Item

NICOLLET
COUNTY EST. 1853



Agenda Item:

Human Resources Director Hiring Process

Primary Originating Division/Dept.: Administration

Meeting Date: 05/25/2021

Contact: Mandy Landkamer Title: Interim County Admin

Item Type: Regular Agenda
(Select One)

Amount of Time Requested minutes

Presenter: Title:

Attachments: ☐ Yes ☒ No

County Strategy: Programs and Services - deliver value-added quality services
(Select One)

BACKGROUND/JUSTIFICATION:

Based on previous hiring practices for Department Heads, this process will be administered by the Nicollet County Human Resources Department. The Human Resources Director position will be advertised for a period of 14 days, anticipated to be opened in late May 2021.

Supporting Documents: ☐ Attached ☐ In Signature Folder ☒ None

Prior Board Action Taken on this Agenda Item: ☐ Yes ☒ No

If "yes", when? (provide year; mm/dd/yy if known)

Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A

ACTION REQUESTED:

No action requested.

FISCAL IMPACT: NOT in current budget
(Select One)

If "Other", specify

FUNDING
County Dollars =

Other
(Select One)

FTE IMPACT: No FTE change
(Select One)

If "Increase or "Decrease" specify:

Total

Related Financial/FTE Comments:

Nicollet County Board of Commissioners
Board Meeting Agenda Item



| | | |
|--|---|--|
| Agenda Item: | | |
| North Mankato HHS Construction Proposals | | |
| Primary Originating Division/Dept.: Administration Contact: Mandy Landkamer Title: Interim County Admin Amount of Time Requested 10 minutes Presenter: Mandy Landkamer Title: Interim County Admin | Meeting Date: 05/25/2021 Item Type: Regular Agenda (Select One) | |
| | | Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No |
| County Strategy: Programs and Services - deliver value-added quality services (Select One) | | |
| BACKGROUND/JUSTIFICATION: Consideration of the attached proposals submitted by Vetter Johnson Architects and Contegrity Group to provide concept services concerning the remodel or the remodel and addition of the North Mankato Health and Human Services building. Initial conversations and the drafting of plans began in 2019. | | |
| Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None | | |
| Prior Board Action Taken on this Agenda Item: <input type="radio"/> Yes <input checked="" type="radio"/> No If "yes", when? (provide year; mm/dd/yy if known) | | |
| Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A | | |
| ACTION REQUESTED: Approval of Option 1 to proceed with the proposal to | | |
| FISCAL IMPACT: NOT in current budget (Select One) If "Other", specify | FUNDING County Dollars = | 24,100 |
| | Other (Select One) | |
| FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments: | Total | 24,100 |

| North Mankato Health and Human Services Building | Vetter Johnson Architects | Contegritty Group | Total Expenses |
|---|--|----------------------------------|--|
| Option 1 – Remodel and Addition | Not to exceed \$16,500, plus reimbursable expenses for travel and printing | Not to exceed \$7,600 (80 hours) | Not to exceed \$24,100, plus reimbursable expenses for travel and printing |
| Option 2 – Remodel Only | Not to exceed \$9,500 plus reimbursable expenses for travel and printing. | Not to exceed \$5,700 (60 hours) | Not to exceed \$15,200, plus reimbursable expenses for travel and printing |

- Preliminary plans were drafted in 2019



May 17, 2021

Ms. Cassandra Sassenberg
Health and Human Services Director
Nicollet County Courthouse
622 South Front Street
St. Peter, MN 56082

Dear Ms. Sassenberg:

Thank you for the opportunity to assist Nicollet County as you explore improvements to the Nicollet County Services Center in North Mankato. With the evolving programmatic needs of both Human Services and Probation since last engaging in planning discussions in late 2019, we have been asked to re-examine the impacts these changes would have to the building project.

With this study, we will look into a revised remodeling concept which includes newly identified family resource functions as well as a remodeling + addition concept which would provide necessary additional space to accommodate a relocated "Power Up Clubhouse" as well as on-site facilities storage. We write now to document our agreement for services, as discussed, to develop concepts and documentation necessary for Contegrity Group, Inc. to provide the Board of Commissioners with cost estimates that reflect the desired scope of work. Work to be accomplished will include:

1. A kick-off meeting to define parameters of the study and to establish a schedule.
 2. A programming session, followed by the development of a building program.
 3. The development of preliminary design concepts and related drawings. Also included will be narratives describing proposed modifications.
 4. A presentation to appropriate county officials.
 5. Coordination with CGI as they prepare preliminary project budgets and contingencies.
 6. A final presentation to county officials.
- For work noted above, including both remodeling and remodeling + addition concepts, compensation is to be hourly with a not-to-exceed amount of \$16,500 plus reimbursable expenses for travel and printing.
 - For work noted above, including the remodeling concept only, compensation is to be hourly with a not-to-exceed amount of \$9,500 plus reimbursable expenses for travel and printing.

If this proposal meets with your approval, please sign below and return one copy.

Sincerely,

Steven. C. Johnson, Principal



Vetter Johnson Architects, Inc.

County of Nicollet

• 4243 Greenwood Lane

• Plymouth, MN 55441

• 763-543-6500



contegritygroup^{INC}

Construction Management

May 17, 2021

Ms. Cassandra Sassenberg
Health and Human Services Director
Nicollet County Courthouse
622 South Front Street
St. Peter, MN 56082

Dear Ms. Sassenberg:

Thank you for providing us the opportunity to submit our proposal to assist the County with the development of the N. Mankato Services Building Interior Remodel Assessment.

It is our understanding that the County is requesting Contegrity Group develop estimates based off two options (an interior remodel in conjunction with a building addition) and work scope provided by Vetter Johnson Architects.

Our services would include:

- One site visit to fully understand the scope of each option.
- Identify constructability / phasing items as it relates to each option.
- Produce estimates of the anticipated scope of each of the options.
- Attend a County Board Meeting to present our findings.

In conjunction with Vetter Johnson Architects, we shall assemble all information so the County Board can make an informed decision on a path forward.

At this time, we would propose to do this work as outlined above, on an hourly rate of \$95.00 / hour. Considering the notion that this may be completed as two separate options, we've broken apart the perceived cost as follows:

- We anticipate estimating and review of both options (interior remodel and building addition) to take a time commitment of 80 hours and would provide a not to exceed amount of \$ 7,600.00.
- If Contegrity Group were to estimate just the interior remodel component of the study, it would warrant a time commitment of 60 hours and would provide a not to exceed amount of \$5,700.00.

Upon receipt of County Board approval, we would be ready to commence estimating activities in early June 2021.

Thanks again for your consideration.

Sincerely

Pete Filippi

Nicollet County Board of Commissioners
Board Meeting Agenda Item



| | |
|---|--|
| Agenda Item: Critical Position Review Request | |
| Primary Originating Division/Dept.: Administration | Meeting Date: 05/25/2021 |
| Contact: Mandy Landkamer Title: Interim County Admin | Item Type: Regular Agenda (Select One) |
| Amount of Time Requested 10 minutes | |
| Presenter: Mandy Landkamer Title: Interim County Admin | Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No |
| County Strategy: Programs and Services - deliver value-added quality services (Select One) | |
| BACKGROUND/JUSTIFICATION: <p>Consideration of the recommendation of the Personnel Committee to increase the .57 (24 hours) part time Probation Agent position to a Full Time Probation Agent position (40 hours) in conjunction with the transition to the Community Corrections Act (CCA) County, effective July 1, 2021. For the 2021 Budget year, the position was originally budgeted as a .65 (26 hours) position. The position will be funded from the general revenue fund. It is also important to note, Probation will be receiving \$210,000 from the 2020 reimbursements, in addition to the proposed revenue that will be collected with the additional 200 client annual fees.</p> | |
| Supporting Documents: <input checked="" type="radio"/> Attached <input type="radio"/> In Signature Folder <input type="radio"/> None | |
| Prior Board Action Taken on this Agenda Item: <input type="radio"/> Yes <input checked="" type="radio"/> No | |
| If "yes", when? (provide year; mm/dd/yy if known) | |
| Approved by County Attorney's Office: <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A | |
| ACTION REQUESTED: <p>Approval of the increase of the .57 position to a Full Time Probation Agent Position.</p> | |
| FISCAL IMPACT: Included in current budget (Select One) If "Other", specify | FUNDING County Dollars = Other (Select One) |
| FTE IMPACT: No FTE change (Select One) If "Increase or "Decrease" specify: Related Financial/FTE Comments: | Total |



1. Describe in detail, the duties of this position.

Probation Agents provide supervision and case management services to adult and juvenile offenders including pretrial supervision, probation, and supervised release supervision. The position will enforce court orders, provide for accountability and public safety, while supporting clients with cognitive education and referrals to resources within the community.

2. Could this position, or its duties, be shared with other employees of the department or with Employees of another department? (Job Sharing)

Nicollet County Community Corrections will be taking on over 200 felony level probationers as of July 1st. We are currently supervising over 750 Juvenile and adult probationers. The 200 felony offenders will require as much supervision as the current 750 probationers due to their criminal convictions and high risk assessment scores. We will work as a unit to partner up in the field to supervise the entire caseload. Agents will participate in Project Nighthawk with Law Enforcement and as teams of two in the community. All agents will work together in the supervision and enforcing the courts orders and those of the Commissioner of Corrections involving Supervised Release cases.

3. Could this position be reduced in hours? (20 to 30 hours per week)

This position is currently assessed at a .57 which has been determined to be 24 hours per week.

4. Could filling this position be delayed? Explain

The position will be needed as of July 1st 2021 to provide for a continuation of services as part of the transition to a Community Corrections Act County.

5. How is this position funded?

This position will be funded within the CCA Subsidy Dollars of \$564,470.00 and County Revenues. The .65 position, now reduced down to a .57, was calculated at a .65 within the 2021 Budget. The additional dollars if approved would come from the general revenue fund. It should be noted that we are scheduled to receive over \$210,000 in CPO Reimbursement for 2020 expenditures the first week of June 2021. 01 255 5250 and 01 261 5250. This position could also be funded by the additional revenue generated from the increased supervision fees collected from the additional 200 client annual fees.

6. Is Nicollet County mandated to provide the services this position performed?

Probation is mandated to provide services within Minnesota Statute 401 Community Corrections Act language.

7. Why is it critical to the department that this position be filled?

By increasing this position from 24 hours to a full time position of 40 hours will allow for more resources to supervise the additional 200 felony level offenders. It will also provide for a more stable work environment and the ability to retain that individual within that position. This would reduce the need to continually post and refill the position as agents seek out full time employment elsewhere, saving time, training, and money for the county in the long term.

8. Describe the impact on the citizens of Nicollet County if this position is not filled?

If this position was made full time it would present to the citizens that the newly formed Nicollet County Community Corrections has invested its resources, time, and tax payer dollars to provide the best supervision and opportunities to those that find themselves in the criminal justice system. The position would assist individuals in making amends and be provided the resources and assistance to better themselves and allowing them to work their way out of the criminal justice system and return to a productive life in Nicollet County.

9. Conclusion

The process of counties converting from one correctional delivery system to another has been a rare occurrence over the last 3 decades. In my 31 years within the field there has been 4 counties that have made the switch to a Community Corrections Act County from another delivery system with Nicollet County being the 5th. I have been involved and impacted directly within 4 of the 5 transitions, with my role within in Nicollet Counties transition being from the perspective of a Department Head.

Each transition over the years has brought forth unique challenges as things switch over from the original delivery system to the new delivery system. Nicollet County Community Corrections will be ready on July 1st to meet the challenges before us. The additional 16 hours requested will better assist us in meeting those challenges.

OFFICIAL PROCEEDINGS OF THE
NICOLLET COUNTY DRAINAGE AUTHORITY
May 11, 2021

The Nicollet County Drainage Authority met in regular session on Tuesday, May 11, 2021 at 9:49 a.m. with Chair Terry Morrow presiding. Commissioners John Luepke, Jack Kolars, Marie Dranttel and Denny Kemp were present. Also present were Interim County Administrator Mandy Landkamer, Recording Secretary Abigail Lewis and County Attorney Michelle Zehnder Fischer.

The meeting was held via teleconference pursuant to Minnesota Statute 13D.021 due to the coronavirus pandemic. Zoom meeting technology was used to conduct the meeting.

Consent Agenda

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to approve the consent agenda items as follows: approval of the April 27, 2021 Drainage Authority minutes. Motion carried with all voting in favor on a roll call vote.

CD86A Improvement Change Order

Public Services Manager, Jaci Kopet, introduced Chuck Brandel with ISG to provide an overview to the requested CD86A Improvement Change Order.

A motion was made by Commissioner Dranttel and seconded by Commissioner Kemp to approve the change order as presented. Motion carried on a 4-0 roll call vote with Commissioner Luepke abstaining.

Adjourn

Motion by Commissioner Kemp and seconded by Commissioner Dranttel to adjourn the Drainage Authority Meeting. Motion carried with all voting in favor on a roll call vote.

Chair Morrow adjourned the meeting at 10:06 a.m.

TERRY MORROW, CHAIR
BOARD OF COMMISSIONERS

ATTEST:

JACI KOPET
CLERK TO THE BOARD

Nicollet County Drainage
Authority Meeting
Agenda Item



Agenda Item:

Consider ditch repair report 21-001 through 21-007 and 21-009 through 21-013

Primary Originating Division/Dept.: Public Works

Meeting Date: 05/25/2021

Contact: Nate Henry

Title: Drainage Inspector

Item Type: Consent Agenda
(Select One)

Amount of Time Requested 0 minutes

Presenter: Nate Henry

Title: Drainage Inspector

Attachments: ☒ Yes ☐ No

County Strategy: Facilities and Space - preserve, maintain and build our assets
(Select One)

BACKGROUND/JUSTIFICATION:

See attached ditch repair reports

Supporting Documents: ☒ Attached ☐ In Signature Folder ☐ None

Prior Drainage Authority Action Taken on this Item: ☐ Yes ☒ No

If yes, when? (provide year; mm/dd/yy if known)

Approved by County Attorney's Office: ☐ Yes ☐ No ☒ N/A

ACTION REQUESTED:

Approve ditch repair reports 21-001 through 21-007 and 21-009 through 21-013

FISCAL IMPACT: Other
(Select One)

If "Other", specify

FUNDING

Drainage Authority Dollars =

Other \$65,500.00
(Select One)

FTE IMPACT: No FTE change
(Select One)

If "Increase or "Decrease" specify:

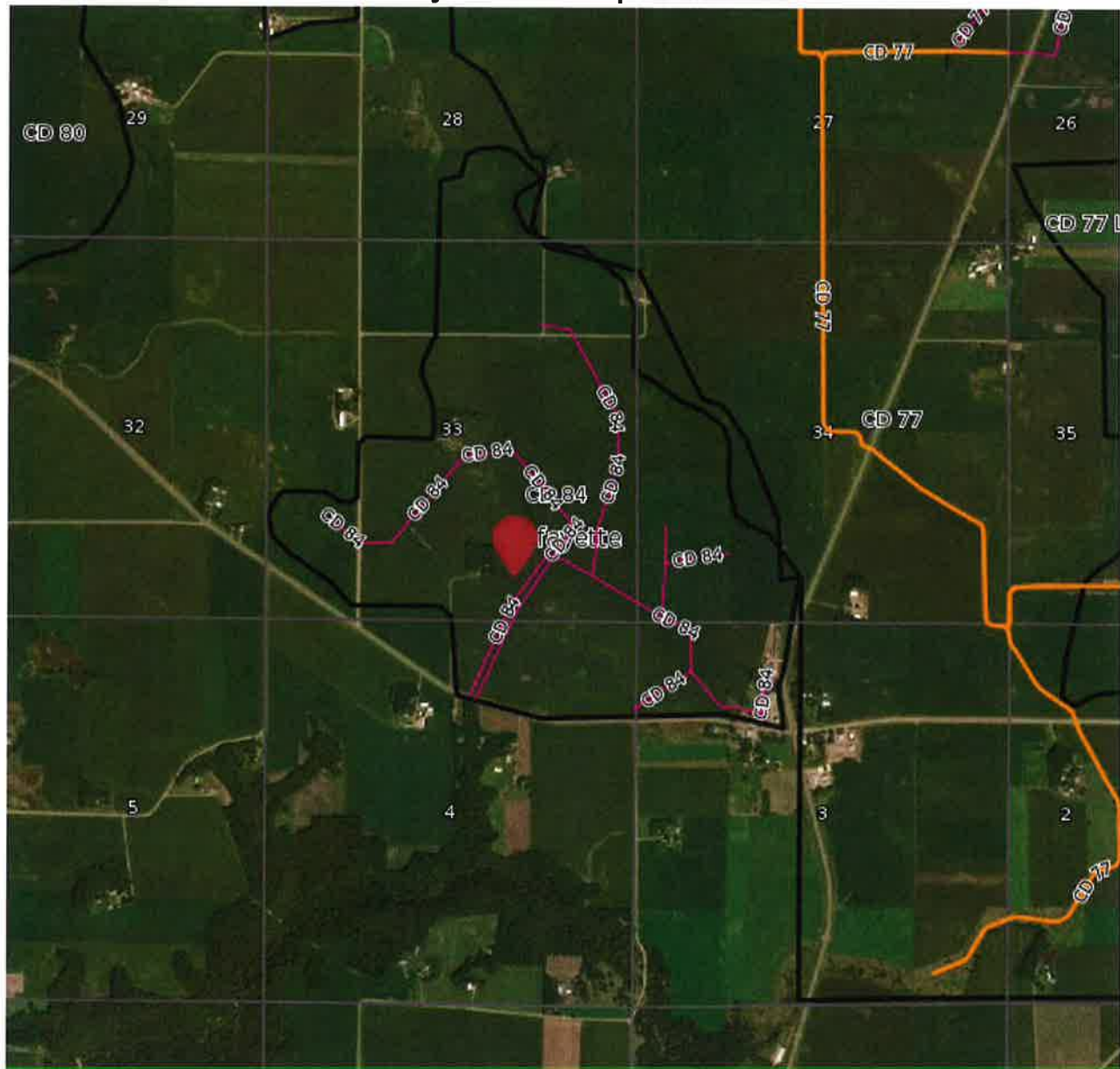
Total \$65,500.00





















Related Financial/FTE Comments:

NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

County Ditch 84 Repair #21-001



| | | |
|---|--|---|
| ▼ Municipalities | ▼ Public Drainage Systems | ▼ Drainage System Watersheds |
|  |  Open Ditch |  |
| ▼ Townships |  Shallow Ditch | ▼ Roads |
|  |  Tile |  Interstate |
| ▼ Sections | ▼ Streams |  U.S. and State Hwy |
|  |  Protected Natural |  CSAH |
| ▼ County Boundary |  Protected Altered |  County Road |
|  |  Other Perennial/Intermittent |  Township Road |
| ▼ Parcels | ▼ Private Drainage |  City Street |
|  |  Drainage Outlet | |
| |  Open Ditch | |

NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

OVERVIEW

| | | | |
|--------------------------|--|------------|------|
| Date Repair Was Created: | 2021-02-02 | Branch: | main |
| Problem/Proposed Work: | The landowner is requesting the ditch system televising the two main tile lines draining south of the manhole structure to look for any collapses or blockages. Empire pipe service of North Mankato will do the televising of the two tile lines. | | |
| Ditch Repair: | | | |
| Tile Repair: | | | |
| FEMA Event: | False | FEMA Date: | |

REPAIR LOCATION DETAILS

| | | | |
|------------------------|------------|------------------|------------|
| Commissioner District: | 5 | Township: | Lafayette |
| Twp: | 111N | Range: | 30W |
| Section: | 33 | Qtr-Qtr Section: | |
| Latitude: | 44.372981 | Longitude: | -94.436009 |
| Parcel Number: | 0433400004 | | |
| Location Details: | | | |

PERSON REQUESTING REPAIR

| Name | Address | Phone |
|----------------|--------------------------------------|-------|
| NATHAN GIESEKE | 1126 LINCOLN AVE SAINT PAUL MN 55105 | |

LANDOWNER

| Name | Address | Phone |
|----------------|--------------------------------------|-------|
| NATHAN GIESEKE | 1126 LINCOLN AVE SAINT PAUL MN 55105 | |

STATUS LOG

| Action | Date | Initials | Notes |
|------------|------------|----------|-------|
| For Review | 02/09/2021 | nhenry | |

DRAINAGE AUTHORITY ACTIONS

| Action | Date | Board Date | Initials | Notes |
|--------|------|------------|----------|-------|
|--------|------|------------|----------|-------|

REPAIR ESTIMATES

| Order | Date | Contractor | Total Cost | Notes |
|-------|------------|---------------|------------|-------|
| 1 | 2021-02-02 | Sample Vendor | 6000.00 | |

REPAIR INVOICES

| Order | Date | Contractor | %Complete | Total Cost | Notes |
|-------|------|------------|-----------|------------|-------|
|-------|------|------------|-----------|------------|-------|

INSPECTION LOG

| Date | Initials | Notes |
|------|----------|-------|
|------|----------|-------|

For Staff Documentation & Contractor Information

| Legend | |
|---|--|
| <ul style="list-style-type: none"> ▼ Municipalities ▼ Townships ▼ Sections ▼ County Boundary ▼ Parcels | <ul style="list-style-type: none"> ▼ Public Drainage Systems <ul style="list-style-type: none"> Open Ditch Shallow Ditch Tile ▼ Streams <ul style="list-style-type: none"> Protected Natural Protected Altered Other Perennial/Intermittent ▼ Private Drainage <ul style="list-style-type: none"> Drainage Outlet Open Ditch |
| | <ul style="list-style-type: none"> ▼ Drainage System Watersheds ▼ Roads <ul style="list-style-type: none"> Interstate U.S. and State Hwy CSAH County Road Township Road City Street |

NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

OVERVIEW

| | | | |
|--------------------------|---|------------|------|
| Date Repair Was Created: | 2021-03-04 | Branch: | main |
| Problem/Proposed Work: | A surface intake pipe is washed out and needs to be repaired. There is also a county tile outlet pipe north of the surface water structure that needs to be replaced. | | |
| Ditch Repair: | | | |
| Tile Repair: | | | |
| FEMA Event: | False | FEMA Date: | |

REPAIR LOCATION DETAILS

| | | | |
|------------------------|------------|------------------|------------|
| Commissioner District: | 5 | Township: | New Sweden |
| Twp: | 111N | Range: | 28W |
| Section: | 22 | Qtr-Qtr Section: | |
| Latitude: | 44.408953 | Longitude: | -94.175212 |
| Parcel Number: | 0622200005 | | |
| Location Details: | | | |

PERSON REQUESTING REPAIR

| Name | Address | Phone |
|--------------------------|--------------------------------------|-------|
| WEBSTER FAMILY ACRES LLC | 36612 425TH AVE SAINT PETER MN 56082 | |

LANDOWNER

| Name | Address | Phone |
|--------------------------|--------------------------------------|-------|
| WEBSTER FAMILY ACRES LLC | 36612 425TH AVE SAINT PETER MN 56082 | |

STATUS LOG

| Action | Date | Initials | Notes |
|------------|------------|----------|-------|
| For Review | 03/04/2021 | nhenry | |
| For Review | 03/04/2021 | nhenry | |

DRAINAGE AUTHORITY ACTIONS

| Action | Date | Board Date | Initials | Notes |
|--------|------|------------|----------|-------|
|--------|------|------------|----------|-------|

REPAIR ESTIMATES

| Order | Date | Contractor | Total Cost | Notes |
|-------|------------|----------------------|------------|-------|
| 1 | 2021-03-04 | Lafayette Excavating | 2000.00 | |

REPAIR INVOICES

| Order | Date | Contractor | %Complete | Total Cost | Notes |
|-------|------|------------|-----------|------------|-------|
|-------|------|------------|-----------|------------|-------|

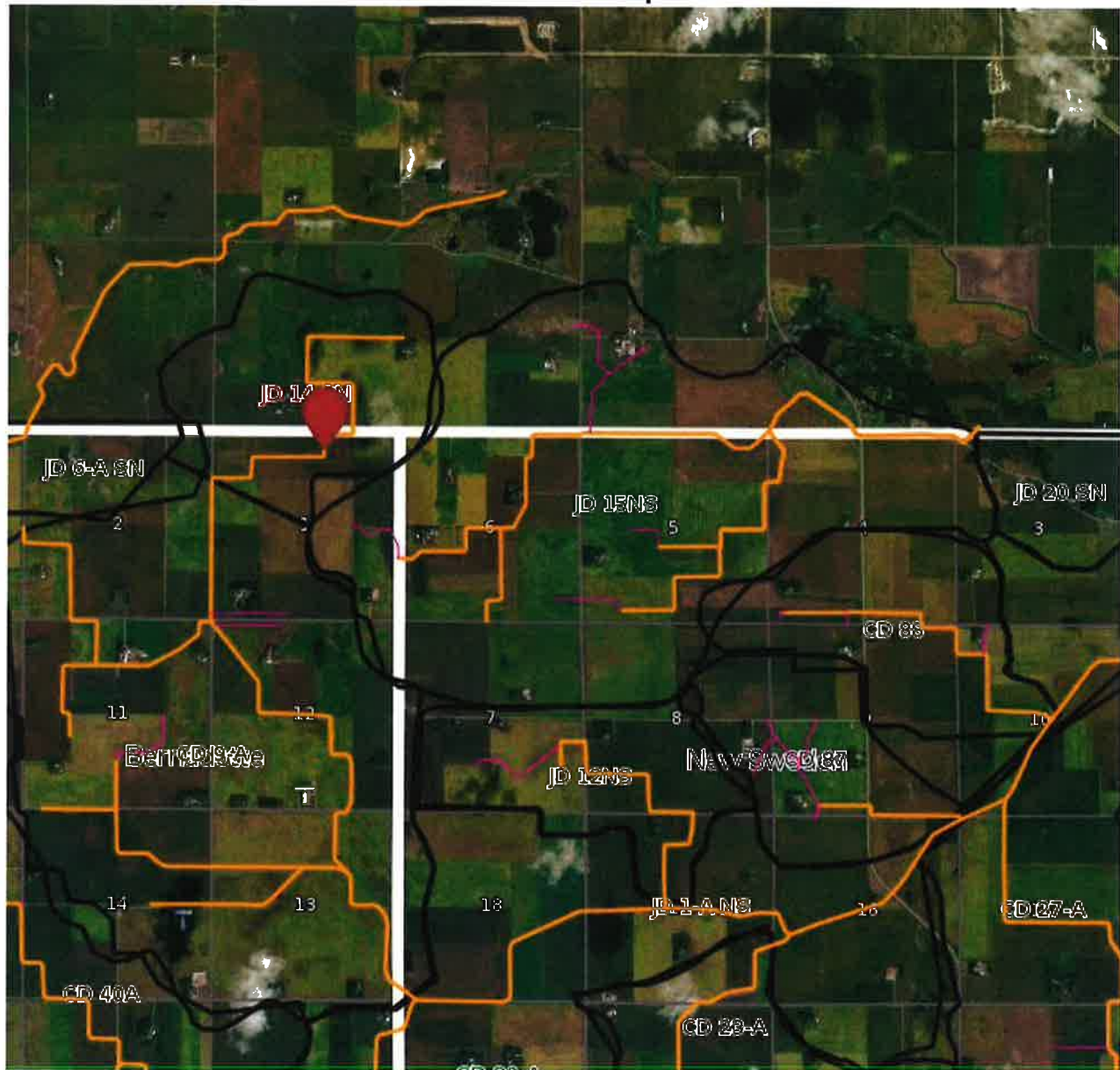
INSPECTION LOG

| Date | Initials | Notes |
|------|----------|-------|
|------|----------|-------|

NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

Judicial Ditch 14 SN Repair #21-003



| | | |
|-------------------|------------------------------|------------------------------|
| ▼ Municipalities | ▼ Public Drainage Systems | ▼ Drainage System Watersheds |
| ▼ Townships | Open Ditch | ▼ Roads |
| ▼ Sections | Shallow Ditch | Interstate |
| ▼ County Boundary | Tile | U.S. and State Hwy |
| ▼ Parcels | Streams | CSAH |
| | Protected Natural | County Road |
| | Protected Altered | Township Road |
| | Other Perennial/Intermittent | City Street |
| | ▼ Private Drainage | |
| | Drainage Outlet | |
| | Open Ditch | |

NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

OVERVIEW

| | | | |
|--------------------------|--|------------|------|
| Date Repair Was Created: | 2021-04-06 | Branch: | main |
| Problem/Proposed Work: | The ditch bank has sloughed in and is holding back approximately 2' feet of water. | | |
| Ditch Repair: | Slough | | |
| Tile Repair: | | | |
| FEMA Event: | False | FEMA Date: | |

REPAIR LOCATION DETAILS

| | | | |
|------------------------|------------|------------------|------------|
| Commissioner District: | 5 | Township: | Bernadotte |
| Twp: | 111N | Range: | 29W |
| Section: | 1 | Qtr-Qtr Section: | |
| Latitude: | 44.448498 | Longitude: | -94.233010 |
| Parcel Number: | 0501100002 | | |
| Location Details: | | | |

PERSON REQUESTING REPAIR

| Name | Address | Phone |
|------|---------|-------|
| | | |

LANDOWNER

| Name | Address | Phone |
|-------------------|---------------------------------------|-------|
| MELVIN W SULLIVAN | 3761 BROOKSIDE DR #F ELSMERE KY 41018 | |

STATUS LOG

| Action | Date | Initials | Notes |
|------------|------------|----------|-------|
| For Review | 04/06/2021 | nhenry | |

DRAINAGE AUTHORITY ACTIONS

| Action | Date | Board Date | Initials | Notes |
|--------|------|------------|----------|-------|
|--------|------|------------|----------|-------|

REPAIR ESTIMATES

| Order | Date | Contractor | Total Cost | Notes |
|-------|------------|----------------------|------------|-------|
| 1 | 2021-04-06 | Lafayette Excavating | 600.00 | |

REPAIR INVOICES

| Order | Date | Contractor | %Complete | Total Cost | Notes |
|-------|------|------------|-----------|------------|-------|
|-------|------|------------|-----------|------------|-------|

INSPECTION LOG

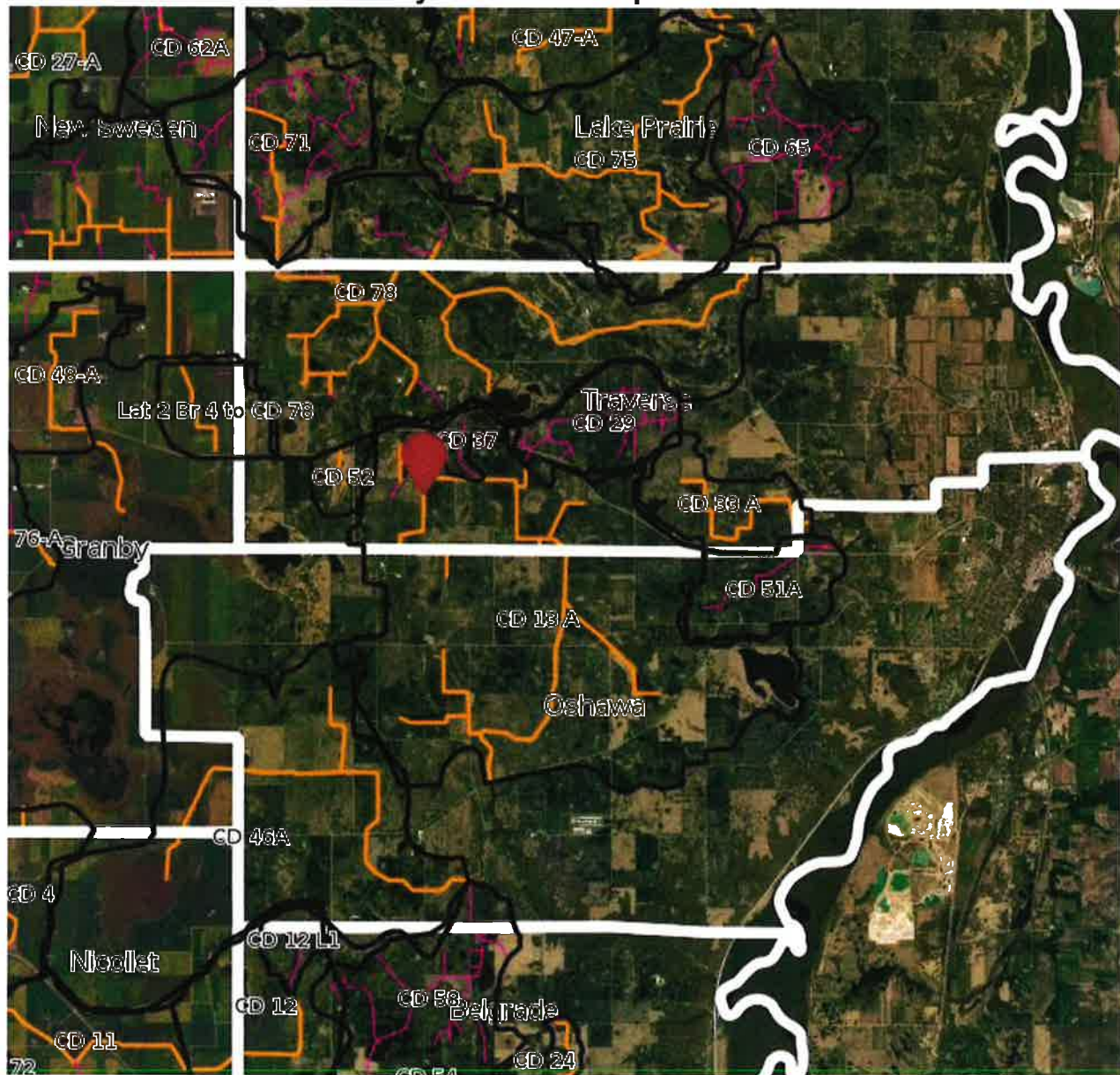
| Date | Initials | Notes |
|------|----------|-------|
|------|----------|-------|

INSPECTION PHOTOS

NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

County Ditch 13-A Repair #21-004



| | | |
|------------------------------|--|---|
| ▼ Municipalities | ▼ Public Drainage Systems Open Ditch Shallow Ditch Tile | ▼ Drainage System Watersheds |
| ▼ Townships | ▼ Streams Protected Natural Protected Altered Other Perennial/Intermittent | ▼ Roads Interstate U.S. and State Hwy CSAH County Road Township Road City Street |
| ▼ Sections | ▼ Private Drainage Drainage Outlet Open Ditch | |
| ▼ County Boundary | | |
| ▼ Parcels | | |

**NICOLLET COUNTY
DRAINAGE DEPARTMENT
REPAIR REPORT**

For Staff Documentation & Contractor Information

OVERVIEW

| | | | |
|--------------------------|---|------------|---|
| Date Repair Was Created: | 2021-04-06 | Branch: | 5 |
| Problem/Proposed Work: | Water running over the ditch bank has created a washout. The landowner is requesting the ditch system remove sediment from the ditch and repair the ditch bank. | | |
| Ditch Repair: | | | |
| Tile Repair: | | | |
| FEMA Event: | False | FEMA Date: | |

REPAIR LOCATION DETAILS

| | | | |
|------------------------|------------|------------------|------------|
| Commissioner District: | 1 | Township: | Traverse |
| Twp: | 110N | Range: | 27W |
| Section: | 17 | Qtr-Qtr Section: | |
| Latitude: | 44.327945 | Longitude: | -94.059409 |
| Parcel Number: | 1317200002 | | |
| Location Details: | | | |

PERSON REQUESTING REPAIR

| Name | Address | Phone |
|-------------------|------------------------------------|-------|
| JEFFREY E LEONARD | 41232 FORT RD SAINT PETER MN 56082 | |

LANDOWNER

| Name | Address | Phone |
|-------------------|------------------------------------|-------|
| JEFFREY E LEONARD | 41232 FORT RD SAINT PETER MN 56082 | |

STATUS LOG

| Action | Date | Initials | Notes |
|------------|------------|----------|-------|
| For Review | 04/06/2021 | nhenry | |

DRAINAGE AUTHORITY ACTIONS

| Action | Date | Board Date | Initials | Notes |
|--------|------|------------|----------|-------|
|--------|------|------------|----------|-------|

REPAIR ESTIMATES

| Order | Date | Contractor | Total Cost | Notes |
|-------|------------|-------------------|------------|-------|
| 1 | 2021-04-06 | Dvorak Excavating | 800.00 | |

REPAIR INVOICES

| Order | Date | Contractor | %Complete | Total Cost | Notes |
|-------|------|------------|-----------|------------|-------|
|-------|------|------------|-----------|------------|-------|

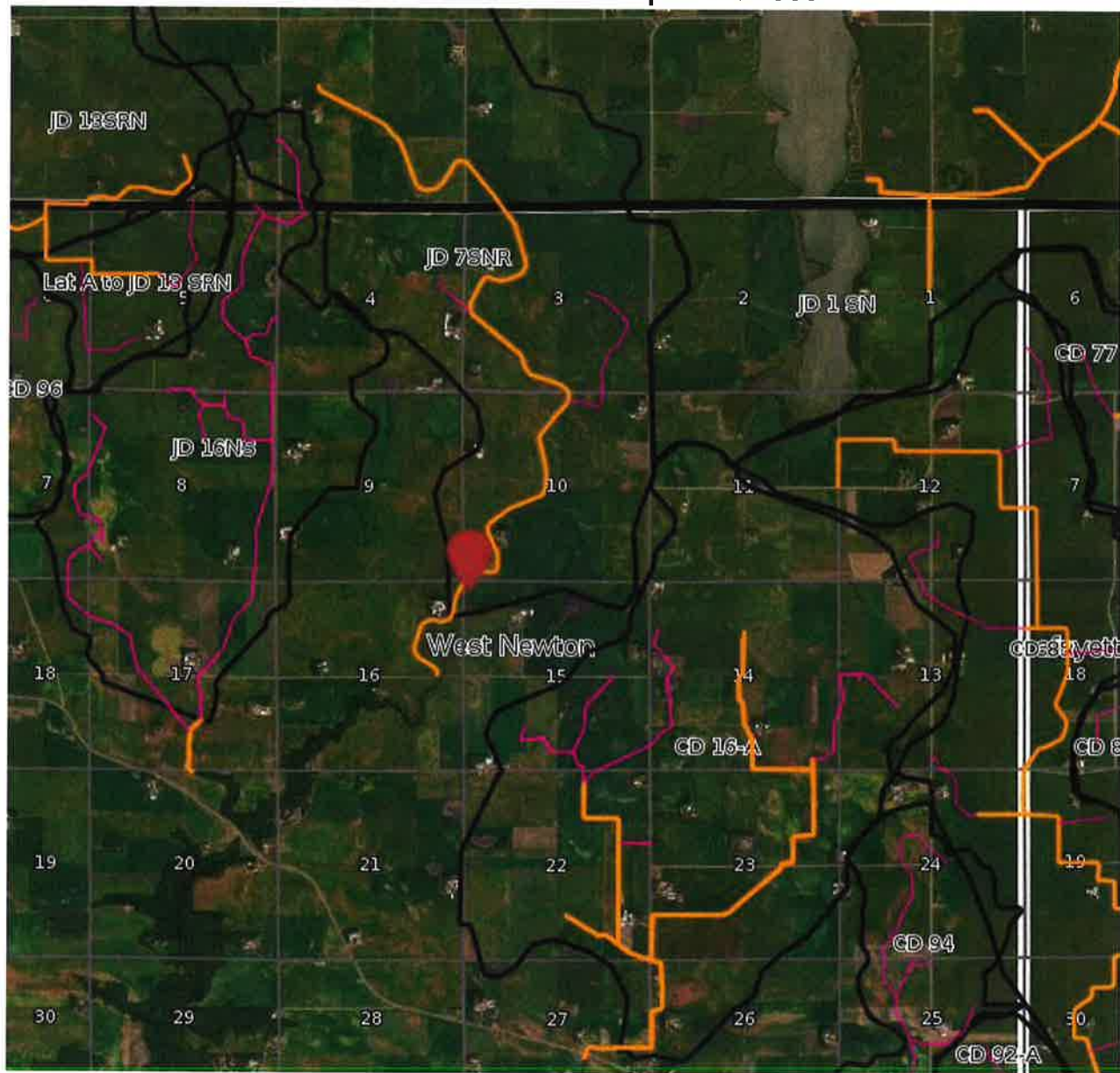
INSPECTION LOG

| Date | Initials | Notes |
|------|----------|-------|
|------|----------|-------|

NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

Judicial Ditch 7 SRN Repair #21-005



| | | |
|-------------------|------------------------------|------------------------------|
| ▼ Municipalities | ▼ Public Drainage Systems | ▼ Drainage System Watersheds |
| ▼ Townships | Open Ditch | ▼ Roads |
| ▼ Sections | Shallow Ditch | Interstate |
| ▼ County Boundary | Tile | U.S. and State Hwy |
| ▼ Parcels | Streams | CSAH |
| | Protected Natural | County Road |
| | Protected Altered | Township Road |
| | Other Perennial/Intermittent | City Street |
| | ▼ Private Drainage | |
| | Drainage Outlet | |
| | Open Ditch | |

**NICOLLET COUNTY
DRAINAGE DEPARTMENT
REPAIR REPORT**

For Staff Documentation & Contractor Information

OVERVIEW

| | | | |
|--------------------------|--|------------|------|
| Date Repair Was Created: | 2021-04-14 | Branch: | main |
| Problem/Proposed Work: | Water running over the ditch bank has created a washout adjacent to the township road. The land owner is requesting the ditch system supply class III rip rap to repair the washout. | | |
| Ditch Repair: | | | |
| Tile Repair: | | | |
| FEMA Event: | False | FEMA Date: | |

REPAIR LOCATION DETAILS

| | | | |
|------------------------|------------|------------------|-------------|
| Commissioner District: | 5 | Township: | West Newton |
| Twp: | 111N | Range: | 31W |
| Section: | 15 | Qtr-Qtr Section: | |
| Latitude: | 44.430562 | Longitude: | -94.541938 |
| Parcel Number: | 0315100001 | | |
| Location Details: | | | |

PERSON REQUESTING REPAIR

| Name | Address | Phone |
|---------------|---------|-------|
| Adam Gleisner | | |

LANDOWNER

| Name | Address | Phone |
|------------------|--------------------------------|-------|
| CLAUDIA GLEISNER | 63782 366TH ST GIBBON MN 55335 | |

STATUS LOG

| Action | Date | Initials | Notes |
|------------|------------|----------|-------|
| For Review | 04/14/2021 | nhenry | |

DRAINAGE AUTHORITY ACTIONS

| Action | Date | Board Date | Initials | Notes |
|--------|------|------------|----------|-------|
|--------|------|------------|----------|-------|

REPAIR ESTIMATES

| Order | Date | Contractor | Total Cost | Notes |
|-------|------------|---------------|------------|-------|
| 1 | 2021-04-14 | Sample Vendor | 1500.00 | |

REPAIR INVOICES

| Order | Date | Contractor | %Complete | Total Cost | Notes |
|-------|------|------------|-----------|------------|-------|
|-------|------|------------|-----------|------------|-------|

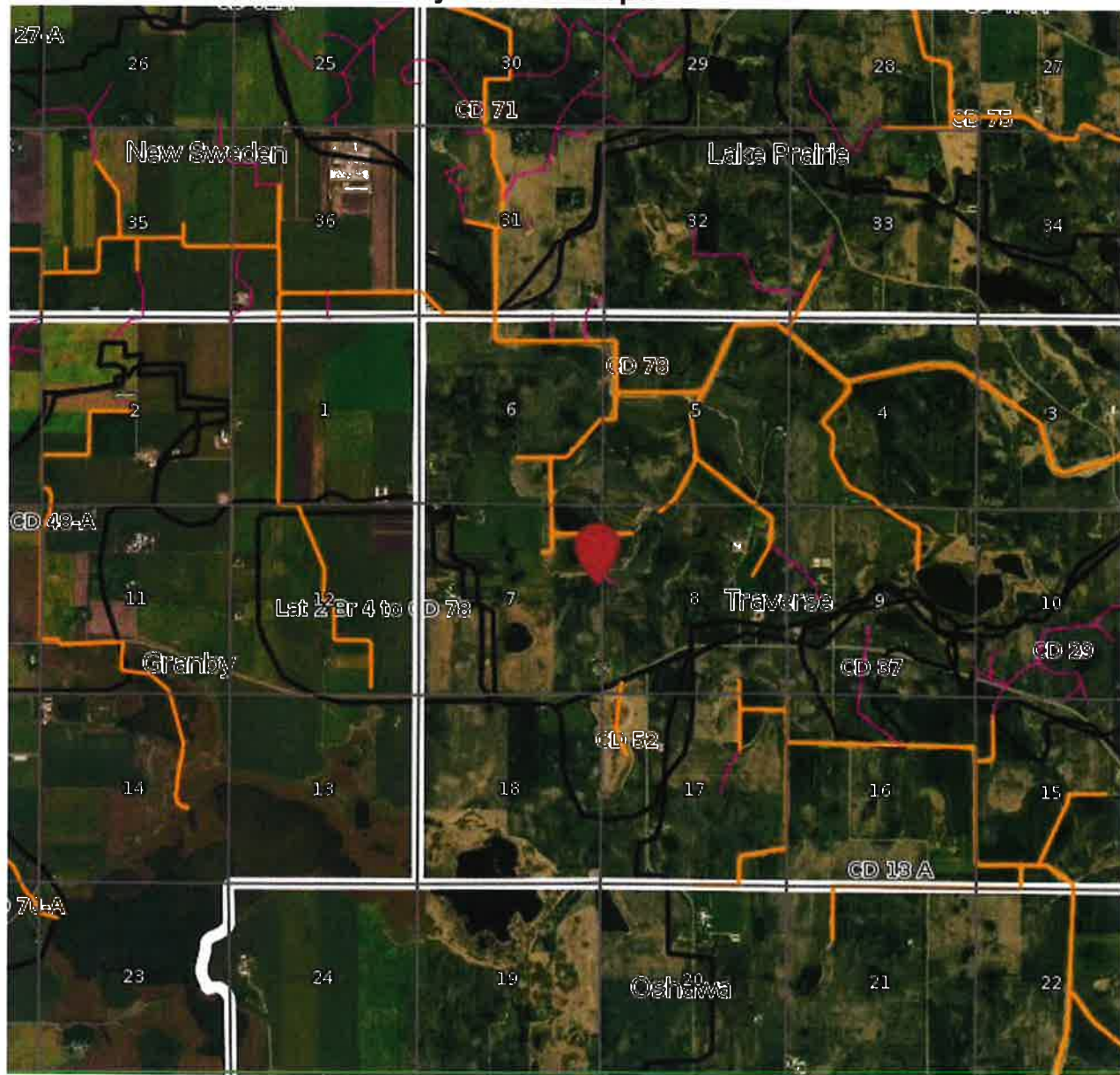
INSPECTION LOG

| Date | Initials | Notes |
|------|----------|-------|
|------|----------|-------|

NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

County Ditch 78 Repair #21-006



| | | |
|------------------------------|--|---|
| ▼ Municipalities | ▼ Public Drainage Systems Open Ditch Shallow Ditch Tile | ▼ Drainage System Watersheds |
| ▼ Townships | ▼ Streams Protected Natural Protected Altered Other Perennial/Intermittent | ▼ Roads Interstate U.S. and State Hwy CSAH County Road Township Road City Street |
| ▼ Sections | ▼ Private Drainage Drainage Outlet Open Ditch | |
| ▼ County Boundary | | |
| ▼ Parcels | | |

**NICOLLET COUNTY
DRAINAGE DEPARTMENT
REPAIR REPORT**

For Staff Documentation & Contractor Information

OVERVIEW

| | | | |
|--------------------------|---|------------|-----|
| Date Repair Was Created: | 2021-04-15 | Branch: | 5-D |
| Problem/Proposed Work: | The county tile outlet pipe is rusted off and created a washout in the ditch bank. The renter is requesting the ditch system repair the tile outlet. Approximately 40' of 18" dual wall will be needed. | | |
| Ditch Repair: | | | |
| Tile Repair: | | | |
| FEMA Event: | False | FEMA Date: | |

REPAIR LOCATION DETAILS

| | | | |
|------------------------|------------|------------------|------------|
| Commissioner District: | 1 | Township: | Traverse |
| Twp: | 110N | Range: | 27W |
| Section: | 7 | Qtr-Qtr Section: | |
| Latitude: | 44.352756 | Longitude: | -94.113834 |
| Parcel Number: | 1307100003 | | |
| Location Details: | | | |

PERSON REQUESTING REPAIR

| Name | Address | Phone |
|--------------|---------|-------|
| Charlee Yost | | |

LANDOWNER

| Name | Address | Phone |
|---------------|--------------------------------------|-------|
| JOHN H PONCIN | 41497 425TH AVE SAINT PETER MN 56082 | |

STATUS LOG

| Action | Date | Initials | Notes |
|------------|------------|----------|-------|
| For Review | 04/15/2021 | nhenry | |

DRAINAGE AUTHORITY ACTIONS

| Action | Date | Board Date | Initials | Notes |
|--------|------|------------|----------|-------|
|--------|------|------------|----------|-------|

REPAIR ESTIMATES

| Order | Date | Contractor | Total Cost | Notes |
|-------|------------|---------------|------------|-------|
| 1 | 2021-04-15 | Sample Vendor | 800.00 | |

REPAIR INVOICES

| Order | Date | Contractor | %Complete | Total Cost | Notes |
|-------|------|------------|-----------|------------|-------|
|-------|------|------------|-----------|------------|-------|

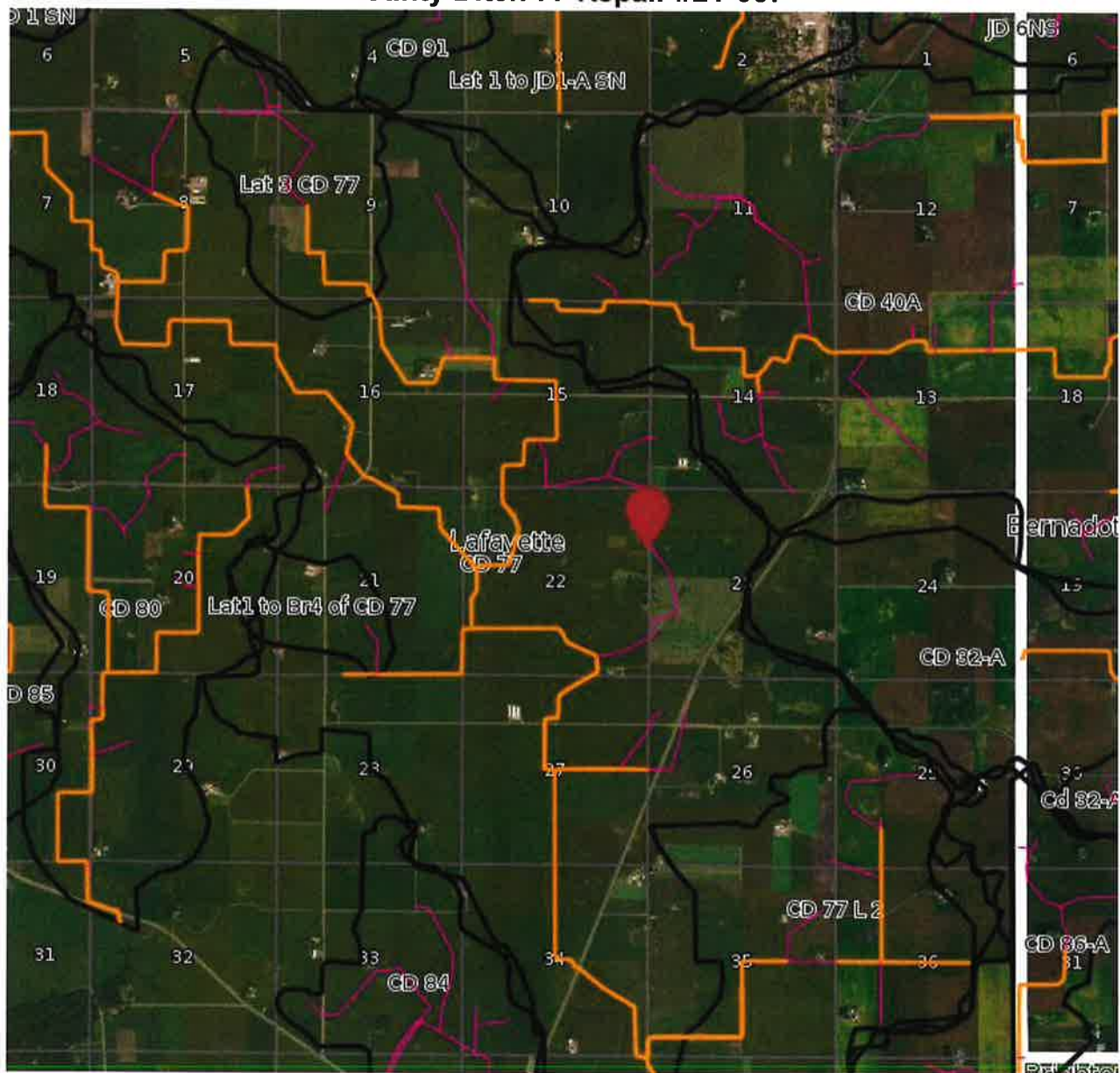
INSPECTION LOG

| Date | Initials | Notes |
|------|----------|-------|
|------|----------|-------|

NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

County Ditch 77 Repair #21-007



| | | |
|-------------------|------------------------------|------------------------------|
| ▼ Municipalities | ▼ Public Drainage Systems | ▼ Drainage System Watersheds |
| ▼ Townships | Open Ditch | ▼ Roads |
| ▼ Sections | Shallow Ditch | Interstate |
| ▼ County Boundary | Tile | U.S. and State Hwy |
| ▼ Parcels | Streams | CSAH |
| | Protected Natural | County Road |
| | Protected Altered | Township Road |
| | Other Perennial/Intermittent | City Street |
| | ▼ Private Drainage | |
| | Drainage Outlet | |
| | Open Ditch | |

**NICOLLET COUNTY
DRAINAGE DEPARTMENT
REPAIR REPORT**

For Staff Documentation & Contractor Information

OVERVIEW

| | | | |
|--------------------------|--|------------|---|
| Date Repair Was Created: | 2021-04-16 | Branch: | 3 |
| Problem/Proposed Work: | The intake is washed out on a county tile and needs to be repaired. Remove the old concrete intake and install a new perforated riser. | | |
| Ditch Repair: | | | |
| Tile Repair: | Surface Intake | | |
| FEMA Event: | False | FEMA Date: | |

REPAIR LOCATION DETAILS

| | | | |
|------------------------|------------|------------------|------------|
| Commissioner District: | 5 | Township: | Lafayette |
| Twp: | 111N | Range: | 30W |
| Section: | 22 | Qtr-Qtr Section: | |
| Latitude: | 44.409259 | Longitude: | -94.421268 |
| Parcel Number: | 0422200002 | | |
| Location Details: | | | |

PERSON REQUESTING REPAIR

| Name | Address | Phone |
|-------------------|------------------------------------|-------|
| CHARLES YOUNGBLOM | 37468 571ST AVE LAFAYETTE MN 56054 | |

LANDOWNER

| Name | Address | Phone |
|-------------------|------------------------------------|-------|
| CHARLES YOUNGBLOM | 37468 571ST AVE LAFAYETTE MN 56054 | |

STATUS LOG

| Action | Date | Initials | Notes |
|------------|------------|----------|-------|
| For Review | 04/16/2021 | nhenry | |

DRAINAGE AUTHORITY ACTIONS

| Action | Date | Board Date | Initials | Notes |
|--------|------|------------|----------|-------|
|--------|------|------------|----------|-------|

REPAIR ESTIMATES

| Order | Date | Contractor | Total Cost | Notes |
|-------|------------|----------------------|------------|-------|
| 1 | 2021-04-16 | Lafayette Excavating | 800.00 | |

REPAIR INVOICES

| Order | Date | Contractor | %Complete | Total Cost | Notes |
|-------|------|------------|-----------|------------|-------|
|-------|------|------------|-----------|------------|-------|

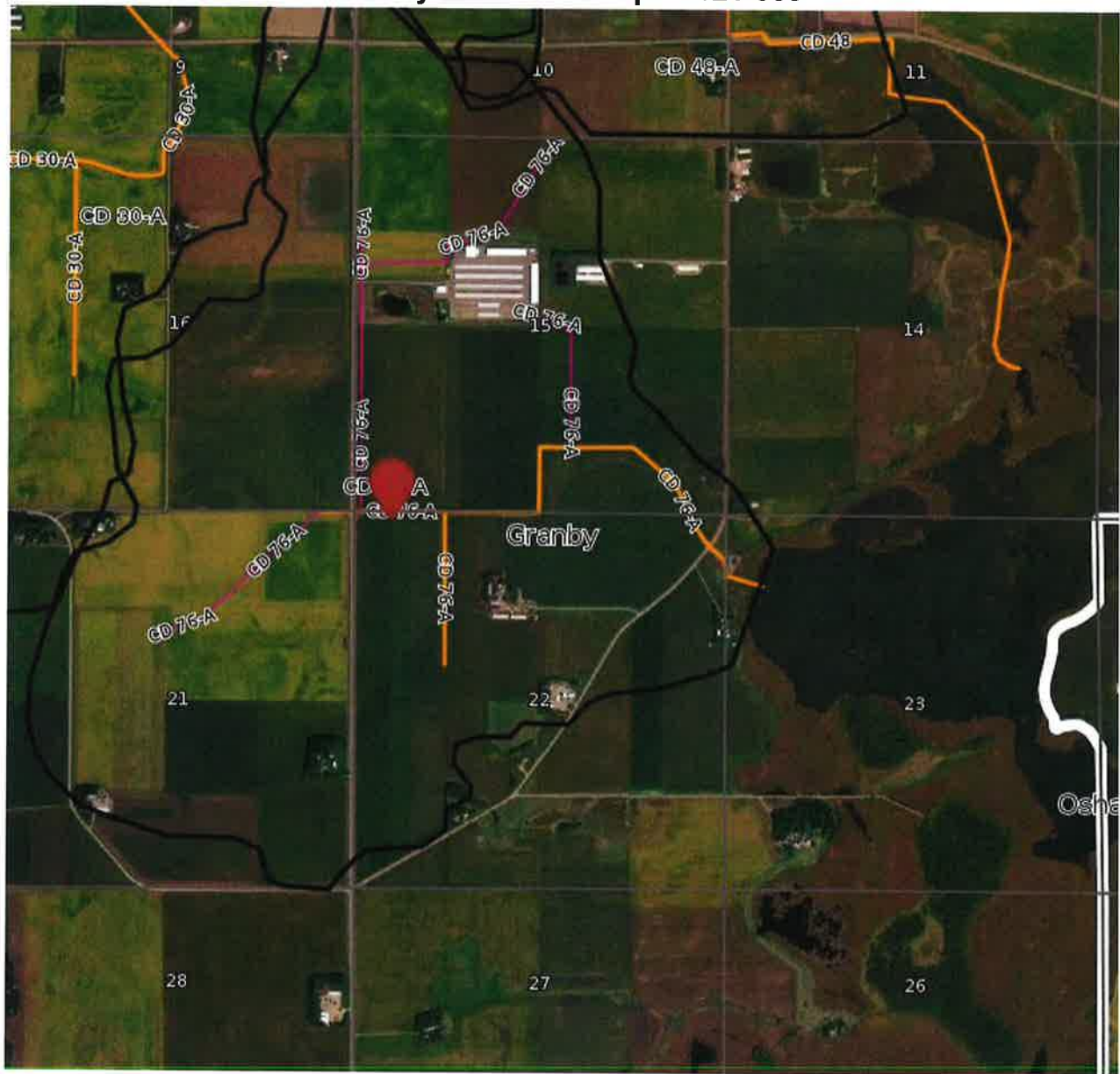
INSPECTION LOG

| Date | Initials | Notes |
|------|----------|-------|
|------|----------|-------|

NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

County Ditch 76-A Repair #21-009



| | | |
|------------------------------|--|---|
| ▼ Municipalities | ▼ Public Drainage Systems Open Ditch Shallow Ditch Tile | ▼ Drainage System Watersheds |
| ▼ Townships | ▼ Streams Protected Natural Protected Altered Other Perennial/Intermittent | ▼ Roads Interstate U.S. and State Hwy CSAH County Road Township Road City Street |
| ▼ Sections | ▼ Private Drainage Drainage Outlet Open Ditch | |
| ▼ County Boundary | | |
| ▼ Parcels | | |

NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

OVERVIEW

| | | | |
|--------------------------|---|------------|------|
| Date Repair Was Created: | 2021-05-03 | Branch: | main |
| Problem/Proposed Work: | A 54 inch metal ditch crossing pipe is rusted through and failing. The crossing is no longer usable. The landowner is requesting the ditch system replace the crossing a new concrete pipe. | | |
| Ditch Repair: | Culvert/Crossing | | |
| Tile Repair: | | | |
| FEMA Event: | False | FEMA Date: | |

REPAIR LOCATION DETAILS

| | | | |
|------------------------|------------|------------------|------------|
| Commissioner District: | 2 | Township: | Granby |
| Twp: | 110N | Range: | 28W |
| Section: | 22 | Qtr-Qtr Section: | |
| Latitude: | 44.325552 | Longitude: | -94.179204 |
| Parcel Number: | 1222100001 | | |
| Location Details: | | | |

PERSON REQUESTING REPAIR

| Name | Address | Phone |
|--------------|-----------------------------------|-------|
| SETH A KROHN | 43578 451ST AVE NICOLLET MN 56074 | |

LANDOWNER

| Name | Address | Phone |
|--------------|-----------------------------------|-------|
| SETH A KROHN | 43578 451ST AVE NICOLLET MN 56074 | |

STATUS LOG

| Action | Date | Initials | Notes |
|------------|------------|----------|-------|
| For Review | 05/03/2021 | nhenry | |

DRAINAGE AUTHORITY ACTIONS

| Action | Date | Board Date | Initials | Notes |
|--------|------|------------|----------|-------|
|--------|------|------------|----------|-------|

REPAIR ESTIMATES

| Order | Date | Contractor | Total Cost | Notes |
|-------|------------|----------------------|------------|-------|
| 1 | 2021-05-03 | Lafayette Excavating | 18000.00 | |

REPAIR INVOICES

| Order | Date | Contractor | %Complete | Total Cost | Notes |
|-------|------|------------|-----------|------------|-------|
|-------|------|------------|-----------|------------|-------|

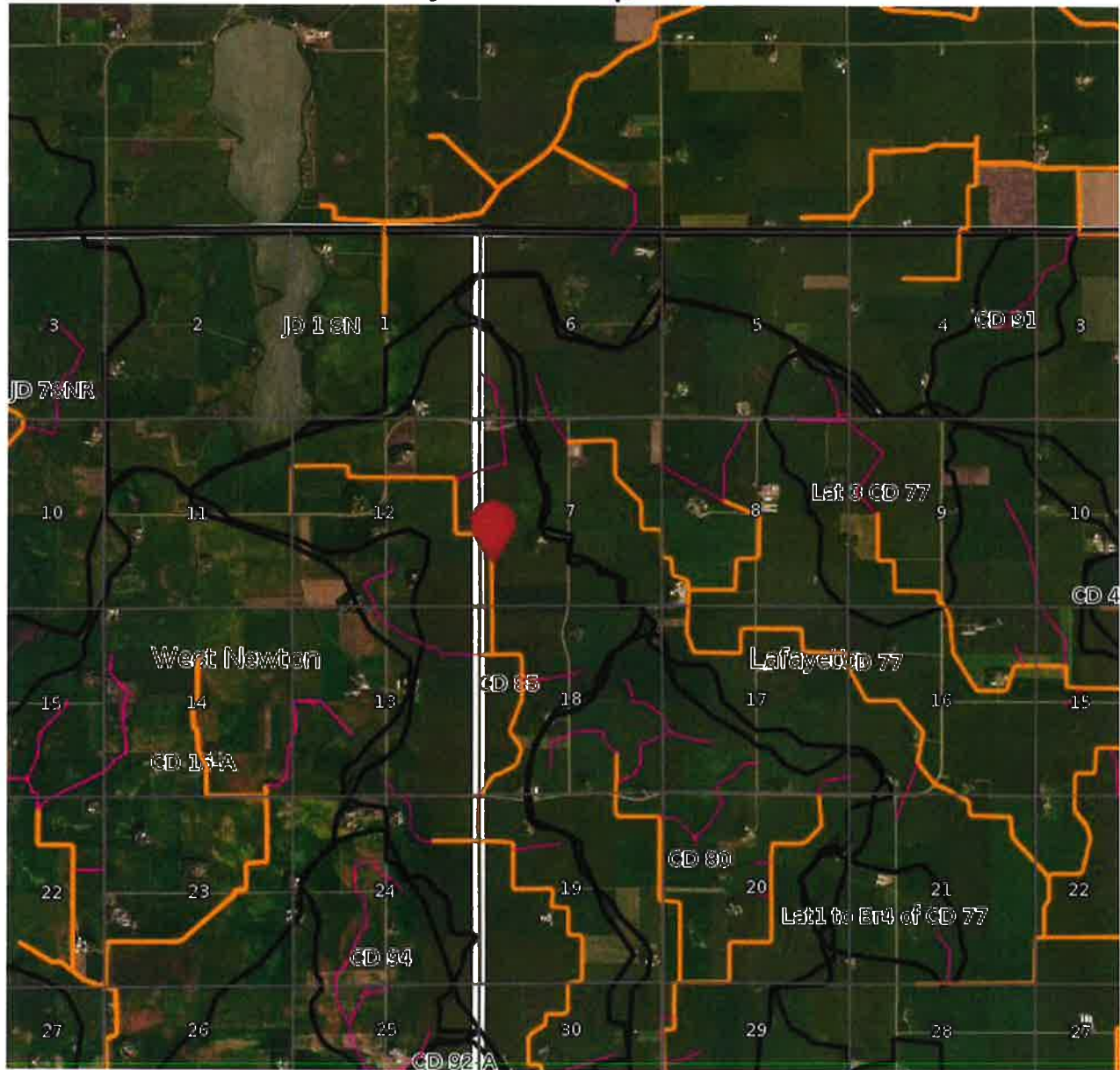
INSPECTION LOG

| Date | Initials | Notes |
|------|----------|-------|
|------|----------|-------|

NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

County Ditch 85 Repair #21-010



| | | |
|------------------------------|--|---|
| ▼ Municipalities | ▼ Public Drainage Systems Open Ditch Shallow Ditch Tile | ▼ Drainage System Watersheds |
| ▼ Townships | ▼ Streams Protected Natural Protected Altered Other Perennial/Intermittent | ▼ Roads Interstate U.S. and State Hwy CSAH County Road Township Road City Street |
| ▼ Sections | ▼ Private Drainage Drainage Outlet Open Ditch | |
| ▼ County Boundary | | |
| ▼ Parcels | | |

**NICOLLET COUNTY
DRAINAGE DEPARTMENT
REPAIR REPORT**

For Staff Documentation & Contractor Information

OVERVIEW

| | | | |
|--------------------------|--|------------|------|
| Date Repair Was Created: | 2021-05-13 | Branch: | main |
| Problem/Proposed Work: | A old 54" metal ditch crossing pipe is rusted through and has reached the end of its useful life. The land owner is requesting the ditch system replace the old metal pipe with a new concrete ditch crossing. | | |
| Ditch Repair: | | | |
| Tile Repair: | | | |
| FEMA Event: | False | FEMA Date: | |

REPAIR LOCATION DETAILS

| | | | |
|------------------------|------------|------------------|------------|
| Commissioner District: | 5 | Township: | Lafayette |
| Twp: | 111N | Range: | 30W |
| Section: | 7 | Qtr-Qtr Section: | |
| Latitude: | 44.433017 | Longitude: | -94.483097 |
| Parcel Number: | 0407300001 | | |
| Location Details: | | | |

PERSON REQUESTING REPAIR

| Name | Address | Phone |
|-------------|---------|-------|
| Andy Berdan | | |

LANDOWNER

| Name | Address | Phone |
|-----------------------------|------------------------------------|-------|
| LEON A and SHIRLEY D BERDAN | 35634 605TH AVE LAFAYETTE MN 56054 | |

STATUS LOG

| Action | Date | Initials | Notes |
|------------|------------|----------|-------|
| For Review | 05/13/2021 | nhenry | |

DRAINAGE AUTHORITY ACTIONS

| Action | Date | Board Date | Initials | Notes |
|--------|------|------------|----------|-------|
|--------|------|------------|----------|-------|

REPAIR ESTIMATES

| Order | Date | Contractor | Total Cost | Notes |
|-------|------------|----------------------|------------|-------|
| 1 | 2021-05-13 | Lafayette Excavating | 16000.00 | |

REPAIR INVOICES

| Order | Date | Contractor | %Complete | Total Cost | Notes |
|-------|------|------------|-----------|------------|-------|
|-------|------|------------|-----------|------------|-------|

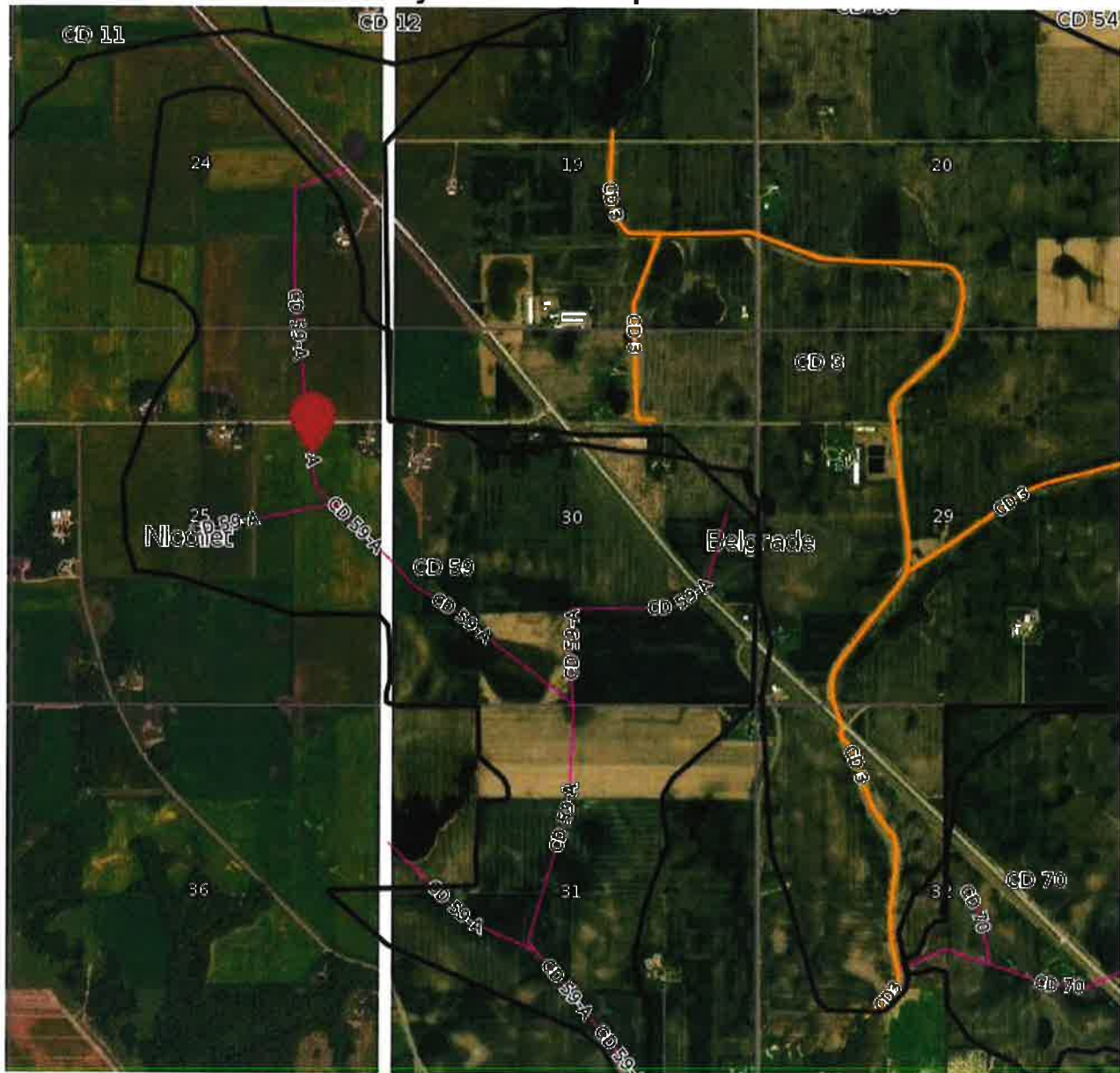
INSPECTION LOG

| Date | Initials | Notes |
|------|----------|-------|
|------|----------|-------|

NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

County Ditch 59-A Repair #21-011



| | | |
|------------------------------|--|---|
| ▼ Municipalities | ▼ Public Drainage Systems Open Ditch Shallow Ditch Tile | ▼ Drainage System Watersheds |
| ▼ Townships | ▼ Streams Protected Natural Protected Altered Other Perennial/Intermittent | ▼ Roads Interstate U.S. and State Hwy CSAH County Road Township Road City Street |
| ▼ Sections | ▼ Private Drainage Drainage Outlet Open Ditch | |
| ▼ County Boundary | | |
| ▼ Parcels | | |

**NICOLLET COUNTY
DRAINAGE DEPARTMENT
REPAIR REPORT**

For Staff Documentation & Contractor Information

OVERVIEW

| | | | |
|--------------------------|--|------------|------|
| Date Repair Was Created: | 2021-05-14 | Branch: | main |
| Problem/Proposed Work: | Approximately 700' of county tile is damaged and in very poor condition. The landowner is requesting the ditch system replace the broken cement tile with new dual wall plastic. | | |
| Ditch Repair: | | | |
| Tile Repair: | | | |
| FEMA Event: | False | FEMA Date: | |

REPAIR LOCATION DETAILS

| | | | |
|------------------------|------------|------------------|------------|
| Commissioner District: | 5 | Township: | Nicollet |
| Twp: | 109N | Range: | 28W |
| Section: | 25 | Qtr-Qtr Section: | |
| Latitude: | 44.217195 | Longitude: | -94.120406 |
| Parcel Number: | 1725200005 | | |
| Location Details: | | | |

PERSON REQUESTING REPAIR

| Name | Address | Phone |
|------------------------|---|-------|
| HEWITT PROPERTIES LLLP | 706 ASH ST PO BOX 111 NICOLLET MN 56074 | |

LANDOWNER

| Name | Address | Phone |
|------------------------|---|-------|
| HEWITT PROPERTIES LLLP | 706 ASH ST PO BOX 111 NICOLLET MN 56074 | |

STATUS LOG

| Action | Date | Initials | Notes |
|------------|------------|----------|-------|
| For Review | 05/14/2021 | nhenry | |

DRAINAGE AUTHORITY ACTIONS

| Action | Date | Board Date | Initials | Notes |
|--------|------|------------|----------|-------|
|--------|------|------------|----------|-------|

REPAIR ESTIMATES

| Order | Date | Contractor | Total Cost | Notes |
|-------|------------|----------------------|------------|-------|
| 1 | 2021-05-14 | Lafayette Excavating | 18000.00 | |

REPAIR INVOICES

| Order | Date | Contractor | %Complete | Total Cost | Notes |
|-------|------|------------|-----------|------------|-------|
|-------|------|------------|-----------|------------|-------|

INSPECTION LOG

| Date | Initials | Notes |
|------|----------|-------|
|------|----------|-------|

NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

County Ditch 59-A Repair #21-012



| | | |
|-------------------|------------------------------|------------------------------|
| ▼ Municipalities | ▼ Public Drainage Systems | ▼ Drainage System Watersheds |
| ▼ Townships | Open Ditch | ▼ Roads |
| ▼ Sections | Shallow Ditch | Interstate |
| ▼ County Boundary | Tile | U.S. and State Hwy |
| ▼ Parcels | ▼ Streams | CSAH |
| | Protected Natural | County Road |
| | Protected Altered | Township Road |
| | Other Perennial/Intermittent | City Street |
| | ▼ Private Drainage | |
| | Drainage Outlet | |
| | Open Ditch | |

NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

OVERVIEW

| | | | |
|--------------------------|--|------------|------|
| Date Repair Was Created: | 2021-05-14 | Branch: | main |
| Problem/Proposed Work: | There is a hole above the county tile. The landowner is requesting the ditch system repair the tile. | | |
| Ditch Repair: | | | |
| Tile Repair: | | | |
| FEMA Event: | False | FEMA Date: | |

REPAIR LOCATION DETAILS

| | | | |
|------------------------|------------|------------------|------------|
| Commissioner District: | 5 | Township: | Belgrade |
| Twp: | 109N | Range: | 27W |
| Section: | 31 | Qtr-Qtr Section: | |
| Latitude: | 44.206723 | Longitude: | -94.120810 |
| Parcel Number: | 1831300011 | | |
| Location Details: | | | |

PERSON REQUESTING REPAIR

| Name | Address | Phone |
|--------------------|--|-------|
| TDL BRAUN LAND LLC | 50498 HEBRON DR NORTH MANKATO MN 56003 | |

LANDOWNER

| Name | Address | Phone |
|--------------------|--|-------|
| TDL BRAUN LAND LLC | 50498 HEBRON DR NORTH MANKATO MN 56003 | |

STATUS LOG

| Action | Date | Initials | Notes |
|------------|------------|----------|-------|
| For Review | 05/14/2021 | nhenry | |

DRAINAGE AUTHORITY ACTIONS

| Action | Date | Board Date | Initials | Notes |
|--------|------|------------|----------|-------|
|--------|------|------------|----------|-------|

REPAIR ESTIMATES

| Order | Date | Contractor | Total Cost | Notes |
|-------|------------|---------------|------------|-------|
| 1 | 2021-05-14 | Sample Vendor | 500.00 | |

REPAIR INVOICES

| Order | Date | Contractor | %Complete | Total Cost | Notes |
|-------|------|------------|-----------|------------|-------|
|-------|------|------------|-----------|------------|-------|

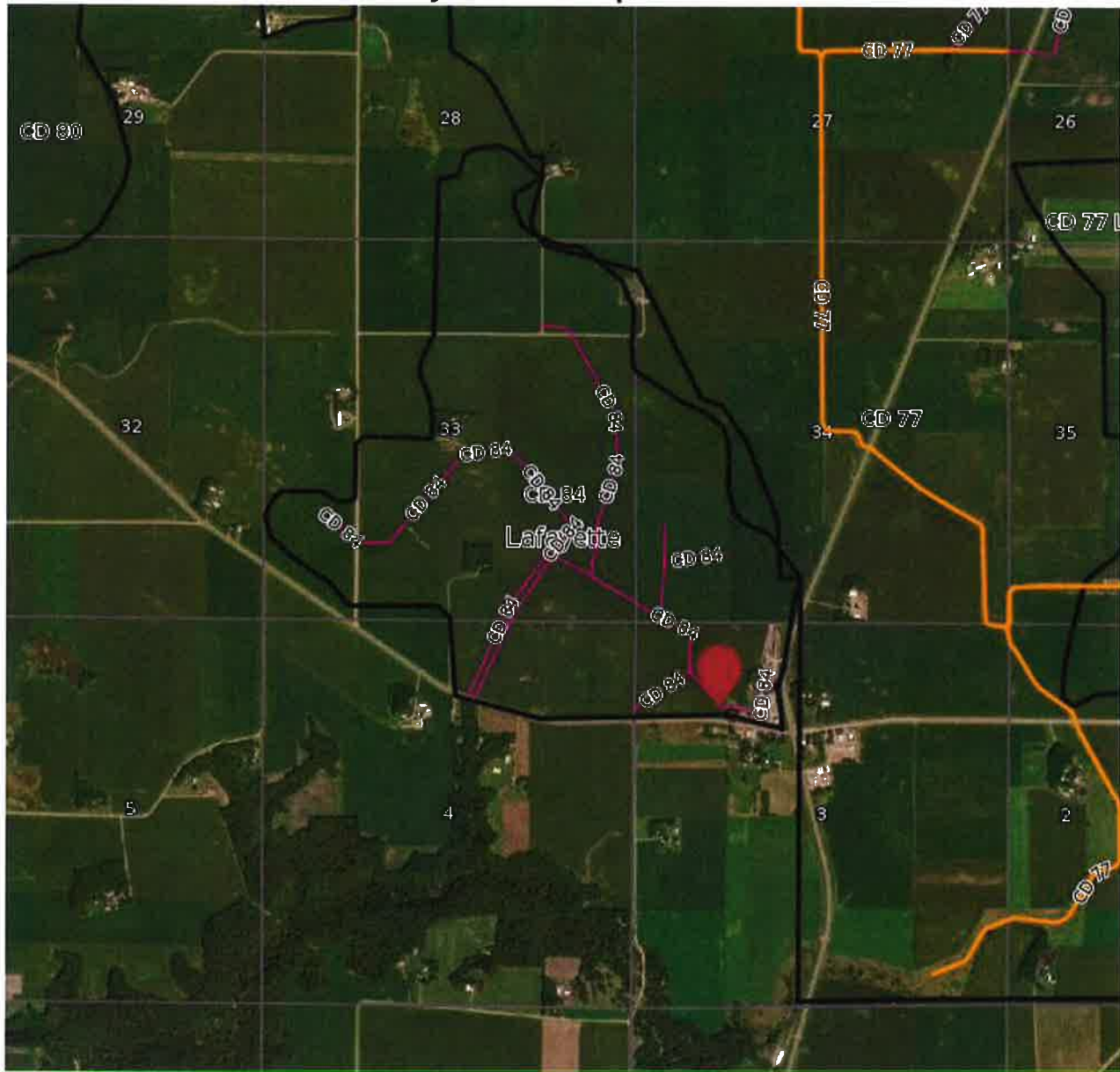
INSPECTION LOG

| Date | Initials | Notes |
|------|----------|-------|
|------|----------|-------|

NICOLLET COUNTY DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

County Ditch 84 Repair #21-013



| | | |
|-------------------|------------------------------|------------------------------|
| ▼ Municipalities | ▼ Public Drainage Systems | ▼ Drainage System Watersheds |
| ▼ Townships | Open Ditch | ▼ Roads |
| ▼ Sections | Shallow Ditch | Interstate |
| ▼ County Boundary | Tile | U.S. and State Hwy |
| ▼ Parcels | ▼ Streams | CSAH |
| | Protected Natural | County Road |
| | Protected Altered | Township Road |
| | Other Perennial/Intermittent | City Street |
| | ▼ Private Drainage | |
| | Drainage Outlet | |
| | Open Ditch | |

**NICOLLET COUNTY
DRAINAGE DEPARTMENT
REPAIR REPORT**

For Staff Documentation & Contractor Information

OVERVIEW

| | | | |
|--------------------------|---|------------|------|
| Date Repair Was Created: | 2021-05-14 | Branch: | main |
| Problem/Proposed Work: | There is a hole in the field above a county tile. The landowner is requesting the ditch system repair the tile. | | |
| Ditch Repair: | | | |
| Tile Repair: | | | |
| FEMA Event: | False | FEMA Date: | |

REPAIR LOCATION DETAILS

| | | | |
|------------------------|------------|------------------|------------|
| Commissioner District: | 5 | Township: | Lafayette |
| Twp: | 110N | Range: | 30W |
| Section: | 3 | Qtr-Qtr Section: | |
| Latitude: | 44.372981 | Longitude: | -94.436009 |
| Parcel Number: | 1003101003 | | |
| Location Details: | | | |

PERSON REQUESTING REPAIR

| Name | Address | Phone |
|--------------|---------|-------|
| Marv Gieseke | | |

LANDOWNER

| Name | Address | Phone |
|---------------|---------------------------------------|-------|
| JEANNE BARNEY | 4416 W 6165 S SALT LAKE CITY UT 84118 | |

STATUS LOG

| Action | Date | Initials | Notes |
|------------|------------|----------|-------|
| For Review | 05/14/2021 | nhenry | |

DRAINAGE AUTHORITY ACTIONS

| Action | Date | Board Date | Initials | Notes |
|--------|------|------------|----------|-------|
|--------|------|------------|----------|-------|

REPAIR ESTIMATES

| Order | Date | Contractor | Total Cost | Notes |
|-------|------------|----------------------|------------|-------|
| 1 | 2021-05-14 | Lafayette Excavating | 600.00 | |

REPAIR INVOICES

| Order | Date | Contractor | %Complete | Total Cost | Notes |
|-------|------|------------|-----------|------------|-------|
|-------|------|------------|-----------|------------|-------|

INSPECTION LOG

| Date | Initials | Notes |
|------|----------|-------|
|------|----------|-------|